

GOVERNING BOARD

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DENISE LEE
Deputy Director

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Thought of the day: "Success Lies in Doing, Day by Day. Discipline is the Key to Success."

By: Esteemed Human Development Int.

REGULAR MEETING OF THE HEAD START/EARLY HEAD START PARENT ADVISORY COMMITTEE

DATE: Tuesday, August 20, 2013

TIME: 9:00 a.m.

LOCATION: SETA Board Room
925 Del Paso Blvd.
Sacramento, CA 95815

While the SETA/Head Start Parent Advisory Committee welcomes and encourages participation in the meetings, it would be appreciated if you would limit your comments to three minutes so that everyone may be heard. Matters under jurisdiction of the SETA/Head Start Parent Advisory Committee and not on the posted agenda or any off-agenda matters may be addressed by the general public following completion of the regular agenda. The SETA/Head Start Parent Advisory Committee limits testimony on matters not on the agenda to three minutes per person and not more than ten minutes for a particular subject. Meeting facilities are accessible to persons with disabilities. Requests for Assisted Listening Devices or other considerations should be made through the Clerk's office at (916) 263-3827. This document and other Board meeting information may be accessed through the Internet by accessing the SETA home page: www.seta.net.

AGENDA

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| | ➤ Introduction of Newly Seated Representatives | |
| II. | <u>Consent Item</u> | |
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D.	Social/Hospitality Committee: Ms. Colleen Fietzek, Mr. Jonathan White, Mr. Marshaun Tate, Ms. LaTasha Windham, Ms. Alicia Kafka	
E.	Men’s Activities Affecting Children Committee: Mr. Marshaun Tate, Mr. Jonathan White, Ms. LaTasha Windham, Ms. Mayra Partida	
VI.	<u>Other Reports</u>	30-40
➤	Chair’s Report: Ms. LaTasha Windham	
➤	Policy Council Report(s): Ms. LaTasha Windham, Ms. Teressa Jay, Ms. Mayra Partida, Mr. Marshaun Tate, and Ms. Alicia Kafka	
➤	Head Start Deputy Director’s Monthly Report – Ms. Denise Lee	
✓	Monthly Head Start Report (will be distributed at the meeting)	
➤	Managers’ Reports	
•	Program Support Services Report – Ms. Brenda Campos	
•	Parent/Family Support Report – Ms. Lisa Carr	
•	Child Development and Education Services Report – Ms. Karen Gonzales	
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DISTRIBUTION DATE: WEDNESDAY, AUGUST 14, 2013

Parent Advisory Committee (PAC) meeting hosted by:
LaTasha Windham, Chair; Marshaun Tate, Vice Chair; Colleen Fietzek, Secretary;
Jonathan White, Treasurer; Mayra Partida, Parliamentarian

ITEM I - A – ROLL CALL

The Parent Advisory Committee Secretary will call the roll for the following members:

- ___ Vacant, Auberry Park Head Start
- ___ Vacant, Bannon Creek Head Start
- ___ Vacant, Broadway Early Learning Center
- ___ Vacant, Country Wood Head Start
- ___ Vacant, Crossroad Gardens Head Start
- ___ **Mayra Partida, Early Head Start (Home Base)**
- ___ Vacant, Elkhorn Head Start
- ___ Vacant, Freedom Park Head Start
- ___ Vacant, Fruitridge Head Start
- ___ Vacant, Galt Head Start
- ___ **Alicia Kafka, Grizzly Hollow**
- ___ **Teresa Jay, Hillsdale Head Start**
- ___ **Colleen Fietzek, Home Based Head Start**
- ___ Vacant, Home Base
- ___ Vacant, Hopkins Park Head Start
- ___ **LaTasha Windham, Illa Collin Head Start**
- ___ Vacant, Job Corps Head Start
- ___ Vacant, Kennedy Estates Head Start
- ___ Vacant, LaVerne Stewart Head Start
- ___ **Yadira Lopez, (Marie Cleveland's) Bright Beginning Head Start**
- ___ Vacant, Mather Head Start
- ___ **Praveena Chaudhary, Nedra Court Head Start**
- ___ Vacant, New Helvetia I Head Start
- ___ Vacant, New Helvetia II Head Start
- ___ **Celeste Casiano, Norma Johnson Head Start**
- ___ Vacant, North Avenue
- ___ Vacant, Northview Head Start
- ___ **Marshaun Tate, Parker Head Start**
- ___ Vacant, Phoenix Park Head Start
- ___ Vacant, Sharon Neese Early Learning Center
- ___ Vacant, Solid Foundation Head Start
- ___ Vacant, Strizek Park Head Start
- ___ Vacant, Vineland Head Start
- ___ Vacant, Walnut Grove Head Start
- ___ Vacant, Foster Parent Representative
- ___ Vacant, Grandparent Representative
- ___ **Jonathan White, Men's Activities Affecting Children Representative**
- ___ Vacant, Past Parent/Community Representative
- ___ Vacant, Past Parent/Community Representative

ITEM I-A – ROLL CALL
(Continued)

Program Year 2012-2013 - New Representatives to be seated

___ Vacant, Auberry Head Start	___ Vacant, New Helvetia I Head Start
___ Vacant, Bannon Creek Head Start	___ Vacant, New Helvetia II Head Start
___ Vacant, Broadway Head Start	___ Vacant, Northview Head Start
___ Vacant, Country Wood Head Start	___ Vacant, North Avenue
___ Vacant, Crossroad Gardens Head Start	___ Vacant, Phoenix Park
___ Vacant, Elkhorn Head Start	___ Vacant, Sharon Neese Early Learning Center
___ Vacant, Freedom Park Head Start	___ Vacant, Solid Foundation Head Start
___ Vacant, Fruitridge Head Start	___ Vacant, Strizek Park Head Start
___ Vacant, Galt Head Start	___ Vacant, Vineland Head Start
___ Vacant, Home Base Head Start Representative	___ Vacant, Foster Parent Representative
___ Vacant, Hopkins Park Head Start	___ Vacant, Past Parent Representative
___ Vacant, Job Corps Head Start	___ Vacant, Grandparent Representative
___ Vacant, Kennedy Head Start	
___ Vacant, LaVerne Stewart Head Start	

ITEM I – B

PAC MEETING ATTENDANCE UPDATE

**The PAC was seated on November 20, 2012 & December 18, 2012
PARENT ADVISORY COMMITTEE MEETING ATTENDANCE PROGRAM
YEAR 2012-2013**

COMMITTEE MEMBER	CENTER	11/20	12/18		01/15	02/26	03/19	3/26*	04/23#	05/21	06/18	07/16	08/20	09/17	10/15	11/19
Vacant Seated	AP															
Vacant Seated	BC															
Vacant Seated	BLC															
Vanessa Hawkins Seated 4/15	CW		E		X		X		X	X	U	U				
Vacant Seated	CR															
Mayra Partida Seated 11/20	EHS/HB	X	X		X		E		X	X	X	X				
Vacant	EHS/HB															
Cassandra Harvey Seated 5/24	EL									X	U	U				
Vacant Seated	FP															
Rosa Gomez Seated 4/20	FT	X	X		X		U		X	U	X	E				
Vacant	G															
Alicia Kafka Seated 11/20	GH	X	X		X		X		X	X	X	X				
Teressa Jay Seated 11/20	H	X	X		X		X		X	X	X	X				
Colleen Fietzek Seated 11/20	HB	X	X		X		X		X	X	X	X				
Vacant	HB															
LaTasha Windham Seated 11/20	IC	X	X		X		X		X	X	X	X				
Vacant Seated	HP															
Vacant	JC															
Pamela Kelsey Seated 3/19	K						X		X	X	U	U				
Vacant	LVS															
Yadira Lopez Seated 11/20	MCBB	X	X		X		U		X	X	E	X				
Vacant Seated	GSC															
Vacant Seated	M															
Vacant Seated	NA															
Praveena Chaudhary Seated 12/18	NC		X		X		X		U	X	X	X				
Celeste Casiano Seated 6/18	NJ										X	X				
Vacant	NH2															
Seated	NV															
Marshaun Tate Seated 11/20	PA	X	X		X		X		E	X	X	X				
Vacant	PP															
Vacant	SF															
Misty Sanders Seated 3/19	SN						X		X	E	E	E				

COMMITTEE MEMBER	CENTER	11/20	12/18		01/15	02/26 *	03/19	3/26 **	04/23#	05/21	06/18	07/16	08/20	09/17	10/15	11/19
Vacant Seated	SP															
Vacant Seated	V															
Vacant Seated	WG															
Vacant	FPR															
Seated	GPR															
Jonathan White Seated 3/19	MAAC						X		X	X	E	U				
	OGC															
Vacant Seated	PPR															
Zeila Lucero Seated 11/20	PPR	*	*		*		*		E	E	*	E				

Members: If you cannot attend a meeting and are going to be absent, you must:

1. First, call your Alternate(s) to see if they can attend in your place;
2. Second, call Head Start Social Services/Parent Involvement Coordinator, Ms. Marie Desha, at 263-4082; and
3. Third, please call the PAC Chair, Ms. LaTasha Windham, at 821-8959 or 400-3546, or the Clerk of the Boards, Ms. Nancy Hogan, at 263-3827.

* No meeting was held 2/26/13
 ** Ethics training with Policy Council
 # Special meeting

**PARENT ADVISORY COMMITTEE - MEETING ATTENDANCE UPDATE
PROGRAM YEAR 2012-2013**

(Continued)

Head Start Center Abbreviations

AP:	Auberry Park	K:	Kennedy Estates
BC:	Bannon Creek	LVS:	LaVerne Stewart
BB:	Bright Beginnings	M:	Mather
BLC:	Broadway Early Learning Center	MCBB	Marie Cleveland's Bright Beginnings
CR:	Crossroad Gardens	NJ:	Norma Johnson
CW:	Countrywood	NA:	North Avenue
EHS:	Early Head Start	NC:	Nedra Court
EL:	Elkhorn	NH:	New Helvetia 2
FP:	Freedom Park	NA	North Avenue
FT:	Fruitridge	NV:	Northview
G:	Galt	PA:	Parker Avenue
GH:	Grizzly Hollow	PP:	Phoenix Park
H:	Hillsdale	SF:	Solid Foundation
HB:	Home Based	SN:	Sharon Neese
HP:	Hopkins Park	SP:	Strizek Park
IC:	Illa Collin	V:	Vineland
JC:	Job Corps	WG:	Walnut Grove

Representative Abbreviations

FPR:	Foster Parent Representative
GPR:	Grandparent Representative
MAAC:	Men's Activities Affecting Children
OGC:	Out Going Chair
PPR:	Past Parent Representative

Attendance Record Abbreviations

X:	Present
E:	Excused
AP:	Alternate Present
AE:	Alternate Excused
U:	Unexcused
PAC:	Parent Advisory Committee
R:	Resigned
S/B:	Should be, or should have been (seated)
CD:	Child Dropped.

ITEM II-A – CONSENT

APPROVAL OF MINUTES OF THE JULY 16, 2013 PAC MEETING

BACKGROUND:

This agenda item provides an opportunity for the Parent Advisory Committee to review and approve the minutes of the July 16, 2013 PAC meeting.

RECOMMENDATION:

Approve the minutes of the July 16, 2013 PAC meeting.

NOTES:

ACTION: Moved: _____ Second: _____

VOTE: Aye _____ Nay: _____ Abstain: _____

**REGULAR MEETING OF THE HEAD START
PARENT ADVISORY COMMITTEE**

Minutes/Synopsis

(The minutes reflect the actual progression of the meeting.)

SETA Board Room
925 Del Paso Blvd.
Sacramento, CA 95815

Tuesday, July 16, 2013
9:00 a.m.

I. Welcome

Call to Order/Roll Call: Ms. LaTasha Windham called the meeting to order at 9:11 a.m. Ms. Colleen Fietzek called the roll call. A quorum was established. The Pledge of Allegiance was recited. Ms. Alicia Kafka read the Thought of the Day.

Members Present:

Teressa Jay
Colleen Fietzek
LaTasha Windham
Praveena Chaudhary
Mayra Partida
Zoila Lucero
Marshaun Tate
Alicia Kafka
Celeste Casiano
Yadira Lopez

Members Absent:

Misty Sanders (unexcused)
Vanessa Hawkins (unexcused)
Pamela Kelsey (unexcused)
Jonathan White (unexcused)
Zoila Lucero (unexcused)
Rosa Gomez (excused)
Cassandra Harvey (unexcused)

II. Consent Item

A. Approval of the Minutes of the June 18, 2013 Meeting

There were no questions or corrections to the minutes.

Moved/Tate, second/Partida, to approve the June 18, 2013 minutes.

Show of hands vote: Aye: 8, Nay: 0, Abstention: 1 (Windham)

III. Action Items

A. Appointment of Vice Chair

Ms. Windham requested a motion to ratify the selection of Marshaun Tate to serve as Vice Chair. Mr. Tate agreed to serve as Vice Chair.

Moved/Kafka, second/Jay, to ratify the appointment of Mr. Marshaun Tate to serve as Vice Chair of the Parent Advisory Committee.

Show of hands vote: Aye: 8, Nay: 0, Abstention: 1 (Windham)

B. Election of Policy Council Alternates

Ms. Windham reviewed the duties of the PC alternates and requested volunteers to serve as alternates. There were no board members expressing interest in the alternate positions.

IV. Information Items

A. Standing Information

- PC/PAC Calendar of Events: Ms. Windham reviewed the calendar of events; the MAAC meeting will be Wednesday, July 17, Olympus Room, 10:00 a.m. This used to be the CAMP.
- Parent/Family Support Unit Events and Activities: Ms. Windham reviewed upcoming events.
- Parent/Staff Recognitions: None.
- Fiscal Report/Corporate Card Monthly Statement of Account: Mr. Roy Kim reported that the administrative cost is significantly lower than allowed. The non-federal share is above the required 25% so a waiver will not be requested. The credit card expenditures were reviewed. No questions or comments.
- Child Care Center Food Menu: No questions.
- Community Resources-Parents/Staff: None.

B. Governing Board Minutes of April 29, 2013: No questions.

V. Committee Reports

A. Executive Committee: Ms. Praveena Chaudhary reviewed the critique of the last meeting.

B. Budget/Planning Committee: Ms. Windham reported that the committee reviewed the financials.

C. Personnel/Bylaws Committee: Ms. Fietzek reported that she was the only one in attendance at the meeting. Ms. Desha was able to work with Ms. Fietzek one-on-one to review the bylaws. Ms. Fietzek encouraged all board members to attend upcoming meetings.

D. Social/Hospitality Committee: Ms. Kafka reported the last meeting was in June and there was already a report out on that meeting. Next meeting is scheduled for July 26.

E. Men's Activities Affecting Children Committee: Ms. Windham urged more board members to be involved in this committee. At the next meeting, a new representative will be elected.

- F. Early Child Development and Health Services & Parent/Family Support Committee: Ms. Fietzek reported out of the last committee meeting.

VI. Other Reports

- Chair's Report: Ms. Windham urged more parent participation at committee meetings and events. It is crucial to be involved in order to get the work done; all of the work is done on behalf of the children.
- Policy Council Report: Ms. Teressa Jay reported out on the last Policy Council meeting that SETA's Public Information Officer, Terri Carpenter, provided a report on Sacramento Works and the Affordable Health Care Act.
- Head Start Deputy Director's Monthly Report: Ms. Denise Lee reported that staff is waiting for the notice of award from the regional office. The notice of award will allow the Agency to draw down money as of the beginning of the fiscal year. The center attendance is low due to the summer vacations and holiday. The class rooms continue to be open and enrollment continues. Parents were encouraged to talk to their Site Supervisors about the enrollment and how the staff is working to ensure full enrollment. Beginning August 1, nine centers will go on the traditional school year schedule: Auberry, Bright Beginnings, New Helvetia I, Parker, Vineland, Walnut Grove, Illa Collin, Grizzly Hollow, and Kennedy Estates. A calendar will be coming out soon. Staff received an announcement that \$25 million in funds from the Department of Education will be fully reinstated which will be utilized to provide full day services.

Ms. Kafka asked about the hours at Grizzly Hollow; Ms. Carr reviewed the modified schedule.

Ms. Lee stated that the centers moving to the traditional school year will close to regroup and recharge batteries. A letter notifying parents of this change should have been sent out to all parents. A number of parents indicated they had not received the notification letter.

- Managers' Reports
 - Program Support Services Report: No report.
 - Parent/Family Support Report: Ms. Lisa Carr will find out what happened to the letters. In September/October, Ms. Carr would like to do a presentation about attendance. Attendance will be a huge topic for all of the managers in the coming year. During the parent meetings, the same topics will be discussed. Staff will be pushing a new parent participation agreement. In September, a parent survey will be sent out. There will be no tracking of names, it will be by centers. There will be a fall questionnaire and a spring questionnaire.
 - Child Development and Education Services Report: No report.

- VII. Center Updates: Ms. Kafka reported that there is a new sandbox at her center; there is also a new pool for the children. There is a cute canopy over the book reading area; lots of good things going on!

VIII. Discussion

Ms. Partida announced that the Valley High Library is having a summer program Tuesday-Friday, 1-2 p.m., for kids 0-18 years of age. Attendees will get a free lunch. There is no income requirement.

Ms. Fietzek stated that she will be stepping down as home base representative since her son has transferred to Northview. She has already notified Northview staff that she is interested in serving as the Northview representative; their parent meeting will be held later this month.

Ms. Kafka would like to have a calendar of all meetings so she does not have to look through lots of different papers. Ms. Kafka stated that perhaps there would be more participation if reminder calls were made to board members. Ms. Windham stated that the secretary calls for board meetings to remind board members to attend. Ms. Lee stated that there is a new on-line reminder that Ms. Carr utilizes at Grizzly Hollow. It will be tested out before launched at the board level.

Ms. Jay acknowledged the outstanding Hillsdale staff. Ms. Jay has been involved in Head Start since 1987. She was first a parent, then a staff member. The grandson she is raising, born with some developmental delays went to Hillsdale and got some help.

Ms. Windham stated that she has outstanding children that have been in the Head Start program; she introduced her daughter Bria.

IX. Public Participation: None.

X. Adjournment: The meeting was adjourned at 10:12 a.m.

ITEM IV- A – INFORMATION

STANDING INFORMATION

BACKGROUND:

This agenda item provides an opportunity for information to be shared on the following:

- A. Standing Information
- PC/PAC Calendar of Events: Ms. LaTasha Windham
 - Parent/Family Support Unit Events and Activities: Ms. LaTasha Windham
 - Parent/Staff Recognitions: Ms. LaTasha Windham
 - Fiscal Report/Corporate Card Monthly Statement of Account: Ms. D'et Patterson (attached)
 - Child Care Center Food Menu (attached)
 - Community Resources-Parents/Staff: Ms. LaTasha Windham

NOTES:

PC/PAC CALENDAR OF EVENTS

EVENT

DATE

PC/PAC Parent Ambassador Committee	Thursday, August 15, 2013 11:30 a.m. Olympus Room
PC/PAC Personnel/ Bylaws Committee meeting	Friday, August 16, 2013 9:30 a.m. Olympus Room
PC/PAC Men's Activities Affecting Children Committee	Wednesday, August 21, 2013 10:00 – 11:30 a.m. Olympus Room
PAC Executive Committee	Thursday, August 22, 2013 9:00 a.m. Olympus Room
PC/PAC Social/Hospitality Committee	Friday, August 23, 2013 9:30 a.m. to 11:30 a.m. Olympus Room
PC Executive Committee	Thursday, August 29, 2013 9:00 a.m. Olympus Room
PC/PAC Personnel/ Bylaws Committee meeting	Friday, August 30, 2013 9:30 a.m. Olympus Room
PC/PAC Social/Hospitality Committee	Friday, September 13, 2013 9:00 a.m. Olympus Room
Annual End-of-Year Parent Appreciation	Saturday, October 5, 2013 6:00 – 9:00 p.m. Location to be announced.



PARENT/FAMILY SUPPORT UNIT EVENTS AND ACTIVITIES

EVENT



DATE

PC/PAC PC/PAC Men's Activities Affecting Children Committee	Wednesday, August 21, 2013 10:00 – 11:30 a.m. Olympus Room

August 2013

	Monday	Tuesday	Wednesday	Thursday	Friday
Week 3				1 Breakfast: Whole Wheat Bagel, Cream Cheese, Apple, Milk Lunch: Roasted Turkey/Whole Wheat Bread, Zucchini with Dip, Tangerine or Strawberries, Mayonnaise, Milk Snack: Cottage Cheese, Pineapple Tidbits	2 Breakfast: Whole Grain Cheerios, Orange, Milk Lunch: Swiss Cheese on Whole Wheat Bread, Sliced Tomatoes, Diced Apricot, Milk Snack: Kiwi, Goldfish Whole Grain Crackers
Week 4	5 Breakfast: Whole Wheat Blueberry Muffin Loaf, Cantaloupe, Milk Lunch: Spanish Rice, Green Beans, Tangerine or Strawberries, Milk Snack: Cheese-It Crackers, Apricot Halves	6 Breakfast: Bagel/Cream Cheese, Orange, Milk Lunch: Teriyaki Chicken, Steamed Brown Rice, Sunomono Salad, Kiwi, Milk Snack: Tropical Treat Whole Grain Crackers, Apple	7 Breakfast: Oatmeal Cereal, Banana, Brown Sugar, Milk Lunch: Whole Wheat Pasta, Turkey, Tomato Sauce, Green Salad, Italian Dressing, Orange, Milk Snack: Rice Cakes, Diced Peach	8 Breakfast: Whole Grain Pancakes, Apple, Maple Syrup, Milk Lunch: Turkey and Cheese Roll-up in a Tortilla, Cole Slaw, Mango Chunks, Milk Snack: Strawberry Yogurt, Banana	9 Breakfast: Rice Krispies Cereal, Diced Apricot, Milk Lunch: Tuna Salad, Saltine Crackers, Baby Carrots, Cantaloupe, Milk Snack: Whole Grain Vanilla Fish Crackers, Milk
Week 1	12 Breakfast: Whole Grain Pancakes, Maple Syrup, Mango Chunks, Milk Lunch: Lemon Pepper Chicken, Peas/Carrots, Steamed Brown Rice, Orange, Milk Snack: Cottage Cheese, Cheese-It Crackers	13 Breakfast: Whole Wheat Banana Muffin Bar, Orange, Milk Lunch: Beef Hamburger on Whole Wheat Bun, Whole Kernel Corn, Pickle, Kiwi, Mustard & Ketchup, Milk Snack: String Cheese, Apple	14 Breakfast: Whole Grain Biscuit, Jelly, Diced Peach, Milk Lunch: Build a Burrito, Beans, Tortilla, Shredded Cheese, Lettuce, Tomato, Tangerine or Strawberries, Milk Snack: Sunrise Bites Whole Grain Crackers, Banana	15 Breakfast: Whole Wheat Bagel with Cream Cheese, Diced Pear, Milk Lunch: Cheese on Whole Wheat Bread, Cauliflower with Dip, Apple or Watermelon, Milk Snack: Jungle Whole Grain Crackers, Milk	16 Breakfast: Cheerios Whole Grain Cereal, Banana, Milk Lunch: Turkey Ham on Whole Wheat Bread, Cantaloupe, Baby Carrots, Mayonnaise, Milk Snack: Rice Cakes, Pineapple Tidbits
Week 2	19 Breakfast: Whole Wheat Raisin Bread, Apple, Milk Lunch: Oven Baked Chicken, Sweet Potatoes, Cantaloupe, Whole Wheat Dinner Roll, Milk Snack: Orange, Strawberry/Banana Yogurt	20 Breakfast: Whole Grain Pancakes, Maple Syrup, Kiwi, Milk Lunch: BBQ Beef Burger on Whole Wheat Bun, Mixed Vegetables, Tangerine or Strawberries, Milk Snack: Whole Wheat Strawberry Fish Crackers, Banana	21 Breakfast: Oatmeal/Raisins, Pineapple Tidbits, Brown Sugar, Milk Lunch: Chicken Chow Mein, Steamed Brown Rice, Apple or Watermelon, Milk Snack: Tropical Treat Whole Grain Crackers, Diced Pear	22 Breakfast: Crispix Cereal, Banana, Milk Lunch: Turkey Ham on Whole Wheat Bread, Cucumbers with Dip, Orange, Mayonnaise, Lowfat Milk Snack: Nutri Grain Whole Grain Bar, Milk	23 Breakfast: Dreamy Orange Whole Grain Mini Loaf, Diced Mango, Milk Lunch: Roasted Sliced Turkey on Whole Wheat Bread, Baby Carrots, Kiwi, Lowfat Milk Snack: American Cheese Quesadilla, Butter
Week 3	26 Breakfast: Whole Grain Cereal, Orange, Milk Lunch: Macaroni & Cheese, Broccoli/Ranch Dip, Cantaloupe, Milk Snack: Strawberry Waffle, Whole Grain Grahams, Milk	27 Breakfast: Whole Wheat Waffles, Maple Syrup, Banana, Milk Lunch: Beef Ravioli, French Bread, Spinach Salad with Dressing, Orange, Milk Snack: Cheese Stick, Apple	28 Breakfast: Whole Grain Biscuit, Jelly, Diced Peach, Milk Lunch: Enchilada Casserole with Tomato Sauce & Cheese, Sweet Corn Kernels, Kiwi, Milk Snack: Sound Bites Whole Grain Crackers, Raspberry Yogurt	29 Breakfast: Whole Wheat Bagel, Cream Cheese, Apple, Milk Lunch: Roasted Turkey/Whole Wheat Bread, Zucchini with Dip, Tangerine or Strawberries, Mayonnaise, Milk Snack: Cottage Cheese, Pineapple Tidbits	30 Breakfast: Whole Grain Cheerios, Orange, Milk Lunch: Swiss Cheese on Whole Wheat Bread, Sliced Tomatoes, Diced Apricot, Milk Snack: Kiwi, Goldfish Whole Grain Crackers

Agosto 2013

	lunes	martes	miércoles	jueves	viernes
Semana 3				1 Desayuno: Bagel de Trigo Integral con Queso Crema, Manzana, Leche. Comida: Pavo Asado, Pan de Trigo, Mayonesa, Baritas de Calabacita, Aderezo, Tanjarina o Fresa, Leche. Bocadillo: Requesón, Golosinas de Piña.	2 Desayuno: Cheerios de Grano Integral, Naranja, Leche. Comida: Queso Suizo con Pan de Trigo Integral, Rebanadas de Jitomate, Chabacano Picado, Leche. Bocadillo: Kiwi, Pescados Dorados de Galleta de Trigo Integral.
Semana 4	5 Desayuno: Barra de Mollete de Trigo y Arándanos Azules, Melón, Leche. Comida: Arroz Español, Ejotes, Tanjarina o Fresa, Leche. Bocadillo: Galletas Saladas Cheese-It, Mitades de Chabacano.	6 Desayuno: Bagel con Queso Crema, Naranja, Leche. Comida: Pollo Teriyaki, Arroz Integral a Vapor, Ensalada Sunomono, Kiwi, Leche. Bocadillo: Galletas Saladas Tropical Treat de Grano Integral, Manzana.	7 Desayuno: Cereal de Avena, Plátano, Azúcar Morena, Leche. Comida: Pasta de Trigo Integral con Pavo y Salsa de Jitomate, Ensalada con Aderezo Italiano, Naranja, Leche. Bocadillo: Galletas de Arroz, Durazno Picado.	8 Desayuno: Jotqueis de Grano Integral, Manzana, Miel de Arce (Maple), Leche. Comida: Pavo y Queso Enrollado en una Tortilla, Ensalada de Col, Trozos de Mango, Leche. Bocadillo: Yogur de Fresa, Plátano.	9 Desayuno: Cereal Rice Krispies, Chabacano Picado, Leche. Comida: Ensalada de Atún, Galletas Saladas, Zanahorias, Melón, Leche. Bocadillo: Pescados de Galleta Salada de Grano Integral con Vainilla, Leche.
Semana 1	12 Desayuno: Jotqueis de Grano Integral, Miel de Arce, Trozos de Mango, Leche. Comida: Pollo con Limón y Pimienta, Chicharos y Zanahorias, Arroz Integral a Vapor, Naranja, Leche. Bocadillo: Requesón, Galletas Cheese-It.	13 Desayuno: Barra de Mollete de Trigo Integral y Plátano, Naranja, Leche. Comida: Hamburguesa de Res, Pan de Trigo Integral, Elote, Pepino en Vinagre, Mostaza y Catsup, Kiwi, Leche. Bocadillo: Barita de Queso, Manzana.	14 Desayuno: Bizcocho de Grano Integral con Jalea, Durazno Picado, Leche. Comida: Haga su Propio Burrito, Tortilla de Harina, Frijoles, Queso y Lechuga, Jitomate, Tanjarina o Fresa, Leche. Bocadillo: Minigalletas Saladas de Trigo Integral Sunrise Bites, Plátano.	15 Desayuno: Bagel de Trigo Integral con Queso Crema, Pera Picada, Leche. Comida: Queso en Pan de Trigo Integral, Coliflor con Aderezo, Manzana o Sandía, Leche. Bocadillo: Galletas Saladas Jungle de Grano Integral, Leche.	16 Desayuno: Cheerios de Grano Integral, Plátano, Leche. Comida: Jamón de Pavo en Pan de Trigo Integral, Melón, Zanahorias, Mayonesa, Leche Baja en Grasa. Bocadillo: Galletas de Arroz, Golosinas de Piña.
Semana 2	19 Desayuno: Pan de Trigo Integral con Pasas, Manzana, Leche. Comida: Pollo Horneado, Camote, Melón, Bollo de Trigo Integral para Cena, Leche. Bocadillo: Naranja, Yogur de Fresa y Plátano.	20 Desayuno: Jotqueis de Grano Integral con Miel de Arce, Kiwi, Leche. Comida: Hamburguesa Asada de Res en Pan de Trigo Integral, Verduras Mixtas, Tanjarina o Fresa, Leche. Bocadillo: Pescados de Galleta Salada de Trigo Integral con Fresa, Plátano.	21 Desayuno: Avena con Pasas, Azúcar Morena, Golosinas de Piña, Leche. Comida: Chow Mein de Pollo, Arroz Integral a Vapor, Manzana o Sandía, Leche. Bocadillo: Galletas Saladas de Grano Integral Tropical Treat, Pera.	22 Desayuno: Cereal Crispix, Plátano, Leche. Comida: Jamón de Pavo con Pan de Trigo Integral, Pepino con Aderezo, Naranja, Mayonesa, Leche. Bocadillo: Barra de Grano Integral Nutri Grain, Leche.	23 Desayuno: Minibarra de Grano Integral Dreamy Orange, Mango Picado, Leche. Comida: Rebanada de Pavo Asado en Pan de Trigo Integral, Zanahorias, Kiwi, Leche. Bocadillo: Quesadilla de Queso Americano, Mantequilla.
Semana 3	26 Desayuno: Cereal de Grano Integral, Naranja, Leche. Comida: Macarrón con Queso, Brócoli con Aderezo Ranch, Melón, Leche. Bocadillo: Waffle de Fresa, Galletas Graham de Grano Integral, Leche.	27 Desayuno: Waffles de Trigo Integral, Miel de Arce, Plátano, Leche. Comida: Ravioli de Res, Pan Francés, Ensalada de Espinaca con Aderezo, Naranja, Leche. Bocadillo: Barita de Queso, Manzana.	28 Desayuno: Bizcocho de Grano Integral con Jalea, Durazno Picado, Leche. Comida: Enchilada Horneada con Salsa de Jitomate y Queso, Granos de Elote, Kiwi, Leche. Bocadillo: Galletas Saladas de Grano Integral, Yogur de Frambuesa.	29 Desayuno: Bagel de Trigo Integral con Queso Crema, Manzana, Leche. Comida: Pavo Asado, Pan de Trigo, Mayonesa, Baritas de Calabacita, Aderezo, Tanjarina o Fresa, Leche. Bocadillo: Requesón, Golosinas de Piña.	30 Desayuno: Cheerios de Grano Integral, Naranja, Leche. Comida: Queso Suizo con Pan de Trigo Integral, Rebanadas de Jitomate, Chabacano Picado, Leche. Bocadillo: Kiwi, Pescados Dorados de Galleta de Trigo Integral.

ITEM IV-B – INFORMATION
GOVERNING BOARD MINUTES

BACKGROUND:

This agenda item provides an opportunity for the Parent Advisory Committee to review the attached Governing Board minutes of the May 23, 2013 meeting.

NOTES:

**SPECIAL MEETING OF THE
SACRAMENTO EMPLOYMENT AND TRAINING AGENCY
GOVERNING BOARD**

Minutes/Synopsis

(Minutes reflect the actual progression of the meeting.)

SETA Board Room
925 Del Paso Blvd.
Sacramento, CA 95815

Thursday, May 23, 2013
1:30 p.m.

- I. Call to Order/Roll Call/Pledge of Allegiance:** Supervisor Jimmie Yee called the meeting to order at 1:36 p.m.

Members Present:

Jimmie Yee, Chair, Governing Board; Member, Board of Supervisors
Jay Schenirer, Vice Chair, Governing Board Councilmember, City of Sacramento
Don Nottoli, Member, Board of Supervisors
Sophia Scherman, Public Representative

Members Absent:

Allen Warren, Councilmember, City of Sacramento

II. Consent Items

- A. Minutes of the April 29, 2013 Special Board Meeting
- B. Approval of Claims and Warrants
- C. Approval of Staff Recommendation for the Adult Vendor Services (VS) List
- D. Ratification of the Submission of the Proposal for Discretionary Targeted Assistance Grant Funds to Serve Newly Arrived Refugees, PY 2013-2014
- E. Ratification of the Submission of the Continuation Application to the U.S. Department of Health and Human Services, Administration for Children and Families, Office of Refugee Resettlement for the Rescue & Restore Victims of Human Trafficking Regional Program Grant, and Authorize the Executive Director to Execute the Modification to the Cooperative Agreement and any other Documents Required by the Funding Source

The consent items were reviewed; no questions or comments.

Moved/Scherman, second/Nottoli, to approve the consent items as follows:

- A. Approve the April 29, 2013 special meeting minutes.
- B. Approve the Claims and Warrants for the period 4/23/13 through 5/16/13
- C. Approve the addition of the California Human Development Corporation to the Adult VS List.
- D. Ratify the submission of the proposal for \$35,810 in Discretionary Targeted Assistance Grant Funds to serve newly arrived refugees who, for compelling reasons, have been unable to achieve economic self-sufficiency, PY 2013-2014.

- E. Ratify the submission of the continuation application to the U.S. Department of Health and Human Services, Administration for Children and Families, Office of Refugee Resettlement requesting a third year of funding in the amount of \$287,412 for the Rescue and Restore Regional Program, and authorize SETA's Executive Director to execute the modification to the cooperative agreement and any other documents required by the funding source
Voice Vote: Unanimous approval.

III. Action Items

A. GENERAL ADMINISTRATION/SETA

1. Approval of Revised Job Classification of Family Services Worker

Ms. Jeanie Ross reviewed this board item that seeks approval to revise the job specification to include an increased family caseload up to 80 Head Start families for Range III. Changes to the job specification in Range III are essential and will mitigate the potential number of layoffs required to absorb the budgetary reductions for 2013-2014.

Moved/Nottoli, second/Scherman, to approve the revised job specification for Family Services Worker, Range I, Range II and Range III.

Voice Vote: Unanimous approval.

B. WORKFORCE DEVELOPMENT DEPARTMENT

Refugee Services: None.

Community Services Block Grant: None.

One Stop Services

1. Concurrence with Sacramento Works, Inc. Board to Approve Funding Extension Recommendations for the Workforce Investment Act (WIA), Title I, Youth Program, for Program Year 2013 – 2014

Ms. Christine Welsch stated that this is a concurrence item with the Sacramento Works board.

Mr. Schenirer arrived at 1:39 p.m.

The Sacramento Works for Youth WIA program is designed to prepare youth to be successful in the local workforce. The Sacramento WIA youth funds are allocated in three categories: Universal Services, and Individualized Services for In-School Youth and Out-of-School Youth, and Youth Council initiatives.

Universal Youth Services have been delivered via Universal Youth Specialists stationed at the career centers. The services, without regard to eligibility, focus on providing youth with a variety of “youth” friendly services at the one stop career centers.

Individualized services for in-school and out-of-school youth include:

- Improving Academic Achievement
- Secondary school completion & drop-out prevention strategies (In-School Youth)
- Alternative secondary school services (Out-of-School Youth)
- Preparing for & Succeeding in Employment
- Occupational skills training
- Work Experience/On-the-Job Training directly linked to academic and occupational learning

Ms. Welsch stated that two providers are on corrective action and staff is recommending a reduction to their grant for the coming year.

Sacramento County is the only local Workforce Investment Area that has the Youth Advocate position in the career centers. The Youth Advocate must be under 25 years of age and be employed.

Ms. Welsch stated that one provider, Soil Born Farms, has gone from a ‘regular’ provider to a vendorized provider.

Available funding:

Individualized services	\$2,287,078
Universal Services	587,000
Youth Council Initiatives	<u>45,000</u>
Total	<u>\$2,919,078</u>

Moved/Schenirer, second/Scherman, to concur with the action of the Sacramento Works, Inc. board to approve the funding extension recommendation for the WIA, Title I, Youth Program, PY 2013-2014 with the program year beginning July 1, 2013.

In addition, approve with the stipulation that all funding recommendations are subject to satisfactory year-end program performance reviews. Subgrantees that do not meet performance goals and benchmarks will be evaluated in August 2013 and throughout the program year and may face deobligation of funds.

Roll Call Vote: Aye: 3, Nay: 0, Abstentions: 1 (Yee)

3. Reconsideration of Approval to Release WIA Adult/Dislocated Worker Request for Proposals for Sacramento Works Training Centers and Consideration of Alternative Options for Providing One Stop Services in the Elk Grove Area

Ms. Robin Purdy stated that last month, the Board asked staff to review the proposals and come back with an assessment of how services will be provided in Elk Grove. The agency received 13 proposals; one applicant has a site in Elk Grove, three additional programs will serve the Elk Grove area, and four are proposing new sites.

The staff assessment is that there will be services available to residents of Elk Grove through the RFP process. Staff recommends that the board not reconsider this item and that staff come back with funding recommendations on June 20.

Ms. Scherman stated that even though there are career centers that will serve the area, there is still going to be a need for more services. Ms. Scherman asked if staff believes that some of the money can be used for a one stop in Elk Grove.

Ms. Purdy stated that last year, staff talked with the public library system. They have gone a great distance to install computers and SETA has offered to train their staff and co-locate staff. That is an option for us. In addition, staff is looking at other public agencies to see if we can cost-effectively provide universal services. In the Elk Grove USD proposal, they are proposing to have computer labs and literacy in the training center. SETA is re-thinking removing the SETA purchased computers from the career centers to ensure there will be computers available.

Ms. Scherman stated that PRIDE Industries has property in Elk Grove and perhaps they can be contacted to provide space for a one stop. The one stop in Galt would also be able to serve customers in the south area. Ms. Scherman requested that money be set aside for the Elk Grove area.

Mr. Nottoli asked if there was a way without usurping the process to look at the library system or a current provider and have some of the services available there. Mr. Nottoli asked that staff find out if there are dollars available and scour the landscape to see what resources are available and come back next month. The need will continue to be there but it is less visible because of the geographic area. Maybe tailor something that fits for such a large area.

Speakers before the board:

Stephanie Nguyen: Executive Director, Asian Resources, Inc.: Ms. Nguyen stated that all of the career centers submitted proposals for funding and all of the career centers provide services to Sacramento County residents.

Griselda Ocegueda , Site Supervisor, Sacramento Urban League: Ms. Ocegueda stated that the Sacramento Urban League also provides services to Elk Grove citizens.

Dee Gavaldon, Site Supervisor, Citrus Heights Career Center: Elk Grove is not the only community that will be losing a one stop. These changes are due to federal legislation requiring more dollars going to training. Federal legislation is

guiding this new initiative. Ms. Gavaldon does not want to pit Elk Grove against other areas.

David Banuelos, Site Supervisor, La Familia Counseling Center: The agencies that have applied as Training Centers are very capable of maintaining services to all communities and ensuring access to one-stop services.

Mr. Thatch stated that if the board desires to follow Ms. Scherman's wishes, it would be appropriate to set aside a certain amount of money and direct staff to develop an RFP for those specific services in the area.

Mr. Nottoli stated that he is not interested in derailing the process or show favoritism; it is important to look at the effectiveness of providing the services to the entire county. As we transition from career centers to training centers, what we do today may help us get to where we want to be tomorrow. Mr. Nottoli asked staff to come back with models including current providers. There may be different models out there and a way to give us a better way to spread the funds and services throughout the county.

Ms. Purdy stated that staff will be coming back with a report on the proposed leverage for core and intensive one stop services and ideas for working with other partners that are located in the communities. Core services include workshops that teach people how to access the virtual one stop system and connect to employers, and access points to computers so they can do job search on line.

Mr. Schenirer inquired about the funding timing wise. Ms. Kossick stated that it would be best to do a set aside now so modifications can be included in the funding recommendations on 6/20.

Mr. Thatch stated that any action the board takes now would bear on the next board item. Depending on what is done, the percentages would change and the Board would not have concurrence with the WIB. Mr. Thatch suggested continuing item III-B-2 until the next meeting.

Speaker before the board:

Kathy Hamilton, Elk Grove Unified School District: Ms. Hamilton stated that when reviewing the training center proposals, some of the issues regarding services may be addressed in the proposals. Governor Brown has a new proposal regarding adult education services which will direct money to the community, WIBs, and community colleges. SETA is well positioned with the training center to gain money to develop such a consortia and be in place with adult training money.

Moved/Scherman, second/Schenirer, to direct staff to come back to the next meeting with a set aside number for a specialized RFP or other options for the greater Elk Grove community.

Voice Vote: Unanimous approval.

Mr. Thatch stated that it is crucial to allocate money to the training centers and do it in a timely way to get them up and running. It is important to vote on an amount to get the contracts in place to get the goals met. Time is of the essence.

2. Concurrence with the Sacramento Works, Inc. Board to Approve the Workforce Investment Act Sacramento Works Resource Allocation Plan for 2013-2014

Moved/Nottoli, second/Scherman, to continue this item to the next meeting.

Voice Vote: Unanimous approval.

C. CHILDREN AND FAMILY SERVICES

1. Approval of Revised Fiscal Year 2013-2014 Head Start/Early Head Start Budget due to Federal Sequester

Ms. Denise Lee stated that there will be a 5.27% reduction in funding; in spite of the reduction, staff wants to ensure that the quality of services will remain intact to children and families served. Ms. Lee reviewed the proposed cuts to the budget and noted that some of the centers will be closed.

Adjustments to the budget that will include the 5.27% reduction. Ms. Lee reviewed a chart including information on how the delegates will be making their budget cuts.

Mr. Nottoli asked if additional cuts will be needed for remainder of this fiscal year and Ms. Kossick stated that because the grant begins August first, there will be no cuts this program year; the cuts begin August 1.

Moved/Schenirer, second/Nottoli, to approve the revised Fiscal Year 2013-2014 Head Start/Early Head Start Budget in the amount of \$47,783,787 for Basic and Training/Technical Assistance.

Voice Vote: Unanimous approval.

IV. Information Items

- A. Fiscal Monitoring Reports: No questions.
- B. Employer Success Stories and Activity Report: No questions.
- C. Dislocated Worker Update: No questions.
- D. Head Start Reports: No comments.

V. Reports to the Board

- A. Chair: None.

- B. Executive Director: No report.
- C. Deputy Directors: None.
- D. Counsel: None.
- E. Members of the Board: Ms. Scherman reminded everyone that Monday is Memorial Day and a day to remember our veterans. Say thank you to veterans.
- F. Public: No comments.

VI. CLOSED SESSION: CONFERENCE WITH LABOR NEGOTIATOR

Pursuant to Government Code Section 54957.6

Agency Negotiator: Dee Contreras

Employee Organization: AFSCME Local 146

Mr. Thatch stated that there will be no report out of closed session.

The board went into closed session at 2:38 p.m. The board came out of closed session at 2:45 p.m. with no report.

VII. Adjournment: The meeting was adjourned at 2:45 p.m.

ITEM V

COMMITTEE REPORTS

A. Executive Committee

Critique of the July 16, 2013 Parent Advisory Committee meeting.

GOOD!!!
Thank you, Committee members, for your reports.
Congratulations, Mr. Marshaun Tate, for being elected Vice Chair.
Thank you, staff, for your reports.
NEEDS IMPROVEMENT
Absolutely no food in the board room. No exceptions.
Please refrain from dropping food in the break room.
Please be careful of beverage spills in the board room and the break room.
No side barring.
Arrive on time and be seated by 8:50 a.m. to start the meeting. Switch your phone/lpad to off.
Please be recognized by the Chair before leaving your seat.

B. Budget/Planning Committee: Mr. Jonathan White, Ms. LaTasha Windham, Ms. Alicia Kafka, Ms. Mayra Partida

C. Personnel/Bylaws Committee: Ms. Mayra Partida, Ms. LaTasha Windham, Ms. Alicia Kafka

ITEM V – REPORTS (continued)

Page 2

- D. Social/Hospitality Committee: Ms. Colleen Fietzek, Mr. Jonathan White, Mr. Marshaun Tate, Ms. LaTasha Windham, Ms. Alicia Kafka

- E. Men's Activities Affecting Children Committee: Mr. Marshaun Tate, Mr. Jonathan White, Ms. LaTasha Windham, Ms. Mayra Partida

ITEM VI – OTHER REPORTS

BACKGROUND:

This agenda item provides an opportunity for other reports to be shared with PAC.

- Chair's Report: Ms. LaTasha Windham
- Policy Council Report(s): Ms. LaTasha Windham, Ms. Teressa Jay, Ms. Mayra Partida, Mr. Marshaun Tate, and Ms. Alicia Kafka
- Head Start Deputy Director's Monthly Report – Ms. Denise Lee
 - ⇒ Monthly Head Start Report (will be distributed at the meeting)
- Managers' Reports
 - Program Support Services Report – Ms. Brenda Campos
 - Parent/Family Support Report – Ms. Lisa Carr
 - Child Development and Education Services Report – Ms. Karen Gonzales
 - ✓ Region Reports (attached)

NOTES:

SOP ENROLLMENT REPORT FOR SCHOOL YEAR 2012-2013

Site	Loc Id	Track II	# Enrolled 7/31/13	# Present 7/31/13	# Absent 7/31/13	# Term W/I 30 days
Off Track		1				
Off Track		2				
Off Track		3				
Auberry Park	1238A	3	19	6	13	1
Auberry Park	1238B	1	20	10	10	
Bannon Creek	1200A	1	19	16	3	1
Bannon Creek	1200B	1	18	16	2	2
Bannon Creek	1200X	3	19	17	2	1
Bright Beginnings	1201A	3	13	10	3	7
Bright Beginnings	1201B	3	19	9	10	1
Bright Beginnings	1201C	3	12	6	6	8
Bright Beginnings	1201D	3	20	10	10	
Broadway ELC	1246A	1	19	13	6	1
Broadway ELC	1246R	1	18	12	6	3
Broadway ELC	1246U	EHS	8	7	1	
Broadway ELC	1246X	3	22	20	2	
Country Woods	1245A	1	12	9	3	4
Country Woods	1245B	3	13	8	5	6
Country Woods	1245C	1	10	8	2	7
Country Woods	1245D	3	4	1	3	8
Crossroad Gardens	1242A	3	17	13	4	3
Crossroad Gardens	1242R	1	21	11	10	
Crossroad Gardens	1242U	EHS	8	8	0	
Crossroad Gardens	1242X	3	21	17	4	
EHS-HB OPTION	1230C	EHS	12	9	0	
EHS-HB OPTION	1230D	EHS	11	4	0	1
EHS-HB OPTION	1230E	EHS	12	7	0	
EHS-HB OPTION	1230G	EHS	12	8	0	
EHS-HB OPTION	1230H	EHS	11	7	5	
EHS-HB OPTION	1230I	EHS	12	12	3	
EHS-HB OPTION	1230J	EHS	11	5	0	
EHS-HB OPTION	1230K	EHS	12	5	4	
EHS-HB OPTION***	1230L	EHS	12	5	5	
EHS-HB OPTION***	1230M	EHS	12	7	5	
EHS-HB OPTION***	1230N	EHS	13	10	1	
Elkhorn	1255A	3	14	11	3	6
Elkhorn	1255B	1	19	18	1	1
Elkhorn	1255C	1	14	11	3	6
Elkhorn	1255D	1	12	11	1	7
Elkhorn	1233M	EHS	8	6	2	
Elkhorn	1255U	EHS	7	3	4	1
Elkhorn	1255X	1	18	13	5	2

SOP ENROLLMENT REPORT FOR SCHOOL YEAR 2012-2013

Site	Loc Id	Track II	# Enrolled 7/31/13	# Present 7/31/13	# Absent 7/31/13	# Term W/I 30 days
Freedom Park	1239A	3	16	12	4	4
Freedom Park	1239B	1	18	12	6	2
Freedom Park	1239C	1	15	10	5	4
Freedom Park	1239D	1	10	7	3	8
Freedom Park	1239R	3	18	13	5	3
Freedom Park	1239X	3	18	13	5	3
Fruitridge	1216A	3	15	13	2	5
Fruitridge	1216B	1	20	13	7	
Fruitridge	1216C	1	17	14	3	3
Galt	1234A	1	17	14	3	3
Galt	1234B	1	15	14	1	5
Galt	1234C	3	16	13	3	4
Galt	1234D	3	17	12	5	3
Galt	1234E	3	15	12	3	4
Galt	1234F	1	12	9	3	7
Grizzly Hollow	1252A	1	20	17	3	
Grizzly Hollow	1252B	3	20	15	5	
Grizzly Hollow	1252U	EHS	7	4	3	1
Hillsdale	1228A	1	13	10	3	5
Hillsdale	1228B	1	16	14	2	4
Hillsdale	1228C	3	17	13	4	2
Hillsdale	1228D	3	17	14	3	3
Hillsdale	1228R	3	18	11	7	2
Hillsdale	1228X	3	19	17	2	
Home Base Option	1213A	1	12	12	0	
Home Base Option	1213B	5	13	7	7	
Home Base Option	1213C	1	12	4	2	
Home Base Option	1213D	3	11	6	3	1
Home Base Option	1213E	3	13	11	0	
Home Base Option	1213F	3	12	7	2	

SOP ENROLLMENT REPORT FOR SCHOOL YEAR 2012-2013

Site	Loc Id	Track II	# Enrolled 7/31/13	# Present 7/31/13	# Absent 7/31/13	# Term W/ 30 days
Hopkins Park	1253A	1	18	10	8	2
Hopkins Park	1253B	3	20	18	2	
Hopkins Park	1253C	1	20	17	3	
Hopkins Park	1253D	3	18	14	4	2
Illa Collin ELC	1221A	3	15	13	2	4
Illa Collin ELC	1221B	1	17	15	2	1
Job Corp	1237M	EHS	7	6	1	1
Job Corp	1237U	EHS	8	6	2	
Job Corp	1237X	3	20	15	5	1
Kennedy Estates	1240A	1	11	3	8	9
Kennedy Estates	1240B	3	18	9	9	2
La Verne Stewart	1219A	1	11	9	2	7
La Verne Stewart	1219B	3	18	11	7	2
Mather	1223A	3	8	8	0	6
Mather	1223B	1	13	8	5	4
Mather	1223R	1	14	10	4	1
Mather	1223U	EHS	8	6	2	
Mather	1223X	3	19	17	2	2
Nedra Court	1244A	3	19	6	13	
Nedra Court	1244B	1	13	5	8	4
Nedra Court	1244C	1	19	12	7	
New Helvetia I-EHS	1212U	EHS	16	15	3	
New Helvetia II-HS	1247A	1	17	10	7	2
New Helvetia II-HS	1247B	1	19	11	8	
Norma Johnson ELC	1214R	1	19	15	4	2
Norma Johnson ELC	1214U	EHS	8	6	2	
Norma Johnson ELC	1214X	3	13	11	2	8
North Avenue	1256A	1	20	16	4	
North Avenue	1256B	3	18	12	6	2
North Avenue	1256C	1	18	13	5	2
North Avenue	1256D	3	19	17	2	1
North Avenue	1256X	3	17	15	2	4
Northview	1224A	1	18	10	8	2
Northview	1224B	3	20	12	8	
Northview	1224R	1	19	14	5	2
Northview	1224U	EHS	8	5	3	
Northview	1224X	3	22	18	4	
Parker Avenue	1207E	5	10	3	7	4

REGION I
2011-2012
BUDGET BALANCE

PETTY CASH FUND 2012-2013
BUDGET \$10 PER CHILD (HS) and \$15 PER CHILD (EHS)

SITE	# OF CHILDREN	Aug-12	Sep-12	Oct-12	Nov-12	Dec-12	Jan-13	Feb-13	Mar-13	Apr-13	May-13	Jun-13	Jul-13	Obligated	Remaining
Bright Beginnings 1201A	20	200.00								138.10					61.90
Bright Beginnings 1201B	20	200.00	11.64	6.77	15.02		5.62	5.94			44.70				110.31
Bright Beginnings 1201C	20	200.00		89.09			109.28	10.61	21.75						-40.89
Bright Beginnings 1201D	20	200.00		10.02	61.89		7.07					84.09			36.93
Fruitridge 1216A	20	200.00	5.39	71.05		28.74		70.81	35.04	23.75					-56.33
Fruitridge 1216B	20	200.00	16.69				36.00			38.02		17.28			92.01
Fruitridge 1216C	20	200.00	185.43	80.58	23.71			10.25	108.95	58.28	22.25				-289.45
Hopkins Park A	20	200.00	80.35					26.97				28.07			64.61
Hopkins Park B	20	200.00										192.17			7.83
Hopkins Park C	20	200.00			26.93			16.19	83.70						73.18
Hopkins Park D	20	200.00			19.28	10.73						24.09			145.90
Illa Collin 1221A	20	200.00		19.88			126.38	4.31				9.94			39.49
Illa Collin 1221B	20	200.00	32.30		13.72	1.72		15.71				2.16	2.35		76.40
Job Corp 1237X	20	200.00			57.39	9.69		55.84		19.07	26.99				-33.67
Job Corp - EHS 1237M	8	120.00								10.40			18.23		91.37
Job Corp - EHS 1237U	8	120.00									58.92		36.62		24.46
Kennedy E 1240A	20	200.00	22.40		39.84			18.52	5.12						18.15
Kennedy E 1240B	20	200.00				16.40	19.08			1.64		8.65	83.11		71.12
La Verne Stewart 1219A	20	200.00								39.39					160.61
La Verne Stewart 1219B	20	200.00		29.13									20.01		129.22
Mather 1223A	20	200.00	15.55	17.23		9.69	15.31		19.14	34.28	13.22				36.68
Mather 1223B	20	200.00	59.75	13.79				74.16		34.91					17.39
Mather 1223R	20	200.00	60.47		18.35			24.80	19.38	5.09		31.23	32.21		8.47
Mather 1223X	20	200.00	32.30	11.85	31.15			11.79	21.59			64.28			27.04
Mather - E.H.S. 1223U	8	120.00						71.64		43.94	10.76		48.68		-55.02
Parker 1207E	12	144.00	17.20												126.80
TOTAL		4904.00	101.96	461.74	237.80	117.74	370.15	417.54	314.67	446.87	200.70	461.96	270.90	0.00	944.51

APPROVED BY:

REVIEWED BY:

DATE:

DATE:

Koye
8/12/13

D. Patterson
8/12/13

Signature of Program Manager (Karen Gonzales)

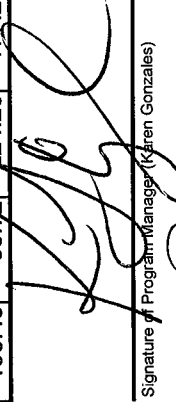
Signature of Fiscal Manager (Det Patterson)

REGION II
2011-2012
BUDGET BALANCE

BUDGET \$10 PER CHILD (HS) and \$15 PER CHILD (EHS)

SITE	# OF CHILDREN	Beg. Bal	Aug-12	Sep-12	Oct-12	Nov-12	Dec-12	Jan-13	Feb-13	Mar-13	Apr-13	May-13	Jun-13	Jul-13	Obligated	Remaining
Bannon Creek 1200A	20	200.00												68.48		131.52
Bannon Creek 1200B	20	200.00											74.34			125.66
Bannon Creek 1200X	20	200.00							9.44					16.28		174.28
Broadway 1246A	20	200.00		25.06					38.96		30.38	47.27		11.45		46.88
Broadway 1246R	20	200.00		11.80				40.72			26.61			104.98		15.89
Broadway 1246X	20	200.00			57.11								106.50			36.39
Broadway 1246U	8	80.00			37.25					57.40	21.91					-36.56
New Helvetia I 1212U	16	240.00			78.27							20.46		32.08		109.19
New Helvetia II 1247A	20	200.00		46.74	57.07					34.03			55.81			6.35
New Helvetia III 1247B	20	200.00								65.66			32.32			102.02
North Ave 1256A	20	200.00			6.47	4.31		30.90			50.00			53.95		54.37
North Ave 1256B	20	200.00						78.34			13.49			75.24		3.12
North Ave 1256C	20	200.00		29.81				12.96	28.43	31.14			42.96	59.34		-4.82
North Ave 1256D	20	200.00		36.02	4.31			6.40		19.26	6.48		20.93			106.60
North Ave 1256X	20	200.00			105.29											94.71
Northview - E.H.S. 1224U	8	120.00		7.54		81.63			15.10		42.26					-26.53
Northview 1224A	20	200.00							18.35			12.98	13.02			155.65
Northview 1224B	20	200.00			30.43						50.36					119.21
Northview 1224R	20	200.00					19.38					38.48				142.14
Northview 1224X	20	200.00		12.49					45.41	7.56				19.51		115.03
Solid Foundation A	20	200.00			33.92	33.59	47.38	26.94	5.38	41.89	17.19					-6.29
Solid Foundation B	20	200.00									21.60			71.07		107.33
Solid Foundation C	20	200.00						28.02		22.45						149.53
Vineland 1211A	20	200.00				48.96			16.20				30.22			71.78
Vineland 1211B	20	200.00				22.00	26.96				35.20					115.84
TOTAL		4840.00	52.87	179.42	410.12	190.49	93.72	224.28	177.27	279.39	315.48	119.19	447.17	441.31	0.00	1909.29

APPROVED BY:



Signature of Program Manager (Karen Gonzales)

DATE:

8/12/13

REVIEWED BY:



Signature of Fiscal Manager (Det. Patterson)

DATE:

8/12/13

REGION III
2011-2012
BUDGET BALANCE

BUDGET \$10 PER CHILD (HS) and \$15 PER CHILD (EHS)

SITE	# OF CHILDREN	Req Bal	Aug-12	Sep-12	Oct-12	Nov-12	Dec-12	Jan-13	Feb-13	Mar-13	Apr-13	May-13	Jun-13	Jul-13	Obligated	Remaining
Elkhorn A	20	200.00	25.47								16.52		10.75	78.43		68.83
Elkhorn B	20	200.00	18.51							19.44	32.38			45.89		83.78
Elkhorn C	20	200.00	57.66	6.85					22.57		31.31	45.01				19.60
Elkhorn D	20	200.00	15.01				23.58	43.90	20.71	7.56	25.00	4.86	51.13			8.25
Elkhorn X	20	200.00	123.70													76.30
Elkhorn EHS	16	240.00	95.68					74.52	25.16	43.11	12.84					63.21
Freedom Park 1239A	20	200.00												275.62		-150.14
Freedom Park 1239B	20	200.00	12.90								25.79	75.11		80.38		5.82
Freedom Park 1239C	20	200.00	16.99								62.64	14.04		158.71		-52.38
Freedom Park 1239D	20	200.00	13.74	86.28	26.59	89.90	3.20						98.12			-117.83
Freedom Park 1239X	20	200.00	15.04	60.48								2.87		215.21		-93.60
Freedom Park 1239R	20	200.00	8.05	8.62							70.81			100.59		11.93
Hillsdale 1228A	20	200.00	9.96	20.18				152.81		50.72						-33.67
Hillsdale 1228B	20	200.00	29.33	12.47				8.04		9.41	27.90					112.85
Hillsdale 1228C	20	200.00	64.25							6.24	54.67					74.84
Hillsdale 1228D	20	200.00	16.86								24.61	14.02		112.10		32.41
Hillsdale 1228R	20	200.00	5.03	15.57	27.42				71.27							80.71
Hillsdale 1228X	20	200.00	32.55		66.04						59.86					41.55
Norma Johnson 1214F	20	200.00	58.87		202.78						22.34			23.51		-107.50
Norma Johnson 1214X	20	200.00	55.93	59.93	52.13	32.63	37.12	11.88	48.66	21.77	20.99	10.85	10.85	5.43		-97.39
Norma Johnson - EHS	8	120.00	78.66						9.85	56.22	43.10		51.10			-304.19
Sharon Neese 1249R	20	200.00	33.40		5.39	88.44		40.00								70.11
Sharon Neese 1249X	20	200.00	33.25					25.83								140.92
Sharon N-EHS 1249U	16	240.00	13.87					27.60	6.48							159.00
Strizek 1225A	20	200.00	6.14													193.86
Strizek 1225B	20	200.00	15.71	65.75												118.54
TOTAL		5200.00	109.40	308.90	784.17	247.63	195.80	579.32	204.70	185.09	464.62	310.57	212.52	1191.47	0.00	405.81

APPROVED BY:

Kathy
Signature of Program Manager (Karen Gonzalez)

DATE:

8/12/13

REVIEWED BY:

Dwight
Signature of Fiscal Manager (D et Patten/son)

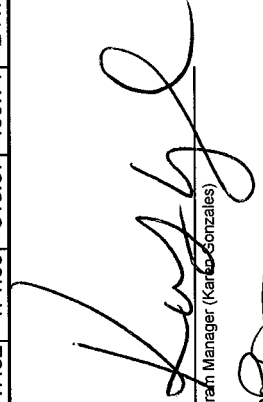
DATE:


8/12/13

REGION IV
2011-2012
BUDGET BALANCE

PETTY CASH FUND 2012-2013
BUDGET \$10 PER CHILD (HS) AND \$15 PER CHILD (EHS)

SITE	# OF CHILDREN	Beg. Bal	Aug-12	Sep-12	Oct-12	Nov-12	Dec-12	Jan-13	Feb-13	Mar-13	Apr-13	May-13	Jun-13	Jul-13	Pending	Remaining
Auberry Park 1238A	20	200.00					26.70						43.19			130.11
Auberry Park 1238B	20	200.00														200.00
Country Woods 1245A	20	200.00				27.85						34.48				137.67
Country Woods 1245B	20	200.00											75.95			124.05
Country Woods 1245C	20	200.00					8.62	149.75					28.54			13.09
Country Woods 1245D	20	200.00						48.33					65.10			86.57
Crossroad - E.H.S. 1242U	8	120.00						5.80	49.25	94.50						-29.55
Crossroad G 1242R	20	200.00			11.38			48.93		128.51			46.44			-167.54
Crossroad G 1242X	20	200.00			194.78					18.10	104.55		33.24			-150.67
Crossroads - 1242A	20	200.00				109.64	35.64		58.60					122.32		-230.34
Galt 1234A	20	200.00				67.45				24.33			30.09	58.99		-19.91
Galt 1234B	20	200.00					15.83						80.00	62.40		26.62
Galt 1234C	20	200.00											14.02			185.98
Galt 1234D	20	200.00			46.44	49.84	12.16		15.95	6.51	28.69		39.58	44.56		-78.61
Galt 1234E	20	200.00			34.58	40.47				42.24	34.74		34.71			13.26
Galt 1234F	20	200.00								21.37			16.99			161.64
Grizzly Hollow - E.H.S.	8	120.00														120.00
Grizzly Hollow 1252 A	20	200.00					35.76			10.00			45.94			108.30
Grizzly Hollow 1252B	20	200.00					12.81	43.69					16.65			40.58
Medra 1244A	20	200.00						87.14	74.08	30.22			30.64			-22.08
Medra 1244B	20	200.00						18.90	14.03	48.05			7.51			40.07
Medra 1244C	20	200.00						58.83	22.83				4.30			17.64
Phoenix Park EHS1248U	6	90.00														80.33
Phoenix Park 1248A	20	200.00				16.93				10.00			25.00	52.82		95.25
Phoenix Park 1248B	20	200.00						10.22			73.83		54.93	16.20		44.82
Phoenix Park 1248X	20	200.00							81.13	25.88			20.09			-25.46
Walnut Grove 1235A	20	200.00				43.95							28.00			25.12
TOTAL		5130.00	190.28	136.58	405.98	313.50	147.52	471.59	315.87	459.71	241.81	462.63	700.30	357.29	0.00	926.94

APPROVED BY:  DATE: 8/12/13
 Signature of Program Manager (Karlo Gonzales)

REVIEWED BY:  DATE: 8/12/13
 Signature of Fiscal Manager (D'et Patterson)

HOME BASE
2011-2012
BUDGET BALANCE

PETTY CASH FUND 2012-2013
BUDGET \$10 PER CHILD and \$15 PER CHILD (EHS)

SITE	NUMBER OF CHILDREN	Beg Bal	Aug-12	Sep-12	Oct-12	Nov-12	Dec-12	Jan-13	Feb-13	Mar-13	Apr-13	May-13	Jun-13	Jul-13	Obligated	Remaining
B. Parnell	11	165.00														165.00
C. Bunge	11	165.00														165.00
D. Nichols	11	165.00														165.00
J. Crawford Blain	11	165.00														165.00
J. Jimenez	11	165.00														165.00
K. Aroyau	11	165.00														165.00
K. Lee	11	165.00	11.36													153.64
L. Letourneaux	11	165.00	66.70						16.16	2.61			16.57			79.12
L. Moore	11	165.00	12.92					27.44								135.92
L. Schleicher	11	165.00														137.56
K. Afoyan	11	165.00														165.00
M. Supelveda	15	150.00												40.03		109.97
J. Isaac	15	150.00	40.27							36.41		56.22	23.24			-6.14
L. Glines	15	150.00			3.99		12.44		5.38		6.54					121.65
M. Edwards	15	150.00						14.01		18.36						117.63
V. Oezhehovsky	15	150.00														150.00
R. Ramirez	15	150.00														150.00
TOTAL		2715.00	118.33	12.92	3.99	0.00	12.44	41.45	21.54	54.77	9.15	56.22	39.81	40.03	0.00	2304.35

APPROVED BY:


Signature of Program Manager (Karen Gantzaes)

DATE:

8/12/13

REVIEWED BY:


Signature of Fiscal Manager (Roger Bartlett)

DATE:

8/12/13

FIELD TRIP FUND 2012-2013
 BUDGET \$7 PER CHILD

SITE	Beg. Bal	Aug-12	Sep-12	Oct-12	Nov-12	Dec-12	Jan-13	Feb-13	Mar-13	Apr-13	May-13	Jun-13	Jul-13	Remaining
Head Start	14000.00	168.25	124.25	2133.25	453.25	228.25	197.25	223.25	820.75	1176.00	1234.50	1789.75	1006.00	4445.25
EHS	8500.00	375.00	148.50	457.53	0.00	42.00	180.00	0.00	0.00	0.00	0.00	350.00	250.00	6696.97
TOTAL	22500.00	543.25	272.75	2133.25	453.25	270.25	377.25	223.25	820.75	1176.00	1234.50	2139.75	1256.00	11142.22

APPROVED BY:


 Signature of Program Manager (Karen Gonzales)

DATE:

8/12/13

REVIEWED BY:


 Signature of Fiscal Manager (Det. Patterson)

DATE:

8/12/13

ITEM VII – CENTER UPDATES

BACKGROUND:

This agenda item allows Parent Advisory Committee Representatives the opportunity to discuss events going on at their center.

NOTES:

ITEM VIII- DISCUSSION

BACKGROUND:

This agenda item allows Parent Advisory Committee Representatives the opportunity to discuss items not on the agenda.

NOTES:

ITEM IX – PUBLIC PARTICIPATION

BACKGROUND:

Participation of the general public at the SETA-Operated Program Parent Advisory Committee meeting is encouraged. Members of the audience are asked to address their request to the Chair if they wish to speak.

NOTES: