

AGENDA

Sacramento Works, Inc. EXECUTIVE COMMITTEE Regular Meeting

Thursday November 14, 2024 4:00 p.m.

925 Del Paso Boulevard, Suite 100, Board Room,
Sacramento, CA 95815

PUBLIC COMMENT PROCEDURES

In response to AB 2449, the Sacramento Employment and Training Agency (SETA) Sacramento Works Executive Committee is conducting this meeting utilizing a hybrid approach, permitting members of the public to participate in person or via Zoom. Public comments will be accepted until the adjournment of the meeting, distributed to the members of the Committee and included in the record.

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In-Person Public Comment

Members of the public are encouraged to participate in the meeting by completing a speaker card or submitting written comments by email to SETA's Clerk of the Boards, Anzhelika.Simonenkova@seta.net. Any member of the public who wishes to speak directly to the Committee regarding any item on the agenda may contact Anzhelika Simonenkova at (916) 263-3753, or Anzhelika.Simonenkova@seta.net. Please include in your request the item(s) on which you would like to participate.

Zoom Public Comment

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Meeting ID: 827 4424 0138

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During the meeting any questions or comments may be submitted via the chat features on Zoom.

Accommodations

Request for Assisted Listening Devices or other considerations should be made through the Clerk's office at (916) 263-3753. Closed captioning will be available.

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This document and other Committee meeting information may be accessed through the Internet by visiting the SETA webpage: www.seta.net/board/board-agendas.

BOARD MEMBERS

Crystal Bethke
County of Sacramento,
Economic Development

N. Lisa Clawson
CHAIR
Kaiser Permanente

Ronnie Cobb
SearchPros Staffing

Ronald J. Ellis
2SS.com

David W. Gordon
Sacramento County
Office of Education

Kim Gusman
VICE CHAIR
California Employers
Association

Vivian Hernandez-Obaldia
California Department of
Rehabilitation

Lynn Hosokawa
Villara Building Systems

Michael Jasso
City of Sacramento

Frank A. Louie
Sacramento Asian Chamber of
Commerce

Anita Maldonado
SECRETARY/TREASURER
Sacramento Employment
and Training Agency

Victor McGee
Sacramento Job Corps Center

Jamey Nye
Los Rios Community
College District

Johnny Perez
Clutch Contracts & Consulting

Karl Pineo
Ironworkers Local 118

Jeff Richard
Employment Development
Department

Laurie Rodriguez
SMUD

John Randall Rojas
District Council 16 of
Northern CA and Nevada

Jennifer Saetern
Department of Human Assistance

Fabrizio Sasso
Sacramento Central Labor Council

Shelly Valenton
Sacramento Regional Transit

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CALL TO ORDER	
ROLL CALL	
I. CONSENT ITEM:	
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A. November 27, 2024 Sacramento Works Board Agenda	5-6
III. INFORMATION ITEM:	
A. Board Membership Updates	7-9
IV. STAFF REPORTS	
V. PUBLIC PARTICIPATION	
VI. ADJOURNMENT	

The next meeting will be held **Thursday, January 9, 2024, at 4:00 p.m., in-person.**

COMMITTEE MEMBERS: Lisa Clawson, Kim Gusman, Anita Maldonado, Ron Ellis, David Gordon, Jamey Nye

DISTRIBUTION DATE: Thursday, November 7, 2024

Sacramento Works Executive Committee meeting hosted by:
Lisa Clawson (Chair), Kim Gusman (Vice Chair), and
Anita Maldonado (Secretary/Treasurer)

**SACRAMENTO WORKS BOARD
MEETING ATTENDANCE
FY 2024-2025**

(X-present; A-absent; *special meeting)

BOARD MEMBER	Represented Sector	9/25 2024	11/27 2024					# of meetings attended
Crystal Bethke	Economic Development	X						
Lisa Clawson	Private Business	X						
Ronnie Cobb	Private Business							
Ronald Ellis	Private Business	X						
David Gordon	Adult Education	X						
Kim Gusman	Private Business	X						
Vivian Hernandez-Obaldia	Vocational Rehabilitation	X						
Lynn Hosokawa	Private Business	X						
Michael Jasso	Economic Development	A						
Frank Louie	Private Business	X						
Anita Maldonado	Other	X						
Victor McGee	Labor/Workforce	A						
Jamey Nye	Higher Education	A						
Johnny Perez	Private Business	A						
Karl Pineo	Labor	A						

Jeff Richard	Wagner-Peyser	X						
Laurie Rodriguez	Private Business	X						
Randy Rojas	Labor	X						
Jennifer Saetern	Other	X						
Fabrizio Sasso	Labor	X						
Shelly Valenton	Private Business	X						
Kristin Gibbons	Other							
Sara Miles	Labor	A						

MINUTES/SYNOPSIS

**Sacramento Works, Inc.
EXECUTIVE COMMITTEE
Regular Meeting**

Thursday September 12, 2024 4:00 p.m.
925 Del Paso Boulevard, Suite 100, Board Room,
Sacramento, CA 95815

**CALL TO ORDER
ROLL CALL**

Ms. Clawson called the meeting to order at 4:01 p.m. The roll was called; quorum was achieved.

Members Present:

Lisa Clawson, Ron Ellis, Jamey Nye, Anita Maldonado

Member(s) Absent: David Gordon

Others Present:

Roy Kim, William Walker, Tarianna Perez, Laurie Rodriguez (*arrived at 4:05 p.m.*)

I. CONSENT ITEM:

A. Approval of Minutes of the July 11, 2024 Regular Committee Meeting

The minutes were reviewed; there were no corrections.

Moved/Ellis, second/Nye, to approve the minutes of the July 11, 2024 Regular Committee Meeting.

Roll call vote:

Aye: 4 (Clawson, Ellis, Nye, Maldonado)

Nay: 0

Abstention: 0

Absent: 1 (Gordon)

II. ACTION/DISCUSSION ITEMS:

A. Approval of Appointment to the Sacramento Works Board

Mr. Kim advised that historically the Executive Committee recommends individual applicants for appointment to the Business Sector seats by the SETA Governing Board. SETA recently received an application from Mr. Ronnie Cobb, Director of Employee Relations for SearchPros Staffing. The application and resume were provided under separate cover.

Ms. Clawson commented that currently there are six openings in the Board's Business Sector.

Moved/Ellis, second/Maldonado, to recommend to fill the Business sector seat to the SETA Governing Board.

Roll call vote:
Aye: 4 (Clawson, Ellis, Nye, Maldonado)
Nay: 0
Abstention: 0
Absent: 1 (Gordon)

B. September 25, 2024 Sacramento Works Board Agenda

The Committee members reviewed the agenda for the upcoming SWB meeting on September 25, 2024.

The Action/Discussion Item III-A on America's Job Centers of California (AJCC) certification will go to the Planning/Oversight Committee on September 18 for consideration. The results of self-assessments must be submitted every two years, and are due to the California Workforce Development Board (CWDB) by November 1, 2024. The CWDB will make an official decision on each AJCC's certification status by December 15, 2024.

Mr. Phil Cunningham, SETA's Legal Counsel, will be reviewing the Action/Discussion Item III-B and advising on a slate of officers to the full Board effective January 1, 2025, recommended by the Nominating Committee as follows: Chair – Ms. Lisa Clawson, Vice Chair – Ms. Kim Gusman, Secretary-Treasurer - Ms. Anita Maldonado. Additional nominations can be taken during the September 25, 2024 Board meeting. Ms. Clawson confirmed that the Chairs of the Committees will also start their new term in January 2025.

Ms. Clawson stated that she would raise the question about a recruitment campaign and outreach to solicit new board members under Action/Information Item III-C of the agenda.

Ms. Maldonado introduced SETA's new Public Information Officer, Ms. Tarianna Perez, who joined SETA about three weeks ago. She advised that Ms. Perez would like to start taking group and individual pictures of the Board and Committee members for social media and the building interior.

B. INFORMATION ITEMS:

A. Board Membership Updates:

Ms. Clawson stated that with a new appointment on the agenda, five Business Sector seat vacancies remain.

Mr. Kim suggested holding one seat available for the Sacramento Metro Chamber representative nomination.

IV. STAFF REPORTS:

Mr. Kim advised the members that SETA has SETA logo shirts in various sizes available and encouraged them to become SETA ambassadors in the community.

V. PUBLIC PARTICIPATION: None

VI. ADJOURNMENT: The meeting was adjourned at 4:20 p.m.

Note: The minutes reflect the actual progression of the meeting.

AGENDA

**Sacramento Employment and Training Agency
SACRAMENTO WORKS, INC. BOARD
Regular Meeting**

Wednesday November 27, 2024 9:00 a.m.

925 Del Paso Boulevard, Suite 100, Board Room,
Sacramento, CA 95815

PUBLIC COMMENT PROCEDURES

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Karl Pineo
Ironworkers Local 118

Jeff Richard
Employment Development
Department

Laurie Rodriguez
SMUD

John Randall Rojas
District Council 16 of
Northern CA and Nevada

Jennifer Saetern
Department of Human Assistance

Fabrizio Sasso
Sacramento Central Labor Council

Shelly Valenton
Sacramento Regional Transit

CALL TO ORDER
ROLL CALL
Introduction of New Members

I. CONSENT ITEM:

- A. Approval of Minutes of the September 25, 2024 Regular Board Meeting

II. ACTION/DISCUSSION ITEMS:

- A. Board Members Engagement on Committees, Committee Structure and Chair Assignments (Lisa Clawson)

III. INFORMATION ITEMS:

- A. Dislocated Worker Report (William Walker)
- B. Employer Recruitment Activity Report (William Walker)
- C. Unemployment Update/Press Release from the Employment Development Department (Cara Welch)
- D. Committee Updates:
 - ✓ Youth Committee (David Gordon)
 - ✓ Planning/Oversight Committee (Jamey Nye)
 - ✓ Employer Outreach Committee (Ron Ellis)
- E. SETA Governing Board Agenda

IV. OTHER REPORTS:

- A. Chair
- B. Members of the Board
- C. Counsel
- D. Deputy Director
- E. Staff
- F. Public Participation

V. ADJOURNMENT

DISTRIBUTION DATE: , 2024

Sacramento Works Board meeting hosted by:
Lisa Clawson (Chair), Kim Gusman (Vice Chair), Anita Maldonado (Secretary/Treasurer)

SACRAMENTO WORKFORCE DEVELOPMENT BOARD OF DIRECTORS

Board member	Sector Represented	Committee
Crystal Bethke Director of Economic Development	<u>Economic Development</u> County of Sacramento	Represented at Employer Outreach
Lisa Clawson Human Resources Leader	<u>Private Business</u> Kaiser Permanente	Planning, Executive, Youth
Ronnie Cobb Director of Employee Relations	<u>Private Business</u> SearchPros Staffing	
Ronald J. Ellis Managing Director/Owner	<u>Private Business</u> 2SS.com LLC	Employer Outreach, Executive
David W. Gordon Superintendent	<u>Adult Education</u> Sacramento County Office of Education	Youth, Executive
Vivian Hernandez-Obaldia Regional Director	<u>Vocational Rehabilitation</u> <u>California Department of Rehabilitation</u>	Represented at Employer Outreach
Kim Gusman President	<u>Private Business</u> <u>California Employers Association</u>	Executive
Lynn Hosokawa HR Manager	<u>Private Business</u> Villara Corporation	Employer Outreach
Michael Jasso Assistant City Manager	<u>Economic Development</u> City of Sacramento	Represented at Employer Outreach, Planning
Frank A. Louie Chief Operating Officer	<u>Private Business</u> Sacramento Asian Chamber of Commerce	Planning
Anita Maldonado Executive Director	<u>Other</u> <u>Sacramento Employment and Training Agency</u>	Executive
Victor McGee Center Director	<u>Labor/Workforce</u> Sacramento Job Corps Center	Represented at Employer Outreach
Jamey Nye Deputy Chancellor	<u>Higher Education</u> Los Rios Community College District	Planning, Executive
Johnny Perez Director of Client Services	<u>Private Business</u> Clutch	Youth
Karl Pineo Business Manager, Financial Secretary, Treasurer	<u>Labor</u> Ironworkers Local 118, JATC Member	Planning
Jeff Richard Deputy Division Chief	<u>Wagner-Peyser</u> Employment Development Department	
Laurie Rodriguez Director of People Services & Strategies	<u>Private Business</u> SMUD	Represented at Employer Outreach
John Randall "Randy" Rojas	<u>Labor</u>	Planning

Board member	Sector Represented	Committee
Business Representative	District Council 16 of Northern CA and Nevada	
Jennifer Saetern Human Services Division Manager	<u>Other</u> County Department of Human Assistance	
Fabrizio Sasso Executive Director	<u>Labor</u> Sacramento Central Labor Council	
Shelly Valenton Deputy General Manager/CEO	<u>Private Business</u> Sacramento Regional Transit	Planning

COMMITTEES OVERVIEW

Board/Committee Name	Description	Composition	Terms	Meeting Dates
Sacramento Works Executive Committee	Consists of the Sacramento Works Board leadership. Develops policies and operational procedures of the Sacramento Works Board.	<p>7 Members: Chair Vice Chair Secretary/Treasurer 3 Subcommittee Chairs 1 At-Large Member appointed by the Chair and confirmed by the SWB (All members must be SWB members)</p> <p>There are currently 6 members due to one member holding Secretary/Treasurer and Other position.</p>	No time limit as long as they are members of the SWB, hold an office, or appointed At-Large Member.	Every other month, 2nd Thursday at 4 p.m. Jan, Mar, May, July, Sep, Nov
Sacramento Works Youth Committee (YC)	The Sacramento Works, Inc. Board has an active federally mandated Youth Committee which is responsible for WIOA youth funds for Sacramento County. YC coordinates and recommends to the Board the strategic planning process for youth employment programs. It recommends the process to select youth providers	<p>Members of the YC are appointed by the SWB and SETA Governing Board. Members of YC may, but are not required to be members of the SWB.</p> <p>There are currently 14 voting members.</p>	No time limit, annual chair rotation.	Every other month, 2nd Thursday at 2:45 p.m. Jan, Mar, May, July, Sep, Nov

Board/Committee Name	Description	Composition	Terms	Meeting Dates
	and makes funding recommendations. The YC conducts oversight and evaluation of youth providers, and coordinates with youth education and workforce development initiatives in the region.			
Sacramento Works Planning/Oversight Committee (POC)	POC coordinates WIOA planning process; identifies critical industries and occupations in the region; provides a forum for identifying and responding to community issues, as well as developing and recommending career pathways; coordinates oversight and evaluation of the Job Center System; develops partnerships and MOUs for the Job Center System.	Members of POC shall be appointed by the Committee Chair in such number as the Committee Chair deems advisable. Members of POC may, but are not required to be members of the SWB. There are currently 7 members.	No time limit, annual chair rotation.	Every other month, 3rd Wednesday at 8:30 a.m. Jan, Mar, May, July, Sep, Nov
Sacramento Works Employer Outreach Committee (EOC)	EOC identifies the needs of local employers, including demand occupations, skill gaps, and training needs. Increases employer involvement and satisfaction. Increases visibility in the business community. Develops a public relations plan to reach out to employers. Quantifies and promotes success of employer involvement. Develops strategic alliances with business associations. Supports efforts to coordinate employer symposiums regionally.	Members of EOC shall be appointed by the Committee Chair in such number as the Committee Chair deems advisable. Members of EOC may, but are not required to be members of the SWB. There are currently 11 members.	No time limit, annual chair rotation.	Quarterly, 2nd Tuesday at 3 p.m. Jan, Apr, July, Oct