

GOVERNING BOARD

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County of Sacramento

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County of Sacramento

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Executive Director

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Thought of the day: "Ability is what you are capable of doing. Motivation determines what you do. Attitude determines how well you do it."

Author: Lou Holtz

REGULAR MEETING OF THE HEAD START/EARLY HEAD START PARENT ADVISORY COMMITTEE

DATE: Tuesday, June 18, 2013

TIME: 10:00 a.m.

LOCATION: SETA Board Room
925 Del Paso Blvd.
Sacramento, CA 95815

While the SETA/Head Start Parent Advisory Committee welcomes and encourages participation in the meetings, it would be appreciated if you would limit your comments to three minutes so that everyone may be heard. Matters under jurisdiction of the SETA/Head Start Parent Advisory Committee and not on the posted agenda or any off-agenda matters may be addressed by the general public following completion of the regular agenda. The SETA/Head Start Parent Advisory Committee limits testimony on matters not on the agenda to three minutes per person and not more than ten minutes for a particular subject. Meeting facilities are accessible to persons with disabilities. Requests for Assisted Listening Devices or other considerations should be made through the Clerk's office at (916) 263-3827. This document and other Board meeting information may be accessed through the Internet by accessing the SETA home page: www.seta.net.

AGENDA

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✓ Monthly Head Start Report	
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DISTRIBUTION DATE: WEDNESDAY, JUNE 12, 2013

Parent Advisory Committee (PAC) meeting hosted by:
LaTasha Windham, Chair; vacant, Vice Chair; Colleen Fietzek, Secretary;
Jonathan White, Treasurer; Mayra Partida, Parliamentarian

ITEM I - A – ROLL CALL

The Parent Advisory Committee Secretary will call the roll for the following members:

- ___ Vacant, Auberry Park Head Start
- ___ Vacant, Bannon Creek Head Start
- ___ Vacant, Broadway Early Learning Center
- ___ **Vanessa Hawkins, Country Wood Head Start**
- ___ Vacant, Crossroad Gardens Head Start
- ___ **Mayra Partida, Early Head Start (Home Base)**
- ___ **Cassandra Harvey, Elkhorn Head Start**
- ___ Vacant, Freedom Park Head Start
- ___ **Rosa Gomez, Fruitridge Head Start**
- ___ Vacant, Galt Head Start
- ___ **Alicia Kafka, Grizzly Hollow**
- ___ **Teresa Jay, Hillsdale Head Start**
- ___ **Colleen Fietzek, Home Based Head Start**
- ___ Vacant, Home Base
- ___ Vacant, Hopkins Park Head Start
- ___ **LaTasha Windham, Illa Collin Head Start**
- ___ Vacant, Job Corps Head Start
- ___ **Pamela Kelsey, Kennedy Estates Head Start**
- ___ Vacant, LaVerne Stewart Head Start
- ___ **Yadira Lopez, (Marie Cleveland's) Bright Beginning Head Start**
- ___ Vacant, Mather Head Start
- ___ **Praveena Chaudhary, Nedra Court Head Start**
- ___ Vacant, New Helvetia I Head Start
- ___ Vacant, New Helvetia II Head Start
- ___ Vacant, Norma Johnson Head Start
- ___ **Tanisha Hardy, North Avenue**
- ___ Vacant, Northview Head Start
- ___ **Marshaun Tate, Parker Head Start**
- ___ Vacant, Phoenix Park Head Start
- ___ **Misty Sanders, Sharon Neese Early Learning Center**
- ___ Vacant, Solid Foundation Head Start
- ___ Vacant, Strizek Park Head Start
- ___ Vacant, Vineland Head Start
- ___ Vacant, Walnut Grove Head Start
- ___ Vacant, Foster Parent Representative
- ___ Vacant, Grandparent Representative
- ___ **Jonathan White, Male Involvement Representative**
- ___ Vacant, Past Parent/Community Representative
- ___ **Zoila Lucero, Past Parent/Community Representative**

ITEM I-A – ROLL CALL
(Continued)

Program Year 2012-2013 - New Representatives to be seated

___ Celeste Casiano, Norma Johnson Head Start	
___ Vacant, Auberry Head Start	___ Vacant, New Helvetia I Head Start
___ Vacant, Bannon Creek Head Start	___ Vacant, New Helvetia II Head Start
___ Vacant, Broadway Head Start	___ Vacant, Northview Head Start
___ Vacant, Crossroad Gardens Head Start	___ Vacant, Phoenix Park
___ Vacant, Freedom Park Head Start	___ Vacant, Solid Foundation Head Start
___ Vacant, Galt Head Start	___ Vacant, Strizek Park Head Start
___ Vacant, Home Base Head Start Representative	___ Vacant, Vineland Head Start
___ Vacant, Hopkins Park Head Start	___ Vacant, Foster Parent Representative
___ Vacant, Job Corps Head Start	___ Vacant, Grandparent Representative
___ Vacant, LaVerne Stewart Head Start	

ITEM I – B

PAC MEETING ATTENDANCE UPDATE

**The PAC was seated on November 20, 2012 & December 18, 2012
PARENT ADVISORY COMMITTEE MEETING ATTENDANCE PROGRAM
YEAR 2012-2013**

COMMITTEE MEMBER	CENTER	11/20	12/18	01/15	02/26	03/19	3/26*	04/23#	05/21	06/18	07/16	08/20	09/17	10/15	11/19
Vacant Seated	AP														
Vacant Seated	BC														
Vacant Seated	BLC														
Vanessa Hawkins Seated 1/15	CW		E	X		X		X	X						
Diana Arriaga s/b/seated 3/19	CR					E		U	U						
Mayra Partida Seated 11/20	EHS/HB	X	X	X		E		X	X						
Vacant	EHS/HB														
Cassandra Harvey Seated 5/21	EL								X						
Vacant Seated	FP														
Rosa Gomez Seated 11/20	FT	X	X	X		U		X	U						
Vacant	G														
Alicia Kafka Seated 11/20	GH	X	X	X		X		X	X						
Teressa Jay Seated 11/20	H	X	X	X		X		X	X						
Colleen Fietzek Seated 11/20	HB	X	X	X		X		X	X						
Vacant	HB														
LaTasha Windham Seated 8/21	IC	X	X	X		X		X	X						
Vacant Seated	HP														
Vacant	JC														
Pamela Kelsey Seated 3/19	K					X		X	X						
Vacant	LVS														
Yadira Lopez Seated 11/20	MCBB	X	X	X		U		X	X						
Vacant Seated	GSC														
Iyshiah Lacey Seated 11/20; resigned 5/24	M	X	X	X		X		E	X						
Tanisha Hardy Seated 3/19	NA					X		X	U						
Praveena Chaudhary Seated 12/18	NC		X	X		X		U	X						
Celeste Casiano Seated	NJ														
Vacant	NH2														
Seated	NV														
Marshaun Tate Seated 11/20	PA	X	X	X		X		E	X						
Vacant	PP														
Vacant	SF														
Misty Sanders Seated 3/19	SN					X		X	E						

COMMITTEE MEMBER	CENTER	11/20	12/18		01/15	02/26*	03/19	3/26**	04/23#	05/21	06/18	07/16	08/20	09/17	10/15	11/19
Vacant Seated	SP															
Vacant Seated	V															
Eva Vekolek Seated 4/23; resigned 5/29/13	WC								X	U						
Vacant	FPR															
Seated	GPR															
Jonathan White Seated 3/19	MIR						X		X	X						
	OGC															
Johnny Sanders Seated 11/20	PPR	X	U		X		X		U	U						
Zoila Lucero Seated 11/20	PPR	X	X		X		X		E	E						

Members: If you cannot attend a meeting and are going to be absent, you must:

- 1. First, call your Alternate(s) to see if they can attend in your place;**
- 2. Second, call Head Start Social Services/Parent Involvement Coordinator, Ms. Marie Desha, at 263-4082; and**
- 3. Third, please call the PAC Chair, Ms. LaTasha Windham, at 821-8959 or 400-3546, or the Clerk of the Boards, Ms. Nancy Hogan, at 263-3827.**

- * No meeting was held 2/26/13**
- ** Ethics training with Policy Council**
- # Special meeting**

**PARENT ADVISORY COMMITTEE - MEETING ATTENDANCE UPDATE
PROGRAM YEAR 2012-2013**

(Continued)

Head Start Center Abbreviations

AP:	Auberry Park	K:	Kennedy Estates
BC:	Bannon Creek	LVS:	LaVerne Stewart
BB:	Bright Beginnings	M:	Mather
BLC:	Broadway Early Learning Center	MCBB	Marie Cleveland's Bright Beginnings
CR:	Crossroad Gardens	NJ:	Norma Johnson
CW:	Countrywood	NA:	North Avenue
EHS:	Early Head Start	NC:	Nedra Court
EL:	Elkhorn	NH:	New Helvetia 2
FP:	Freedom Park	NA	North Avenue
FT:	Fruitridge	NV:	Northview
G:	Galt	PA:	Parker Avenue
GH:	Grizzly Hollow	PP:	Phoenix Park
H:	Hillsdale	SF:	Solid Foundation
HB:	Home Based	SN:	Sharon Neese
HP:	Hopkins Park	SP:	Strizek Park
IC:	Illa Collin	V:	Vineland
JC:	Job Corps	WG:	Walnut Grove

Representative Abbreviations

FPR:	Foster Parent Representative
GPR:	Grandparent Representative
MIR:	Male Involvement Representative
OGC:	Out Going Chair
PPR:	Past Parent Representative

Attendance Record Abbreviations

X:	Present
E:	Excused
AP:	Alternate Present
AE:	Alternate Excused
U:	Unexcused
PAC:	Parent Advisory Committee
R:	Resigned
S/B:	Should be, or should have been (seated)
CD:	Child Dropped.

ITEM II-A – CONSENT

APPROVAL OF MINUTES OF THE JUNE 18, 2013 PAC MEETING

BACKGROUND:

This agenda item provides an opportunity for the Parent Advisory Committee to review and approve the minutes of the June 18, 2013 PAC meeting.

RECOMMENDATION:

Approve the minutes of the June 18, 2013 PAC meeting.

NOTES:

ACTION: Moved: _____ Second: _____

VOTE: Aye _____ Nay: _____ Abstain: _____

**SPECIAL MEETING OF THE HEAD START
PARENT ADVISORY COMMITTEE**

Minutes/Synopsis

(The minutes reflect the actual progression of the meeting.)

SETA Board Room
925 Del Paso Blvd.
Sacramento, CA 95815

Tuesday, May 21, 2013
10:00 a.m.

I. Welcome

Call to Order/Roll Call: Ms. LaTasha Windham called the meeting to order at 10:10 a.m. Mr. Marshaun Tate read the Thought of the Day. The Pledge of Allegiance was recited. Ms. Colleen Fietzek was asked to serve as Secretary and called the roll call.

Members Present:

Teressa Jay
Colleen Fietzek
LaTasha Windham
Jonathan White
Praveena Chaudhary
Mayra Partida
Yadira Lopez
Vanessa Hawkins
Marshaun Tate
Jonathan White
Pamela Kelsey
Iyshiah Lacey (arrived at 10:21 a.m.)
Alicia Kafka (arrived at 11:03 a.m.)

Members Absent:

Johnny Sanders (unexcused)
Zoila Lucero (excused)
Eva Vokolek (unexcused)
Misty Sanders (excused)
Tanisha Hardy (unexcused)
Rosa Gomez (unexcused)

➤ **Seating and Introduction of New Members:**

The following new members were welcomed to the board and seated:

- ✓ Cassandra Harvey, Elkhorn Head Start
- ✓ Natalie Edwards, Alternate, Vineland Head Start

➤ **New Members Not Present:**

Diana Arriaga, Crossroad Gardens Head Start (unexcused)
Ayinde Patton, Alternate, Freedom Park Head Start (unexcused)

II. Consent Item

A. Approval of the Minutes of the April 23, 2013 Special Meeting

Minutes were reviewed; no questions or corrections.

Moved/White, second/Tate, to approve the April 23, 2013 minutes as distributed.
Show of hands vote: Aye: 10, Nay: 0, Abstentions: 2 (Windham & Partida)

III. Action Items

- A. Approval of Revised Fiscal Year 2013-2014 Head Start/Early Head Start Budget due to Federal Sequester

There will be four centers that will close or consolidate: Rio Linda, Countrywood will be closing and the slots will be moved to Fruitridge and Solid Foundation. Ms. Denise Lee stated that there is about a 75% turnover of children each year.

There will be no layoffs in the near future.

Ms. Vanessa Hawkins asked if parent activities will be continued. Ms. Lee stated that parent activities are listed on schedule H in the budget; anything in red is a reduction. Ms. Desha stated that the funds were cut because the parents were not using all of the funds.

Ms. Lee was asked if a manager would visit Countrywood and speak to the parents about the upcoming changes. Ms. Lee replied that letters were sent out in English and they need to have a Spanish speaker talk to the parents.

Moved/White, second/Partida, to approve the revised Fiscal Year 2013-2014 Head Start/Early Head Start Budget in the amount of \$47,783,787 for Basic and Training/Technical Assistance.

Show of hands vote: Aye: 10, Nay: 0, Abstentions: 2 (Windham & Partida)

Ms. Iyshiah Lacey was seated.

- B. Approval of the Parent Advisory Committee and Policy Council Joint Parent Activity

Moved/Tate, second/White, to approve a joint parent activity with the Policy Council.

Show of hands vote: Aye: 11, Nay: 0, Abstentions: 2 (Windham & Partida)

Ms. Windham reviewed some of the past activities that were held in the past; attendees are asked to arrive promptly, no shorts, smoking, or children. Lunch will be held at LaTerraza in Old Sacramento.

- C. Approval of Parent Advisory Committee Secretary

Ms. Windham reviewed the position of Secretary; Ms. Windham asked for those interested in serving in this position. Ms. Colleen Fietzek expressed her desire to serve on this committee.

Ms. Mayra Partida moved from the seat next to the Chair in order to be involved in the voting process.

Moved/Partida, second/Kelsey, to elect Ms. Colleen Fietzek as Secretary.
Show of hands vote: Aye: 11, Nay: 0, Abstentions: 2 (Windham and Lacey)

Ms. Fietzek was welcomed as Secretary.

IV. Information Items

A. Standing Information

- PC/PAC Calendar of Events: No questions.
- Parent/Family Support Unit Events and Activities: Ms. Windham reviewed the PC/PAC Parent Activity of historic Old Sacramento and the underground. Lunch will be at LaTerraza in Old Sacramento.
- Parent/Staff Recognitions: None.
- Fiscal Report/Corporate Card Monthly Statement of Account: Ms. D'et Patterson presented the Head Start fiscal report; expenditures are on track at 75% of the program year. The SOP is currently spent at 74% and staff expecting to spend 100% by the end of the fiscal year. The non-federal share is 25.9% and increasing.
- Child Care Center Food Menu: No comments.
- Community Resources-Parents/Staff: None.
- Annual Parent Conference Reports: Ms. Partida attended the conference and found it enriching. She attended the positive discipline workshop. It was nice to come together and have a local conference where you can get resources. She was hoping to see more parents attend; she was disappointed by the low attendance.

Ms. Windham stated that she attended and it was inspiring especially for those that have had athletic injuries. She attended a cooking class and discipline classes was beneficial, especially how to discipline teenage children. Ms. Windham urged all parents to participate next year. The food was awesome!

- Annual Parent Leadership Institute Training Reports: Ms. Fietzek reported on the May 10 Parent Leadership Institute. Thirty-seven parents confirmed their attendance but only 13 showed up. Ms. Fietzek urged all parents to attend next year's training. Dr. Tracy Tomasky was the workshop presenter and her presentation was great.

Ms. Alicia Kafka arrived at 11:03 a.m.

Ms. Fietzek reviewed the appropriate procedures for communication between board members. She received a certificate of completion and a pen for her participation.

- B. Governing Board Minutes of March 7, 2013: No questions.

V. Committee Reports

- A. Executive Committee: Mr. White read the Executive Committee critique.
- B. Budget/Planning Committee: Next committee meeting is scheduled for June 11, 9:00 a.m. in the Oak Room. Committee members are asked to attend.
- C. Personnel/Bylaws Committee: Ms. Mayra Partida reported that the Committee worked on possible revisions to the bylaws. If there are any recommendations board members would like in the by-laws, please attend the meeting or tell a committee member. Next meeting will be Friday, June 21.
- D. Social/Hospitality Committee: Ms. Alicia Kafka reported that the committee came up with colors, green, pearl and black for the end of the year celebration. Each board member can bring two guests. Committee members are still coming up with the theme name for the event. The date will be either October 5, Saturday, 6-9 or October 12, Saturday, 6-9 p.m. June 14 is the next meeting. Ms. Kafka encouraged board members to look for a place or think of a DJ or musician.

Ms. Windham encouraged all board members to attend the June 14 Social/Hospitality Committee meeting.

- E. Male Involvement Committee: Ms. Partida attended the last committee meeting and reported that they discussed a fathers fishing event Saturday, June 8 is Elk Grove Park, 10:00 a.m. – 2:00 p.m. 263-3804 RSVP to Robert Silva. This is a free event and fishing poles will be provided. A Positive Disciplining workshop will be coming up soon. The next Committee meeting is Wednesday, June 19.

Ms. Fietzek reported that the five-week Positive Disciplining series begins June 5 and will be held Wednesday evenings, 5:30 – 8:00 p.m.; childcare and dinner will be provided. RSVP by June 4 to Mr. Robert Silva.

VI. Other Reports

- Chair's Report: Last year, a board member requested public speaking training. Ms. Windham stated that Ms. Jackie Bates from Toastmasters provided the training last year. This year, the training will again be offered. If interested in the public speaking training, and if there is enough interest in the training, a training will be scheduled. If you sign up, please attend.
- Policy Council Report(s): Ms. Teresa Jay reported on last month's special meeting. The Policy Council went over the budget and Ms. Lee explained that the budget may change due to sequestration. The Board also went over the

annual self assessment. There were many strengths but not many things that need to be corrected.

- Head Start Deputy Director's Monthly Report: No additional report.
 - Managers' Reports: No reports.
- Ms. Jay asked when the education committee starting the SEFEL training. Ms. Desha and Ms. Gonzales will talk about scheduling Early Head Start Development & Health Services Committee meetings.

VII. Center Updates: None.

VIII. Discussion

Ms. Windham recognized her 'awesome son' Brian who is home from Dillard University in New Orleans. He was a Head Start child. Brian is majoring in Economics and stated that his GPA is 3.45.

Ms. Partida apologized for sitting next to the Chair; she just flew in from Chicago this morning. Her sister just graduated from the Chicago School of Optometry.

IX. Public Participation

Ms. Iyshiah Lacey is going to be resigning from the board. Her children will no longer be at Mather Head Start. A lot of positive changes are going on in her life and she is moving on. Ms. Lacey stated that she is highly appreciative of SETA's program and the opportunities she has been given.

Ms. Windham wished Ms. Lacey well and wished her well in her new position.

X. Adjournment: The meeting was adjourned at 11:36 a.m.

ITEM III- A – INFORMATION

STANDING INFORMATION

BACKGROUND:

This agenda item provides an opportunity for information to be shared on the following:

- A. Standing Information
 - PC/PAC Calendar of Events: Ms. LaTasha Windham
 - Parent/Family Support Unit Events and Activities: Ms. LaTasha Windham
 - Parent/Staff Recognitions: Ms. LaTasha Windham
 - Fiscal Report/Corporate Card Monthly Statement of Account: Ms. D'et Patterson (attached)
 - Child Care Center Food Menu (attached)
 - Community Resources-Parents/Staff: Ms. LaTasha Windham
 - PC/PAC Joint Parent Activity Oral Report(s)

NOTES:

PC/PAC CALENDAR OF EVENTS

<u>EVENT</u>	<u>DATE</u>
PAC Executive Committee	Thursday, June 20, 2013 9:30 a.m. Olympus Room
PC/PAC Personnel/ Bylaws Committee meeting	Friday, June 21, 2013 9:30 a.m. Olympus Room
PC/PAC Parent Ambassador Committee	Thursday, June 27 11:00 a.m. Oak Room
PC/PAC Budget/Planning Committee	Tuesday, July 9, 2013 9:00 a.m. Oak Room
PC/PAC Early Childhood Development & Health Services Committee	Thursday, July 11 10:00 – 11:00 a.m. Olympus Room
PC/PAC Parent Ambassador Committee	Thursday, July 11, 2013 11:30 a.m. Redwood Room
PC/PAC Social/Hospitality Committee meeting	Friday, July 12, 2013 9:00 a.m. Olympus Room
PC/PAC Male Involvement Committee	Wednesday, July 17, 2013 10:00 – 11:30 a.m. Olympus Room
PAC Executive Committee	Thursday, July 18, 2013 9:00 a.m. Olympus Room

PC/PAC CALENDAR OF EVENTS

(continued)

EVENT

DATE

PC Executive Committee	Thursday, July 25, 2013 9:00 a.m. Olympus Room
Food Services Committee	Thursday, July 25, 2013 12:30 p.m. Oak Room
PC/PAC Personnel/Bylaws Committee	Friday, July 26, 2013 9:30 a.m. Olympus Room

PARENT/FAMILY SUPPORT UNIT EVENTS AND ACTIVITIES


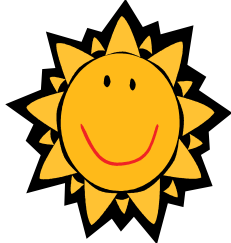
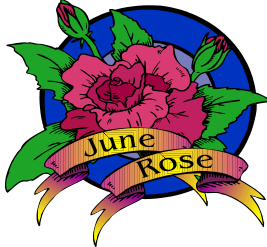
EVENT

DATE

Male Involvement Committee	Wednesday, July 17, 2013 10:00 – 11:30 a.m. Olympus Room


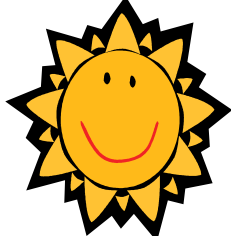
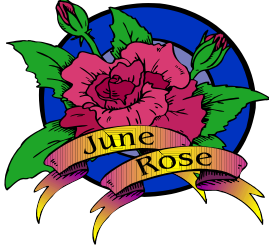
SETA Head Start Menu

June 2013

	Monday	Tuesday	Wednesday	Thursday	Friday
Week 6	<p>3</p> <p>Breakfast: Oatmeal Cereal, Cantaloupe, Brown Sugar, Milk Lunch: Sloppy Joe's, Whole Wheat Bun, Whole Kernel Corn, Apricots, Milk Snack: Sunrise Bites Whole Grain Crackers, Milk</p>	<p>4</p> <p>Breakfast: Rice Krispies Cereal, Orange, Milk Lunch: Baked Chicken, Mixed Vegetables, Whole Wheat Texas Toast, Kiwi, Milk Snack: Cottage Cheese, Pineapple Tidbits</p>	<p>5</p> <p>Breakfast: Whole Wheat Waffles, Maple Syrup, Diced Pear, Milk Lunch: Salisbury Beef Steak/Gravy, Mashed Potatoes, Whole Wheat Dinner Roll, Cantaloupe, Milk Snack: Cheese Sticks, Apple</p>	<p>6</p> <p>Breakfast: Bagel & Cream Cheese, Banana, Milk Lunch: Chicken and Noodles, Peas and Carrots, Tangerine or Strawberries, Milk Snack: American Classic Wheat Crackers, Orange</p>	<p>7</p> <p>Breakfast: Whole Wheat Blueberry Muffin Loaf, Diced Apricot, Milk Lunch: Swiss Cheese on Whole Wheat Bread, Lowfat Mayonnaise, Broccoli, Dip, Orange, Milk Snack: Fish Crackers, Milk</p>
Week 7	<p>10</p> <p>Breakfast: Crispix Cereal, Apple, Milk Lunch: Chicken Fried Brown Rice, Orange, Milk Snack: Cheese Stick, American Classic Wheat Crackers</p>	<p>11</p> <p>Breakfast: Oatmeal, Brown Sugar, Banana, Milk Lunch: Macaroni & Cheese, Seasoned Green Beans, Strawberries or Tangerine, Milk Snack: Strawberry Waffle, Whole Grain Grahams, Milk</p>	<p>12</p> <p>Breakfast: Dreamy Orange Whole Grain Mini Loaf, Diced Peach, Milk Lunch: BBQ Chicken on Whole Wheat Bun, Whole Kernel Corn, Cantaloupe, Milk Snack: Multigrain Corn Snacks, Diced Pear</p>	<p>13</p> <p>Breakfast: Whole Grain Pancakes, Maple Syrup, Apple, Milk Lunch: Beef Meat Loaf and Sauce, Mashed Potatoes, Dinner Roll, Canned Apricots, Milk Snack: Strawberry Yogurt, Fruit Cup</p>	<p>14</p> <p>Breakfast: Rice Krispies Cereal, Banana, Milk Lunch: Roasted Turkey on Whole Wheat Bread, Carrot Sticks, Mayonnaise, Kiwi, Milk Snack: Sunrise Bites Whole Grain Crackers, Apple</p>
Week 1	<p>17</p> <p>Breakfast: Whole Grain Pancakes, Maple Syrup, Mango Chunks, Milk Lunch: Lemon Pepper Chicken, Peas/Carrots, Steamed Brown Rice, Orange, Milk Snack: Cottage Cheese, Cheese-It Crackers</p>	<p>18</p> <p>Breakfast: Whole Wheat Banana Muffin Bar, Orange, Milk Lunch: Beef Hamburger on Whole Wheat Bun, Whole Kernel Corn, Pickle, Kiwi, Mustard & Ketchup, Milk Snack: String Cheese, Apple</p>	<p>19</p> <p>Breakfast: Whole Grain Biscuit, Jelly, Diced Peach, Milk Lunch: Build a Burrito, Beans, Tortilla, Shredded Cheese, Lettuce, Tomato, Tangerine or Strawberries, Milk Snack: Sunrise Bites Whole Grain Crackers, Banana</p>	<p>20</p> <p>Breakfast: Whole Wheat Bagel with Cream Cheese, Diced Pear, Milk Lunch: Cheese on Whole Wheat Bread, Cauliflower with Dip, Apple or Watermelon, Milk Snack: Jungle Whole Grain Crackers, Milk</p>	<p>21</p> <p>Breakfast: Nutri Grain Cereal Bar, Banana, Milk Lunch: Turkey Ham on Whole Wheat Bread, Cantaloupe, Baby Carrots, Mayonnaise, Milk Snack: Rice Cakes, Pineapple Tidbits</p>
Week 2	<p>24</p> <p>Breakfast: Whole Wheat Raisin Bread, Apple, Milk Lunch: Oven Baked Chicken, Sweet Potatoes, Cantaloupe, Whole Wheat Dinner Roll, Milk Snack: Orange, Strawberry/Banana Yogurt</p>	<p>25</p> <p>Breakfast: Whole Grain Pancakes, Maple Syrup, Kiwi, Milk Lunch: BBQ Beef Burger on Whole Wheat Bun, Mixed Vegetables, Tangerine or Strawberries, Milk Snack: Whole Wheat Strawberry Fish Crackers, Banana</p>	<p>26</p> <p>Breakfast: Oatmeal/Raisins, Pineapple Tidbits, Brown Sugar, Milk Lunch: Chicken Chow Mein, Steamed Brown Rice, Apple or Watermelon, Milk Snack: Tropical Treat Whole Grain Crackers, Diced Pear</p>	<p>27</p> <p>Breakfast: Crispix Cereal, Banana, Milk Lunch: Turkey Ham on Whole Wheat Bread, Cucumbers with Dip, Orange, Mayonnaise, Lowfat Milk Snack: Nutri Grain Whole Grain Bar, Milk</p>	<p>28</p> <p>Breakfast: Dreamy Orange Whole Grain Mini Loaf, Diced Mango, Milk Lunch: Roasted Sliced Turkey on Whole Wheat Bread, Baby Carrots, Kiwi, Lowfat Milk Snack: American Cheese Quesadilla, Butter</p>
					

SETA Head Start Menu

Junio 2013

	lunes	martes	miércoles	jueves	viernes
Semana 6	<p>3</p> <p>Desayuno: Cereal de Avena, Melón, Azúcar Morena, Leche. Comida: Sloppy Joes en Pan de Trigo Integral, Granos Enteros de Elote, Chabacano, Leche. Bocadillo: Galletas Saladas de Grano Integral Sunrise Bites, Leche.</p>	<p>4</p> <p>Desayuno: Cereal Rice Krispies, Naranja, Leche. Comida: Pollo Horneado, Verduras Mixtas, Pan Tostado de Trigo Integral Estilo Texas, Kiwi, Leche. Bocadillo: Requesón, Golosinas de Piña.</p>	<p>5</p> <p>Desayuno: Waffles de Trigo Integral, Miel de Arce, Pera Picada, Leche. Comida: Bistec de Res Salisbury con Gravy, Puré de Papa, Melón, Bollo para Cena de Trigo Integral, Leche. Bocadillo: Barita de Queso, Manzana.</p>	<p>6</p> <p>Desayuno: Bagel con Queso Crema, Plátano, Leche. Comida: Tallarines con Pollo, Chicharos y Zanahorias, Tanjarina o Fresa, Leche. Bocadillo: Galletas Saladas de Trigo American Classic , Naranja.</p>	<p>7</p> <p>Desayuno: Barra de Mollete de Trigo y Arándanos, Chabacano Picado, Leche. Comida: Queso Suizo en Pan de Trigo Integral, Brócoli con Aderezo, Naranja, Mayonesa, Leche. Bocadillo: Galletas en Forma de Pez, Leche.</p>
Semana 7	<p>10</p> <p>Desayuno: Cereal Crispix, Manzana, Leche. Comida: Arroz Integral Frito con Pollo, Naranja, Leche. Bocadillo: Barita de Queso, Galletas Saladas de Trigo American Classic.</p>	<p>11</p> <p>Desayuno: Avena, Azúcar Morena, Plátano, Leche. Comida: Macarrón con Queso, Ejotes Sazonados, Fresas o Tanjarina, Leche. Bocadillo: Waffle de Fresa, Galletas Graham de Grano Integral, Leche.</p>	<p>12</p> <p>Desayuno: Minibarra Dreamy Orange Grano Integral, Durazno Picado, Leche. Comida: Pollo Asado en Pan de Trigo Integral, Elote, Melón, Leche. Bocadillo: Bocadillo de Maíz Multigrano, Pera Picada.</p>	<p>13</p> <p>Desayuno: Jotqueis de Grano Integral con Miel de Arce, Manzana, Leche. Comida: Pastel de Carne de Res con Salsa, Puré de Papa, Chabacanos Enlatados, Bollo para Cena, Leche. Bocadillo: Yogur de Fresa, Taza con Fruta.</p>	<p>14</p> <p>Desayuno: Cereal Rice Krispies, Plátano, Leche. Comida: Pavo Asado en Pan de Trigo Integral, Baritas de Zanahoria, Kiwi, Mayonesa, Leche. Bocadillo: Minigalletas Sunrise Bites de Trigo Integral, Manzana.</p>
Semana 1	<p>17</p> <p>Desayuno: Jotqueis de Grano Integral, Miel de Arce, Trozos de Mango, Leche. Comida: Pollo con Limón y Pimienta, Chicharos y Zanahorias, Arroz Integral a Vapor, Naranja, Leche. Bocadillo: Requesón, Galletas Cheese-It.</p>	<p>18</p> <p>Desayuno: Barra de Mollete de Trigo Integral y Plátano, Naranja, Leche. Comida: Hamburguesa de Res, Pan de Trigo Integral, Elote, Pepino en Vinagre, Mostaza y Catsup, Kiwi, Leche. Bocadillo: Barita de Queso, Manzana.</p>	<p>19</p> <p>Desayuno: Bizcocho de Grano Integral con Jalea, Durazno Picado, Leche. Comida: Haga su Propio Burrito, Tortilla de Harina, Frijoles, Queso y Lechuga, Jitomate, Tanjarina o Fresa, Leche. Bocadillo: Minigalletas Sunrise Bites de Trigo Integral, Plátano.</p>	<p>20</p> <p>Desayuno: Bagel de Trigo Integral con Queso Crema, Pera Picada, Leche. Comida: Queso en Pan de Trigo Integral, Coliflor con Aderezo, Manzana o Sandía, Leche. Bocadillo: Galletas Saladas Jungle de Grano Integral, Leche.</p>	<p>21</p> <p>Desayuno: Cheerios de Grano Integral, Plátano, Leche. Comida: Jamón de Pavo en Pan de Trigo Integral, Melón, Zanahorias, Mayonesa, Leche Baja en Grasa. Bocadillo: Galletas de Arroz, Golosinas de Piña.</p>
Semana 2	<p>24</p> <p>Desayuno: Pan de Trigo Integral con Pasas, Manzana, Leche. Comida: Pollo Horneado, Camote, Melón, Bollo de Trigo Integral para Cena, Leche. Bocadillo: Naranja, Yogur de Fresa y Plátano.</p>	<p>25</p> <p>Desayuno: Jotqueis de Grano Integral con Miel de Arce, Kiwi, Leche. Comida: Hamburguesa Asada de Res en Pan de Trigo Integral, Verduras Mixtas, Tanjarina o Fresa, Leche. Bocadillo: Peces de Galleta Salada de Trigo Integral con Fresa, Plátano.</p>	<p>26</p> <p>Desayuno: Avena con Pasas, Golosinas de Piña, Azúcar, Leche. Comida: Chow Mein de Pollo, Arroz Integral a Vapor, Manzana o Sandía, Leche. Bocadillo: Obsequio Tropical, Galletas Saladas de Grano Integral, Pera.</p>	<p>27</p> <p>Desayuno: Cereal Crispix, Plátano, Leche. Comida: Jamón de Pavo con Pan de Trigo Integral, Pepino con Aderezo, Naranja, Mayonesa, Leche. Bocadillo: Barra de Grano Integral Nutri Grain, Leche.</p>	<p>28</p> <p>Desayuno: Minibarra de Grano Integral Dreamy Orange, Mango Picado, Leche. Comida: Rebanada de Pavo Asado en Pan de Trigo Integral, Zanahorias, Kiwi, Leche. Bocadillo: Quesadilla de Queso Americano, Mantequilla.</p>
					

ITEM III-B – INFORMATION

GOVERNING BOARD MINUTES

BACKGROUND:

This agenda item provides an opportunity for the Parent Advisory Committee to review the attached Governing Board minutes of the April 4, 2013 meeting.

NOTES:

**REGULAR MEETING OF THE
SACRAMENTO EMPLOYMENT AND TRAINING AGENCY
GOVERNING BOARD**

Minutes/Synopsis

(Minutes reflect the actual progression of the meeting.)

SETA Board Room
925 Del Paso Blvd.
Sacramento, CA 95815

Thursday, April 4, 2013
10:00 a.m.

- I. **Call to Order/Roll Call/Pledge of Allegiance:** Supervisor Jimmie Yee called the meeting to order at 10:05 a.m.

Members Present:

Jimmie Yee, Chair, Governing Board; Member, Board of Supervisors
Jay Schenirer, Vice Chair, Governing Board Councilmember, City of Sacramento
Allen Warren, Councilmember, City of Sacramento
Don Nottoli, Member, Board of Supervisors
Sophia Scherman, Public Representative

II. **Consent Items**

- A. Minutes of the March 7, 2013 Regular Board Meeting
- B. Approval of Claims and Warrants
- C. Approval of Selection Criteria for Enrollment in Head Start and Early Head Start
- D. Approval of Revised Vendor Services (VS) Request for Qualifications (RFQ)
- E. Ratification of the Submission of the Proposal to the U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance and Office for Victims of Crime for the "Enhanced Collaborative Model to Combat Human Trafficking" Grant and Authorize the Executive Director to Execute the Cooperative Agreement and any Modifications or Other Documents Required by the Funding Source

No questions or comments.

Moved/Schenirer, second/Nottoli, to approve the consent items as follows:

- A. Approve the March 7, 2013 minutes.
- B. Approve the claims and warrants for the period 2/29/13 through 3/28/13.
- C. Approve the Head Start and Early Head Start Selection Criteria for Sacramento County as attached.
- D. Approve the release of the *Revised Vendor Services (VS) Request for Qualifications (RFQ)* to include Adult Literacy services for adult customers of the SWCC system.
- E. Ratify the submission of the Enhanced Collaborative Model to Combat Human Trafficking grant application to the U.S. DOJ/BJA/OVC on March 13, 2013,

requesting up to \$499,900 for a two-year project period, and authorize SETA's Executive Director to execute the cooperative agreement, modifications and any other documents required by the funding source.

Voice Vote: Unanimous approval.

III. Action Items

A. GENERAL ADMINISTRATION/SETA

1. Approval to Accept Donation from 99 Cents Only Stores

Ms. Kossick stated that this donation will support the Head Start program.

Mr. Warren encouraged staff to send them an invitation to visit the Sacramento Head Start program.

Moved/Warren, second/Nottoli, to approve the acceptance of \$50,000 donation from 99 Cents Only Stores for SETA Head Start.

Voice Vote: Unanimous approval.

2. TIMED ITEM: 10:00 A.M. AND PUBLIC HEARING: Approval of Revisions to the Sacramento Employment and Training Agency 2012-2013 Budget

Ms. Loretta Su reviewed this item and explained the revisions to the budget. The revised budget of \$87,363,087 includes changes in anticipated revenues and expenses from the following sources:

- Workforce Investment Act - \$3,575,758
- DHA One-Stop Share of Cost - \$300,000
- DHA OJT – (\$775,000)

The City Council and County Board of Supervisors will take action to approve this budget revision.

Mr. Yee opened a public hearing.

Moved/Schenirer, second/Warren, to close the public hearing and approve the revised SETA budget for fiscal year 2012-2013.

Voice Vote: Unanimous approval.

B. WORKFORCE DEVELOPMENT DEPARTMENT

Refugee Services: None.

One Stop Services: None.

Community Services Block Grant: None.

C. CHILDREN AND FAMILY SERVICES: No items.

IV. Information Items

- A. Pacific Gas & Electric Power Pathways Program: Mr. William Walker provided an overview of the successes in this program.
- B. Employer Success Stories and Activity Report: No additional report
- C. Dislocated Worker Update: No additional report.
- D. Unemployment Update/Press Release from the Employment Development Department: No report.
- E. Head Start Reports: Ms. Denise Lee provided an update on the designated renewal system that came out 1 ½ years ago. So far, 135 programs have gone through the redesignation and out of 125 announced, 80 programs were recompleted back to the original program. 25% were replaced with new grantees, 14% were split up, and six areas did not have successful applicants.

The Contra Costa program was split into two programs. E. Center in Marysville recompleted successfully; Los Angeles recompleted into 12 different programs in the area. San Mateo was successful in regaining their full program.

Recompetition is the 'name of the game' and this may impact the Sacramento area.

Ms. Scherman arrived at 10:21 a.m.

Ms. Lee stated that staff has not heard back on sequestration. Ms. Lee and staff participated in a brief conference call and it was announced that cuts are coming. Staff will move forward with the program and will come to the board for any adjustments.

Mr. Yee asked if an agreement has been settled on regarding the count of students. Ms. Kossick replied staff have been in conversation with the Administration for Children and Families and that they will be reviewing and either accepting or not accepting the number of enrolled students in the new grant application.

V. Reports to the Board

- A. Chair: No report.
- B. Executive Director: Ms. Kossick thanked board members for their availability to attend the April 29 special meeting.
- C. Deputy Directors: Ms. Robin Purdy provided an update on the RFP for WIA. The RFP was approved on March 7 and released the following day. There are 23 programs pre-qualified by the deadline and staff anticipates receiving

proposals from all of the 23 proposers. This is a big change to move from universal access to actually providing intensive training for a vulnerable population. The changes are being driven by state legislation which requires a modification of how the funds are spent. The RFP was also driven by public input that there is a need for ESL, job readiness and training in post-secondary education. In the RFP, those are the services that are being prioritized.

Mr. Nottoli has issues about the geographical structure and the provision of services. There is a large gap geographically for people in the south part of the county to access training.

Ms. Purdy replied that staff understands the anxiety of staff and program operators.

Ms. Scherman spoke with Ms. Kossick that she was disappointed in her vote on the motion regarding the release of the RFP. She is concerned that the site that holds South County should not be closed. By closing that center it will hurt the people living in the South area of the county. Ms. Scherman wants to have more discussion on this topic.

Ms. Kossick reported that the proposals are due April 25; staff will be bringing the funding recommendations on June 20. The RFP is for training centers does not include one stop career centers. If the board wants to have an RFP for career centers, that would be a separate RFP.

Mr. Nottoli asked if the board has the ability to change things on June 20. Ms. Kossick replied that what the board could do with the original RFP is to carve out a piece of the funding and set it aside and direct staff to go out with an RFP for career centers. The board cannot extend the funding to career centers because it is in the last of five year extensions.

Ms. Purdy stated that staff can come forward with a recommendation on April 29 with the amounts of money to add affiliate services to training centers. Ms. Kossick stated that it would be easier to carve out a portion of funding specifically for the career centers.

Mr. Thatch stated that this board has discretion and the authority to do whatever they want. However, action cannot be taken today because it is not agendaized. Mr. Thatch recommended that the board reconsider the actions taken at the March meeting and then debate it. Mr. Thatch stated that there are outside forces that the board needs to be aware of. There are new rules coming down from the State that will have implications making it more difficult to have career centers. Also, the Agency has existing leases that have to be honored. If the board decides to set aside funding, staff can develop an RFP and can go out with another RFP with a shorter deadline.

Mr. Yee requested to have a list of the pros and cons available at the April 29 meeting. Include the possible impact on the current proposers. Ms. Purdy stated that staff will know by April 25 who has submitted a proposal under the current RFP.

Mr. Nottoli requested this agenda item at the April 29 meeting. Ms. Kossick stated that another meeting may be scheduled during the month of May to get the RFP approved and released.

- D. Counsel: Mr. Thatch stated that at the last meeting, the Board directed legal counsel to take a look at local preference in contracting for services. His office has consulted with county counsel and city counsel. Because SETA's funding is federal, local preference on funding cannot be extended. The philosophy of the federal government is that anyone wanting to compete should be allowed to compete. Staff can do whatever activities necessary to 'beat the bushes' and do workshops to get people locally to submit proposals and bids for goods/services.
- E. Members of the Board: No comments.
- F. Public: None.

VI. CLOSED SESSION: CONFERENCE WITH LABOR NEGOTIATOR

Pursuant to Government Code Section 54957.6

Agency Negotiator: Ed Takach

Employee Organization: AFSCME Local 146

The Board recessed into closed session at 10:51 a.m. Mr. Thatch stated that there will be no report out of closed session.

- VII. Adjournment:** The meeting was adjourned at 11:13 a.m. with no report out of closed session.

ITEM IV

COMMITTEE REPORTS

✓ Executive Committee

Critique of the May 21, 2013 Parent Advisory Committee meeting.

GOOD!!!
Acknowledge of former Head Start child, Brian Burrage (Chair's son). Brian is attending Dillard University with a 3.45 GPA.
Thank you, Ms. Colleen Fietzek, for standing in for Secretary.
Thank you, Ms. Mayra Partida, for report on the Annual Parent Conference.
Thank you, Ms. D'et Patterson for your fiscal report.
Thank you Ms. Denise Lee for presentation to the Board on budget sequestration.
Thank you Ms. Alma Hawkins for your support in helping complete reimbursement forms.
Thank you, Ms. Alicia Kafka for report on Social/Hospitality Committee report.
Thank you Mr. Jonathan White for reading the critique of the April PAC meeting.
NEEDS IMPROVEMENT
Please refrain from side bar.
Board members please be on time, seated and ready for the meeting at 8:50 a.m.
Please wait to be recognized by Chair before leaving your seat.
If you are late to the meeting, please wait to be seated.
NO electronic devices.

B. Budget/Planning Committee: Mr. Jonathan White, Ms. LaTasha Windham, Ms. Alicia Kafka

C. Personnel/Bylaws Committee: Ms. Mayra Partida, Ms. LaTasha Windham, Ms. Alicia Kafka

ITEM IV – REPORTS (continued)

Page 2

- D. Social/Hospitality Committee: Mr. Jonathan White, Mr. Marshaun Tate, Ms. Vanessa Hawkins, Ms. Colleen Fietzek, Ms. LaTasha Windham, Ms. Rosa Gomez, Ms. Zoila Lucero, Ms. Alicia Kafka

- E. Male Involvement Committee: Mr. Marshaun Tate, Mr. Jonathan White, Ms. LaTasha Windham

ITEM V – OTHER REPORTS

BACKGROUND:

This agenda item provides an opportunity for other reports to be shared with PAC.

- Chair's Report: Ms. LaTasha Windham
- Policy Council Report(s): Ms. LaTasha Windham, Ms. Teressa Jay, Ms. Mayra Partida, Mr. Marshaun Tate, and Ms. Alicia Kafka
- Head Start Deputy Director's Monthly Report – Ms. Denise Lee
 - ⇒ Monthly Head Start Report
- Managers' Reports
 - Program Support Services Report – Ms. Brenda Campos
 - Parent/Family Support Report – Ms. Lisa Carr
 - Child Development and Education Services Report – Ms. Karen Gonzales
 - ✓ Region Reports (attached)

NOTES:

Head Start Monthly Report

June 2013

SETA Operated Program

Program Operations:

As the Agency continues the implementation of CSEFEL, teachers participated in a Make & Take workshop to develop classroom materials. This included visual schedules for their daily routines as well as expectation boards reflecting the, "Be safe, Be kind, Be respectful" values of our classrooms. It was a wonderful way for teachers to put their year of training into concrete steps towards higher quality social/ emotional support.



Program Support Services:

Quality Assurance Unit QA Monitoring was completed for Elk Grove Unified School District Head Start programs in May. Final report will be available during the first week of June and Exit Meeting with the program is scheduled on June 13, 2013. Each QA Analyst has been assigned to a Delegate to act as liaison for communication and follow-up, to ensure that areas of non-compliance are corrected. Delegates that were reviewed in February, March and April 2013 have submitted their QA Monitoring Response Plans. Exit Meetings were held with SCUSD and SJUSD on May 9 and May 24, respectively. SETA-Operated Program (SOP) Head Start and Early Head Start Home-Based Options will be monitored in June.

School Readiness Goals (SRG) Implementation Third and final assessments (DRDP, Learning Games and HELP) have been completed by Delegates and Partners, and have been submitted to SETA. Aggregate reports were provided to the programs and countywide reports will be available in early June. SRG assessment data is shared with parents and program staff for planning and evaluation.

End-of-the-Year Content Meetings and Training With programs closing in early June, the last content meetings for the program year were held in May: Education and Disabilities Content Meeting on May 14, 2013; Mental Health and Family Partnerships on May 16, 2013, Early Head Start Countywide Meeting on May 21, 2013. A special training on "Individualizing Services for Parents with Intellectual Disabilities" presented by Linda Kimura, M.A. was offered to countywide home-based staff on May 24, 2013. A small group consultation with supervisors and support staff followed after the training.



Elk Grove Unified School District

Education Services Update

At the May 10, 2013 teacher in-service, teachers looked at the results of their school readiness assessments and their DRDP class summary results to evaluate students' social and academic growth over the course of the school year. Time was allotted for teachers to discuss their results and to share ideas with one another. Teachers looked at the agency-wide results of school readiness assessments and DRDP summary results to evaluate agency-wide strengths and weaknesses and to discuss professional development needs for next school year. After reviewing assessment results, a decision was made to focus on language and literacy, and on learning strategies to promote children's curiosity and initiative.

The fourteen Head Start classes on a traditional calendar have successfully completed the school year. The seven Head Start classes on a modified calendar will end on June 26, 2013.

Enrollment

The Elk Grove Unified School District Head Start Program is fully enrolled with 420 students in the program. Average Daily Attendance for the month of May was 90%.

Disabilities Services and Mental Health Services Update

The program educators and clerks have worked closely with Florence Oneto, PreK social worker, and with Teresa Gannon, PreK psychologist, to place students with an active IEP into the Head Start program. There are 54 students with active IEPs being served which is thirteen percent (13%) of the Head Start student population.

Health Services Update

Program Educators are monitoring files and providing additional support to parents and para-educators to ensure that children in need of further dental or medical treatment receive those services.

In May, 9,824 meals were served to Head Start students.

Family and Community Partnerships Update

Family education activities are offered in conjunction with the School Readiness grant funded by First 5 California. Class offerings are dictated in part by the desires and needs of families expressed in a yearly survey and in part by the School Readiness grant. Parents are notified of classes at monthly meetings, by publication of a monthly newsletter, and individually by teachers when a teacher knows that a workshop will be of particular benefit to a family.

An "I Am Moving, I Am Learning" class was held at Herman Leimbach Elementary School on May 3. This class teaches parents that children who have daily physical activity perform better in school and how to use simple materials found at home to create fun, physically active experiences for their children. Seven families attended this class.

Only one class was offered this month due to families being busy with end of the school year activities.



Recruitment

The Head Start classes are fully enrolled. Each school has a waiting list and families are notified when space becomes available.

An internal office calendar, with registration dates for January through June, has been created to ensure sufficient time is allowed to have full enrollment by the end of June for the 2013-2014 school year.

Registration, for the 2013-2014 school year is taking place in each of the three regions. Region I, which includes Franklin Elementary, John Reith Elementary, Herman Leimbach Elementary, Union House Elementary and Prairie Elementary Schools, has registered 163 families. Region II, which includes Florin Elementary, William Daylor High, and Samuel Kennedy Elementary Schools, has registered 77 families. Region III, which includes Maeola Beitzel Elementary, David Reese Elementary, Florence Markofer Elementary, and James McKee Elementary Schools, has registered 140 families.

Sacramento City Unified School District

Child Development Board Presentation

On Thursday, May 16, the Child Development Department provided an in-depth program presentation to Sacramento City Unified School District's Board of Education.

Dr. Wanda Roundtree, Interim Child Development Director, and Dr. Olivine Roberts, Chief Academic Officer, provided an overview of all programs and services provided as a result of various funding sources. This presentation included information on Head Start and Early Head Start (center and home-based program options), State, Wrap and Full-day Preschool, First Five School Readiness Programs, and Fee-based and State-funded School-age Programs.

Head Start and Early Head Start's comprehensive services were explained in detail and data were shared, demonstrating the impact of the services offered to children and families. At the conclusion of the 45-minute presentation, various stakeholders took the podium to share their own personal reflections. Parents, teachers, instructional aides and a manager spoke from the heart, regarding their own personal experiences and thoughts about the early education services provided to our students.

After a Q & A period, various school board members commented on the importance of early education and intervention. Two board members requested that additional program information and data be provided at a later time, related to areas of specific interest to them. At the conclusion, board members commended the department for the work being done.

Nurses Espie Millendez, Lisa Stevens and Victoria Benson presented the Health and Nutrition Preschool Registration Process for Child Development Specialists and volunteers who will be working throughout the summer State and Head Start Preschool Registration time. Espie Millendez developed a "Registration Guideline" form to be used as a quick reference tool when the volunteers are compiling the classroom files. Immunization requirements, including Tuberculosis Risk Assessment and testing, were also reviewed at this meeting.



Early Head Start and Home Base

Early Head Start is gearing up for summer home visits for center-based children and fun summer visits and socializations for all families receiving home visits.

Summer Professional Learning regarding collecting and utilizing data for all Early Head Start staff is being arranged for the summer.

Mental Health

Social Workers Valerie Willover, David Aleman, and John Perez finished up monthly evening parent education workshop series: Positive Solutions for Families Series. The workshops are being held at Hiram Johnson Family Education Center.

Social Workers also completed coaching for selected teachers on the CSEFEL pyramid model. Social Workers also worked on preparing for the last year of the three year goals.

Family and Community Partnerships

School Community Liaisons and Home visitors completed the goal setting process with parents.

Social Workers attended California Head Start Association *Empowerment for Family Service Workers Part 1 for Certified Family Development Credential Facilitators*.

Health

Health Clerk Chia Cha attended the May 10 SETA Child Plus Training on Enrollment and Health. Chia reports that she came away with valuable information that she is already utilizing to enter health data and run summary health reports.

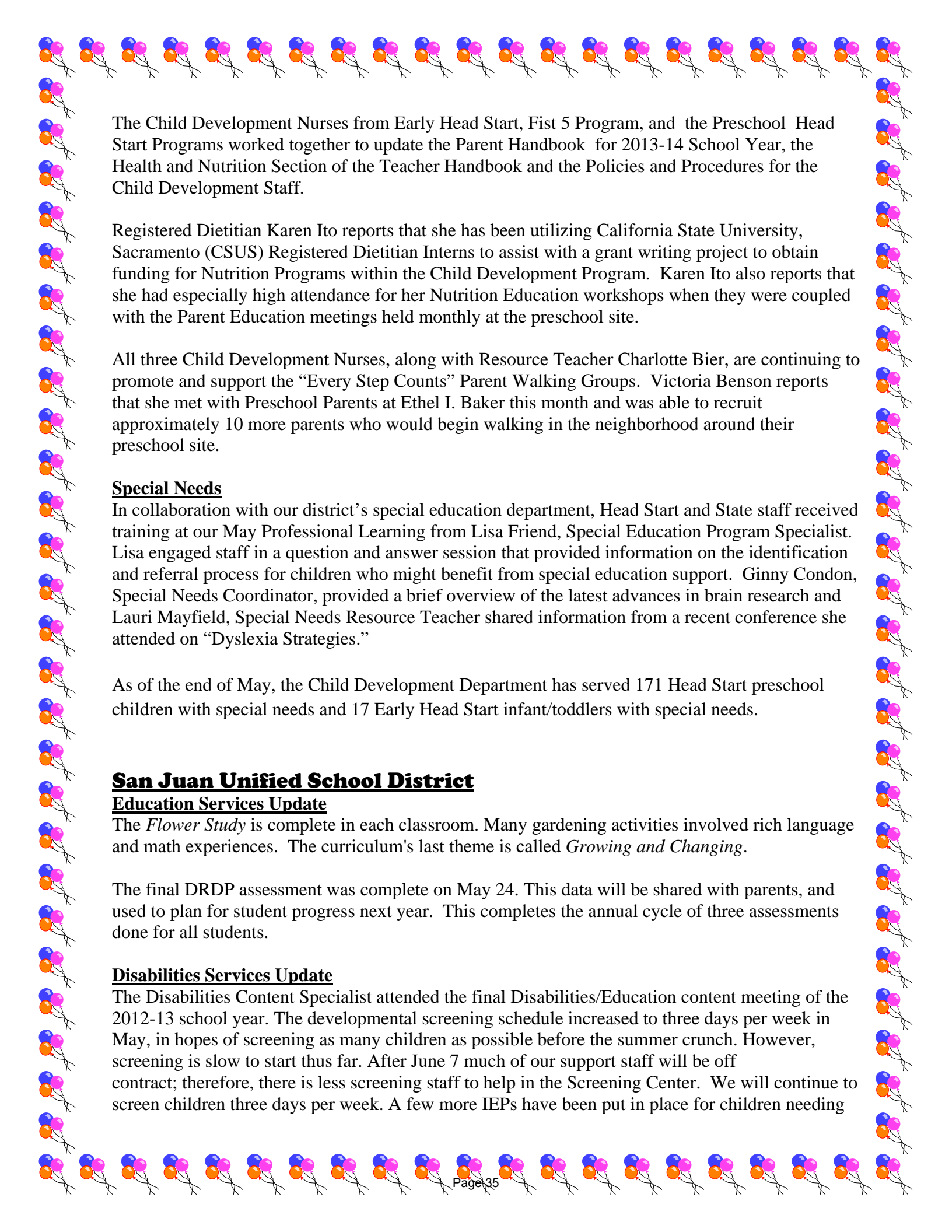
Nurses Espie Millendez and Victoria Benson welcomed Licensed Vocational Nursing students from CAJ Skills Center this month. Three of the LVN student nurses are bilingual and are providing valuable assistance in follow-up with Spanish and Hmong-speaking parents on dental and health issues for their preschoolers.

Nurses Lisa Stevens, Espie Millendez and Victoria Benson are continuing with their sensory screenings for new and returning students who will be attending preschool in the fall.

Nurses Victoria Benson and Lisa Stevens were able to submit all immunization corrections to the Immunization Assistance Program by the appointed deadline date in May. All immunization deficiencies have been corrected for Lisa Stevens' and Victoria Benson's preschool sites that were audited in April.

School Nurse Victoria Benson completed her Tuberculosis Screening Certification for the school district and volunteered at the Health Services TB Clinic held at the Serna Registration site this month.

Nurses Lisa Stevens, Espie Millendez and Victoria Benson attended the California Head Start Association (CHSA) Health Institute held this month. Each nurse attended a different workshop in order to maximize their ability to receive and share information within their department.



The Child Development Nurses from Early Head Start, Fist 5 Program, and the Preschool Head Start Programs worked together to update the Parent Handbook for 2013-14 School Year, the Health and Nutrition Section of the Teacher Handbook and the Policies and Procedures for the Child Development Staff.

Registered Dietitian Karen Ito reports that she has been utilizing California State University, Sacramento (CSUS) Registered Dietitian Interns to assist with a grant writing project to obtain funding for Nutrition Programs within the Child Development Program. Karen Ito also reports that she had especially high attendance for her Nutrition Education workshops when they were coupled with the Parent Education meetings held monthly at the preschool site.

All three Child Development Nurses, along with Resource Teacher Charlotte Bier, are continuing to promote and support the “Every Step Counts” Parent Walking Groups. Victoria Benson reports that she met with Preschool Parents at Ethel I. Baker this month and was able to recruit approximately 10 more parents who would begin walking in the neighborhood around their preschool site.

Special Needs

In collaboration with our district’s special education department, Head Start and State staff received training at our May Professional Learning from Lisa Friend, Special Education Program Specialist. Lisa engaged staff in a question and answer session that provided information on the identification and referral process for children who might benefit from special education support. Ginny Condon, Special Needs Coordinator, provided a brief overview of the latest advances in brain research and Lauri Mayfield, Special Needs Resource Teacher shared information from a recent conference she attended on “Dyslexia Strategies.”

As of the end of May, the Child Development Department has served 171 Head Start preschool children with special needs and 17 Early Head Start infant/toddlers with special needs.

San Juan Unified School District

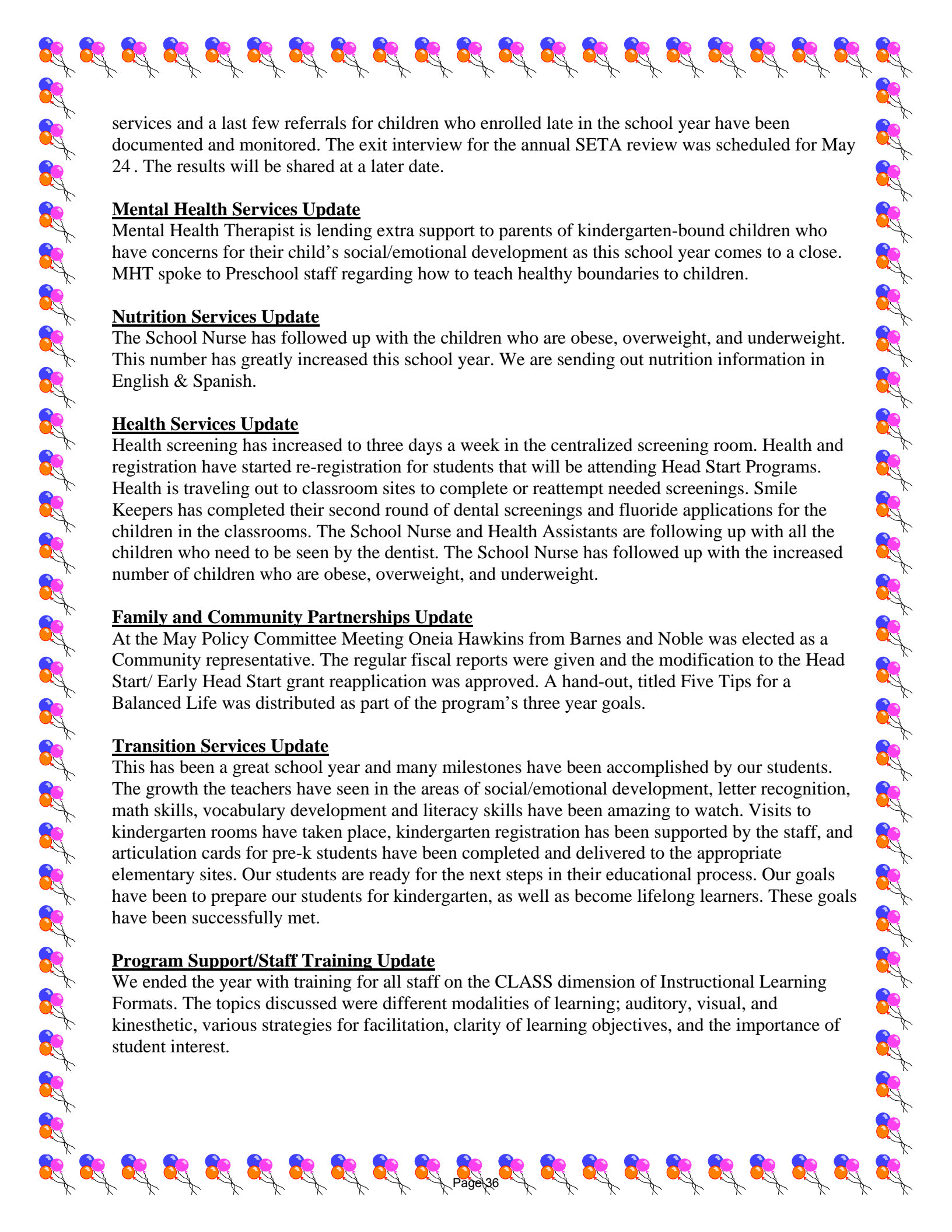
Education Services Update

The *Flower Study* is complete in each classroom. Many gardening activities involved rich language and math experiences. The curriculum's last theme is called *Growing and Changing*.

The final DRDP assessment was complete on May 24. This data will be shared with parents, and used to plan for student progress next year. This completes the annual cycle of three assessments done for all students.

Disabilities Services Update

The Disabilities Content Specialist attended the final Disabilities/Education content meeting of the 2012-13 school year. The developmental screening schedule increased to three days per week in May, in hopes of screening as many children as possible before the summer crunch. However, screening is slow to start thus far. After June 7 much of our support staff will be off contract; therefore, there is less screening staff to help in the Screening Center. We will continue to screen children three days per week. A few more IEPs have been put in place for children needing



services and a last few referrals for children who enrolled late in the school year have been documented and monitored. The exit interview for the annual SETA review was scheduled for May 24. The results will be shared at a later date.

Mental Health Services Update

Mental Health Therapist is lending extra support to parents of kindergarten-bound children who have concerns for their child's social/emotional development as this school year comes to a close. MHT spoke to Preschool staff regarding how to teach healthy boundaries to children.

Nutrition Services Update

The School Nurse has followed up with the children who are obese, overweight, and underweight. This number has greatly increased this school year. We are sending out nutrition information in English & Spanish.

Health Services Update

Health screening has increased to three days a week in the centralized screening room. Health and registration have started re-registration for students that will be attending Head Start Programs. Health is traveling out to classroom sites to complete or reattempt needed screenings. Smile Keepers has completed their second round of dental screenings and fluoride applications for the children in the classrooms. The School Nurse and Health Assistants are following up with all the children who need to be seen by the dentist. The School Nurse has followed up with the increased number of children who are obese, overweight, and underweight.

Family and Community Partnerships Update

At the May Policy Committee Meeting Oneia Hawkins from Barnes and Noble was elected as a Community representative. The regular fiscal reports were given and the modification to the Head Start/ Early Head Start grant reapplication was approved. A hand-out, titled Five Tips for a Balanced Life was distributed as part of the program's three year goals.

Transition Services Update

This has been a great school year and many milestones have been accomplished by our students. The growth the teachers have seen in the areas of social/emotional development, letter recognition, math skills, vocabulary development and literacy skills have been amazing to watch. Visits to kindergarten rooms have taken place, kindergarten registration has been supported by the staff, and articulation cards for pre-k students have been completed and delivered to the appropriate elementary sites. Our students are ready for the next steps in their educational process. Our goals have been to prepare our students for kindergarten, as well as become lifelong learners. These goals have been successfully met.

Program Support/Staff Training Update

We ended the year with training for all staff on the CLASS dimension of Instructional Learning Formats. The topics discussed were different modalities of learning; auditory, visual, and kinesthetic, various strategies for facilitation, clarity of learning objectives, and the importance of student interest.



Fiscal Update

The fiscal report was given at the monthly PC meeting and the budgets are being spent in line with the time of year. At this time both EHS and HS are over spent by 5% but programs will be closed in June and spending is less.

The fiscal year is winding down and Programs have made necessary adjustment to budget due to the Sequestration of 5.27% for Grant year 13-14. The team was able to make this adjustment with no effect on the number of families served and minimum disruptive to staff.

Early Head Start

All staff received the most current Child Abuse Mandated Reporter training. This annual training is important to ensure the safety and well-being of our youngest children.

SJUSD school board member Lucinda Luttgren and Chief Academic Officer Rodger Stock both visited the toddler classrooms at Marvin Marshall School during their tours of several ECE sites. Teaching and learning was evident through the children's play.

Teacher appreciation week was celebrated with a pancake breakfast prepared by the lead teachers and coordinators for the classroom staff. Wrapped apples with an inspirational note were provided as a simple gesture of gratitude.

Twin Rivers Unified School District

Events

The annual Multicultural Faire event occurred on May 23 for our students. Families participated in carnival games, hay wagon rides, face painting activities as well as make and take activities at the cultural booths. The event included student performances and local vendors showcasing their talents.

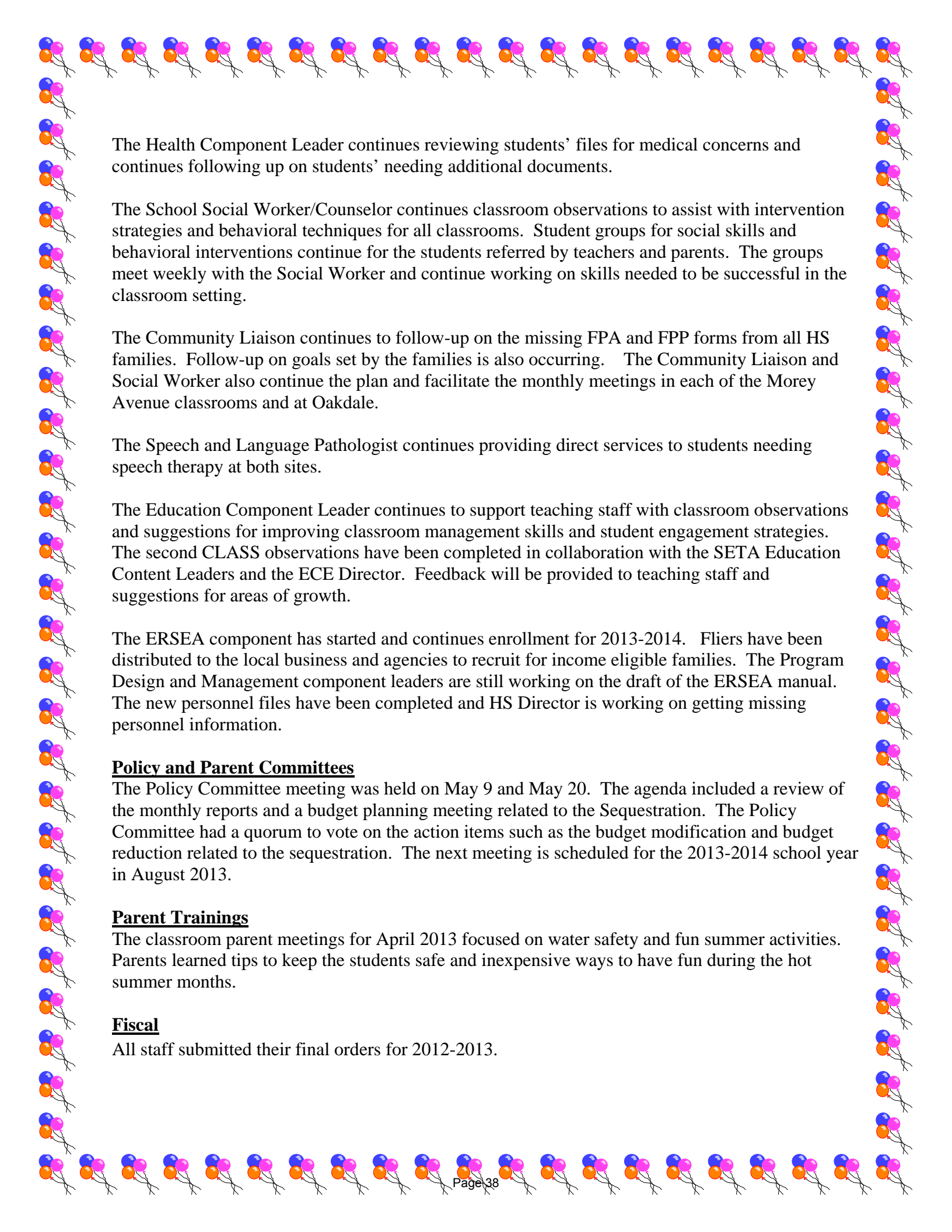
The monthly perfect attendance awards assemblies continued in May for all students who have not missed any school during the month of April. Students were celebrated and awarded certificates. During the ceremony, parents from each classroom with the most volunteer hours in April were also given certificates. The librarian from our community partner, Del Paso Heights Library, was also present for the assembly and read a book to the students.

Professional Development

The final CLASS observation has been finished and teachers received feedback from the Education Resource Teacher. Per the observation ratings, training and professional development will continue next year on the Instructional Format domain.

Components

The substitute Health Assistant, Kelli Carrillo, continues to focus on the Nutrition duties. The nutrition activities in the classrooms continue with a focus of healthy fruits and vegetables. The BMI referrals are finished being processed by the Registered Dietician. The Health Assistant assisted with the annual Roller Derby dates for each classroom as part of our obesity goal to increase physical activity.



The Health Component Leader continues reviewing students' files for medical concerns and continues following up on students' needing additional documents.

The School Social Worker/Counselor continues classroom observations to assist with intervention strategies and behavioral techniques for all classrooms. Student groups for social skills and behavioral interventions continue for the students referred by teachers and parents. The groups meet weekly with the Social Worker and continue working on skills needed to be successful in the classroom setting.

The Community Liaison continues to follow-up on the missing FPA and FPP forms from all HS families. Follow-up on goals set by the families is also occurring. The Community Liaison and Social Worker also continue the plan and facilitate the monthly meetings in each of the Morey Avenue classrooms and at Oakdale.

The Speech and Language Pathologist continues providing direct services to students needing speech therapy at both sites.

The Education Component Leader continues to support teaching staff with classroom observations and suggestions for improving classroom management skills and student engagement strategies. The second CLASS observations have been completed in collaboration with the SETA Education Content Leaders and the ECE Director. Feedback will be provided to teaching staff and suggestions for areas of growth.

The ERSEA component has started and continues enrollment for 2013-2014. Fliers have been distributed to the local business and agencies to recruit for income eligible families. The Program Design and Management component leaders are still working on the draft of the ERSEA manual. The new personnel files have been completed and HS Director is working on getting missing personnel information.

Policy and Parent Committees

The Policy Committee meeting was held on May 9 and May 20. The agenda included a review of the monthly reports and a budget planning meeting related to the Sequestration. The Policy Committee had a quorum to vote on the action items such as the budget modification and budget reduction related to the sequestration. The next meeting is scheduled for the 2013-2014 school year in August 2013.

Parent Trainings

The classroom parent meetings for April 2013 focused on water safety and fun summer activities. Parents learned tips to keep the students safe and inexpensive ways to have fun during the hot summer months.

Fiscal

All staff submitted their final orders for 2012-2013.



Women's Civic Improvement Club (WCIC)

Community Engagement

WCIC/Playmate Head Start Programs received a Male Involvement Presentation by Robert E. Silva, SS/PI Specialist from Sacramento Employment and Training Agency on May 15, 2013. Mr. Silva gave a brief overview on Male Involvement and expressed the importance of fatherhood in children's lives. He stated Male Involvement Representatives recruit other male participants at Head Start Centers; plan fatherhood events; volunteer in Head Start classrooms; attend parents meetings and give reports; provide reports on men's activities affecting children and provide information on Head Start services to fathers. Mr. Silva stated there will be a Daddy and Me Breakfast/Lunch offered. The purpose of the activity is to invite men in their child's classroom: to participate during breakfast/lunch, to participate in circle time, to familiarize them with their child's center, and to promote more involvement in their child's education. Positive Discipline for Children Series is offered: June 5, 12, 18, 26, and July 10, 2013. Dinner and Childcare is provided. SETA Head Start Daddy and Me Fishing in the City is scheduled for June 8, 2013 from 9:00 am-Noon at Elk Grove Park. If fathers/males are interested in attending any of these events, please RSVP to Mr. Silva at (916) 263-3809.

WCIC/Playmate Head Start Programs 28 Annual Fathers' Barbecue and Awards Celebration took place on May 31, 2013. Parents, staff and community friends networked, shared Head Start success stories, encouraged/advocated for ongoing parent engagement throughout children's educational journey, as well as enjoyed great food, entertainment, and fellowship.

Enrollment

During the month of May 2013, WCIC's Enrollment was 100%.

Education

WCIC/Playmate Head Start Programs received a DRDP-PS Work Samples Training by Liz Aguilar, Education Consultant from SETA on May 17, 2013. Ms. Aguilar gave an overview on DRDP-PS Work Samples. She stated teachers need to put the child's name, date, time of day (i.e. circle *time*) and *Observer's initials, measure number on the anecdotal, and photos of the measure*. Observations may overlap and apply to more than one measure. All of the DRDP-PS measures 1-43 were discussed. Work Samples can be child's child portrait, drawings, story dictations, writing samples, and artwork. Portfolios may include: samples of drawings, writings, tape recordings, pictures, lists of books, stories read, checklists, rating scales and parent questionnaires. Writing objections anecdotal records must be factual.

Congratulations to teacher Ms. Masako for achieving her BA Degree in Child Development on May 24, 2013!!!

WCIC/Playmate Head Start Programs had the Transition to Kindergarten Field Trip to Father Keith B. Kenny Elementary School on May 28, 2013.

Recent Program Instruction or Information Memos from Administration for Children and Families (ACF)

ACF-IM-HS-13-01 Involving Father Engagement in HS/EHS

SOP ENROLLMENT REPORT FOR SCHOOL YEAR 2012-2013

Site	Loc Id	Track II	# Enrolled 5/31/13	# Present 5/31/13	# Absent 5/31/13	# Term W/ 30 days
Off Track		1				
Off Track		2				
Off Track		3				
Auberry Park	1238A	2	20	14	6	
Auberry Park	1238B	1	18	10	8	1
Bannon Creek	1200A	1	19	14	5	1
Bannon Creek	1200B	1	19	14	5	1
Bannon Creek	1200X	2	20	15	5	1
Bright Beginnings	1201A	2	20	10	10	
Bright Beginnings	1201B	2	20	15	5	
Bright Beginnings	1201C	2	20	12	8	
Bright Beginnings	1201D	2	20	14	6	
Broadway ELC	1246A	1	20	16	4	
Broadway ELC	1246R	1	22	19	3	
Broadway ELC	1246U	EHS	8	7	1	
Broadway ELC	1246X	2	22	18	4	
Country Woods	1245A	1	17	15	2	
Country Woods	1245B	2	19	17	2	1
Country Woods	1245C	1	17	15	2	
Country Woods	1245D	2	14	9	5	3
Crossroad Gardens	1242A	2	20	12	8	
Crossroad Gardens	1242R	1	21	16	5	
Crossroad Gardens	1242U	EHS	8	8	0	
Crossroad Gardens	1242X	2	21	14	7	
EHS-HB OPTION	1230C	EHS	12	9	0	
EHS-HB OPTION	1230D	EHS	11	7	0	
EHS-HB OPTION	1230E	EHS	11	10	0	1
EHS-HB OPTION	1230G	EHS	12	9	0	
EHS-HB OPTION	1230H	EHS	12	8	4	
EHS-HB OPTION	1230I	EHS	12	12	0	
EHS-HB OPTION	1230J	EHS	12	12	0	
EHS-HB OPTION	1230K	EHS	12	9	3	
EHS-HB OPTION***	1230L	EHS	12	9	1	
EHS-HB OPTION***	1230M	EHS	12	4	7	
EHS-HB OPTION***	1230N	EHS	14	9	1	
Elkhorn	1255A	2	20	14	6	
Elkhorn	1255B	1	20	11	9	
Elkhorn	1255C	1	20	16	4	
Elkhorn	1255D	1	20	14	6	
Elkhorn	1233M	EHS	8	8	0	
Elkhorn	1255U	EHS	8	6	2	
Elkhorn	1255X	1	22	20	2	

SOP ENROLLMENT REPORT FOR SCHOOL YEAR 2012-2013

Site	Loc Id	Track II	# Enrolled 5/31/13	# Present 5/31/13	# Absent 5/31/13	# Term W/ 30 days
Freedom Park	1239A	2	19	15	4	1
Freedom Park	1239B	1	20	15	5	
Freedom Park	1239C	1	20	17	3	
Freedom Park	1239D	1	20	15	5	
Freedom Park	1239R	2	21	13	8	
Freedom Park	1239X	2	21	17	4	
Fruitridge	1216A	2	19	18	1	1
Fruitridge	1216B	1	20	18	2	
Fruitridge	1216C	1	20	18	2	
Galt	1234A	1	20	18	2	
Galt	1234B	1	20	11	9	
Galt	1234C	2	20	15	5	
Galt	1234D	2	20	12	8	
Galt	1234E	2	19	14	5	1
Galt	1234F	1	20	14	6	
Grizzly Hollow	1252A	1	20	18	2	
Grizzly Hollow	1252B	2	20	18	2	
Grizzly Hollow	1252U	EHS	7	7	0	1
Hillsdale	1228A	1	18	12	6	2
Hillsdale	1228B	1	20	15	5	
Hillsdale	1228C	2	18	12	6	2
Hillsdale	1228D	2	20	13	7	
Hillsdale	1228R	2	21	13	8	
Hillsdale	1228X	2	20	16	4	1
Home Base Option	1213A	1	12	12	0	
Home Base Option	1213B	5	14	11	3	
Home Base Option	1213C	1	11	8	3	1
Home Base Option	1213D	2	12	7	3	
Home Base Option	1213E	2	12	9	1	
Home Base Option	1213F	2	12	4	2	

SOP ENROLLMENT REPORT FOR SCHOOL YEAR 2012-2013

Site	Loc Id	Track II	# Enrolled 5/31/13	# Present 5/31/13	# Absent 5/31/13	# Term W/I 30 days
Hopkins Park	1253A	1	20	14	6	
Hopkins Park	1253B	2	20	17	3	
Hopkins Park	1253C	1	20	15	5	
Hopkins Park	1253D	2	19	16	3	
Illa Collin ELC	1221A	2	20	16	4	
Illa Collin ELC	1221B	1	14	10	4	2
Job Corp	1237M	EHS	7	4	3	1
Job Corp	1237U	EHS	8	6	2	
Job Corp	1237X	2	20	13	7	1
Kennedy Estates	1240A	1	20	13	7	
Kennedy Estates	1240B	2	20	14	6	
La Verne Stewart	1219A	1	18	15	3	
La Verne Stewart	1219B	2	20	14	6	
Mather	1223A	2	16	10	6	4
Mather	1223B	1	20	11	9	
Mather	1223R	1	18	13	5	2
Mather	1223U	EHS	8	6	2	
Mather	1223X	2	17	13	4	2
Nedra Court	1244A	2	20	17	3	
Nedra Court	1244B	1	18	12	4	2
Nedra Court	1244C	1	20	17	3	
New Helvetia I-EHS	1212U	EHS	13	13	0	1
New Helvetia II-HS	1247A	1	19	13	6	1
New Helvetia II-HS	1247B	1	20	16	4	
Norma Johnson ELC	1214R	1	20	14	6	1
Norma Johnson ELC	1214U	EHS	6	4	2	2
Norma Johnson ELC	1214X	2	21	16	5	
North Avenue	1256A	1	20	15	5	
North Avenue	1256B	2	20	15	5	
North Avenue	1256C	1	18	15	3	
North Avenue	1256D	2	20	17	3	
North Avenue	1256X	2	19	17	2	1
Northview	1224A	1	20	11	9	
Northview	1224B	2	20	11	9	
Northview	1224R	1	15	15	0	3
Northview	1224U	EHS	7	6	1	1
Northview	1224X	2	21	16	5	
Parker Avenue	1207E	5	13	9	4	

SOP ENROLLMENT REPORT FOR SCHOOL YEAR 2012-2013

Site	Loc Id	Track II	# Enrolled 5/31/13	# Present 5/31/13	# Absent 5/31/13	# Term W/ 30 days
Phoenix Park	1248A	2	20	16	4	
Phoenix Park	1248B	2	18	16	2	2
Phoenix Park	1248R	1	21	14	7	
Phoenix Park	1248U	EHS	7	6	1	1
River Oak EHS HB***	1280A	EHS	12	11	1	
River Oak EHS HB***	1280B	EHS	12	5	7	
River Oak EHS HB***	1280C	EHS	11	8	2	1
River Oak EHS HB***	1280D	EHS	10	6	4	2
River Oak EHS HB***	1280E	EHS	11	5	4	1
SCOE EHS HB***	1281A	EHS	11	7	2	
SCOE EHS HB***	1281B	EHS	12	5	1	
SCOE EHS HB***	1281C	EHS	13	8	2	
Sharon Neese ELC	1249M	EHS	6	5	1	
Sharon Neese ELC	1249R	2	21	14	7	
Sharon Neese ELC	1249U	EHS	8	7	1	
Sharon Neese ELC	1249X	1	20	15	5	1
Solid Foundation	1254A	2	20	11	9	
Solid Foundation	1254B	2	20	15	5	
Solid Foundation	1254C	1	19	17	2	
Strizek Park	1225A	1	19	16	3	
Strizek Park	1225B	2	19	18	1	
Vineland	1211A	2	20	10	10	
Vineland	1211B	1	20	16	4	
Walnut Grove	1235A	2	20	16	4	

SPECIAL EDUCATION REPORT

Sacramento County Head Start/Early Head Start
(As of 05/31/13) Revised

The Special Education Report shows the percentage of enrolled preschool aged children with a diagnosed disability receiving services through an Individualized Education Plan (IEP). For Early Head Start, the Special Education Report shows the number of children ages 0-3 who are receiving early intervention services through an Individualized Family Services Plan (IFSP).

Head Start Program Performance Standards Reference: 1305.6 (c) states that at least 10% of the total number of enrollment in each grantee and delegate agency must be made available to children with disabilities.

<u>Agency/AFE (HS)(EHS)</u>	<u>Head Start #IEP (% AFE)</u>		<u>Early Head Start #IFSP (% AFE)</u>	
Twin Rivers USD (211)	26	(12%)	N/A	
Elk Grove USD (420)	54	(13%)	N/A	
Sacramento City USD (1292)(147)	175	(14%)	17	(12%)
San Juan USD (700) (161)	101	(14%)	16	(10%)
WCIC (120)	12	(10%)	N/A	
SETA (2796) (345) (1878 Tracks)	196	(10%)	52	(15%)
County (4621)* (653)*	564	(12%)	85	(13%)

* Totals include ARRA enrollments

AFE = Annual Funded Enrollment

% AFE = Percentage of Annual Funded Enrollment

SETA Head Start

Food Service Operations Monthly Report

* May 2013

May 1st - Galt Kitchen Safety & Sanitation Inspection completed by Connie Ot

May 14th - Strizek Park Center closed AM class due to staff shortage

May 21st - Solid Foundation closed, no power due to SMUD power pole replac

May 22nd - Home Base Preschool Field Trip
Total Cost \$287.27 for 125 Guests

May 30th - Strizek Park Center closed PM class due to staff shortage

May 27th - Memorial Day Holiday

Meetings and Trainings:

Food Service Staff Meeting with Brenda Campos
May 10th, 2012 at Plaza Del Paso

Food Service Staff Meeting and Latin Dance Wellness Activity
May 24th at the Hillsdale Career Center

Total Number of Meals and Snacks Prepared for All Kitchens

Lunch	PM Snack	Breakfast	Field Trips
43,676	26,240	30,026	1710

Total Amount of Meals and Snacks Prepared **101,652**

Purchases:

Food	\$78,020.21
Non - Food	\$23,884.36

Building Maintenance and Repair: **\$1,449.64**

Kitchen Small Wares and Equipment: **\$1,300.51**

Vehicle Maintenance and Repair : **\$3,848.56**

Vehicle Gas / Fuel:	\$2,317.39
Normal Delivery Days	22

REGION I
2011-2012
BUDGET BALANCE

NETTY CASH FUND 2012-2013
BUDGET \$10 PER CHILD (HS) and \$15 PER CHILD (EHS)

SITE	# OF CHILDREN	Beg. Bal	Aug-12	Sep-12	Oct-12	Nov-12	Dec-12	Jan-13	Feb-13	Mar-13	Apr-13	May-13	Jun-13	Jul-13	Obligated	Remaining
Bright Beginnings 1201A	20	200.00									138.10					61.90
Bright Beginnings 1201B	20	200.00		11.64	6.77	15.02		5.62	5.94			44.70				110.31
Bright Beginnings 1201C	20	200.00	10.16		89.09			109.28	10.61	21.75						-40.89
Bright Beginnings 1201D	20	200.00			10.02	61.89		7.07								121.02
Fruitridge 1216A	20	200.00	21.55	5.39	71.05		28.74		70.81	35.04	23.75					-56.33
Fruitridge 1216B	20	200.00		16.69				36.00			38.02					109.29
Fruitridge 1216C	20	200.00		185.43	80.58	23.71			10.25	108.95	58.28	22.25				-289.45
Hopkins Park A	20	200.00		80.35					26.97							92.68
Hopkins Park B	20	200.00														200.00
Hopkins Park C	20	200.00				26.93			16.19	83.70						73.18
Hopkins Park D	20	200.00				19.28	10.73									169.99
Illa Collin 1221A	20	200.00			19.88			126.38	4.31							49.43
Illa Collin 1221B	20	200.00	32.30		13.72	31.78	1.72		15.71			23.86				80.91
Job Corp 1237X	20	200.00		57.39	58.79	9.69	5.90		55.84		19.07	26.99				-33.67
Job Corp - EHS 1237M	8	120.00									10.40					109.60
Job Corp - EHS 1237U	8	120.00										58.92				61.08
Kennedy E 1240A	20	200.00	22.40		39.84		44.56	51.41	18.52	5.12						18.15
Kennedy E 1240B	20	200.00					16.40	19.08			1.64					162.88
La Verne Stewart 1219A	20	200.00									39.39					160.61
La Verne Stewart 1219B	20	200.00		21.64	29.13											149.23
Mather 1223A	20	200.00	15.55	9.21	17.23		9.69	15.31		19.14	34.28	13.22				66.37
Mather 1223B	20	200.00		59.75	13.79				74.16		34.91					17.39
Mather 1223R	20	200.00		60.47		18.35			24.80	19.38	5.09					71.91
Mather 1223X	20	200.00		32.30	11.85	31.15			11.79	21.59						91.32
Mather - E.H.S. 1223U	8	120.00							71.64		43.94	10.76				-6.34
Parker 1207E	12	144.00		17.20												126.80
TOTAL		4904.00	101.96	557.46	461.74	237.80	117.74	370.15	417.54	314.67	446.87	200.70	0.00	0.00	0.00	1677.37

APPROVED BY:

Kudyl
Signature of Program Manager (Karey Ginzales)

DATE:

6/10/13

REVIEWED BY:

D. Patterson
Signature of Fiscal Manager (Det Patterson)

DATE:

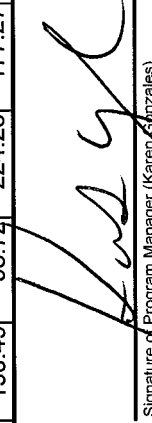
6/10/13

REGION II
2011-2012
BUDGET BALANCE

BUDGET \$10 PER CHILD (HS) and \$15 PER CHILD (EHS)

SITE	# OF CHILDREN	Aug-12	Sep-12	Oct-12	Nov-12	Dec-12	Jan-13	Feb-13	Mar-13	Apr-13	May-13	Jun-13	Jul-13	Obligated	Remaining
Bannon Creek 1200A	20	200.00													200.00
Bannon Creek 1200B	20	200.00													200.00
Bannon Creek 1200X	20	200.00						9.44							190.56
Broadway 1246A	20	200.00	25.06					38.96		30.38	47.27				58.33
Broadway 1246R	20	200.00	11.80				40.72			26.61					120.87
Broadway 1246X	20	200.00		57.11											142.89
Broadway 1246U	8	80.00		37.25					57.40	21.91					-36.56
New Helvetia I 1212U	16	240.00		78.27							20.46				141.27
New Helvetia II 1247A	20	200.00	46.74	57.07					34.03						62.16
New Helvetia II 1247B	20	200.00							65.66						134.34
North Ave 1256A	20	200.00		6.47	4.31		30.90			50.00					108.32
North Ave 1256B	20	200.00	29.81			78.34				13.49					78.36
North Ave 1256C	20	200.00	29.99			12.96	28.43		31.14						97.48
North Ave 1256D	20	200.00	36.02	4.31		6.40			19.26	6.48					127.53
North Ave 1256X	20	200.00		105.29											94.71
Northview - E.H.S.1224U	8	120.00	7.54		81.63			15.10		42.26					-26.53
Northview 1224A	20	200.00						18.35			12.98				168.67
Northview 1224B	20	200.00		30.43						50.36					119.21
Northview 1224R	20	200.00				19.38					38.48				142.14
Northview 1224X	20	200.00	12.49					45.41	7.56						134.54
Solid Foundation A	20	200.00		33.92	33.59	47.38	26.94	5.38	41.89	17.19					-6.29
Solid Foundation B	20	200.00								21.60					178.40
Solid Foundation C	20	200.00					28.02		22.45						149.53
Vineland 1211A	20	200.00			48.96			16.20							102.00
Vineland 1211B	20	200.00			22.00	26.96				35.20					115.84
TOTAL		4840.00	52.87	179.42	410.12	190.49	224.28	177.27	279.39	315.48	119.19	0.00	0.00	0.00	2797.77

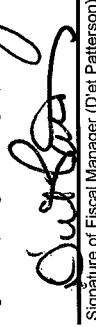
APPROVED BY:


Signature of Program Manager (Karen Sanzales)

DATE:

6/15/13

REVIEWED BY:


Signature of Fiscal Manager (D'et Patterson)

DATE:

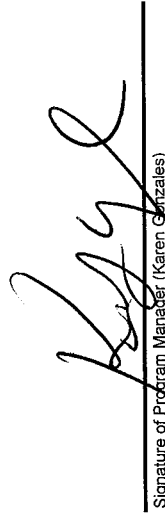
6/10/13

REGION III
2011-2012

BUDGET \$10 PER CHILD (HS) and \$15 PER CHILD (EHS)

BUDGET BALANCE

SITE	# OF CHILDREN	Beg-Bal	Aug-12	Sep-12	Oct-12	Nov-12	Dec-12	Jan-13	Feb-13	Mar-13	Apr-13	May-13	Jun-13	Jul-13	Obligated	Remaining
Eikhorn A	20	200.00			25.47						16.52					158.01
Eikhorn B	20	200.00			18.51					19.44	32.38					129.67
Eikhorn C	20	200.00	17.00	6.85	57.66				22.57		31.31	45.01				19.60
Eikhorn D	20	200.00			15.01		23.58	43.90	20.71	7.56	25.00	4.86				59.38
Eikhorn X	20	200.00			123.70											76.30
Eikhorn EHS	16	240.00			95.68				25.16	43.11	12.84					63.21
Freedom Park 1239A	20	200.00						74.52								125.48
Freedom Park 1239B	20	200.00			12.90						25.79	75.11				86.20
Freedom Park 1239C	20	200.00			16.99						62.64	14.04				106.33
Freedom Park 1239D	20	200.00	13.74	86.28	26.59	89.90	3.20									-19.71
Freedom Park 1239X	20	200.00		15.04	60.48							2.87				121.61
Freedom Park 1239R	20	200.00			8.05	8.62					70.81					112.52
Hillsdale 1228A	20	200.00		20.18	9.96			152.81		50.72						-33.67
Hillsdale 1228B	20	200.00			29.33	12.47				8.04	9.41	27.90				112.85
Hillsdale 1228C	20	200.00			64.25						6.24	54.67				74.84
Hillsdale 1228D	20	200.00			16.86						24.61	14.02				144.51
Hillsdale 1228R	20	200.00			5.03	15.57	27.42		71.27							80.71
Hillsdale 1228X	20	200.00			32.55		66.04				59.86					41.55
Norma Johnson 1214F	20	200.00		58.87				202.78			22.34					-83.99
Norma Johnson 1214X	20	200.00		55.93	52.13	32.63	37.12	11.88	48.66		21.77	20.99				-81.11
Norma Johnson - EHS	8	120.00	78.66		10.65	88.44			9.85	56.22	43.10					-166.92
Sharon Neese 1249R	20	200.00			33.40		5.39	40.00				51.10				70.11
Sharon Neese 1249X	20	200.00			33.25			25.83								140.92
Sharon N-EHS 1249U	16	240.00			13.87		33.05	27.60	6.48							159.00
Strizek 1225A	20	200.00			6.14											193.86
Strizek 1225B	20	200.00		65.75	15.71											118.54
TOTAL		5200.00	109.40	308.90	784.17	247.63	195.80	579.32	204.70	185.09	464.62	310.57	0.00	0.00	0.00	1809.80

APPROVED BY: 
Signature of Program Manager (Karen Schizales)

DATE: 6/12/13


REVIEWED BY: 
Signature of Fiscal Manager (Det. Patterson)

DATE: 6/10/13


REGION IV
2011-2012
BUDGET BALANCE

NETTY CASH FUND 2012-2013
BUDGET \$10 PER CHILD (HS) AND \$15 PER CHILD (EHS)

SITE	# OF CHILDREN	Aug-12	Sep-12	Oct-12	Nov-12	Dec-12	Jan-13	Feb-13	Mar-13	Apr-13	May-13	Jun-13	Jul-13	Pending	Remaining
Auberry Park 1238A	20	200.00				26.70									173.30
Auberry Park 1238B	20	200.00			27.85						34.48				200.00
Country Woods 1245A	20	200.00													137.67
Country Woods 1245B	20	200.00													200.00
Country Woods 1245C	20	200.00				8.62	149.75								41.63
Country Woods 1245D	20	200.00					48.33								151.67
Crossroad - E.H.S. 1242U	8	120.00					5.80	49.25	94.50						-29.55
Crossroad G 1242R	20	200.00		11.38			48.93	128.51	18.10	104.55					-121.10
Crossroad G 1242X	20	200.00		194.78											-117.43
Crossroads - 1242A	20	200.00	38.82		109.64	35.64		58.60							-108.02
Galt 1234A	20	200.00			67.45				24.33		39.05				69.17
Galt 1234B	20	200.00				15.83									169.02
Galt 1234C	20	200.00													200.00
Galt 1234D	20	200.00	46.44	49.84	7.21	12.16		15.95	6.51	28.69	27.67				5.53
Galt 1234E	20	200.00		34.58	40.47				42.24	34.74					47.97
Galt 1234F	20	200.00							21.37						178.63
Grizzly Hollow - E.H.S.	8	120.00													120.00
Grizzly Hollow 1252 A	20	200.00				35.76			10.00		45.94				108.30
Grizzly Hollow 1252B	20	200.00			12.81		43.69				86.27				57.23
Nedra 1244A	20	200.00					87.14	74.08	30.22		30.64				-22.08
Nedra 1244B	20	200.00		36.88			18.90	14.03	48.05		7.51				74.63
Nedra 1244C	20	200.00		25.23			58.83	22.83			4.30				88.81
Phoenix Park EHS1248U	6	90.00	9.67												80.33
Phoenix Park 1248A	20	200.00			16.93				10.00						173.07
Phoenix Park 1248B	20	200.00					10.22			73.83	54.93				61.02
Phoenix Park 1248X	20	200.00		53.29				81.13	25.88		20.09				19.61
Walnut Grove 1235A	20	200.00	102.93		43.95						28.00				25.12
TOTAL		5130.00	190.28	405.98	313.50	147.52	471.59	315.87	459.71	241.81	462.63	0.00	0.00	0.00	1984.53

APPROVED BY:  DATE: 6/10/13

Signature of Program Manager (Karen Ginzales)

REVIEWED BY:  DATE: 6/10/13

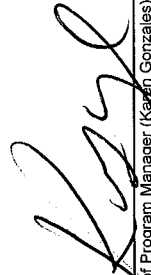
Signature of Fiscal Manager (Dori Patterson)

HOME BASE
2011-2012
BUDGET BALANCE

PETTY CASH FUND 2012-2013
BUDGET \$10 PER CHILD and \$15 PER CHILD (EHS)

SITE	NUMBER OF CHILDREN	Beg Bal	Aug-12	Sep-12	Oct-12	Nov-12	Dec-12	Jan-13	Feb-13	Mar-13	Apr-13	May-13	Jun-13	Jul-13	Obligated	Remaining
B. Parnell	11	165.00														165.00
C. Bunge	11	165.00														165.00
D. Nichols	11	165.00														165.00
J. Crawford Blain	11	165.00														165.00
J. Jimenez	11	165.00														165.00
K. Aroyau	11	165.00														165.00
K. Lee	11	165.00	11.36													153.64
L. Letourneaux	11	165.00	66.70						16.16		2.61					95.69
L. Moore	11	165.00	12.92					27.44								135.92
L. Schlicher	11	165.00														137.56
K. Afoyan	11	165.00														165.00
M. Supelveda	15	150.00														150.00
J. Isaac	15	150.00	40.27							36.41		56.22				17.10
L. Glines	15	150.00		3.99				14.01	5.38		6.54					121.65
M. Edwards	15	150.00								18.36						117.63
V. Oezhehovsky	15	150.00														150.00
R. Ramirez	15	150.00														150.00
TOTAL		2715.00	118.33	12.92	3.99	0.00	12.44	41.45	21.54	54.77	9.15	56.22	0.00	0.00	0.00	2384.19

APPROVED BY:


Signature of Program Manager (Karen Gonzales)

DATE:

6/10/13

REVIEWED BY:


Signature of Fiscal Manager (Roger Barnett)


DATE:

6/10/13

FIELD TRIP FUND 2012-2013
BUDGET \$7 PER CHILD

SITE	Beg. Bal	Aug-12	Sep-12	Oct-12	Nov-12	Dec-12	Jan-13	Feb-13	Mar-13	Apr-13	May-13	Jun-13	Jul-13	Remaining
Head Start	14000.00	168.25	124.25	2133.25	453.25	228.25	197.25	223.25	820.75	1176.00	804.00	0.00	0.00	7671.50
EHS	8500.00	375.00	148.50	457.53	0.00	42.00	180.00	0.00	0.00	0.00	0.00	0.00	0.00	7296.97
TOTAL	22500.00	543.25	272.75	2133.25	453.25	270.25	377.25	223.25	820.75	1176.00	804.00	0.00	0.00	14968.47

APPROVED BY:




Signature of Program Manager (Karen Gonzalez)

DATE:

6/10/13

REVIEWED BY:



Signature of Fiscal Manager (Det. Patterson)

DATE:

6/10/13

ITEM VI – CENTER UPDATES

BACKGROUND:

This agenda item allows Parent Advisory Committee Representatives the opportunity to discuss events going on at their center.

NOTES:

ITEM VIII- DISCUSSION

BACKGROUND:

This agenda item allows Parent Advisory Committee Representatives the opportunity to discuss items not on the agenda.

NOTES:

ITEM IX – PUBLIC PARTICIPATION

BACKGROUND:

Participation of the general public at the SETA-Operated Program Parent Advisory Committee meeting is encouraged. Members of the audience are asked to address their request to the Chair if they wish to speak.

NOTES: