

WIB BOARD MEMBERS

LARRY BOOTH
Frank M. Booth, Inc.

LESLIE BOTOS
Blood Source

BRIAN BROADWAY
Sacramento Job Corps

BILL CAMP
Sacramento Central Labor Council

PAUL CASTRO
California Human Development Corporation

LYNN R. CONNER
Parasec

MICHAEL DOURGARIAN
MDDV, Inc.

DIANE FERRARI
Employment Development Department

TROY GIVANS
County of Sacramento, Economic Development

DAVID W. GORDON
Sacramento County Office of Education

JASON HANSON
Sierra Pacific Home and Comfort, Inc.

LISA HARR
Vision Service Plan

BARBARA HAYES
Sacramento Area Commerce & Trade Organization

THOMAS P. KANDRIS
American River Packaging

MATTHEW KELLY

GARY R. KING
SMUD

DANIEL KOEN
California Teachers Association

KATHY KOSSICK
Sacramento Employment & Training Agency

STEVEN M. LADD, Ed.D
Elk Grove Unified School District

PAUL LAKE
County Department of Human Assistance

FRANK A. LOUIE
Xerox Corporation

JOANNE MAHANEY-BUEHLER
Area 4 Agency on Aging

ELIZABETH MCCLATCHY
The Safety Center, Inc.

DENNIS MORIN
Sacramento Area Electrical Training Center

ROGER NIELLO
Sacramento Metropolitan Chamber of Commerce

JAY ONASCH
California Department of Rehabilitation

KIM PARKER
California Employers Association

MARTHA PENRY
California School Employees Association

DEBORAH PORTELA
Casa Coloma Health Care Center

JONATHAN RAYMOND
Sacramento City Unified School District

MAURICE READ
Sacramento Sierra Building & Construction Trades Council

LORENDIA T. SANCHEZ
California Indian Manpower Consortium

ANETTE SMITH-DOHRING
Sutter Health – Sacramento Sierra Region

MICHAEL R. TESTA
Sacramento Convention & Visitors Bureau

DR. DAN THROGMORTON
Los Rios Community College District

TERRY A. WILLS, ESQ.
Cook Brown, LLP

RICK WYLIE
Beutler Corporation

DAVID P. YOUNGER
Lionakis Beaumont Design Group



SACRAMENTOWORKS

REGULAR MEETING OF THE SACRAMENTO WORKS, INC. BOARD

DATE: Wednesday, March 27, 2013
TIME: 8:00 a.m.
LOCATION: SETA Board Room
925 Del Paso Blvd.
Sacramento, California 95815

While the Sacramento Works, Inc. Board welcomes and encourages participation in the Sacramento Works, Inc. meetings, it would be appreciated if you would limit your comments to five minutes so that everyone may be heard. Matters under the jurisdiction of the Sacramento Works, Inc. Board and not on the posted agenda may be addressed by the general public following completion of the regular agenda. The Sacramento Works, Inc. Board limits testimony on matters not on the agenda to five minutes per person and not more than fifteen minutes for a particular subject. Meeting facilities are accessible to persons with disabilities. Requests for Assisted Listening Devices or other considerations should be made through the Clerk's office at (916) 263-3827. This document and other Board meeting information may be accessed through the Internet by accessing the SETA home page: www.seta.net.

A G E N D A

PAGE NUMBER

- I. Call to Order/Roll Call**
- ➔ Customer Spotlight – Success Stories (10-15 minutes)**
- II. Consent Item (2 minutes)**
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- III. Information Items (20 Minutes)**
 - A. Report on Day at the Capitol (Lynn Conner)** 8
 - B. Planning/Oversight Report on Board Initiative Funds (Lynn Conner)** 9-10
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1.	Chair	
2.	Members of the Board	
3.	Counsel	
4.	Public Participation	
V.	<u>Adjournment</u>	

DISTRIBUTION DATE: WEDNESDAY, MARCH 20, 2013

Sacramento Works, Inc., Local Workforce Investment Board Strategic Plan

Sacramento Works, Inc., the local Workforce Investment Board for Sacramento County, is a 41-member board charged with providing policy, planning and oversight for local workforce development initiatives.

Vision:

Building a dynamic workforce for the Sacramento Region.

Mission:

Sacramento Works partners with the workforce community to serve regional employment needs.

Goals:

Goal 1 (Planning/Oversight Committee):

Prepare customers for viable employment opportunities and career pathways in the region by improving the one stop career center system.

Goal 2 (Employer Outreach Committee):

Support regional employers' efforts to hire, train, and transition employees by enhancing and communicating the availability and value of Sacramento Works' employer and business services.

Goal 3 (Youth Council):

Prepare youth to thrive and succeed in the regional workforce by providing relevant work readiness and employment programs and engaging regional employers and academia.

(Adopted 5/25/11)

ITEM II-A – CONSENT

APPROVAL OF MINUTES OF THE JANUARY 23, 2013 MEETING

BACKGROUND:

Attached are the minutes of the January 23, 2013 meeting for review.

RECOMMENDATION:

That your Board review, modify if necessary, and approve the attached minutes.

REGULAR MEETING OF THE SACRAMENTO WORKS, INC. BOARD

Minutes/Synopsis

SETA Board Room
925 Del Paso Blvd.
Sacramento, California

Wednesday, January 23, 2013
8:00 a.m.

- I. **Call to Order/Roll Call:** Ms. Lynn Conner called the meeting to order at 8:03 a.m.

Members Present: Leslie Botos, Brian Broadway, Paul Castro, Lynn Conner, Mike Dourgarian, Diane Ferrari, David Gordon, Jason Hanson, Barbara Hayes, Matt Kelly, Kathy Kossick, Steven Ladd, Paul Lake, Frank Louie, JoAnne Mahaney-Buehler, Elizabeth McClatchy, Dennis Morin, Jay Onasch, Martha Penry, Jonathan Raymond, Anette Smith-Dohring, Kingman Tsang, Rick Wylie, David Younger.

Members Absent: Larry Booth, Bill Camp, Troy Givans, Lisa Harr, Thomas Kandris, Gary King, Daniel Koen, Roger Niello, Kim Parker, Maurice Read, Deborah Portela, Lorenda Sanchez, Mike Testa, Dan Throgmorton, Terry Wills.

- ➔ **Member Spotlight:** Frank Louie, Xerox Corporation, provided an overview of Xerox Corporation and the services provided over the years. Xerox has 'recreated' itself by providing innovative services and products.
- ➔ **Update on Next Ed:** Mr. Dave Butler reported that the purpose of the rebrand is to avoid confusion with 'other' LEED. Their organization will focus on education for the Next Economy. February 22 will be the next Convergence focusing on STEM Education.

II. **Consent Item**

- A. Approval of Minutes of the November 28, 2012 Meeting

The minutes were reviewed; no questions or comments.

Moved/McClatchy, second/Ladd, to approve the November 28, 2012 minutes.
Voice Vote: Unanimous approval.

III. **Discussion/Action Items**

- A. Recommendations to Support Next Economy Goals with Workforce Investment Act Funds

Ms. Lynn Conner reported that the Planning/Oversight Committee has been looking at goals to determine what can be funded; the committee narrowed it

down to two goals and set funds aside to assist with the goals. There is \$88,000 in board initiative funds remaining. The Committee is recommending setting aside up to \$88,000 in discretionary board funds to support Next Economy. Next Economy will be asked to provide a plan on how they will use those funds. They will present it back to the Planning/Oversight Committee to determine whether the proposed activities are acceptable.

Mr. Kelly asked if there are any other programs that the board may want to support. Ms. Conner stated that the Executive Committee is open to what the board wants; there is nothing on the table between now and June where the funds would be utilized.

Ms. McClatchy clarified that if Next Economy comes back with a plan that is not considered acceptable, it is within the discretion of the board whether or not to fund the proposal. Ms. McClatchy wants to know how Next Economy will report back on their success or lack of success. Since all committee meetings are open to the board, all members can attend the committee meeting to see the details.

Ms. Smith-Dohring asked why Next Economy is being asked for a proposal first.

Mr. Cunningham said that the reason is that the Board wants to show support of Next Economy but wants to ensure their goals are aligned with our goals. Goal 3 and Goal 4 align with what we are doing at Sacramento Works. The Board wants a specific proposal with timelines. If the Board likes the proposal, Next Economy will be given the money; if not, the money will be held back.

Mr. Raymond stated that it is a small amount of money and suggested that perhaps it should be focused, otherwise it will get diffused and there will be no positive impact. There are several school districts in the region that are operating academies. They lack business advisory groups. Another area often overlooked is the professional development of teaching staff; many have not had actual contextualized learning. This entails teachers going into the actual business sector for real life experience to bring back to the career academies.

Dr. Ladd reported that Governor Brown wants to shift money from K-12 to the community college system. Be aware that there is a lot imbedded in moving training/certification programs.

Moved/ Dourgarian, second/McClatchy, to approve recommendations #1 and 2 as outlined in the agenda packet.

Voice Vote: Unanimous approval.

Next Economy has asked the Sacramento Works, Inc. Board to endorse them in their efforts. This is simply a nod of approval saying that the board supports Next Economy's efforts.

Mr. Wylie inquired if there was confidence that Next Economy will have enough funds to do their task? Ms. Kossick replied that staff is very hopeful that the leadership of Next Economy is gathering more resources throughout the region.

B. Workforce Investment Act Local Plan 2013-2018

Ms. Robin Purdy stated that the Planning/Oversight Committee is working to develop the WIA plan which will be submitted to the state. The state plan was released in January and staff has attended a Technical Assistance workshop with DOL and EDD staff. Staff is working to develop a local plan that will be brought forward for approval in March. The proposed plan aligns around goals of adult strategy, moving away from the one stop career center system and into a system that focuses on credentials and training for individuals. Youth strategies will focus on keeping kids in school and/or helping kids to get their GED.

Staff will be working with the Planning/Oversight Committee for the next two meetings and will present the plan for approval to the full board in May. The Plan will be submitted to the state by July 1. The state is combining the certification with the local planning process and recertification of high performing WIBs. If Sacramento Works is certified, when discretionary funds become available, the Agency would have a 'leg up' on more funds.

Mr. Gordon asked if Next Economy is seeking support of the other regional WIBs? Ms. Purdy replied that Mr. Jason Buckingham from Golden Sierra, is working with Next Economy, and Yolo County is there in spirit, rather than money. North Central WIBs are working on it. Mr. Gordon suggested that all of the regional WIBs have some 'skin in the game' for Next Economy.

Mr. Dourgarian asked why cutting down the number of career centers was being recommended. Ms. Purdy replied that there is a mandate to put more training funds into the actual provision of training people and funding programs that provide the training. Public policy is shifting from getting adults at least one year of post-secondary education to ensure higher wages. There is a lot of emphasis on middle skills jobs.

Ms. Purdy stated that the procurement for one stop services will be this Spring so the transition to the new provision of services will begin July 1. The Agency will put out an RFP for training centers or training affiliates that focus on people who do not have the skills that are needed to get a job. The training centers could provide GED or ESL connected to a job. The program operators can propose OJT where there would be contracts for employers. There are 12 one stop centers in the county and this new RFP would reduce the number of career centers to 5 or 6. Some of the existing career centers have the ability to be training centers. Staff is working on implementing a virtual one stop career system. There will be a referral process between people at training centers and the career centers.

Mr. Morin asked whether, under adult strategies, the intent is to train people for anything and Ms. Purdy replied that the training will be very focused in the critical core business clusters.

IV. Information Items

A. Media Coverage Summary for the Period July 1, 2012 – December 31, 2012: No comments or questions.

B. Regional Workforce Investment Board Strategic Plan Update: Ms. Purdy reported that there was a convening of the regional Executive Committees. This resulted with the group coming up with goals and putting teams together with action steps. This will also be included in the plan.

C. Dislocated Worker Report: Mr. William Walker has been working with Campbell's Soup for the past two months. The first wave of layoffs will be in February. There will be staff at Campbell's Soup until January, 2014, when the plant will ultimately be closed. Mr. Walker also met with Hostess and with the baker's union. Many of the Hostess staff received no funds when they were laid off. Many lost their homes and are in dire straits. Mr. Walker's staff is working with the food banks and social services to assist the Hostess staff.

Ms. Purdy reported that the Agency has requested additional assistance funds from EDD in the amount of \$4.8 million to serve 12 employers that have laid people off. Adult literacy will be a huge need for the Campbell's Soup population.

D. Employer Recruitment Activity Report: No additional questions.

E. Unemployment Update from the Employment Development Department: No questions or comments.

F. Committee Updates

❖ Executive Committee: No report.

❖ Employer Outreach Committee: Ms. Carpenter reported that the next meeting will be on Wednesday, February 20, at Frank M. Booth in Granite Bay. The Committee will be discussing an RFQ to secure a broadcast entity.

❖ Planning/Oversight Committee: No additional report.

❖ Youth Council: No report.

❖ Board Development Committee: No report.

V. Other Reports

1. Chair: No report.
 2. Members of the Board: Ms. Kossick stated that as a WIB, Sacramento Works is participating in the California Workforce Association's "A Day at the Capitol to meet the new legislators". Participants will be visiting with the local elected officials.
 3. Counsel: Mr. Cunningham reported that the board has been dismissed from the ADA lawsuit.
 4. Public Participation: None.
- VI. Adjournment**: The meeting was adjourned at 9:15 a.m.

ITEM III-A - INFORMATION

REPORT ON DAY AT THE CAPITOL

BACKGROUND:

On January 30, 2013, Sacramento Works Board members participated in a statewide activity promoted by the California Workforce Association. Local board members had an opportunity to meet with their local elected leaders to promote the local workforce investment boards.

Key messages included:

1. Local boards are expert at understanding the needs in their local areas.
2. This expertise makes the local board a critical partner in getting Californians back to work and businesses back on track.
3. The locally led public/private partnership workforce board represents is effective and most responsive to California's dynamic economy.
4. WIBs can serve as an active partner to the legislator by providing support, information and connection for the member on issues that influence local jobs and the economy.

This item provides Board members who participated in these sessions an opportunity to provide feedback to the Sacramento Works board.

ITEM III-B - INFORMATION

SACRAMENTO WORKS PLANNING/OVERSIGHT COMMITTEE REPORT ON BOARD INITIATIVE FUNDS

BACKGROUND:

On February 27, 2013, the Planning/Oversight Committee authorized staff, legal counsel, and the Committee Chair to work with the Next Economy leadership team to identify the parameters, scope of work, time frame and deliverables for Proposal #1 using \$25,000 of Board Initiative funding.

Proposal #1: Allocate \$25,000 to sponsor the Next Economy Capital Region Prosperity Plan for the governance, coordination and accountability components of the plan. Provide funding for convening, coordination, and accountability systems, and reporting and celebrating successes.

Scope of Work:

Valley Vision has performed the role of project administrator, fiscal agent, contract support manager, and process co-designer with the Center for Strategic Economic Research (CSER) for Next Economy over the past 18 months. As they move into the implementation, reporting, and enrollment phase, the Next Economy effort continues to require staff and project administrative support services to hit project milestones and independent research to benchmark performance over the next 12 months. Functions identified as necessary for the governance, coordination and accountability components of the plan the governance, coordination and accountability components of the plan fall into two areas:

Technical Assistance –

Provide ongoing technical assistance and research assessments to guide implementation on performance against established metrics. Specific activities include:

- Provide ongoing technical assistance and guidance on implementation items to the coordinating champions and oversight group;
- Attend oversight group and project management meetings;
- Evaluate accomplishments to tie to implementation progress;
- Assist with ongoing outreach and reporting;
- Advise on plan adjustments based on implementation progress; and
- Calculate economic outcomes based on accomplishments and implementation progress.

Project Management and Administrative Support

Coordinate all aspects of project administration, project management, fiscal agency and communications activities. Specific activities include:

ITEM III-B - INFORMATION (continued)

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- Meeting support and material production;
- Project status reporting to internal stakeholders and external audiences;
- Ongoing community engagement and partner enrollment;
- Grant writing support; and
- Project communications.

Contract Deliverables discussed by Planning/Oversight Committee members include:

- Executed Teaming Agreement between the Next Economy champion organizations
- Development of Next Economy Oversight Committee. Its membership currently includes the volunteer chair and incoming chair of the 4 champion organizations (8 seats). The Leadership Team is considering expanding the number of seats to include other organizations and agencies, to 13-21 seats.
- Final implementation/accountability plan for the Next Economy goals that identifies organizations identified to lead/assist with each strategy and timeline.
- Scope of work, timeframe and deliverables for Proposal #2, using Board Initiative funds to support the formation of Business Councils for Core Business Clusters.
- Progress report and presentation on community engagement, implementation actions and funding.

The Planning/Oversight Committee will receive a detailed proposal from the Next Economy Leadership Team by their April meeting.

ITEM III-C – INFORMATION

WIA 25% GOVERNOR'S DISCRETIONARY FUNDING
SACRAMENTO LAY-OFF ASSISTANCE PROGRAM

BACKGROUND:

On February 13, 2013, the California Employment Development Department announced the funding of the California Multi-Sector Workforce Partnership, a statewide collaboration of 13 counties represented by 14 Workforce Investment Boards heavily impacted by mass layoff of employers with over 50 employees. The \$19,049,512 grant will provide job training and job search assistance to 2,497 laid-off workers in Alameda, Colusa, Contra Costa, Glenn, Imperial, Los Angeles, Orange, Sacramento, San Benito, San Joaquin, San Luis Obispo, Sutter and Yuba counties. The program is funded with the Governor's 25 percent discretionary portion of the Title I Workforce Investment Act Dislocated Worker Program. The grant applicant and fiscal agent for the WIA 25% Multi-Sector Workforce Partnership is South Bay Workforce Investment Board.

SETA has been allocated \$5,990,400 to serve 832 workers dislocated from the following 16 employers in Sacramento County that laid over 4,654 employees over the last 14 months:

Comcast	Sacramento City Unified School District
Campbell's Soup	San Juan Unified School District
California Department of Corrections	Xyratex
First Data Government solutions	Foster Farms Dairy
Verizon	Bank of America
Hostess Brands Inc.	Penny Savers
Raley's Bel Air	Volcano
City of Sacramento	Micro-Semi

The SETA Governing Board has approved an augmentation of \$180,000 (\$30,000 for each of the contracted Sacramento Works One Stop Career Centers) to add additional staff at each center through June 30, 2013 to contact affected workers, inform them of the services available, register affected workers in the career center system, conduct skill assessment and career planning and coaching, and identify appropriate training programs to retrain workers in high demand skills:

- SWCC – Broadway: Asian Resources, Inc.
- SWCC – Citrus Heights: Crossroads Diversified Services, Inc.
- SWCC – Greater Sacramento Urban League
- SWCC – LaFamilia Counseling Center
- SWCC – Lemon Hill: Sacramento City Unified School District
- SWCC – South County: Elk Grove Unified School District

ITEM III-C - INFORMATION (continued)
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The SETA Governing Board also approved a recommendation to include up to \$2,000,000 of the WIA Dislocated Worker 25% grant funds in the WIA Title 1 Request for Proposals for Sacramento Works Training Centers that was released on March 8, 2013, and allocate up to \$1,000,000 to Individual Training Accounts/Scholarships for retraining affected workers. The remainder of the funds will be used to purchase cohort training or additional Scholarships for affected workers, fund existing career center coaches to provide on-going case management, and provide supportive services to customers to alleviate barriers to employment.

The initial three months of the grant will be focusing on contacting over 1,500 workers from the 16 targeted companies, providing them with orientations on the services available to them, assisting them in developing their employment plans, identifying the range of re-training services needed by affected workers and contacting training providers capable of providing the necessary training. Staff will report back on the implementation of the grant in July, 2013.

ITEM III-D - INFORMATION

REPORT ON HIGHLIGHTS OF NATIONAL ASSOCIATION OF
WORKFORCE BOARDS

BACKGROUND:

Four Sacramento Works Board members, Bill Camp, Anette Smith-Dohring, Kathy Kossick, and Liz McClatchy, attended the National Association of Workforce Boards in Washington D.C. held March 10-12. Board members will highlight key messages from the conference.

ITEM III-E - INFORMATION

PACIFIC GAS & ELECTRIC POWER PATHWAYS PROGRAM

BACKGROUND:

The Employment Development Department in coordination with the California Workforce Investment Board and the California Labor and Workforce Development Agency announce the availability of funds for Veterans Employment-Related Assistance Programs (VEAP). The goal of this initiative was to promote the use of industry sector strategies as the framework for addressing the need of veterans to transition to high-wage, high-growth occupations using their skill sets obtained in the military. Staff requested approval to submit a proposal to continue a successful program that Sacramento Employment and Training Agency (SETA), American River College and Pacific Gas & Electric (PG&E) Company has provided for the past two years to recruit, assess, interview, select, and train job seekers for employment in the energy/utility sector.

In June of 2012, SETA was awarded \$500,000 by EDD to continue the Power Pathways program. SETA/Sacramento Works is partnering with PG&E, American River College, and the Sacramento Municipal Utility District (SMUD) to train 25 utility line workers and to provide training for 25 pipefitter/pipe layer-gas line workers, which requires 540 hours of training, and also offers college credits. The primary focus of the program will place emphasis on the recruitment of recently separated veterans (release from duty in past 48 months) and provides intensive case management along with Post-Traumatic Stress Disorder (PTSD) assessment as needed.

The first phase of training implemented on January 22, 2013:

- **Application:** PG&E advertised the Power Pathways program and directed applicants to register at the PG&E website - approximately 604 applicants applied via the website.
- **Assessment:** 146 applicants completed the Key Train assessments and were eligible to move to the next step in the screening process.
- Ninety (90) applicants attended an orientation for more in-depth assessments. Each applicant was assessed for Reading for Information, Locating Information, and Applied Mathematics using the Work Keys Career Readiness Credential (CRC). Applicants were required to score 4 or higher on each of these assessments to be eligible to go to the next step--eighty-seven (87) passed Work Keys.
- **Interview:** Fifty-nine (59) applicants who scored 4 or higher on the Work Keys Career Readiness Credential were interviewed by a team comprised of SETA staff, an industry expert, and an instructor from American River College. Final candidates were chosen from that applicant pool.

- **Enrollment in American River College:** 34 candidates enrolled in the Power Pathways program at American River College. Classes were held Monday through Friday 7am -5pm for duration of eight weeks.
- **Industry Exploration:** Student participated in two weeks of Pole Climbing and Substation training at SMUD's Hedge Training Facility. They also tour the PG&E's Livermore Facility with some exposure to PG&E's substation. In addition, student visited CAL-ISO, which is the independent system operator that determined how power is distribution in the Western United State and the historic Folsom Powerhouse.

Outcomes:

- **Program Graduation:** 34 candidates completed the eight-week course on March 15, 2013.
- **Employment:** Prior to the completion of the training, two of the Power Pathways students have been interviewed and hired by PG&E. Twenty-three students took the SMUD's Utility Worker Apprenticeship Exam and are awaiting the outcomes; and, one student will be attending the North California Lineman College for career enhancement.

The second phase of training will be implemented on May 28, 2013:

- The Utility Worker-Pipeline Welding Training consist of five welding classes with hands-on welding practice, job specific skills for the industry, technical reading, math and physical conditioning. Student will earn 17.5 units of college credit as well as a Shield Metal Arc Plate and Pipe Certificate.

ITEM III-F - INFORMATION

WIA SECOND QUARTER REPORTS

BACKGROUND:

Under separate cover please find year-to-date information from July 1, 2012 through December 31, 2012 on career center activities.

The reports will be reviewed at the meeting.

ITEM III-G – INFORMATION
DISLOCATED WORKER REPORT

BACKGROUND:

The most current dislocated worker update is attached; staff will be available to answer questions.

Dislocated Worker Information PY 2012/2013

The following is an update of information as of March 14, 2013 on the Worker Adjustment and Training Notification (WARN) notices and Non WARN notifications in Sacramento County

	MONTH RECEIVE NOTICE	COMPANY AND ADDRESS	WARN STATUS	# OF AFFECTED WORKERS	SETA'S INTERVENTION
Unofficial	5/16/2012	California Dept. Corrections and Rehabilitation 100 Prison Rd Represa, CA 95671	9/30/2012	90	6/18/2012 1/24/13
Official	6/1/2012	Statewide Safety & Signs, Inc. 7920 Cucamonga Avenue Sacramento, CA 95826	8/14/2012	34	Declined Services
Unofficial	6/14/2012	California State Senate State Capital Sacramento, CA 95814	11/30/2012	250	9/26/2012
Unofficial	7/17/2012	California State Assembly State Capital Sacramento, CA 95814	11/30/2012	450	9/19/2012
Official	8/6/2012	Microsemi 105 Lake Forest Way Folsom, CA 95630	9/30/2012	130	9/25/2012
Official	8/17/2012	Wise Buys Liquidators, Inc. 8457 Elk Grove Blvd. Elk Grove, CA 95758	10/31/2012	20	Packets Delivered
Official	8/23/2012	Xerox State Healthcare, LLC 1501 Capitol Avenue , Suite #71 Sacramento, CA 95814	10/20/2012	4	Declined Services
Official	9/25/2012	Comcast 4450 East Commerce Way Sacramento, CA 95834	11/30/2012	400	10-29-12 11-13-12 ~ 11/20/12
Official	9/27/2012	Campbell Soup 6200 Franklin Boulevard, Sacramento, CA 95824	7/1/2013	700	11/17/12 ~ 1/5/13 additional dates
Unofficial	10/1/2012	RockTenn 4800 Florin Perkins Rd Sacramento, CA 95826	10/5/2012	4	10/8/2012
Official	11/13/2012	Hostess Brands 1324 Arden Way Sacramento, CA 95815	12/1/2012	300	1/22~23/13
Official	11/14/2012	Capital Nursery 4700 Freeport Blvd Sacramento, CA 95822	1/14/2013	unknown	Declined Services
Official	12/10/2012	Sears Repair Department 1200 Blumenfeld Dr. Sacramento, CA 95815	1/18/2013	29	12/19/2012
Official	12/10/2012	TriWest Healthcare Alliance Group 5324 Dudley Blvd, Bldg 98 McClellan Park, CA 95652	2/15/2013	2	Pending
Official	2/7/2013	Bank of America 10850 White Rock Rd. Rancho Cordova, CA 95670	4/1/2013	57	Pending

Dislocated Worker Information PY 2012/2013

The following is an update of information as of March 14, 2013 on the Worker Adjustment and Training Notification (WARN) notices and Non WARN notifications in Sacramento County

	MONTH RECEIVE NOTICE	COMPANY AND ADDRESS	WARN STATUS	# OF AFFECTED WORKERS	SETA'S INTERVENTION
Official	2/25/2013	PennySaverUSA.com 11311 White Rock Rd. Sacramento, CA 95742	4/27/2013	30	Pending
Official	3/4/2013	Sacramento Pyramid Alehouse 1029 K Street Sacramento, CA 95814	3/4/2013	53	Pending
Unofficial	3/13/2013	Coca-Cola Company 2200 Stockton Blvd. Sacramento, CA 95817	3/14/2013	60	Pending
			Total # of Affected Workers	2,382	

ITEM III-H – INFORMATION

EMPLOYER RECRUITMENT ACTIVITY REPORT

BACKGROUND:

Staff at Sacramento Works Career Centers and internal Employer Services staff work with local employers to recruit qualified employees. The most current update is attached.

Mr. William Walker will be available to answer questions.

Employer Activity Report

July 1, 2012 - March 13, 2013

EMPLOYER	JOBS	NO OF POSITIONS
Aamcom	Customer Service Representative (CSR)	4
ACS Roofing Company	Roofing Installer	2
Academic Advantage	Enrollment Representative	4
Advance Services Inc.	Packing Supervisor	1
Advanced Call Center Technologies	Call Center Representatives	120
	Customer Service & Sales Associates	50
	Customer Service Representatives	10
	Office Assistant	1
	Receptionist	1
	Supervisor II	15
Advantage Resourcing	Assistant Operator	2
ALSCO, Inc.	Accounts Receivable Clerk/Specialist	1
	Accounts Receivable Clerk	1
	Account Sales Consultant	2
	Assistant Production Manager	1
	Maintenance Technician	1
	Utility Laundry Worker	1
Amarr	Manager Trainee	1
	Assistant Machine Operator	5
AMERIGAS	Customer Service Agent	32
Americans Helping America	Computer Technician	4
AppleOne Employment Services	Customer Service Representative (CSR)	10
	Sales Consultant	30
Area 4 Agency on Aging	Executive Director	1
Atlas Disposal Industries	Diesel Mechanic	1
Atrium of Carmichael	Housekeeping Worker	3
Berger Steel Corporation	Welders	5
Beutler Corporation	Field Installer	20
	Fleet Mechanic	1
	Low Voltage Alarm and Home Technology Installer	2
	Manufacturing	24
	Plumbers	6
	Warehouse	6
Butler's Environmental Cleaning Services	Truck Wash Technician	5
Capital Christian Center	Human Resources Manager (HR Manager)	1
C&H Sugar Company, Inc.	Maintenance Supervisor	1
	Western Regional Sales Manager	1
	Assistant Buyer	1
Cal Electro, Inc.	Electrical Lineman	1
California Hispanic Chamber of Commerce	Program Specialist	1
Campbell Soup Company	Seasonal Forklift Operators	20
Cayuse Technologies	Computer Programmer	4
Center for Employment Training	Industrial Relations Specialist	1
	Recruiter	1
Centerplate	Starbucks Supervisor	1
Cenveo	Facilities Maintenance Technician	1
	Production Supervisor	1
Certified Employment Group	Bilingual Customer Service	100
Child Action	Programmer	1
Child Development Inc.	Associate Teachers	5
Community Link Capital Region	Resource Database Technician	1
Composite Engineering, Inc.	CNC Machinist (Computer Numerically Controlled Machinist)	1
Cover the Kids	Health Program Specialist	1
CR Moving Services	Project Supervisor- Driver/Lead Mover	2
	Load Master/Mover	2
Creating Answers-Powell & Associates	Part-Time Administrative Assistant	1
Crossroads Diversified Services	Dispatcher	1
	Youth Specialist	1

Employer Activity Report

July 1, 2012 - March 13, 2013

EMPLOYER	JOBS	NO OF POSITIONS
Daryl Pao Farmers Insurance	Marketer Specialist	1
Developmental Disabilities Service Organization	Direct Support Professional	1
DuctTesters, Inc.	HERS Rater II	1
Dunson & Associates, Inc.	Benefits IT Manager	3
	Data Processing Clerk	40
	Data Processing Manager	4
	Data Processor	40
	Database Manager	4
	Director of Cost Analysis	1
	Embedded Software Engineer	2
	Manager Data Inventory Control	3
	Program Review Director	2
	Senior Programmer	3
	Senior Programmer (Financial Audit)	6
	Senior Review Manager	3
	Software Maintenance Manager	3
Easy Circulation Promotions	Promotion Specialist	7
	Sales Representative	7
Effie Yeaw Nature Center	Development Associate	1
eVerifile	Customer Service Representative (CSR)	25
	Team Manager	1
Fair Oaks Recreation & Park District	Recreation Leader I (Seasonal)	1
	Recreation Leader III (Seasonal)	1
	Senior Recreation Leader (Camp Director)	1
Fairytale Town	Admissions Cashier	1
	Cafe Cashier/Food Server	1
Firefighters Burn Institute	Administrative Assistant	1
Folsom Lake Ford Fleet Service Center	Diesel Mechanic	1
Folsom OK Tire Stores, Inc.	Auto Mechanic	1
	Tire Technician	1
Foothill Associates	Biologist	1
Fresh Market Inc.	Assistant Deli Manager	3
	Assistant Front End Manager	2
	Assistant Grocery Specialist	2
	Assistant Produce Manager	2
	Baker	2
	Bakery Manager	1
	Bulk Specialist	2
	Cheese Specialist	2
	Coffee/Candy Specialist	1
	Floral/Gift Specialist	2
	Grocery Specialist	2
	Meat Cutter	2
	Seafood Specialist	2
FRSTeam	Marketer	1
General Produce Company	Class A and Class B Delivery Route Drivers	5
	Delivery Route Drivers	5
	Part Time Retail Merchandiser	1
General Truss Company Inc.	Class A Truck Driver	10
	Crane Operator	1
Girl Scouts Heart of Central California	Volunteer Management Specialist	1
Girls on the Run Greater Sacramento, Inc.	Council Director	1
Greener Solutions	Duct Testers - HERS Rater II	1
	Inside Sales Associate	1
Hardware	Outside Sales Representative	1
	Industrial Sales Cashier	1
	Industrial Sales Floor Person	2
Holiday Inn Capitol Plaza- John Q Hammons Hotels, LLC	Dining Room Utility	1
Hunter Douglas Fabrication	Production Assembler	20

Employer Activity Report

July 1, 2012 - March13, 2013

EMPLOYER	JOBS	NO OF POSITIONS
International Line Builders, Inc.	Account Clerk I (Temporary)	1
International Student Support & Educational Services	American Cultural Host	50
IUOE NTF	Heavy Equipment Operator Instructor	1
J C Penney Portrait Studio	Studio Team Member	10
Jewish Federation of Sacramento Region	Administrative Assistant	1
KidsFirst	Human Resources Manager (HR Manager)	1
L-3 Narda Microwave-West	Machinist	1
	Process Engineer	1
	Top Level Assemblers	3
Lancaster Burns Construction, Inc.	Structural Steel Fabricators/Welders	2
Lewis Group of Companies	Groundskeeper	20
Los Rios Community College	Accountant	1
	Accounting Assistant Professor	3
	Administrative Assistant	5
	Admissions/Records Clerk I	1
	Admissions/Records Clerk I (Temporary)	2
	Aeronautics Adjunct Assistant Professor Pool (SCC)	1
	Anthropology Assistant Professor	1
	Art History Adjunct Assistant Professor Pool	1
	Assistant Financial Aid Officer (Temporary)	1
	Associate Vice Chancellor, Communications & Media Relations	1
	Associate Vice President Workforce Education Development	1
	Biology Assistant Professor	1
	Bookstore Stock Clerk	1
	Campus Patrol On-Call Pool (Temporary)	1
	Chemistry Assistant Professor	1
	Chief of Police	1
	Child Development Center Supervisor	1
	Clerk III	1
	Clerk III (75)	1
	College Police Officer	2
	College Receiving Clerk/Storekeeper	1
	Commercial Music Adjunct Assistant Professor Pool	1
	Communications Studies Assistant Professor	1
	Computer Applications (Core Principles/Web Development) Assistant Professor (CIS)	1
	Computer Information Science Assistant Professor (Programming)	1
	Confidential Administrative Assistant III	1
	Cooperative Work Experience Education and Internship Coordinator	2
	Counselor	2
	Custodian	3
	Dean, American River College - Natomas Education Center	1
	Dean, Behavioral and Social Sciences	1
	Dean, Kinesiology and Athletics	1
	Dean, McClellan Center	1
	Early Childhood Education Assistant Professor	1
	Economics Assistant Professor	1
	English as a Second Language Assistant Professor	1
	English Assistant Professor	1
	English Assistant Professor (Writing)	1
	Financial Aid Clerk II	1
	Financial Aid Officer	1
	Financial Aid Supervisor	2
	Funeral Service Education Assistant Professor 60/Coordinator 40	1
	Graphic Designer (Temporary)	1
	Groundskeeper	1
	Head Coach for Women's Soccer Adjunct Pool	1

Employer Activity Report

July 1, 2012 - March13, 2013

EMPLOYER	JOBS	NO OF POSITIONS
Los Rios Community College	Head Custodian	1
	Heating/Ventilation/Air Conditioning (HVAC)/Plumbing Supervisor	1
	Instructional Assistant - Chemistry/Math (Temporary)	1
	Instructional Assistant - Office Technology (Temporary)	1
	Instructional Assistant - Writing/English/Reading (50)	1
	Instructional Development Coordinator	1
	Instructional Services Assistant I	1
	Instructional Services Assistant II	1
	Journalism Assistant Professor	1
	Lead Maintenance Plumber	1
	Library/Media Technical Assistant (Temporary)	1
	Maintenance Technician I	1
	Mathematics Assistant Professor	2
	Mechanical/Electrical Systems Technician	1
	Medical Laboratory Technician Program Assistant Professor, 60/Coordinator, 40	1
	Nursing (RN/LVN) Assistant Professor	1
	Payroll Supervisor	1
	Philosophy Assistant Professor	1
	Physics/Astronomy Assistant Professor	1
	Police Communication Dispatcher	1
	Pre-Apprenticeship Adjunct Assistant Professor	1
	Pre-Apprenticeship Adjunct Assistant Professor (Utility Line Worker and/or Gas)	1
	Pre-Apprenticeship Associate Professor - Commercial and Industrial Construction	1
	Psychology Adjunct Assistant Professor Pool (Biological Psychology Class)	1
	Recruitment Training Officer (RTO) - SRPSTC - Basic Law Enforcement Academy (Temporary)	1
	Senior Buyer/Contract Specialist	2
	Senior Information Technology Technician - Lab/Area Microcomputer Support	1
	Shop/Field Mechanic	1
	Sociology Assistant Professor	1
	Special Projects - Education Coach, College to Career (C2C) (Temporary)	2
	Student Government Adjunct Assistant Professor	1
	Student Personnel Assistant - Student Services	1
	Student Personnel Assistant - Student Services (Temporary)	2
	TANF/CalWORKS Specialist (Temporary)	1
Utility Worker	1	
Veterinary (Animal Health) Technology Adjunct Asst. Professor Pool - Introduction to Diagnostic Imaging	1	
Vice President of Student Services	1	
Marthona Home Services	Carpenter	2
MarketSource, Inc.	(Part Time) T-Mobile Wireless Sales Representative	1
Marshalls	Merchandise Associates	21
Mascon, Inc.	Customer Service Specialist	1
Mass Mutual	FINANCIAL SERVICES REPRESENTATIVE	10
Microform Precision	Account Manager	1
	Painter	1
	Shipping Clerk	1
	Shipping Team Leader	1
	Utility Worker	1
	Welder	1
Mojo Distribution	Shipping Receiving Clerk	1
Mutual Housing California	Administrative Assistant	1

Employer Activity Report

July 1, 2012 - March 13, 2013

EMPLOYER	JOBS	NO OF POSITIONS
NAMI California	Programs Administrative Assistant	1
	Program Coordinator	1
Natomas Auto Body & Paint	Dispatcher, Maintenance Services	1
Netbuilds	Lead Construction Working Superintendent	1
Northern Sheets LLC	Electrical Maintenance Mechanic	1
Pacific Coast Producers	PLC Technician	1
Pacific Fresh Seafood	Night Warehouse Clerk	1
Pacific Gas and Electric Company	Hydro Utility Worker - GC (Auburn)	1
	PG&E Power Pathway Welding for Veterans	35
	Utility Worker	30
	Utility Worker-Gas	5
	Utility Worker - GC (Angels Camp)	1
Pacific Housing, Inc.	Resident Services Specialist	1
Pacwest Security	Security Officer	14
Paramount Petroleum Corporation	Terminal Operator	1
PETS, INC. dba The Tutoring Center, Roseville	SAT/ACT Instructor	2
	Maintenance Mechanic/Millwright	1
Polar Service Centers	Tank Technician	2
The Pool Doctor	Swimming Pool & Spa Service/Repair Technician	1
Preferred Plumbing and Drain	Plumber and Drain Cleaner	1
Pride Staff	Production and Manufacturing Technician	50
Quick Quack Carwash	Cashier, Checker	10
Relationship Skills Center	Coordinator	1
Pick-N-Pull	Call Center Sales Trainer	1
Resource Staffing Group	Survey Collectors	30
Sacramento Employment and Training Agency	Family Service Worker, Range I	1
Sacramento Loaves & Fishes	Accountant/Bookkeeper	1
	Accounting/Office Manager	1
	Outreach Assistant	1
Sacramento Public Library	General Service Worker / Driver	1
	Professional Custodians	6
	Senior Accounts Payable Technician	1
Sacramento Regional Transit District	Customer Service Representative III	1
	Facilities Maintenance Mechanic	1
	Light Rail Vehicle Technician	1
	Network Operations Technician	1
	Rail Laborer - Internal/External	1
	Service Worker (Bus and/or Light Rail)	1
	Student Intern	1
Sacramento Steps Forward	Full Charge Bookkeeper	1
	Grants Manager	1
Salvation Army Sac Metro	On-Call Property Manager	1
	Receptionist	1
Save Mart Supermarkets	Commercial Driver	12
Scholastic Corporation	Part-Time Warehouse Workers	20
ServiceMaster	Branch Sales Professional/Sales Representative	1
Sierra Pacific	Solar Installer	8
	Solar Pool Heating Thermal Installer	6
Sing Inc.	PT - Member Services Admin	1
	Singing Coach	2
SMUD	Utility Lineman	10
Special Order Systems - SOS	Executive Administrative Assistant	1
	Office Assistant	2
	Project Coordinator	1
	Service Coordinator	1
St. Marks United Methodist Church	Custodian	1

Employer Activity Report

July 1, 2012 - March13, 2013

EMPLOYER	JOBS	NO OF POSITIONS
Tony's Fine Foods, Inc.	Account Manager - San Diego	1
	Accounts Payable Specialist	2
	Accounts Receivable Specialist	1
	Administrative Assistant	1
	Class A Route Driver	1
	Class B Driver	1
	Class B Route Driver - Berkeley	1
	Class C Delivery Driver	1
	Facilities Support	2
	Facilities Technicians - Day Shift	1
	Facilities Technicians - Graveyard Shift	1
	Financial Analyst	1
	General Warehouse	1
	Information Technology	1
	IT Software Support	1
	IT Support Specialist	1
	Jr. Financial Analyst	1
	Order Selector	6
	Order Selector - Swing Shift	1
	Pricing Analyst	1
Pricing Specialist	2	
Receptionist	1	
Vehicle Washer	1	
Tree Pros Arboricultural Services, Inc.	Tree Service Groundsman / Climber	2
UPS Store	Sales Associate	1
Vail Resorts	Adult's Ski Instructor Non Certified - Part Time Seasonal - Northstar California	20
	Assistant Store Manager - Village Rental - Northstar	20
	Boot Fitter / Sales Associate - Kirkwood Mountain Sports Village Retail	20
	Cashier, FT Seasonal - Northstar California	20
	Children's Ski Instructor Non Certified - Part Time Seasonal - Northstar California	20
	Dining Staff - Northstar, California	20
	Dishwasher - PT Seasonal - Northstar California	20
	Entry Grounds Crew - FT Seasonal - Northstar California	20
	Head Cashier - Kirkwood Ski Resort	20
	Lead Sales Associate - Kirkwood Mountain Sports Village Retail - Kirkwood, CA	20
	Service Technician - Kirkwood Ski Resort - Tuning Center	20
	Ski Technician - Northstar California	20
	Ski Technician Demo Shop - Northstar California	20
	Summit Deck and Grille Dining Staff - Northstar California	20
	Supervisor - Village Rental - Northstar	20
	Supervisor -Kirkwood Mountain Resorts - Timber Creek Retail	20
	Supervisor -Kirkwood Ski Resort -871 Village Rentals	20
	Zephyr Lodge Steward - PT Seasonal - Northstar California	20
	Visiting Angels Senior Home Care	In-home Caregivers
Volt Workforce Solutions	Electronic Test Technician	10
Warehouse Markets	Cashier	100
Western & Southern Life Insurance	Sale Representative	10
Wind Youth Services	Development Associate / Part-Time	1
Work Truck Solutions	Regional Customer Success Manager	1
	Regional Inside Sales and Marketing Consultant	1
	Regional Outside Sales and Marketing Consultant	1
	Virtual Office Manager	1
Zaharis Landscaping	Laborer - Landscaping and Groundskeeping	2
TOTAL		1816

ITEM III-I – INFORMATION

COMMITTEE UPDATES

BACKGROUND:

This item provides an opportunity for a report from the following committees:

- Youth Council – Matt Kelly
- Planning/Oversight Committee – Lynn Conner
- Employer Outreach Committee – Terry Wills

ITEM IV - OTHER REPORTS

1. CHAIR'S REPORT

The Chair of the Sacramento Works, Inc. Board, on a regular basis, receives numerous items of information concerning employment and training legislation, current programs, agency activities, and miscellaneous articles.

The important information from the material received and meetings attended will be shared with the entire Board and the method proposed by the Chair is to give a verbal report at each regular meeting. It will also allow time for the Board to provide input on items that may require future action.

2. MEMBERS OF THE BOARD

This item provides the opportunity for Workforce Investment Board members to raise any items for consideration not covered under the formal agenda. It also provides the opportunity for Board members to request staff to research or follow up on specific requests or to ask that certain items be placed on the next agenda.

3. COUNSEL REPORT:

The Sacramento Works, Inc. Legal Counsel is the firm of Phillip M. Cunningham, Attorney at Law. This item provides the opportunity for Legal Counsel to provide the Sacramento Works, Inc. Board with an oral or written report on legal activities

4. PUBLIC PARTICIPATION:

Participation of the general public at Sacramento Works, Inc. Board meetings is encouraged. The Sacramento Works, Inc. Board has decided to incorporate participants of the audience as part of its agenda for all meetings. Members of the audience are asked to address their requests to the Chair, if they wish to speak.