

GOVERNING BOARD

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Thought of the day: "Great thoughts speak only to the thoughtful mind. But great actions speak to all mankind."

~~ Theodore Roosevelt

REGULAR MEETING OF THE HEAD START POLICY COUNCIL

DATE: Tuesday, August 23, 2016

TIME: 9:00 a.m.

LOCATION: SETA Board Room
925 Del Paso Blvd.
Sacramento, CA 95815

While the SETA/Head Start Policy Council welcomes and encourages participation in the Council meetings, it would be appreciated if you would limit your comments to three minutes so that everyone may be heard. Matters under jurisdiction of the SETA/Head Start Policy Council and not on the posted agenda or any off-agenda matters may be addressed by the general public following completion of the regular agenda. The SETA/Head Start Policy Council limits testimony on matters not on the agenda to three minutes per person and not more than ten minutes for a particular subject. Meeting facilities are accessible to persons with disabilities. Requests for Assisted Listening Devices or other considerations should be made through the Clerk's office at (916) 263-3827. This document and other Board meeting information may be accessed through the Internet by accessing the SETA home page: www.seta.net.

REVISED AGENDA

I. Call to Order/Roll Call/Review of Board Member Attendance

- PC Meeting Attendance Update
- Introduction of Newly Seated Representatives

II. Consent Item

- A. Approval of the Minutes of the July 26, 2016 Regular meeting

III. Action Items

A. CLOSED SESSION PERSONNEL- PURSUANT TO GOVERNMENT CODE SECTION 54957

- Approval of Eligible Lists for: Associate Teacher, Associate Teacher/Infant Toddler, Site Supervisor, and Early Head Start Educator
- ➔ Report out of closed session

- B. **TIMED ITEM 9:00 A.M. AND PUBLIC HEARING**: Approval of Revised Job Classification for Associate Teacher (Tier I, II, III, and IV) and Establish Salary Ranges for the Classification
- C. **TIMED ITEM 9:00 A.M. AND PUBLIC HEARING**: Approval of Job Classification for Administrative Assistant and Establish the Salary Range for the Classification
- D. **TIMED ITEM 9:00 A.M. AND PUBLIC HEARING**: First Reading of Modifications to the Bylaws of the SETA-Operated Head Start/Early Start Policy Council
- E. Approval to Submit a Carryover Request for Program Year 2015-16 of Head Start /Early Head Start Funds
- F. Approval to Submit a Request to Carryover Early Head Start-Child Care Partnership and Expansion Training and Technical Funds for Program Year 2015-2016
- G. Approval to Submit a Request to Carryover Early Head Start-Child Care Partnership and Expansion Start-Up for Program Year 2015-2016
- H. ***Approval to Submit the Early Head Start-Child Care Partnership and Expansion Application to the Office of Head Start***

IV. **Information Items**

- A. Presentation: Ms. Elena Quintero, Sacramento City Council, District One
- B. Standing Information Items
 - PC/PAC Calendar of Events – Mr. Kenneth Tate
 - Parent, Family & Community Engagement - Events & Activities – Mr. Kenneth Tate
 - Parent/Staff Recognitions – Mr. Kenneth Tate
 - Fiscal Monthly Report/Corporate Card Monthly Statement of Account Saurborne
 - Toastmasters Training – Mr. Kenneth Tate
 - Community Resources – Parents/Staff - Mr. Kenneth Tate
- C. Governing Board Minutes of July 7, 2016 (attached)

V. **Committee Reports**

- Executive Committee Meeting Critique: Mr. Kenneth Tate
- Personnel/Bylaws Committee: Mr. Kenneth Tate
- Men's Activities Affecting Children Committee (MAACC): Mr. Calvin Sheppard
- Social/Hospitality Committee: Mr. Kenneth Tate
- Parent Ambassador Report: Mr. Kenneth Tate
- Sacramento Medi-Cal Dental Advisory Committee: Ms. Robin Blanks

VI. Other Reports

- A. Executive Director's Report
- B. Chair's Report
- C. Head Start Deputy Director's Report
 - Monthly Head Start Report (attached)
- D. Head Start Managers' Reports
 - Lisa Carr - Family Engagement, Home Base, and ERSEA Services
 - Robyn Caruso - Program Support, Quality Assurance, and EHS-CCP services
 - ✓ Quality Assurance Report for Sacramento City Unified School District
 - ✓ Quality Assurance Report for San Juan Unified School District
 - Martha Cisneros-Campos - Health, Nutrition and Safe Environments Services
 - Karen Griffith - School Readiness, Special Education and Mental Health Services
- E. Open Discussion and Comments
- F. Public Participation

VII. Adjournment

DISTRIBUTION DATE: THURSDAY, AUGUST 18, 2016

REVISED AGENDA DISTRIBUTION DATE: THURSDAY, AUGUST 18, 2016, 4:00 P.M.

Policy Council meeting hosted by:
Kenneth Tate (Chair), Linda Litka (Vice Chair), vacant (Secretary),
Tyrone Broxton (Treasurer), vacant (Parliamentarian).

ITEM III-H - ACTION

APPROVAL TO SUBMIT THE EARLY HEAD START-CHILD CARE PARTNERSHIP
AND EXPANSION APPLICATION TO THE OFFICE OF HEAD START

BACKGROUND:

This agenda item seeks approval for the submission of an application in the amount of approximately \$1,616,265 to the Office of Head Start to expand Early Head Start services in Sacramento County.

On June 23, 2016 the Office of Head Start/Administration for Children and Families released a funding opportunity announcement for the availability of \$135 million to be competitively awarded for the purpose of expanding access to high quality, comprehensive early learning services for low-income infants and toddlers and their families.

SETA is proposing to submit an application to serve an additional 47 children and their families. Partnerships include Los Rios Community College/American River College Child Development Program (95841) and three grantee operated school locations – Grizzly Hollow (95632), Parker Avenue (95820) and Vineland Elementary (95673). These target service areas are 90.6% to 97% under-served according to the *Sacramento County Local Child Care Development and Planning Council*.

Estimated funding requests are outlined below with an anticipated implementation date during the 2017-2018 program year. Implementation may vary depending on facility renovation/repair and staffing.

EHS-Expansion Basic	\$1,245,137
EHS Expansion – Start-up	\$ 340,000
EHS Expansion – T and TA	\$ 31,128
TOTAL	\$1,616,265

The application is due to the Office of Head Start by August 24, 2016.

Ms. Denise Lee, Deputy Director, will provide detailed information during her presentation.

RECOMMENDATION:

Approve the submission of the Early Head Start – Child Care Partnership and Expansion application to the Office of Head Start to expand services to infant/toddlers in Sacramento County.