



GOVERNING BOARD

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**REGULAR MEETING OF THE
SETA GOVERNING BOARD**

DATE: Thursday, October 5, 2017

TIME: 10:00 a.m.

LOCATION: SETA Board Room
925 Del Paso Blvd., Suite 100
Sacramento, CA 95815

While the SETA Governing Board welcomes and encourages participation in the Governing Board meetings, it would be appreciated if you would limit your comments to five minutes so that everyone may be heard. Matters under jurisdiction of the SETA Governing Board and not on the posted agenda or any off-agenda matters may be addressed by the general public following completion of the regular agenda. The SETA Governing Board limits testimony on matters not on the agenda to five minutes per person and not more than fifteen minutes for a particular subject. Meeting facilities are accessible to persons with disabilities. Requests for Assisted Listening Devices or other considerations should be made through the Clerk's office at (916) 263-3827. This document and other Board meeting information may be accessed through the Internet by accessing the SETA home page: www.seta.net.

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DISTRIBUTION DATE: WEDNESDAY, SEPTEMBER 27, 2017

ITEM II-A-CONSENT

APPROVAL OF MINUTES OF THE SEPTEMBER 7, 2017 REGULAR MEETING

BACKGROUND:

Attached are the minutes of the September 7, 2017 meeting for your review.

RECOMMENDATION:

That your Board review, modify if necessary, and approve the attached minutes.

PRESENTER: Kathy Kossick

**REGULAR MEETING OF THE
SACRAMENTO EMPLOYMENT AND TRAINING AGENCY
GOVERNING BOARD**

Minutes/Synopsis

SETA Board Room
925 Del Paso Blvd., Suite 100
Sacramento, CA 95815

Thursday, September 7, 2017
10:00 a.m.

- I. **Call to Order/Roll Call:** Mr. Schenirer called the meeting to order at 10:01 a.m. The roll was called and a quorum established.

Members Present:

Jay Schenirer, Chair, Governing Board; Councilmember, City of Sacramento
Sophia Scherman, Public Representative
Larry Carr, Councilmember, City of Sacramento
Patrick Kennedy, Vice Chair; Member, Board of Supervisors

Member Absent:

Don Nottoli, Member, Board of Supervisors

- ➔ Presentation of Sharon Neese Art: Ms. Denise Lee stated that when this building was updated there was a desire to have the décor to represent the departments in the Agency. In the Children and Family Services department, the children of the Sharon Neese Center created some art now showcased in the Diablo Room and in the hallway by the Director's Office. Ms. Georgia Payton spoke of the Head Start Creative Curriculum which provides an opportunity for children to learn through art. In the area of art, teachers encourage children to express themselves through different forms of media. The children are offered crayons, paint, string, wood and all kinds of different media. Art allows children to express their feelings; art also includes music and dancing. Ms. Kenna Ward introduced the children and explained how the art was developed.

II. **Consent Items**

- A. Minutes of the August 3, 2017 Regular Board Meeting
- B. Approval of Claims and Warrants
- C. Approval of Use of Fund Balance
- D. Approval to Accept Funds from the Institute for Local Government Accelerator 5.0 Grant to Support the Establishment of a Government Engaging Youth Community of Practice and Authorize the Executive Director to Execute the Agreement and any Other Documents Required by the Institute for Local Government

The consent items were reviewed; no questions or comments.

Moved/Carr, second/Kennedy, to approve the consent items as follows:

- A. Approve the August 3, 2017 minutes
- B. Approve the claims and warrants for the period 7/27/17 through 8/28/17.
- C. Approve the use of Agency fund balance of \$402.51 to replenish the stolen petty cash funds.
- D. Approve the acceptance of \$25,000 from the Institute for Local Government Accelerator 5.0 grant to support the establishment of a government engaging youth community of practice and authorize the Executive Director to execute the agreement and any other documents required by the Institute for Local Government.

Roll call vote:

Aye: 4 (Carr, Kennedy, Scherman, Schenirer)

Nay: 0

Abstentions: 0

Absent: 1 (Nottoli)

III. Action Items

A. GENERAL ADMINISTRATION/SETA

1. Approval of Appointment to the Sacramento Works Workforce Development Board

Ms. Kossick stated that the board received applicants from three candidates; two were previously on the Sacramento Works board and the third is a new applicant.

Mr. Schenirer stated that he knows Mr. DeMers through the Sacramento Regional Conservation Corps; all candidates are community minded.

Moved/Schenirer, second/Kennedy, to approve the appointment of Mr. David P. DeMers to complete the term of the seat vacated by Brian Broadway.

Roll call vote:

Aye: 4 (Carr, Kennedy, Scherman, Schenirer)

Nay: 0

Abstentions: 0

Absent: 1 (Nottoli)

Ms. Kossick informed the board that both Mr. Castro and Ms. Sanchez are currently serving on the Sacramento Works Youth Committee.

2. **TIMED ITEM 10:00 A.M. AND PUBLIC HEARING:** Approval of Revision to the Job Specification for Children and Family Services Courier/Maintenance

Ms. Kossick offered to answer questions.

Mr. Schenirer opened a public hearing.

Moved/Scherman, second/Carr, to close the public hearing and approve the revised job specification for Children and Family Services Maintenance/Courier.

Roll call vote:

Aye: 4 (Carr, Kennedy, Scherman, Schenirer)

Nay: 0

Abstentions: 0

Absent: 1 (Nottoli)

B. WORKFORCE DEVELOPMENT DEPARTMENT

Community Services Block Grant: No items.

One Stop Services: No items.

Refugee Services

1. Approval of Staff Funding Recommendations for the Refugee Social Services (RSS), Targeted Assistance (TA), and RSS Set-Aside Programs, Program Year (PY) 2017-2018

Ms. Kossick stated that staff was available to answer questions.

Speaker before the Board:

Mr. Robert Sanger, Folsom Community Partnership, appreciates the staff recommendations. In the city of Rancho Cordova, there is a significant refugee population. Their organization is appreciative of that recognition and the funding recommendations.

Moved/Scherman, second/Carr, to approve staff funding recommendations for the Refugee Social Services (RSS), Targeted Assistance (TA), and RSS Set-aside (RSS SA) grant programs, PY 2017-2018, as indicated on the attached funding charts. Additionally, approve the following stipulations:

- 1) VESL/ES service providers must ensure open entry and prompt placement into VESL classes for all clients that are assessed to be in need of English language training.
- 2) All VESL/ES and ES Stand Alone budgets must include a minimum allocation of 5% for supportive services.
- 3) TA funds will be allocated in two increments. The first increment will cover program services from October 1, 2017 through April 30, 2018. The second increment will be allocated contingent upon receipt of funds from ORR, and will cover program services from May 1, 2018 through September 30, 2018.
- 4) Providers with case management and job development staff budgeted for less than 12 months, or budgeted for part-time employment, must ensure program services are available Monday through Friday, at least eight (8) hours a day, from October 1, 2017 through September 30, 2018.

- 5) If the final allocations for RSS, TA, and RSS SA are less than the anticipated awards, SETA reserves the right to reduce amounts allocated to providers proportionately.
- 6) If the final allocations for RSS, TA, and RSS SA are more than anticipated, staff may return with an augmentation recommendation in October.
- 7) Participants in Match Grant employment services provided by IRC and World Relief are not eligible to participate in IRC's or World Relief's RSS and TA-funded programs until all services within the Match Grants have been exhausted.

Roll call vote:

Aye: 4 (Carr, Kennedy, Scherman, Schenirer)

Nay: 0

Abstentions: 0

Absent: 1 (Nottoli)

C. CHILDREN AND FAMILY SERVICES

1. Approval to Submit a Request to Carry Over Program Year 2016-2017 Head Start Funds

No questions or comments.

Moved/Carr, second/Kennedy, to approve the submission of a carryover request for Program Year 2016-2017, from Head Start Duration and Head Start Basic funding up to \$1,899,109.

Roll call vote:

Aye: 4 (Carr, Kennedy, Scherman, Schenirer)

Nay: 0

Abstentions: 0

Absent: 1 (Nottoli)

IV. Information Items

- A. Employer Success Stories and Activity Report: No report.
- B. Dislocated Worker Update: No report.
- C. Unemployment Update/Press Release from EDD: No report.
- D. Head Start Reports: No report.

V. Reports to the Board

- A. Chair: No report.
- B. Executive Director: No report.
- C. Deputy Directors: No report.
- D. Counsel: No report.
- E. Members of the Board: No report.
- F. Public: No comments.

- VI. **Adjournment:** The meeting was adjourned at 10:18 a.m.

ITEM II-B-CONSENT

APPROVAL OF CLAIMS AND WARRANTS

BACKGROUND:

Kathy Kossick, Executive Director, has reviewed the claims for the period 8/29/17 through 9/27/17, and all expenses appear to be appropriate.

RECOMMENDATION:

Approve the claims and warrants for the period 8/29/17 through 9/27/17.

PRESENTER: Kathy Kossick

ITEM II-C - CONSENT

APPROVAL OF APPOINTMENTS TO THE SACRAMENTO WORKS, INC. YOUTH COMMITTEE

BACKGROUND:

The Sacramento Works Youth Committee is responsible for the planning and procurement of the Workforce Innovation and Opportunity Act (WIOA) youth services. The Sacramento Works Youth Committee seeks to develop a continuum of services to engage youth in the workforce system; works with community partners to coordinate youth initiatives; and is responsible for the oversight of youth providers. The WIOA requires no minimum or maximum number of representatives on the Youth Committee.

The WIOA and the State of California have identified the following categories of membership on the Youth Committee:

- Members of the local board with special interest or expertise in youth services or policy;
- Representatives of youth service organizations, including juvenile justice and local law enforcement agencies;
- Representatives of local public housing organizations;
- Education representatives;
- Parents of local youth seeking assistance under WIOA;
- Youth, including former participants and representatives of organizations that have experience relating to youth activities; and
- Representatives of the Job Corps.

Section 5.01 (d) of the Bylaws of the Sacramento Works Inc. requires that members of the Youth Committee must be appointed by the Board with the advice and consent of the SETA Governing Board. Two Sacramento Works Board members, Mr. Peter Tateishi and Mr. David DeMers, have indicated an interest in serving on the Youth Committee. The Sacramento Works board met on September 27 and recommends the appointment of these two board members to the Sacramento Works Youth Committee. Copies of applications will be sent under separate cover.

RECOMMENDATION:

Appoint Mr. Peter Tateishi and Mr. David DeMers to the Sacramento Works Youth Committee.

PRESENTER: Terri Carpenter

ITEM II-D – CONSENT

AGREEMENT TO TRANSFER WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA) DISLOCATED WORKER FUNDS TO ADULT FUNDS, PROGRAM YEAR (PY) 2017-18, AND AUTHORIZE STAFF TO SUBMIT A REQUEST TO THE STATE OF CALIFORNIA, EMPLOYMENT DEVELOPMENT DEPARTMENT

BACKGROUND:

This item addresses the transfer of Workforce Innovation and Opportunity Act (WIOA) Dislocated Workers funds to Adult funds for Program Year (PY) 2017-18. WIOA, signed into law July 22, 2014, allows Local Workforce Development Boards (LWDBs), with approval from the Governor, to transfer up to and including 100 percent of the funds allocated for Adult and Dislocated Worker programs in order to maximize customer service and provide local boards with greater flexibility to respond to changes in their local labor markets and the demonstrated needs of each unique population. WIOA funds transfer limitations can be found in WIOA, Section 133(b)(4).

Each year, approximately 30 percent of eligible dislocated workers are served under SETA's adult funding stream. By alleviating SETA staff of the labor-intensive eligibility, data collection, accounting and reporting procedures required when serving customers under the dislocated worker funding stream, more effort can be focused on training and job development services.

Consistent with the State of California, Employment Development Department's (EDD) Workforce Services Directive WSD15-23, Transfer of Funds – Adult/Dislocated Worker Programs, issued on March 29, 2016, staff is recommending that the Board authorize the transfer of up to 75 percent of SETA's total WIOA dislocated worker formula allocation to the adult program for PY 2017-18.

The amount of dislocated worker funds to be transferred to the adult allocation for PY 2017-18 will be up to \$2,427,056. Before effecting the transfer, SETA will obtain written approval from EDD, Workforce Services Division, which has been delegated authority to act on behalf of the Governor.

RECOMMENDATION:

Agree to the transfer of up to \$2,427,056 in WIOA dislocated worker formula funds to the WIOA adult formula funding stream for PY 2017-18, and authorize staff to submit a request to the State of California, EDD.

PRESENTER: Roy Kim

ITEM III-A – 1 - ACTION

RATIFICATION OF THE SUBMISSION OF AN APPLICATION TO THE
AARP FOUNDATION FOR CONTINUATION FUNDING OF THE BACK TO
WORK 50+ PROGRAM AND AUTHORIZE THE EXECUTIVE DIRECTOR
TO EXECUTE THE AGREEMENT/MODIFICATIONS AND ANY OTHER
DOCUMENTS REQUIRED BY THE FUNDING SOURCE

BACKGROUND:

The AARP Foundation has invited SETA to apply for \$66,000 in continuation funding for the Back to Work (BTW) 50+ Program that SETA has delivered since July 2014. The AARP program is dedicated to moving individuals aged 50+, who are at greatest risk of economic insecurity and seek full time employment, from instability to stability by increasing employability and earning potential. Since the commencement of the Back to Work 50+ Program, SETA has established a pipeline that links BTW 50+ job candidates to in-demand jobs and provides the information resources, coaching support, and employer access needed to secure quality jobs through the Sacramento Works America's Job Centers of California (SWJCC) system.

In response to the AARP Foundation's invitation to apply for continuation funding, staff prepared an application for the grant period of February 1, 2018 through December 2018. The application is due October 5, 2017.

SETA's continuation application proposes to serve 180 participants. All participants will attend a Back to Work 50+ Informational Workshop. Participants will learn about career services available through the SWJCC system, as well as have access to various workshops such as those focusing on effective financial management practices for the 50+ job seeker. SETA will leverage Workforce Innovation and Opportunity Act (WIOA) funds, as well as other discretionary grant and partner resources. Resources will include the provision of coaching services, education and short term training, labor market and career exploration, supportive services, as well as job placement and retention services for participants assessed appropriate for more intensive, staff directed career services.

RECOMMENDATION:

1. Ratify the submission of the continuation application for \$66,000 to The AARP Foundation for the Back to Work 50+ Program.
2. Authorize the Executive Director to execute the agreement, including modifications and any other documents required by the funding source.

PRESENTER: Julie Davis-Jaffe

ITEM III-B – 1 – ACTION

APPROVAL TO SUBMIT AN APPLICATION FOR WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA), DISLOCATED WORKER, 25% ADDITIONAL ASSISTANCE FUNDS AND AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE THE AGREEMENT AND ANY OTHER DOCUMENTS REQUIRED BY THE FUNDING SOURCE

BACKGROUND:

The State of California makes available through the California Workforce Development Board WIOA Dislocated Worker, 25% Additional Assistance funds to Local Workforce Development Areas that experience sudden and large increases of unemployment due to natural disasters, mass layoffs and other events. These funds provide direct services to dislocated workers when local resources are inadequate.

SETA plans to submit a Standard Application to respond to several unanticipated dislocated worker events that exceed the capacity of the Agency's current funding to provide the resources needed for current dislocated workers. Services provided will connect dislocated workers to demand sectors/occupations and include training, supportive services and coaching/case management. SETA plans to request up to \$1M to serve at least 150 dislocated workers.

In November 2016, Verizon Wireless in Rancho Cordova closed a major facility in Northern California laying-off 1,180 employees. Subsequent to that, CVS Health Financial Services laid-off 152 employees; followed by Advanced Call Center Technologies (ACT) which is slowly dislocating 135 of its employees. In addition, K-mart Corporation is laying-off 178 workers (2 separate layoffs) and First Responders EMS is laying-off 66 workers and ceasing operations.

The results of these dislocations have increased the demand on the SETA/Sacramento Works America's Job Center system, particularly for those dislocated workers who are have exhausted or are close to exhausting unemployment insurance funds. Currently former Verizon employees comprise 57% of all the dislocated workers requesting assistance.

RECOMMENDATION:

Approve the submission of an application for WIOA Dislocated Worker, 25% Additional Assistance Funds and authorize the Executive Director to execute the agreement and any other documents required by the funding source.

PRESENTER: William Walker

ITEM III-B – 2 – ACTION

APPROVAL TO SUBMIT AN APPLICATION TO THE CALIFORNIA WORKFORCE DEVELOPMENT BOARD FOR REGIONAL ORGANIZING FUNDS AND AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE THE AGREEMENT AND ANY OTHER DOCUMENTS REQUIRED BY THE FUNDING SOURCE

BACKGROUND:

On March 22, 2017, the Local Workforce Development Board, Sacramento Works, Inc. (SWI), approved the Draft Capital Region Workforce Development Plan for Program Years 2017-2020. The Draft Plan was conditionally approved by the California Workforce Development Board (CWDB), with some additional information/clarification being required prior to final approval. On July 31, 2017, staff submitted the Final Plan to the CWDB. The CWDB approved the final Regional plan on August 24, 2017.

In April 2017, the CWDB allocated funds to each region to select a Regional Organizer that would work with CWDB staff to identify and implement regional plan priority goals and other activities. SETA was designated as the lead for this effort, and worked with the other local boards and the CWDB to identify the following three regional plan priority goals for the Capital Region:

1. Alignment of partners (WIOA, Strong Workforce, Align Capital Region, Adult Education) to ensure alignment of resources and building on the strengths of the partners to build a regional workforce system.
2. Ensure business leadership in priority sector initiatives (healthcare, construction, agriculture, etc.) by focusing on employer engagement and leadership.
3. Identifying and implementing administrative efficiencies and system alignment.

On September 26, 2017, the CWDB released a Request for Applications for a second round of Regional Organizing funds that will increase its level of support for regional planning and organizing from \$2.4M to \$7M statewide. Local boards are expected to coordinate with Regional Organizers to develop an application with strategies and actions that help implement the regional plan priority goals. The deadline for the application will be November 2, 2017.

Staff has met with the Capital Region's Workforce Development Board Directors (representing Yolo, Sacramento, Placer, El Dorado, Alpine, Glenn, Colusa, Yuba and Sutter Counties) and key regional staff to develop the attached list of priority strategies and actions which will be used to develop the application.

RECOMMENDATION:

Approve the submission of an application to the CWDB for Regional Organizing funds and authorize the Executive Director to execute the agreement and any other documents required by the funding source.

**WIOA Implementation and Innovation - Regional Organizer
Form 3: Workplan - Draft**

Applicant: Sacramento Employment and Training Agency - Capital Region

Strategy/Objective	Activity	Deliverables/Outcomes	Completion Date
Monthly Regional Workforce Development Board (WDB) Director Meetings	Continue to convene monthly WDB Directors to support ongoing regional planning efforts. Add periodic meetings with regional WDB Chairs and/or Officers.	Increased regional communication, coordination and implementation of regional plans.	Ongoing
Align/Converge Advisory Groups	Presentations of Advisory Group Mapping Project results to Workforce Boards, education, business and other partners	More efficient employer engagement. Increased alignment with education. Reduction in number of Advisory Groups (25%).	Ongoing
Convene/Engage Priority Sectors	Convene priority sector forums - healthcare, construction, agriculture, etc. Rotate convenings throughout the Capital Region.	Increase in demand-driven pathways. Increased alignment with education.	Ongoing
Regional Employer Engagement	Develop a regional rapid response and employer engagement action plan.	Increased regional coordination with employers. Reduction in duplicative contacts with employers (25%).	Ongoing
Create Regional WDB Profile	Participate in Capital Region publication.	Increased outreach/awareness of Capital Region's WDBs.	6/30/2018
Establish Regional ETPL/LTPL Coordinator, One-Stop Operator and/or Other Administrative-related functions	Function as the Regional single point of contact for the Eligible Training Provider List, One-Stop Operator, etc.	Increased regional efficiency and coordination of ETPL/LTPL. Reduced number of subgrant agreements with ETPL/LTPL providers (25%).	Ongoing

Please add more rows as needed

Other:

- Regional Workforce Summit/Conference
- Regional CRM
- Regional Branding
- Regional Capacity Building

ITEM III-B – 3 – ACTION

APPROVAL OF THE SUBMISSION OF WORKFORCE ACCELERATOR APPLICATIONS TO THE CALIFORNIA WORKFORCE DEVELOPMENT BOARD AND AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE THE AGREEMENTS AND ANY OTHER DOCUMENTS REQUIRED BY THE FUNDING SOURCE

BACKGROUND:

The California Workforce Development Board (CWDB) and the Employment Development Department (EDD) have announced the availability of up to \$4.8 million in Workforce Innovation and Opportunity Act (WIOA) funds to design, develop, and implement projects that accelerate employment and re-employment strategies for California job seekers.

The State Board and EDD will award grants to projects that create and prototype innovative strategies to accelerate skill development, employment, and reemployment of one or more target groups. The application deadline is October 16, 2017.

SETA is planning on submitting two grant applications for the Workforce Accelerator Fund 6.0 requesting funding for \$150,000 each to support: (1) the expansion of the Foster Youth at Work employment initiative for transitional foster youth 18-24 years of age and, (2) the expansion of the Strong Workforce Initiative connecting high school career pathway students to Los Rios Community College CTE programs.

RECOMMENDATION:

Approve the submission of two Workforce Accelerator Fund 6.0 grant applications requesting \$150,000 each to the California Workforce Development Board and authorize the Executive Director to execute the agreements and any other documents required by the funding source.

PRESENTER: Terri Carpenter

ITEM III-C - 1 – ACTION

APPROVAL OF SHARED DECISION-MAKING, INTERNAL DISPUTE
RESOLUTION AND IMPASSE PROCEDURES BETWEEN THE
SETA GOVERNING BOARD AND HEAD START POLICY COUNCIL

BACKGROUND:

The newly revised Head Start Program Performance Standards (45 CFR §1301.6) require that the Policy Council and the Governing Board jointly must establish written procedures for resolving internal disputes between them that include impasse procedures. These procedures must: (1) Demonstrate that the Governing Board considers proposed decisions from the Policy Council and that the Policy Council considers proposed decisions from the Governing Board; (2) If there is a disagreement, require the Governing Board and the Policy Council to notify the other in writing why it does not accept the decision; and (3) Describe a decision-making process and a timeline to resolve disputes and reach decisions that are not arbitrary, capricious or illegal.

Section 1301.6 also provides that, in situations where the decision-making process does not result in a resolution, the parties will participate in mediation and, if mediation fails to resolve the matter, binding arbitration.

In 1999, the Governing Board and Policy Council approved a shared decision-making process that included an impasse procedure. The attached Agreement updates the 1999 Agreement to insure that the impasse procedures are compliant with Section 1306.1, but otherwise retains the historical procedure of having matters regarding joint decision-making referred first to the Policy Council and then to the Governing Board.

SETA Legal Counsel and Head Start staff will provide a report and be available to answer any questions regarding this Agreement. The Policy Council approved this at their September 26, 2017 meeting.

RECOMMENDATION:

Review and approve the Shared Decision-Making, Internal Dispute Resolution and Impasse Procedures Between the Sacramento Employment and Training Agency Governing Board and the Head Start Policy Council.

PRESENTER: Legal Counsel

RESOLUTION NO.: 2017-6

**SHARED DECISION-MAKING, INTERNAL DISPUTE RESOLUTION
AND IMPASSE PROCEDURES BETWEEN THE SACRAMENTO
EMPLOYMENT AND TRAINING AGENCY GOVERNING BOARD
AND THE HEAD START POLICY COUNCIL**

THIS AGREEMENT, dated for convenience October 5, 2017, is made and entered into by and between the Sacramento Employment and Training Agency, a Joint Powers Agency of the County of Sacramento and the City of Sacramento (“SETA”), and the SETA Head Start Policy Council (“Council”).

WHEREAS, the Federal Head Start Act (42 U.S.C. 9801, *et seq.*) authorizes a local public or non-profit private agency to be designated as a Head Start agency and to serve as a Head Start Grantee to provide services to Head Start eligible children and families in a designated community; and,

WHEREAS, SETA is the Head Start Grantee designated to serve both the incorporated and unincorporated areas within the boundaries of Sacramento County, California; and,

WHEREAS, the SETA Governing Board (“Board”) is the Grantee Board for SETA Head Start; and,

WHEREAS, the Head Start Act requires that each Grantee establish a policy council, comprised of at least 51% parents of children enrolled in the program who have been elected by the parents of children enrolled in the program, plus representatives of the community; and,

WHEREAS, the Council has been established as the policy council for SETA Head Start; and,

WHEREAS, the Head Start Program Performance Standards (45 CFR Part 1301) allocate to the Board general responsibility for certain Planning, General Procedure and Human Resource Management matters which must also be approved by the Council; and,

WHEREAS, Head Start Program Performance Standard 1301.6 further requires that the Board and the Council establish written procedures describing how the Board and the Council will resolve internal disputes, including impasse procedures; and

WHEREAS, the Council has approved this Agreement and authorized its Chairperson to execute it at a meeting duly noticed and held on September 26, 2017; and

WHEREAS, the Board has approved this Agreement and authorized its Chairperson to execute it at a meeting duly noticed and held on October 5, 2017;

NOW, THEREFORE, the parties agree as follows:

1. Actions of the Board and the Council with respect to shared decision matters shall be implemented as follows:
 - A. The Council shall make initial decisions with respect to all shared decision matters and shall refer those decisions to the Board for concurrence.
 - B. The Board shall then consider the decision reached by the Council and either concur with, modify or reject the Council's decision. If the Board concurs, the joint decision shall become the decision of SETA Head Start. If the Board modifies or rejects a decision of the Council, the matter shall be referred back to the Council, in writing, for concurrence. If the Council concurs, the joint decision shall become the decision of SETA Head Start. If the Council does not concur, it shall provide, in writing, to the Governing Board the basis for its lack of concurrence. If, for any reason, the Board and the Council are unable to reach concurrence with respect to a shared decision matter, the matter shall proceed to Impasse Committee as outlined in Section 2, below.
2. When the Council and the Board fail to concur with respect to any shared decision matter, the following impasse procedure shall be utilized to resolve the matter.
 - A. The Executive Director shall arrange, as soon as practicable, an Impasse Committee to address the matter. All meetings of the Impasse Committee shall be held consistent with the Ralph M. Brown Act.
 - B. The Board and the Council shall each appoint two (2) members to serve on the Impasse Committee, which shall meet and discuss the matter to reach resolution. Once the Impasse Committee has reached agreement on a recommended course of action, the recommendation shall be submitted to the Council and then to the Board for acceptance and concurrence. If either the Council or the Board rejects the Impasse Committee recommendation, the matter

shall be referred back to the Impasse Committee for further discussion and recommendations. This process shall be continued until the Council and the Board mutually agree on an acceptable resolution of the matter. In the unlikely event that this impasse procedure fails to result in an agreement, the parties shall resolve the matter as provided in Head Start Program Performance Standard 1301.6.

3. No final decision resulting from this process shall be implemented in any manner that is arbitrary, capricious or illegal.

Executed in Sacramento, California on the dates appearing below.

Dated: September 26, 2017

HEAD START POLICY COUNCIL

Chairperson

Dated: October 5, 2017

SETA GOVERNING BOARD

Chairperson

ITEM IV-B – INFORMATION

PRESENTATION OF 2016-2017 COUNTYWIDE CLASS RESULTS

BACKGROUND:

Attached for your information is a copy of the 2016-2017 CLASS report. Ms. Karen Griffith and Ms. Alexis Briggs will provide an overview of this report.

Staff will be available to answer questions.

Program Update



Grantee Center Updates

Vineland - Over the Memorial Day weekend, the Vineland Elementary School in Rio Linda was vandalized with fire. As a result, the electrical panel that powers the Head Start classroom was destroyed. While the District has been actively remediating the facility, the classroom will not be fully ready for children to start school on August 17th as scheduled. As a result, children/families are being relocated to Rio Linda Head Start and/or Vineland State Preschool.

Grizzly Hollow is now serving children ages 18 to 36 months. Currently enrolled families are receiving home-based services until the center is fully furnished and ready for children to start center-based services. For enrollment information, call (209) 744-7727

Job Corps will be serving 8 additional infants/toddlers beginning fall 2017. The center is currently awaiting licensing approval for the new classroom. For enrollment information, call (916) 563-5040.

Hopkins Park—SETA's budget modification request for a new modular building at Hopkins Park Early Learning Center was approved by OHS/ACF. Procurement will begin immediately with a proposed construction date of May 2018 and a completion date of August 2018.

Recently Released Program Instructions and Information Memorandums:

Facilities Guidance ACF-IM-HS-17-01
 Issued: 06-28-2017
Provides facilities guidance and regulations related to quality indoor/outdoor learning environments, 1303 facilities funding applications and post-award requirements.



The Art of Measuring Teacher-Child Interactions

July 2017

Grant Awards for 2017-2018:

- ☉ Head Start/Early Head Start Basic and TTA \$54,127,369
- ☉ Early Head Start-Child Care Partnership \$1,548,149
- ☉ California Department of Education/State Preschool and General Child Care \$3,697,448

Back to School School is back in session:

SETA
August 17th

Elk Grove USD
August 9th

Sacramento City USD
September 5th

San Juan USD
August 21st

Twin Rivers USD
August 8th

WCIC
September 11th

CLASS Outcomes 2017-2018

On an annual basis, the SETA education team performs classroom observations and assessments utilizing the Classroom Assessment Observation Scoring System (CLASS). This research-based assessment tool measures the quality of interactions between the teacher and the child during routine educational activities.

Each program year, each teacher receives at least one CLASS assessment with feedback and coaching to support

their professional growth and learning.

As a general practice, SETA provides at least 50% of the CLASS observations countywide with each delegate agency providing the remaining 50%. Scores are reviewed with each teacher, within each program, and across the county. Results of the 2017-2018 CLASS assessment are attached. A presentation will be provided by Alexis Briggs and Karen Griffith.

The CLASS Process

What is CLASS?

The Classroom Assessment Scoring System (CLASS) is an observation instrument developed to assess classroom quality in preschool through third-grade classrooms.

1. Observation

CLASS in Sacramento County

CLASS observer completes three twenty minute cycle with a 10 minute scoring session in between. Teacher and Observer collaborate to generate domain specific strategies to support teacher's growth. Teacher begins to implement the shared strategies in the classroom.

3. Implementation

2. Feedback Session

Sacramento County 2016-2017 CLASS Scores

	SETA	Elk Grove	Sacramento	San Juan	WCIC	Twin Rivers	County Average	National Average (2015)
Emotional Support	6.00	5.71	5.70	6.00	5.60	5.80	5.91	6.03
Positive Climate	6.14	6.00	6.05	5.92	6.5	5.87	6.08	5.97
Negative Climate	1.10	1.00	1.14	1.02	1	1.33	1.10	1.06
Teacher Sensitivity	5.73	5.44	5.32	5.80	5.25	5.33	5.58	5.86
Regard for Student Perspective	5.26	4.37	4.41	5.33	3.58	5.27	5.07	5.37
Classroom Organization	5.60	5.27	4.9	5.40	4.90	4.90	5.40	5.80
Behavior Management	6.09	5.90	5.39	5.71	5.66	5.13	5.78	6.01
Productivity	6.09	5.94	5.00	5.72	4.58	5.07	5.72	6.12
Instructional Learning Formats	4.93	4.07	4.37	4.81	4.41	4.40	4.71	5.25
Instructional Support	2.80	3.14	2.90	3.30	2.70	2.90	2.89	2.88
Concept Development	2.59	3.30	2.73	3.32	3.5	3.06	2.74	2.44
Quality of Feedback	2.82	3.34	3.02	3.51	2.66	2.60	2.88	2.84
Language Modeling	3.12	3.26	3.03	3.22	2.00	3.14	3.05	3.35

CLASS County Scores

In the 2016/17 program year, 203 classrooms in Sacramento County received CLASS observations from Teachstone certified observers. The CLASS tool has 10 dimensions of teacher-child interactions rated on a 7-point scale, from low –high. The 10 CLASS dimensions are organized into three domains: Emotional Support, Classroom Organization and Instructional Support. The above graph displays each delegate agency's average domain level scores. The county's averages are highlighted in grey and the national averages are highlighted in blue.

ITEM IV-C – INFORMATION

HEAD START REPORTS

BACKGROUND:

This agenda item provides an opportunity for the Governing Board to review the following Head Start items:

Staff will be available to answer questions.

PRESENTER: Denise Lee



Program Update

A Year in Review

Each August, SETA, its delegate agencies and partners submit a Program Information Report (PIR) to the Office of Head Start.

This statistical report summarizes demographics of families/children served and the services to them provided within the program year.

Some highlights for the 2016-2017 PIR include (see attached report for more details):

Head Start (preschool)

- Nearly all children had **medical insurance** and a primary **medical home** for on-going access to medical care.
- On average, 89% of all children enrolled received a professional **dental exam**. This is above national, regional and state averages of 82%.
- 567 children (12%) were diagnosed with **special needs**. Of those, 80% had IEPs for speech/language.

- 96% of children had current/ up-to-date **immunizations**.
- 32% of families received **TANF** benefits.
- 56% of families participated in **WIC**.
- 12% of families were on active **military duty**.
- 79% of families requested and received Head Start **support services**.
- 78% of teachers have a BA degree or higher; above the national average of 74%.
- 54% of teacher assistants have an AA degree or higher.
- 67% of home visitors have an AA degree or higher.
- 79% of Family Services Workers have an AA degree or higher.

Early Head Start (ages 0-3)

- Nearly all children had **medical insurance** and a primary **medical home** for on-going access to medical care. However, less than 60% of children were up to date on their **well child checks**. This is slightly lower than the national, regional and state averages of 78%.
- 78% of children received a **dental exam** as part of their well child check.
- 72 **pregnant women** were enrolled with 35% identified as **high risk pregnancies**.
- 18% of children were diagnosed with **special needs**.



Open Enrollment

While most Head Start classes are fully enrolled, there are still a few centers with openings. Call the number below for enrollment information:

Abraham Lincoln—SCUSD
916.277.7047

CP Huntington—SCUSD
916.264.3950

Freeport—SCUSD
916.264.3950

Marshall Children’s Center—SJUSD
916.979.8760

Mark Twain—SCUSD
916.277.7047

Oakridge—SCUSD
916.277.7047

Parkway—SCUSD
916.264.3950

Peter Burnett—SCUSD
916.277.7047

Prairie Elementary School -EGUSD
916.424.7665

Playmate
Women’s Civic Improvement Club
916.451.8870

Twin Rivers USD
916.566.3485

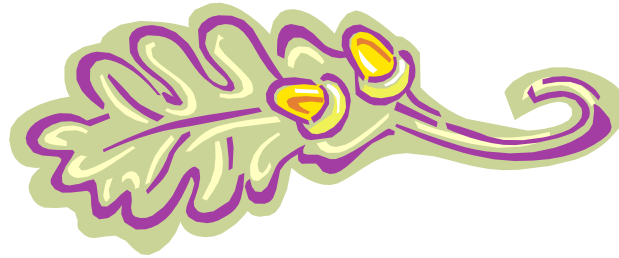
Center Updates

Hopkins Park ELC (SOP) will be receiving a new modular building in fall 2018. While construction plans have not yet been finalized, staff anticipates services to be temporarily relocated to a nearby location mid school year. Relocation will ensure children and families can finish out their school year with minimal interruptions. Detailed information will be forthcoming to all enrolled families.

Crossroad Gardens ELC (SOP) will be under-going minor renovations/repairs starting late December. As a result, a new EHS classroom will open to serve 8 additional toddlers. During construction, children/families will be temporarily relocated to an alternate location to ensure services are uninterrupted. Details will be forthcoming to all enrolled families.

Hollywood Park (SCUSD) moved its Head Start services to Parkway Elementary. Parkway now has two preschool classrooms.

Irene West (EGUSD) was not able to open a Head Start class as planned for 2017-18. However, additional preschool classes were opened at Prairie Elementary.



Health and Safety Monitoring

During the months of September and October, each Head Start and Early Head Start center (countywide) will under-go a detailed health and safety monitoring review. These reviews ensure all centers are safe and in good repair for children, families and staff.

A typical review will consist of the following elements: air quality and overall sanitation, emergency alert systems and fire safety, general safety and wellness,

evacuation routes and emergency preparedness, life safety code an occupancy requirements, safety and cleanliness of indoor and outdoor spaces, handwashing, diapering and spilled bodily fluids procedures, medication management, appropriate release of children, supervision and positive guidance, group ratios and safe outdoor areas.

Upon completion of each review, management will receive feedback on strengths, areas for continuous improvement, and non-compliance items. Follow-up on non-compliance items will be performed by staff with

Following health and safety best practices is an important way to provide quality early care and education to young children.

Corrective Plans of Action being developed for systemic issues. A summary of results will be shared with the boards.

From the Office of Head Start

The Office of Head Start released two new Program Instructions (PI) in August 2017.

ACF-PI-HS-17-04. This PI was issued on August 21, 2017 regarding Federal Reporting of Standard forms and notified grantees of the requirements for submitting Federal Financial Report Standard Form SF-425 for cash transactions and for expenditures to HHS Payment Management Systems.

ACF-PI-HS-17-03. This PI was issued on August 21, 2017 regarding Electronic Submission of Real Property Standard Form SF-429 and Attachments and notified grantees of the required annual reports on the status of real property in which the government retains an interest.



**Sacramento County Head Start/Early Head Start
Monthly Enrollment Report
August 2017**

Head Start

Agency	Funded Enrollment	(a) Last Day of Month Enrollment 8/31/17	(b) % Actual to Funded	Average Daily Attendance for Month %
Elk Grove USD	440	401	91	92
Sacramento City USD	1,139 (144)	147	102	68
SETA	1,868	2,098	112	66
San Juan USD	668	630	94	83
Twin Rivers USD*	180	122	68	87
WCIC/Playmate	100 (0)	N/A	N/A	N/A
Total	4,395 (3,300)	3,398		

* Duration slots not yet filled as classrooms are still under construction/renovation. Estimated start date is January 2018

Early Head Start

Agency	Funded Enrollment	(a) Last Day of Month Enrollment 8/31/17	(b) % Actual to Funded	Average Daily Attendance for Month %
Sacramento City USD	152	147	97	73
SETA*	431	408	95	79
San Juan USD	160	173	108	75
TRUSD	16	16	100	100
Total	759	744		

*Duration slots not filled as classrooms are not yet open

EHS-CC Partnership/Expansion

Agency	Funded Enrollment	(a) Last Day of Month Enrollment 8/31/17	(b) % Actual to Funded	Average Daily Attendance for Month %
Kinder World	36	36	100	77
Sacramento City USD	40	41	102	74
SETA/Job Corps.*	4	4	100	TBD
Total	80	81		

- (a) Includes children who have dropped during the month and whose slot will be filled within the 30 day allowable period.
- (b) If enrollment is less than 100%, agency includes corrective plan of action.
- (c) Average Daily Attendance for month, excluding Home Based

SPECIAL EDUCATION REPORT

Sacramento County Head Start/Early Head Start

August 2017

The Special Education Report shows the percentage of enrolled preschool aged children with a diagnosed disability receiving services through an Individualized Education Plan (IEP). For Early Head Start, the Special Education Report shows the number of children ages 0-3 who are receiving early intervention services through an Individualized Family Services Plan (IFSP).

Head Start Program Performance Standards Reference: 1305.6 (c) states *that at least 10% of the total number of enrollment in each grantee and delegate agency must be made available to children with disabilities.*

Agency	AFE (HS)	Total IEPs	% of AFE	AFE (EHS)	Total IFSPs	% AFE
SETA operated	1988	198	10%	377	44	12%
Twin Rivers USD	233	16	7%	16	0	0%
Elk Grove USD	440	22	5%			
Sac City USD	1211	10	1%	144	6	4%
San Juan USD	668	71	11%	160	12	8%
WCIC	120	0	0%			
EHS CCP				80	4	5%
COUNTY TOTAL	4660	317	7%	761	66	8%

AFE: Annual Funded Enrollment



SETA Head Start Food Service Operations Monthly Report *August 2017

August 3rd - On Call Cook/Driver Laura starts.

August 4th - Minimum Day Preschool & EHS full-day Classes / Part-day classes closed.

August 7th to 11th - Part-day classes closed.

August 8th & 9th - Walk-In repair at the Central Kitchen.

August 14th - Most Traditional Centers returned from Summer break.

August 25th - Daddy & Me BBQ assorted supplies provided for 100 guests.

Meetings & Trainings:

Belinda Malone, Connie & Celia presented Parent Aid Training Information at the Site Supervisor and FSW meeting on August 17th.

Total Number of Meals and Snacks Prepared for All Kitchens:

Lunch	PM Snack	Breakfast	Field Trips
31,830	17,720	21,970	40

Total Amount of Meals and Snacks Prepared 71,560

Purchases:

Food	\$69,901.19
Non - Food	\$9,984.90

Building Maintenance and Repair: \$9,340.50

Janitorial & Restroom Supplies: \$0.00

Kitchen Small Wares and Equipment: \$3,315.90

Vehicle Maintenance and Repair : \$243.15

Vehicle Gas / Fuel: \$1,370.32
 Normal Delivery Days 23

ITEM IV-D – INFORMATION
FISCAL MONITORING REPORTS

BACKGROUND:

Attached for your information are copies of the latest fiscal monitoring reports.

Staff will be available to answer questions.

Program Operator: Asian Resources, Inc.

Findings and General Observations:

- 1) The total costs as reported to SETA from April 1, 2017 to June 30, 2017 for the WIOA program has been traced to the delegate agency records. The records were verified and appear to be in order.

Recommendations for Corrective Action:

- 1) There are no findings for corrective action in this fiscal monitoring visit.

cc: Kathy Kossick
Governing Board

MEMORANDUM

TO: Mr. Melvin Demoff DATE: September 14, 2017

FROM: Mayxay Xiong, SETA Fiscal Monitor

RE: On-Site Fiscal Monitoring of Bach Viet Association, Inc.

<u>PROGRAM</u>	<u>ACTIVITY</u>	<u>FUNDING</u>	<u>CONTRACT PERIOD</u>	<u>PERIOD COVERED</u>
WIOA	OJT Stand Alone	\$198,030	10/1/16-6/30/17	4/1/17-6/30/17
WIOA	CW ESE	\$212,000	7/1/16-6/30/17	4/1/17-6/30/17

Monitoring Purpose: Initial Follow-up Special Final X
Date of review: 8/11/17

	AREAS EXAMINED	SATISFACTORY		COMMENTS/ RECOMMENDATIONS	
		YES	NO	YES	NO
1	Accounting Systems/Records	X			
2	Internal Control	X			
3	Bank Reconciliation's	X			
4	Disbursement Control	N/A			
5	Staff Payroll/Files	X			
6	Fringe Benefits	X			
7	Participant Payroll	N/A			
8	OJT Contracts/Files/Payment	X			
9	Indirect Cost Allocation	N/A			
10	Adherence to Budget	X			
11	In-Kind Contribution	N/A			
12	Equipment Records	N/A			

Program Operator: Bach Viet Association, Inc.

Findings and General Observations:

The total costs as reported to SETA from April 1, 2017 to June 30, 2017 for the WIOA programs have been traced to the delegate agency records. The records were verified and appear to be in order.

Recommendations for Corrective Action:

None

cc: Kathy Kossick
Governing Board

MEMORANDUM

TO: Ms. Cassandra Jennings **DATE:** September 8, 2017
FROM: Tammi L. Kerch, SETA Fiscal Monitor
RE: On-Site Fiscal Monitoring of Greater Sacramento Urban League

<u>PROGRAM</u>	<u>ACTIVITY</u>	<u>FUNDING</u>	<u>CONTRACT PERIOD</u>	<u>PERIOD COVERED</u>
WIOA	Adult	\$ 192,000	7/1/16-6/30/17	12/1/16-6/30/17
WIOA	DW	\$ 60,000	7/1/16-6/30/17	12/1/16-6/30/17
WIOA	OS	\$ 79,809	7/1/16-6/30/17	12/1/16-6/30/17

Monitoring Purpose: Initial Follow-Up Special Final
Date of review: Aug. 15-16, 2017

	AREAS EXAMINED	SATISFACTORY		COMMENTS/ RECOMMENDATIONS	
		YES	NO	YES	NO
1	Accounting Systems/Records	X			
2	Internal Control	X			
3	Bank Reconciliation	X			
4	Disbursement Control	X			
5	Staff Payroll/Files	X			
6	Fringe Benefits	X			
7	Participant Payroll	X			
8	OJT Contracts/Files/Payment	N/A			
9	Indirect Cost Allocation	X			
10	Adherence to Contract/Budget	X			
11	In-Kind Contribution	N/A			
12	Equipment Records	N/A			

Program Operator: Greater Sacramento Urban League

Findings and General Observations:

The total costs as reported to SETA for the WIOA programs have been reviewed and traced to the subgrantee's fiscal records. The recorded expenditures were verified and appear to be in order and there are no adjustments required.

Recommendations for Corrective Action:

There are no findings for corrective action in this fiscal monitoring visit.

cc: Kathy Kossick
Governing Board

MEMORANDUM

TO: Ms. Nilda Valmores **DATE:** August 31, 2017

FROM: Mayxay Xiong, SETA Fiscal Monitor

RE: Desk review of My Sister's House

<u>PROGRAM</u>	<u>ACTIVITY</u>	<u>FUNDING</u>	<u>CONTRACT PERIOD</u>	<u>PERIOD COVERED</u>
CSBG	Safety Net	\$34,100	1/1/16-12/31/16	7/1/16-12/31/16
CSBG	Safety Net	\$34,100	1/1/17-12/31/17	1/1/17-6/30/17

Monitoring Purpose: Initial Follow-up Special Final
Date of review: 8/1/17

	AREAS EXAMINED	SATISFACTORY		COMMENTS/ RECOMMENDATIONS	
		YES	NO	YES	NO
1	Accounting Systems/Records	X			
2	Internal Control	X			
3	Bank Reconciliation's	X			
4	Disbursement Control	X			
5	Staff Payroll/Files	X			
6	Fringe Benefits	X			
7	Participant Payroll	N/A			
8	OJT Contracts/Files/Payment	N/A			
9	Indirect Cost Allocation	N/A			
10	Adherence to Budget	X			
11	In-Kind Contribution	N/A			
12	Equipment Records	N/A			

Program Operator: My Sister's House

Findings and General Observations:

We have reviewed the CSBG programs from July 1, 2016 to June 30, 2017. The costs reported for these programs have been traced to the subgrantee's records. The records were verified and appear to be in order.

Recommendations for Corrective Action:

None

cc: Kathy Kossick
Governing Board

MEMORANDUM

TO: Mr. Rick Larkey **DATE:** August 25, 2017
FROM: Mayxay Xiong, SETA Fiscal Monitor
RE: On-Site Fiscal Monitoring of
North State Building Industry Foundation

<u>PROGRAM</u>	<u>ACTIVITY</u>	<u>FUNDING</u>	<u>CONTRACT PERIOD</u>	<u>PERIOD COVERED</u>
WIOA	OJT CW ESE	\$192,370	7/1/16-6/30/17	7/1/16-6/30/17
WIOA	Adult SA	\$75,570	7/1/16-6/30/17	10/1/16-6/30/17
WIOA	OSY	\$167,718	7/1/16-6/30/17	10/1/16-6/30/17

Monitoring Purpose: Initial Follow-up Special Final X
Date of review: 8/7-8/8/17

AREAS EXAMINED	SATISFACTORY		COMMENTS/ RECOMMENDATIONS	
	YES	NO	YES	NO
1 Accounting Systems/Records	X			
2 Internal Control	X			
3 Bank Reconciliation's	X			
4 Disbursement Control	X			
5 Staff Payroll/Files	X			
6 Fringe Benefits	X			
7 Participant Payroll	X			
8 OJT Contracts/Files/Payment	X			
9 Indirect Cost Allocation		N/A		
10 Adherence to Budget	X			
11 In-Kind Contribution		N/A		
12 Equipment Records		N/A		

Program Operator: North State Building Industry Foundation

Findings and General Observations:

The total costs as reported to SETA for the contract year of July 1, 2016 to June 30, 2017 for the WIOA programs have been traced to the delegate agency records. The records were verified and appear to be in order.

Recommendations for Corrective Action:

There are no findings for corrective action in this fiscal monitoring visit.

cc: Kathy Kossick
Governing Board

MEMORANDUM

TO: Ms. Verna Catalfano **DATE:** August 25, 2017
FROM: Mayxay Xiong, SETA Fiscal Monitor
RE: On-Site Fiscal Monitoring of The Salvation Army – SAC Metro

<u>PROGRAM</u>	<u>ACTIVITY</u>	<u>FUNDING</u>	<u>CONTRACT PERIOD</u>	<u>PERIOD COVERED</u>
CSBG	Safety Net	\$60,500	1/1/16-12/31/16	7/1/16-12/31/16
CSBG	Safety Net	\$60,500	1/1/17-12/31/17	1/1/17-3/31/17

Monitoring Purpose: Initial Follow-up Special Final
Date of review: 7/12/17

	AREAS EXAMINED	SATISFACTORY		COMMENTS/ RECOMMENDATIONS	
		YES	NO	YES	NO
1	Accounting Systems/Records	X			
2	Internal Control	X			
3	Bank Reconciliation's	X			
4	Disbursement Control	X			
5	Staff Payroll/Files	X			
6	Fringe Benefits	X			
7	Participant Payroll		N/A		
8	OJT Contracts/Files/Payment		N/A		
9	Indirect Cost Allocation		N/A		
10	Adherence to Budget	X			
11	In-Kind Contribution		N/A		
12	Equipment Records		N/A		

Program Operator: The Salvation Army – SAC Metro

Findings and General Observations:

We have reviewed the CSBG programs from July 1, 2016 to March 31, 2017. The costs reported for these programs have been traced to the subgrantee's records. The records were verified and appear to be in order.

Recommendations for Corrective Action:

None

cc: Kathy Kossick
Governing Board

ITEM IV-E – INFORMATION

EMPLOYER SUCCESS STORIES AND ACTIVITY REPORT

BACKGROUND:

Staff at Sacramento Works Training Centers and internal Employer Services staff work with local employers to recruit qualified employees. Attached is a listing of employers recently assisted.

Mr. William Walker will be available to answer questions.

PRESENTER: William Walker

ERA
July 1 - September 11, 2017

EMPLOYER	CRITICAL CLUSTERS	JOBS	NO OF POSITIONS
Critical Occupational Clusters Key: 1=Administrative & Support Services; 2=Architecture & Engineering;3=Construction; 4=Healthcare & Supportive Service; 5=Human Services; 6=Information Technology; 7= Installation, Maintenance & Repair; 8=Tourism/Hospitality; 9=Transportation & Production; 10=Non-Critical Occupations			
Aacres, CA LLC	4	Direct Support Professional	1
Brookcrest Water	9	Bottled Water Delivery Driver	1
California Community Action Partnership Association	1	Executive Director	1
California Council of the Blind	1	Americorps VISTA Community Collaborations Coordinator	1
	1	Americorps VISTA Job Development Coordinator	1
Capitol Architectural Production	3	Shop Trainee	1
Carmichael Elks Lodge	1	Bookkeeper	1
Child Action Inc.	1	Assessment Unit Clerk	1
	1	Supervisor - Referral	1
Children's Law Center of California	1	Secretary	1
City of Elk Grove	1	Assessment Unit Clerk	1
	1	Budget Manager	1
	1	Economic Development Specialist	1
	7	Junior Plant Operator	1
	1	Multimedia Specialist	1
	7	Plant Operator	2
	5	Police Officer	1
	6	Senior Applications Developer	1
	1	Senior Planner	1
	2	Traffic Engineer	1
City of Sacramento	1	Administrative Analyst	3
	1	Animal Services Adoption Coordinator	1
	6	Applications Developer	1
	1	Arborist/Urban Forester	1
	1	Archivist	1
	8	Art in Public Places Specialist	1
	2	Assistant Civil Engineer	1
	1	Assistant City Manager	1
	1	Assistant Code Enforcement Officer	2
	1	Associate Planner	1
	1	Building Inspector	1
	1	Claims Collector	1
	1	Code Enforcement Officer	1
	1	Customer Service Specialist	2
	10	Deputy City Attorney II	1
	1	Development Services Technician I	1
	1	Development Services Technician III	1
	1	Director of Emergency Management	1
	1	Director of Governmental Affairs	1
	1	Dispatcher Recruit	1
	1	Diversity and Equity Manager	1
	3	Electrician	1
	2	Engineer Technician I	1
	1	Facilities and Real Property Superintendent	1
	7	Generator Technician	1
	1	Integrated Wastes General Manager	1
	7	Junior Plant Operator	1
	1	Operations and Maintenance Wastewater and Drainage Division Manager	1
	1	Operations and Maintenance Water Division Manager	1
	3	Painter	1
	5	Park Safety Ranger	1
	5	Park Safety Ranger Assistant	1
	1	Personnel Technician	1

ERA
July 1 - September 11, 2017

EMPLOYER	CRITICAL CLUSTERS	JOBS	NO OF POSITIONS
Critical Occupational Clusters Key: 1=Administrative & Support Services; 2=Architecture & Engineering;3=Construction; 4=Healthcare & Supportive Service; 5=Human Services; 6=Information Technology; 7= Installation, Maintenance & Repair; 8=Tourism/Hospitality; 9=Transportation & Production; 10=Non-Critical Occupations			
City of Sacramento	1	Planning Director	1
	7	Plant Operator	1
	1	Police Officer	1
	1	Police Records Specialist I	1
	1	Police Recruit	1
	1	Principal Accountant	1
	6	Principal Applications Developer	1
	1	Principal Planner	1
	6	Process Control Systems Specialist	1
	1	Program Analyst	3
	1	Program Leader	1
	1	Program Specialist	2
	5	Public Service Aide	1
	1	Recreation General Supervisor	1
	1	Recreation Manager	1
	1	Senior Accountant Auditor	1
	6	Senior Applications Developer	1
	10	Senior Deputy City Attorney	1
	2	Senior Engineer	1
	1	Senior Personnel Transactions Coordinator	1
	1	Senior Planner	1
	5	Senior Recreation Aide	1
	2	Supervising Engineer	1
	1	Supervising Financial Analyst	1
	1	Support Services Manager	1
7	Survey Party Chief	1	
10	Zoning Investigator	1	
Conyers Auto Transport	10	Junk Removal Crew Member	4
G W Demolition Inc.	3	Demolition Laborer	2
Illum Solar	1	Warehouse Coordinator	1
Indecare Corporation	4	Certified Nurse Aide	25
InSync Consulting Services LLC	1	Customer Service Specialist	250
Los Rios Community College District	1	Account Clerk III	1
	1	Administrative Assistant I	1
	1	Administrative Services Analyst	1
	1	Associate Vice Chancellor of Finance	1
	1	Athletic Trainer	1
	1	Chief of Police	1
	1	Children's Center Clerk	1
	1	Clerk III	1
	1	Confidential Administrative Assistant II	1
	1	Dean of Business and Computer Science	1
	1	Dean of Business and Family Science	1
	1	Dean of the El Dorado Center	1
	1	Dean of Mathematics, Science and Engineering	1
	1	Dean of Student Services, Counseling, and Transfer Services	1
	1	Director of the Center of Excellence	1
	1	Director of North/Far North Regional Consortium	1
	1	Financial Aid Officer	1
	1	Graphic Designer	1
	7	HVAC Mechanic	2
	6	Information Technology Network Administrator Analyst II	1

ERA
July 1 - September 11, 2017

EMPLOYER	CRITICAL CLUSTERS	JOBS	NO OF POSITIONS
Critical Occupational Clusters Key: 1=Administrative & Support Services; 2=Architecture & Engineering;3=Construction; 4=Healthcare & Supportive Service; 5=Human Services; 6=Information Technology; 7= Installation, Maintenance & Repair; 8=Tourism/Hospitality; 9=Transportation & Production; 10=Non-Critical Occupations			
Los Rios Community College District	6	Information Technology Technician II-Lab/Area Microcomputer Support	1
	1	Instructional Assistant - Biology	1
	1	Instructional Assistant - Food Service Management	1
	1	Instructional Assistant-Learning Resources	1
	1	Media Systems/Resource Technician I	1
	1	P.E. Adjunct Assistant Professor/Head Coach for Women's Tennis	1
	1	Project Director of TRIO Upward Bound Programs	1
	1	Student Personnel Assistant - Outreach Services	3
	1	Vice President of Administrative Services	1
	1	Vice President of Instruction and Student Learning	1
McLane Company	10	Reset Specialist	1
Merry Maids	1	Teammate House Cleaner	6
OBO' Italian Table and Bar	8	Cook	2
	8	Counter Server	2
	8	Dishwasher	2
Pinnacle Telecommunications, Inc.	7	Installers Level 1	1
	9	Warehouse Associate	10
Precision Automotive Repair Inc.	7	Shop Porter/Helper	1
Research America, Inc.	1	Telephone Interviewer	12
Sacramento Employment and Training Agency	1	Head Start Courier/Maintenance	1
	1	Head Start/Early Head Start Health-Nutrition Coordinator	1
	7	Head Start Education Coordinator	1
Saint John's Program for Real Change	1	Director of Finance	1
	1	Executive Assistant	1
	1	Grants Development Specialist	1
Sarenne Capital	7	Maintenance Technician	1
Square One Clubs	1	Receptionist	1
Taylor Metal Products	9	Manufacturing Personnel	40
TimCo Construction Inc.	3	Carpenter	15
	3	Construction Laborer	10
	1	Project Manager	1
Tots of Love Child Development Center, LLC	1	Preschool Teacher	1
Villara Corporation	1	Accounts Payable Clerk	1
	9	Co-Driver	1
	3	Construction Admin	1
	3	Duct Blaster	1
	7	Entry-Level Heating & Air Installers	1
	7	HVAC Retro Fit Installer	1
	7	HVAC Retro Fit Installers/Lead Installers	1
	7	HVAC Warranty Technician	1
	1	Junior Administrative Assistant	1
	3	Manufacturing Worker	1
	3	Plumbing Installers	1
	3	Plumbing Junior Estimator	1
	3	Project Manager (Plumbing)	1
	1	Residential Fire Protection Designer	1
	1	Service & Warranty Parts Coordinator	1
7	Start Up Technician	1	
Total			530

ITEM IV-F – INFORMATION
DISLOCATED WORKER UPDATE

BACKGROUND:

Attached is a copy of the most current dislocated worker updates. Staff will be available to answer questions.

PRESENTER: William Walker

Dislocated Worker Information PY 2017/2018

The following is an update of information as of September 12, 2017 on the Worker Adjustment and Training Notification (WARN) notices and Non WARN notifications in Sacramento County.

Official	6/14/2017	Kmart Corporation 5100 Stockton Blvd. Sacramento, CA 95820	9/30/2017	84	7/25/17, 7/28/17, 8/15/17,8/18/17,8/2 9/17, 9/1/17
Official	6/30/2017	First Response EMS 10161 Croydon Way Sacramento, CA 95827	8/31/2017	66	8/11/2017
			Total # of Affected Workers	150	

ITEM IV-G – INFORMATION

UNEMPLOYMENT UPDATE/PRESS RELEASE FROM THE EMPLOYMENT
DEVELOPMENT DEPARTMENT

BACKGROUND:

The unemployment rate for Sacramento County for the month of August was 5.2%.

Attached is a copy of a press release from the Employment Development Department breaking down the job losses and job creations for the regional area.

Staff will be available to answer questions.

PRESENTER: Roy Kim

**SACRAMENTO—ROSEVILLE—ARDEN-ARCADE METROPOLITAN STATISTICAL AREA
(MSA)**

(EL DORADO, PLACER, SACRAMENTO, AND YOLO COUNTIES)

Greater Sacramento area gained 2,500 jobs over the month; 16,100 over the year

The unemployment rate in the Sacramento--Roseville--Arden-Arcade MSA was 5.2 percent in August 2017, up from a revised 5.1 percent in July 2017, and below the year-ago estimate of 5.3 percent. This compares with an unadjusted unemployment rate of 5.4 percent for California and 4.5 percent for the nation during the same period. The unemployment rate was 4.8 percent in El Dorado County, 4.5 percent in Placer County, 5.4 percent in Sacramento County, and 5.2 percent in Yolo County.

Between July 2017 and August 2017, combined employment in the counties of El Dorado, Placer, Sacramento, and Yolo increased by 2,500 to total 980,400 jobs.

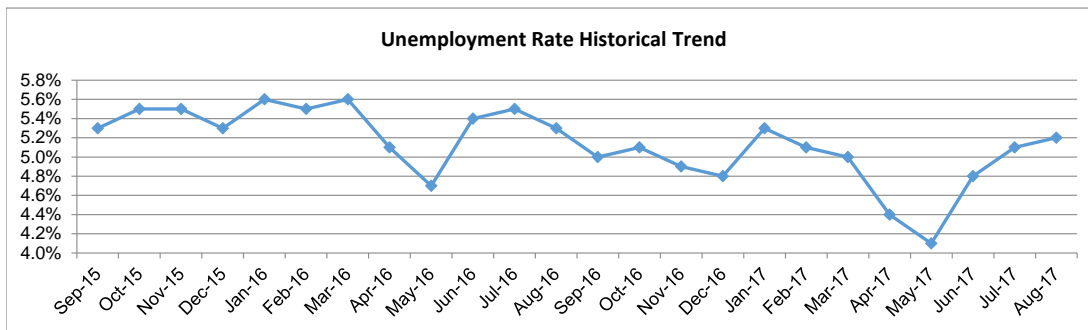
- Government (up 1,700 jobs) led the region with a normal seasonal job gain from July to August as schools return from summer recess. Local government accounted for 76.5 percent of the job additions, picking up 1,300 jobs. State government added 600 jobs. These gains offset a slight loss in federal government, which was down 200 jobs.
- Trade, transportation, and utilities advanced by 1,100 jobs. Retail trade and transportation, warehousing, and utilities each reported a 500-job increase. Wholesale trade added 100 jobs.
- Manufacturing gained 900 jobs over the month. Non-durable goods (up 700 jobs) was responsible for a majority of the increase. Durable goods expanded by 200 jobs.
- Meanwhile, professional and business services declined by 1,000 jobs, in contrast to its average 700-job gain from July to August over the prior 10 years.

Between August 2016 and August 2017, total jobs in the region increased by 16,100, or 1.7 percent.

- Educational and health services (up 6,600 jobs) continued to lead year-over growth for the eleventh consecutive month. Health care and social assistance led the expansion with 6,700 jobs. This gain offset a slight loss in education services, which dipped by 100 jobs.
- Leisure and hospitality gained 5,200 jobs from last August. Accommodation and food services (up 5,200 jobs) was solely responsible for the growth.
- Professional and business services added 2,300 jobs. Administrative and support and waste services grew by 1,500 jobs. Professional, scientific, and technical services gained 1,300 jobs. These gains offset a loss in management of companies, which experienced a decline of 500 jobs.
- Five major industries experienced job reductions from last August, led by construction (down 1,500 jobs), manufacturing (down 800 jobs), other services (down 600 jobs), information (down 500 jobs), and mining and logging (down 100 jobs).

IMMEDIATE RELEASE
 SACRAMENTO--ROSEVILLE--ARDEN-ARCADE METROPOLITAN STATISTICAL AREA (MSA)
 (El Dorado, Placer, Sacramento, and Yolo Counties)

The unemployment rate in the Sacramento--Roseville--Arden-Arcade MSA was 5.2 percent in August 2017, up from a revised 5.1 percent in July 2017, and below the year-ago estimate of 5.3 percent. This compares with an unadjusted unemployment rate of 5.4 percent for California and 4.5 percent for the nation during the same period. The unemployment rate was 4.8 percent in El Dorado County, 4.5 percent in Placer County, 5.4 percent in Sacramento County, and 5.2 percent in Yolo County.



Industry	Jul-2017	Aug-2017	Change		Aug-2016	Aug-2017	Change
	Revised	Prelim				Prelim	
Total, All Industries	977,900	980,400	2,500		964,300	980,400	16,100
Total Farm	10,700	10,300	(400)		10,200	10,300	100
Total Nonfarm	967,200	970,100	2,900		954,100	970,100	16,000
Mining, Logging, and Construction	56,600	57,100	500		58,700	57,100	(1,600)
Mining and Logging	500	500	0		600	500	(100)
Construction	56,100	56,600	500		58,100	56,600	(1,500)
Manufacturing	35,300	36,200	900		37,000	36,200	(800)
Trade, Transportation & Utilities	153,500	154,600	1,100		152,500	154,600	2,100
Information	13,400	13,300	(100)		13,800	13,300	(500)
Financial Activities	54,100	54,200	100		52,300	54,200	1,900
Professional & Business Services	134,300	133,300	(1,000)		131,000	133,300	2,300
Educational & Health Services	151,500	151,400	(100)		144,800	151,400	6,600
Leisure & Hospitality	107,000	106,900	(100)		101,700	106,900	5,200
Other Services	31,800	31,700	(100)		32,300	31,700	(600)
Government	229,700	231,400	1,700		230,000	231,400	1,400

Notes: Data not adjusted for seasonality. Data may not add due to rounding

Labor force data are revised month to month

September 15, 2017

Employment Development Department
 Labor Market Information Division
 (916) 262-2162

Sacramento--Roseville--Arden-Arcade MSA
(El Dorado, Placer, Sacramento, and Yolo Counties)
 Industry Employment & Labor Force
 March 2016 Benchmark

Data Not Seasonally Adjusted

	Aug 16	Jun 17	Jul 17 Revised	Aug 17 Prelim	Percent Change	
					Month	Year
Civilian Labor Force (1)	1,080,200	1,073,200	1,083,500	1,084,100	0.1%	0.4%
Civilian Employment	1,022,700	1,021,800	1,028,000	1,028,300	0.0%	0.5%
Civilian Unemployment	57,500	51,400	55,500	55,900	0.7%	-2.8%
Civilian Unemployment Rate	5.3%	4.8%	5.1%	5.2%		
(CA Unemployment Rate)	5.6%	4.9%	5.4%	5.4%		
(U.S. Unemployment Rate)	5.0%	4.5%	4.6%	4.5%		
Total, All Industries (2)	964,300	982,900	977,900	980,400	0.3%	1.7%
Total Farm	10,200	10,000	10,700	10,300	-3.7%	1.0%
Total Nonfarm	954,100	972,900	967,200	970,100	0.3%	1.7%
Total Private	724,100	732,200	737,500	738,700	0.2%	2.0%
Goods Producing	95,700	91,100	91,900	93,300	1.5%	-2.5%
Mining, Logging, and Construction	58,700	55,800	56,600	57,100	0.9%	-2.7%
Mining and Logging	600	500	500	500	0.0%	-16.7%
Construction	58,100	55,300	56,100	56,600	0.9%	-2.6%
Construction of Buildings	11,500	10,700	10,900	11,000	0.9%	-4.3%
Specialty Trade Contractors	40,900	41,100	41,500	42,200	1.7%	3.2%
Building Foundation & Exterior Contractors	11,200	11,200	11,500	11,600	0.9%	3.6%
Building Equipment Contractors	16,700	17,000	17,200	17,500	1.7%	4.8%
Building Finishing Contractors	8,800	8,500	8,600	8,700	1.2%	-1.1%
Manufacturing	37,000	35,300	35,300	36,200	2.5%	-2.2%
Durable Goods	24,200	23,900	23,700	23,900	0.8%	-1.2%
Computer & Electronic Product Manufacturing	5,900	5,800	5,700	5,800	1.8%	-1.7%
Nondurable Goods	12,800	11,400	11,600	12,300	6.0%	-3.9%
Food Manufacturing	4,700	3,500	3,800	4,300	13.2%	-8.5%
Service Providing	858,400	881,800	875,300	876,800	0.2%	2.1%
Private Service Providing	628,400	641,100	645,600	645,400	0.0%	2.7%
Trade, Transportation & Utilities	152,500	153,400	153,500	154,600	0.7%	1.4%
Wholesale Trade	25,700	26,000	26,200	26,300	0.4%	2.3%
Merchant Wholesalers, Durable Goods	13,900	14,000	14,000	14,100	0.7%	1.4%
Merchant Wholesalers, Nondurable Goods	9,300	9,300	9,300	9,400	1.1%	1.1%
Retail Trade	100,500	101,000	100,400	100,900	0.5%	0.4%
Motor Vehicle & Parts Dealer	14,400	14,500	14,500	14,500	0.0%	0.7%
Building Material & Garden Equipment Stores	8,300	8,500	8,400	8,400	0.0%	1.2%
Grocery Stores	19,200	19,000	19,000	19,100	0.5%	-0.5%
Health & Personal Care Stores	5,600	5,500	5,500	5,500	0.0%	-1.8%
Clothing & Clothing Accessories Stores	7,400	7,000	7,100	7,200	1.4%	-2.7%
Sporting Goods, Hobby, Book & Music Stores	3,900	3,600	3,600	3,600	0.0%	-7.7%
General Merchandise Stores	20,900	21,300	21,600	21,700	0.5%	3.8%
Transportation, Warehousing & Utilities	26,300	26,400	26,900	27,400	1.9%	4.2%
Information	13,800	13,300	13,400	13,300	-0.7%	-3.6%
Publishing Industries (except Internet)	2,600	2,600	2,600	2,600	0.0%	0.0%
Telecommunications	5,400	5,000	5,000	5,000	0.0%	-7.4%
Financial Activities	52,300	54,000	54,100	54,200	0.2%	3.6%
Finance & Insurance	37,500	39,200	39,100	39,200	0.3%	4.5%
Credit Intermediation & Related Activities	11,800	11,900	11,800	11,800	0.0%	0.0%
Depository Credit Intermediation	6,500	6,600	6,500	6,500	0.0%	0.0%
Nondepository Credit Intermediation	2,500	2,400	2,400	2,400	0.0%	-4.0%
Insurance Carriers & Related	21,700	22,600	22,500	22,500	0.0%	3.7%
Real Estate & Rental & Leasing	14,800	14,800	15,000	15,000	0.0%	1.4%
Real Estate	11,300	11,300	11,500	11,400	-0.9%	0.9%
Professional & Business Services	131,000	131,900	134,300	133,300	-0.7%	1.8%
Professional, Scientific & Technical Services	55,000	56,500	56,300	56,300	0.0%	2.4%
Architectural, Engineering & Related Services	9,400	9,700	9,800	9,800	0.0%	4.3%
Management of Companies & Enterprises	11,300	10,700	10,800	10,800	0.0%	-4.4%
Administrative & Support & Waste Services	64,700	64,700	67,200	66,200	-1.5%	2.3%
Administrative & Support Services	61,700	61,600	63,900	63,300	-0.9%	2.6%
Employment Services	25,200	24,000	24,200	24,600	1.7%	-2.4%

Data Not Seasonally Adjusted

	Aug 16	Jun 17	Jul 17	Aug 17	Percent Change	
			Revised	Prelim	Month	Year
Services to Buildings & Dwellings	12,900	13,000	13,200	13,200	0.0%	2.3%
Educational & Health Services	144,800	152,500	151,500	151,400	-0.1%	4.6%
Education Services	10,500	11,600	10,500	10,400	-1.0%	-1.0%
Health Care & Social Assistance	134,300	140,900	141,000	141,000	0.0%	5.0%
Ambulatory Health Care Services	48,000	50,200	50,700	50,700	0.0%	5.6%
Hospitals	23,400	24,000	24,000	24,000	0.0%	2.6%
Nursing & Residential Care Facilities	16,900	17,600	17,500	17,500	0.0%	3.6%
Leisure & Hospitality	101,700	105,600	107,000	106,900	-0.1%	5.1%
Arts, Entertainment & Recreation	16,300	16,200	16,600	16,300	-1.8%	0.0%
Accommodation & Food Services	85,400	89,400	90,400	90,600	0.2%	6.1%
Accommodation	9,300	8,800	9,100	9,100	0.0%	-2.2%
Food Services & Drinking Places	76,100	80,600	81,300	81,500	0.2%	7.1%
Restaurants	71,700	76,300	76,900	76,700	-0.3%	7.0%
Full-Service Restaurants	34,700	36,100	36,600	37,000	1.1%	6.6%
Limited-Service Eating Places	37,000	40,200	40,300	39,700	-1.5%	7.3%
Other Services	32,300	30,400	31,800	31,700	-0.3%	-1.9%
Repair & Maintenance	9,400	9,600	9,600	9,600	0.0%	2.1%
Government	230,000	240,700	229,700	231,400	0.7%	0.6%
Federal Government	14,200	14,400	14,400	14,200	-1.4%	0.0%
Department of Defense	1,700	1,700	1,700	1,700	0.0%	0.0%
State & Local Government	215,800	226,300	215,300	217,200	0.9%	0.6%
State Government	114,300	119,800	117,500	118,100	0.5%	3.3%
State Government Education	27,300	31,700	29,100	29,700	2.1%	8.8%
State Government Excluding Education	87,000	88,100	88,400	88,400	0.0%	1.6%
Local Government	101,500	106,500	97,800	99,100	1.3%	-2.4%
Local Government Education	53,900	58,100	49,300	50,700	2.8%	-5.9%
Local Government Excluding Education	47,600	48,400	48,500	48,400	-0.2%	1.7%
County	19,000	19,100	19,100	19,200	0.5%	1.1%
City	10,800	11,200	11,100	10,900	-1.8%	0.9%
Special Districts plus Indian Tribes	17,800	18,100	18,300	18,300	0.0%	2.8%

Notes:

(1) Civilian labor force data are by place of residence; include self-employed individuals, unpaid family workers, household domestic workers, & workers on strike. Data may not add due to rounding. The unemployment rate is calculated using unrounded data.

(2) Industry employment is by place of work; excludes self-employed individuals, unpaid family workers, household domestic workers, & workers on strike. Data may not add due to rounding.

These data are produced by the Labor Market Information Division of the California Employment Development Department (EDD). Questions should be directed to: Cara Welch 916/227-0298 or Elizabeth Bosley 530/741-5191

These data, as well as other labor market data, are available via the Internet at <http://www.labormarketinfo.edd.ca.gov>. If you need assistance, please call (916) 262-2162.

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**Monthly Labor Force Data for Cities and Census Designated Places (CDP)
 August 2017 - Preliminary
 Data Not Seasonally Adjusted**

Area Name	Labor Force	Employment	Unemployment Number	Unemployment Rate	Census Ratios Emp	Census Ratios Unemp
Sacramento County	705,000	667,100	37,900	5.4%	1.000000	1.000000
Arden Arcade CDP	45,100	42,000	3,100	6.8%	0.063006	0.080844
Carmichael CDP	31,100	29,200	1,800	5.9%	0.043831	0.048219
Citrus Heights city	44,200	41,700	2,500	5.7%	0.062455	0.065958
Elk Grove CDP	80,900	77,600	3,300	4.1%	0.116285	0.088137
Fair Oaks CDP	16,000	15,100	800	5.1%	0.022709	0.021471
Florin CDP	21,200	19,500	1,700	7.8%	0.029260	0.043767
Folsom city	36,600	35,300	1,300	3.5%	0.052893	0.033520
Foothill Farms CDP	15,600	14,800	800	5.1%	0.022136	0.020965
Galt city	11,300	10,600	700	6.3%	0.015836	0.018845
Gold River CDP	3,700	3,600	100	2.6%	0.005387	0.002556
Isleton city	300	300	0	9.3%	0.000470	0.000856
La Riviera CDP	5,900	5,600	300	4.7%	0.008404	0.007373
North Highlands CDP	18,400	17,400	1,000	5.5%	0.026044	0.026548
Orangevale CDP	17,600	16,800	900	4.9%	0.025146	0.022991
Rancho Cordova City	34,400	32,400	2,000	5.9%	0.048496	0.054027
Rancho Murieta CDP	2,500	2,500	100	2.0%	0.003676	0.001354
Rio Linda CDP	6,400	6,100	300	4.5%	0.009202	0.007703
Rosemont CDP	12,000	11,300	700	6.0%	0.016916	0.019069
Sacramento city	233,000	219,800	13,200	5.7%	0.329487	0.349736
Vineyard CDP	12,800	12,300	500	4.0%	0.018487	0.013533
Walnut Grove CDP	600	500	100	19.5%	0.000729	0.003121
Wilton CDP	2,500	2,400	100	2.4%	0.003660	0.001578

CDP is "Census Designated Place" - a recognized community that was unincorporated at the time of the 2011-2015 5-Year American Community Survey (ACS).

Notes:

- 1) Data may not add due to rounding. All unemployment rates shown are calculated on unrounded data.
- 2) These data are not seasonally adjusted.

Methodology:

Monthly city labor force data are derived by multiplying current estimates of county employment and unemployment by the relative employment and unemployment shares (ratios) of each city at the time of the 2009-2013 American Community Survey. Ratios for cities were developed from special tabulations based on ACS employment, unemployment, and population and Census population from the Bureau of Labor Statistics. For smaller cities and CDPs, ratios

Data Not Seasonally Adjusted

Area Name	Labor Force	Employment	Unemployment Number	Unemployment Rate	Census Ratios Emp	Unemp
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were calculated from published census data.

Monthly CDP's labor force data are derived by multiplying current estimates of county employment and unemployment by the relative employment and unemployment shares (ratios) of each CDP at the time of the 2011-2015 ACS survey. Ratios for CDPs' were developed from special tabulations based on ACS employment and unemployment from the Bureau of Labor Statistics.

This method assumes that the rates of change in employment and unemployment since the 2009-2013/2011-2015 American Community Survey are exactly the same in each city and CDP as at county level (i.e., that the shares are still accurate). If this assumption is not true for a specific city or CDP, then the estimates for that area may not represent the current economic conditions. Since this assumption is untested, caution should be employed when using these data.

REPORT 400 C
Monthly Labor Force Data for Counties
August 2017 - Preliminary
 Data Not Seasonally Adjusted

COUNTY	RANK BY RATE	LABOR FORCE	EMPLOYMENT	UNEMPLOYMENT	RATE
STATE TOTAL	---	19,293,500	18,252,000	1,041,500	5.4%
ALAMEDA	9	845,200	808,200	37,000	4.4%
ALPINE	47	510	470	40	7.6%
AMADOR	23	14,970	14,170	800	5.3%
BUTTE	38	103,400	96,900	6,600	6.3%
CALAVERAS	21	21,250	20,150	1,100	5.2%
COLUSA	56	11,240	10,110	1,130	10.1%
CONTRA COSTA	10	560,900	535,600	25,300	4.5%
DEL NORTE	44	9,640	8,980	670	6.9%
EL DORADO	16	90,400	86,000	4,300	4.8%
FRESNO	53	448,600	410,200	38,400	8.6%
GLENN	48	13,370	12,340	1,030	7.7%
HUMBOLDT	18	61,870	58,840	3,030	4.9%
IMPERIAL	58	76,100	57,200	18,900	24.9%
INYO	12	9,100	8,680	420	4.6%
KERN	55	391,800	355,000	36,800	9.4%
KINGS	52	57,500	52,600	4,900	8.5%
LAKE	34	30,490	28,680	1,810	5.9%
LASSEN	34	10,300	9,690	610	5.9%
LOS ANGELES	25	5,150,200	4,872,900	277,300	5.4%
MADERA	51	62,800	57,900	4,900	7.8%
MARIN	2	142,700	137,900	4,900	3.4%
MARIPOSA	19	8,260	7,840	420	5.0%
MENDOCINO	16	39,760	37,870	1,890	4.8%
MERCED	54	114,800	104,400	10,400	9.1%
MODOC	40	3,480	3,250	230	6.6%
MONO	20	8,620	8,180	440	5.1%
MONTEREY	29	225,700	213,200	12,500	5.6%
NAPA	4	76,000	73,100	2,900	3.8%
NEVADA	14	47,780	45,510	2,270	4.7%
ORANGE	7	1,587,100	1,519,700	67,400	4.2%
PLACER	10	181,700	173,600	8,100	4.5%
PLUMAS	41	8,200	7,650	550	6.7%
RIVERSIDE	39	1,059,100	990,500	68,600	6.5%
SACRAMENTO	25	705,000	667,100	37,900	5.4%
SAN BENITO	34	29,600	27,900	1,800	5.9%
SAN BERNARDINO	32	941,800	886,800	54,900	5.8%
SAN DIEGO	14	1,577,600	1,503,400	74,200	4.7%
SAN FRANCISCO	3	568,300	548,500	19,700	3.5%
SAN JOAQUIN	45	320,400	296,500	23,900	7.5%
SAN LUIS OBISPO	8	138,700	132,700	6,000	4.3%
SAN MATEO	1	454,900	440,500	14,400	3.2%
SANTA BARBARA	12	217,000	207,000	10,100	4.6%
SANTA CLARA	4	1,032,400	992,900	39,500	3.8%
SANTA CRUZ	25	145,900	138,000	7,900	5.4%
SHASTA	37	76,900	72,300	4,600	6.0%
SIERRA	32	1,370	1,290	80	5.8%
SISKIYOU	41	18,460	17,220	1,240	6.7%
SOLANO	28	207,800	196,500	11,300	5.5%
SONOMA	6	258,600	248,500	10,100	3.9%
STANISLAUS	45	251,800	233,000	18,900	7.5%
SUTTER	48	47,000	43,400	3,600	7.7%
TEHAMA	43	25,960	24,200	1,760	6.8%
TRINITY	29	5,330	5,030	300	5.6%
TULARE	57	209,700	187,500	22,200	10.6%
TUOLUMNE	31	22,360	21,100	1,270	5.7%
VENTURA	23	427,600	405,100	22,500	5.3%
YOLO	21	107,100	101,500	5,600	5.2%
YUBA	48	28,900	26,700	2,200	7.7%

Notes

- 1) Data may not add due to rounding. The unemployment rate is calculated using unrounded data.
- 2) Labor force data for all geographic areas now reflect the March 2016 benchmark and Census 2010 population controls at the state level.

REPORT 400 M
Monthly Labor Force Data for California
Counties and Metropolitan Areas
August 2017 - Preliminary
 Data Not Seasonally Adjusted

Area	RANK BY RATE	LABOR FORCE	EMPLOYMENT	UNEMPLOYMENT	RATE
STATE TOTAL	---	19,293,500	18,252,000	1,041,500	5.4%
ANAHEIM-SANTA ANA-IRVINE MD (Orange Co.)	9	1,587,100	1,519,700	67,400	4.2%
BAKERSFIELD MSA (Kern Co.)	61	391,800	355,000	36,800	9.4%
CHICO MSA (Butte Co.)	43	103,400	96,900	6,600	6.3%
EL CENTRO MSA (Imperial Co.)	64	76,100	57,200	18,900	24.9%
FRESNO MSA (Fresno Co.)	59	448,600	410,200	38,400	8.6%
HANFORD CORCORAN MSA (Kings Co.)	58	57,500	52,600	4,900	8.5%
LOS ANGELES LONG BEACH GLENDALE MD (Los Angeles Co.)	29	5,150,200	4,872,900	277,300	5.4%
MADERA MSA (Madera Co.)	57	62,800	57,900	4,900	7.8%
MERCED MSA (Merced Co.)	60	114,800	104,400	10,400	9.1%
MODESTO MSA (Stanislaus Co.)	50	251,800	233,000	18,900	7.5%
NAPA MSA (Napa Co.)	5	76,000	73,100	2,900	3.8%
OAKLAND HAYWARD BERKELEY MD	11	1,406,100	1,343,800	62,300	4.4%
Alameda Co.	11	845,200	808,200	37,000	4.4%
Contra Costa Co.	13	560,900	535,600	25,300	4.5%
OXNARD THOUSAND OAKS VENTURA MSA (Ventura Co.)	27	427,600	405,100	22,500	5.3%
REDDING MSA (Shasta Co.)	41	76,900	72,300	4,600	6.0%
RIVERSIDE SAN BERNARDINO ONTARIO MSA	42	2,000,900	1,877,300	123,500	6.2%
Riverside Co.	44	1,059,100	990,500	68,600	6.5%
San Bernardino Co.	36	941,800	886,800	54,900	5.8%
SACRAMENTO--ROSEVILLE--ARDEN-ARCADE MSA	24	1,084,100	1,028,300	55,900	5.2%
El Dorado Co.	19	90,400	86,000	4,300	4.8%
Placer Co.	13	181,700	173,600	8,100	4.5%
Sacramento Co.	29	705,000	667,100	37,900	5.4%
Yolo Co.	24	107,100	101,500	5,600	5.2%
SALINAS MSA (Monterey Co.)	33	225,700	213,200	12,500	5.6%
SAN DIEGO CARLSBAD MSA (San Diego Co.)	17	1,577,600	1,503,400	74,200	4.7%
SAN FRANCISCO REDWOOD CITY SOUTH SAN FRANCISCO MD	2	1,023,200	989,100	34,100	3.3%
San Francisco Co.	4	568,300	548,500	19,700	3.5%
San Mateo Co.	1	454,900	440,500	14,400	3.2%
SAN JOSE SUNNYVALE SANTA CLARA MSA	7	1,062,100	1,020,800	41,200	3.9%
San Benito Co.	38	29,600	27,900	1,800	5.9%
Santa Clara Co.	5	1,032,400	992,900	39,500	3.8%
SAN LUIS OBISPO PASO ROBLES ARROYO GRANDE MSA (San Luis Obispo Co.)	10	138,700	132,700	6,000	4.3%
SAN RAFAEL MD (Marin Co.)	3	142,700	137,900	4,900	3.4%
SANTA CRUZ WATSONVILLE MSA (Santa Cruz Co.)	29	145,900	138,000	7,900	5.4%
SANTA MARIA SANTA BARBARA MSA (Santa Barbara Co.)	15	217,000	207,000	10,100	4.6%
SANTA ROSA MSA (Sonoma Co.)	7	258,600	248,500	10,100	3.9%
STOCKTON LODI MSA (San Joaquin Co.)	50	320,400	296,500	23,900	7.5%
VALLEJO FAIRFIELD MSA (Solano Co.)	32	207,800	196,500	11,300	5.5%
VISALIA PORTERVILLE MSA (Tulare Co.)	63	209,700	187,500	22,200	10.6%
YUBA CITY MSA	53	75,900	70,000	5,800	7.7%
Sutter Co.	53	47,000	43,400	3,600	7.7%
Yuba Co.	53	28,900	26,700	2,200	7.7%
Alpine Co.	52	510	470	40	7.6%
Amador Co.	27	14,970	14,170	800	5.3%
Calaveras Co.	24	21,250	20,150	1,100	5.2%
Colusa Co.	62	11,240	10,110	1,130	10.1%
Del Norte Co.	49	9,640	8,980	670	6.9%
Glenn Co.	53	13,370	12,340	1,030	7.7%
Humboldt Co.	21	61,870	58,840	3,030	4.9%
Inyo Co.	15	9,100	8,680	420	4.6%
Lake Co.	38	30,490	28,680	1,810	5.9%
Lassen Co.	38	10,300	9,690	610	5.9%
Mariposa Co.	22	8,260	7,840	420	5.0%
Mendocino Co.	19	39,760	37,870	1,890	4.8%
Modoc Co.	45	3,480	3,250	230	6.6%
Mono Co.	23	8,620	8,180	440	5.1%
Nevada Co.	17	47,780	45,510	2,270	4.7%
Plumas Co.	46	8,200	7,650	550	6.7%
Sierra Co.	36	1,370	1,290	80	5.8%
Siskiyou Co.	46	18,460	17,220	1,240	6.7%
Tehama Co.	48	25,960	24,200	1,760	6.8%
Trinity Co.	33	5,330	5,030	300	5.6%
Tuolumne Co.	35	22,360	21,100	1,270	5.7%

Notes

- 1) Data may not add due to rounding. The unemployment rate is calculated using unrounded data.
- 2) Labor force data for all geographic areas now reflect the March 2016 benchmark and Census 2010 population controls at the state level.

REPORT 400 R
Monthly Labor Force Data for Regional Planning Units
August 2017 - Preliminary
Data Not Seasonally Adjusted

REGION	RANK BY RATE	LABOR FORCE	EMPLOYMENT	UNEMPLOYMENT	RATE
STATE TOTAL	---	19,293,500	18,252,000	1,041,500	5.4%
COASTAL REGION	6	727,400	690,800	36,600	5.0%
MONTEREY	---	225,700	213,200	12,500	5.6%
SAN LUIS OBISPO	---	138,700	132,700	6,000	4.3%
SANTA BARBARA	---	217,000	207,000	10,100	4.6%
SANTA CRUZ	---	145,900	138,000	7,900	5.4%
MIDDLE SIERRA	8	66,800	63,300	3,600	5.4%
AMADOR	---	14,970	14,170	800	5.3%
CALAVERAS	---	21,250	20,150	1,100	5.2%
MARIPOSA	---	8,260	7,840	420	5.0%
TUOLUMNE	---	22,360	21,100	1,270	5.7%
HUMBOLDT	5	61,900	58,800	3,000	4.9%
HUMBOLDT	---	61,870	58,840	3,030	4.9%
NORTH STATE	12	310,800	292,000	18,900	6.1%
BUTTE	---	103,400	96,900	6,600	6.3%
DEL NORTE	---	9,640	8,980	670	6.9%
LASSEN	---	10,300	9,690	610	5.9%
MODOC	---	3,480	3,250	230	6.6%
NEVADA	---	47,780	45,510	2,270	4.7%
PLUMAS	---	8,200	7,650	550	6.7%
SHASTA	---	76,900	72,300	4,600	6.0%
SIERRA	---	1,370	1,290	80	5.8%
SISKIYOU	---	18,460	17,220	1,240	6.7%
TEHAMA	---	25,960	24,200	1,760	6.8%
TRINITY	---	5,330	5,030	300	5.6%
CAPITOL REGION	10	1,185,100	1,121,200	63,900	5.4%
ALPINE	---	510	470	40	7.6%
COLUSA	---	11,240	10,110	1,130	10.1%
EL DORADO	---	90,400	86,000	4,300	4.8%
GLENN	---	13,370	12,340	1,030	7.7%
PLACER	---	181,700	173,600	8,100	4.5%
SACRAMENTO	---	705,000	667,100	37,900	5.4%
SUTTER	---	47,000	43,400	3,600	7.7%
YOLO	---	107,100	101,500	5,600	5.2%
YUBA	---	28,900	26,700	2,200	7.7%
EAST BAY	4	1,406,100	1,343,800	62,300	4.4%
ALAMEDA	---	845,200	808,200	37,000	4.4%
CONTRA COSTA	---	560,900	535,600	25,300	4.5%
NORTH BAY	3	755,400	722,500	32,900	4.4%
LAKE	---	30,490	28,680	1,810	5.9%
MARIN	---	142,700	137,900	4,900	3.4%
MENDOCINO	---	39,760	37,870	1,890	4.8%
NAPA	---	76,000	73,100	2,900	3.8%
SOLANO	---	207,800	196,500	11,300	5.5%
SONOMA	---	258,600	248,500	10,100	3.9%
BAY-PENINSULA	1	2,085,300	2,009,900	75,400	3.6%
SAN BENITO	---	29,600	27,900	1,800	5.9%
SAN FRANCISCO	---	568,300	548,500	19,700	3.5%
SAN MATEO	---	454,900	440,500	14,400	3.2%
SANTA CLARA	---	1,032,400	992,900	39,500	3.8%
SAN JOAQUIN VALLEY AND ASSOCIATED COUNTIES	14	1,875,200	1,714,000	161,200	8.6%
FRESNO	---	448,600	410,200	38,400	8.6%
INYO	---	9,100	8,680	420	4.6%
KERN	---	391,800	355,000	36,800	9.4%
KINGS	---	57,500	52,600	4,900	8.5%
MADERA	---	62,800	57,900	4,900	7.8%
MERCED	---	114,800	104,400	10,400	9.1%
MONO	---	8,620	8,180	440	5.1%
SAN JOAQUIN	---	320,400	296,500	23,900	7.5%
STANISLAUS	---	251,800	233,000	18,900	7.5%
TULARE	---	209,700	187,500	22,200	10.6%
SOUTHERN BORDER	11	1,653,700	1,560,600	93,100	5.6%
IMPERIAL	---	76,100	57,200	18,900	24.9%
SAN DIEGO	---	1,577,600	1,503,400	74,200	4.7%
LOS ANGELES BASIN	9	5,150,200	4,872,900	277,300	5.4%
LOS ANGELES	---	5,150,200	4,872,900	277,300	5.4%
ORANGE	2	1,587,100	1,519,700	67,400	4.2%
ORANGE	---	1,587,100	1,519,700	67,400	4.2%
INLAND EMPIRE	13	2,000,900	1,877,300	123,500	6.2%
RIVERSIDE	---	1,059,100	990,500	68,600	6.5%
SAN BERNARDINO	---	941,800	886,800	54,900	5.8%
VENTURA	7	427,600	405,100	22,500	5.3%
VENTURA	---	427,600	405,100	22,500	5.3%

Notes

- 1) Data may not add due to rounding. The unemployment rate is calculated using unrounded data.
- 2) Labor force data for all geographic areas now reflect the March 2016 benchmark and Census 2010 population controls at the state level.

REPORT 400 W
Monthly Labor Force Data for Local Workforce Development Areas
August 2017 - Preliminary
 Data Not Seasonally Adjusted

REGION	RANK BY RATE	LABOR FORCE	EMPLOYMENT	UNEMPLOYMENT	RATE
STATE TOTAL	---	19,293,500	18,252,000	1,041,500	5.4%
ALAMEDA COUNTY Alameda County, except Oakland City	6	629,900	604,600	25,300	4.0%
OAKLAND CITY Oakland City	27	215,300	203,700	11,700	5.4%
CONTRA COSTA COUNTY Contra Costa County, except Richmond City	10	507,000	484,500	22,500	4.4%
RICHMOND CITY Richmond City	20	53,900	51,100	2,800	5.2%
LOS ANGELES COUNTY Los Angeles County, except Los Angeles City, Verdugo Consortium, Foothill Consortium, South Bay Consortium, Southeast Los Angeles County Consortium, and Pacific Gateway Workforce Investment Network	23	1,886,600	1,786,400	100,200	5.3%
LOS ANGELES CITY Los Angeles City	31	2,076,500	1,958,000	118,500	5.7%
VERDUGO CONSORTIUM Burbank, Glendale, and La Cañada Flintridge Cities	17	172,800	164,500	8,300	4.8%
FOOTHILL CONSORTIUM Arcadia, Duarte, Monrovia, Pasadena, Sierra Madre, and South Pasadena Cities	8	162,600	155,700	6,900	4.3%
SOUTH BAY CONSORTIUM Carson, El Segundo, Gardena, Hawthorne, Hermosa Beach, Inglewood, Lawndale, Manhattan Beach, Redondo Beach, Lomita, and Torrance Cities	16	370,400	352,700	17,700	4.8%
SELACO (SOUTHEAST LOS ANGELES COUNTY CONSORTIUM) Artesia, Bellflower, Cerritos, Downey, Hawaiian Gardens, Lakewood, and Norwalk Cities	14	230,800	219,900	10,900	4.7%
PACIFIC GATEWAY WORKFORCE INVESTMENT NETWORK Long Beach and Signal Hill Cities	33	250,500	235,700	14,800	5.9%
ORANGE COUNTY Orange County, except Anaheim and Santa Ana Cities	5	1,259,300	1,208,800	50,500	4.0%
ANAHEIM CITY Anaheim City	26	170,100	160,900	9,200	5.4%
SANTA ANA CITY Santa Ana City	18	157,800	150,100	7,700	4.9%
SAN JOSE - SILICON VALLEY Santa Clara County, except Cupertino, Los Altos, Milpitas, Mountain View, Palo Alto, Santa Clara, and Sunnyvale Cities	7	706,000	677,000	29,000	4.1%
NOVA (NORTH VALLEY CONSORTIUM) Cupertino, Los Altos, Milpitas, Mountain View, Palo Alto, Santa Clara, and Sunnyvale Cities; San Mateo County	1	781,300	756,400	24,900	3.2%
GOLDEN SIERRA CONSORTIUM Alpine, El Dorado, and Placer Counties	11	272,600	260,100	12,400	4.6%
KERN, INYO, MONO CONSORTIUM Kern, Inyo, and Mono Counties	44	409,500	371,900	37,600	9.2%
MOTHER LODE CONSORTIUM Amador, Calaveras, Mariposa, and Tuolumne Counties	24	66,800	63,300	3,600	5.4%
NORTEC (NORTHERN RURAL TRAINING AND EMPLOYMENT CONSORTIUM) Butte, Del Norte, Lassen, Nevada, Modoc, Plumas, Shasta, Sierra, Siskiyou, Tehama, and Trinity Counties	35	310,800	292,000	18,900	6.1%
NCCC (NORTH CENTRAL COUNTIES CONSORTIUM) Colusa, Glenn, Sutter, and Yuba Counties	40	100,500	92,500	8,000	7.9%
WORKFORCE ALLIANCE OF THE NORTH BAY (NORTH BAY CONSORTIUM) Napa, Lake, and Marin Counties	3	249,200	239,600	9,600	3.8%
FRESNO COUNTY Fresno County	42	448,600	410,200	38,400	8.6%
HUMBOLDT COUNTY Humboldt County	19	61,870	58,840	3,030	4.9%
IMPERIAL COUNTY Imperial County	46	76,100	57,200	18,900	24.9%
KINGS COUNTY Kings County	41	57,500	52,600	4,900	8.5%
MADERA COUNTY Madera County	39	62,800	57,900	4,900	7.8%
MENDOCINO COUNTY Mendocino County	15	39,760	37,870	1,890	4.8%
MERCED COUNTY Merced County	43	114,800	104,400	10,400	9.1%
MONTEREY COUNTY Monterey County	30	225,700	213,200	12,500	5.6%
RIVERSIDE COUNTY Riverside County	36	1,059,100	990,500	68,600	6.5%
SACRAMENTO CITY/COUNTY Sacramento County	25	705,000	667,100	37,900	5.4%
SAN BENITO COUNTY	34	29,600	27,900	1,800	5.9%

San Benito County					
SAN BERNARDINO COUNTY San Bernardino County	32	941,800	886,800	54,900	5.8%
SAN DIEGO CITY/COUNTY San Diego County	13	1,577,600	1,503,400	74,200	4.7%
SAN FRANCISCO CITY/COUNTY San Francisco County	2	568,300	548,500	19,700	3.5%
SAN JOAQUIN COUNTY San Joaquin County	37	320,400	296,500	23,900	7.5%
SAN LUIS OBISPO COUNTY San Luis Obispo County	9	138,700	132,700	6,000	4.3%
SANTA BARBARA COUNTY Santa Barbara County	12	217,000	207,000	10,100	4.6%
SANTA CRUZ COUNTY Santa Cruz County	28	145,900	138,000	7,900	5.4%
SOLANO COUNTY Solano County	29	207,800	196,500	11,300	5.5%
SONOMA COUNTY Sonoma County	4	258,600	248,500	10,100	3.9%
STANISLAUS COUNTY Stanislaus County	38	251,800	233,000	18,900	7.5%
TULARE COUNTY Tulare County	45	209,700	187,500	22,200	10.6%
VENTURA COUNTY Ventura County	22	427,600	405,100	22,500	5.3%
YOLO COUNTY Yolo County	21	107,100	101,500	5,600	5.2%

Notes

- 1) Data may not add due to rounding. The unemployment rate is calculated using unrounded data.
- 2) Labor force data for all geographic areas now reflect the March 2016 benchmark and Census 2010 population controls at the state level.

**Monthly Labor Force Data for Cities and Census Designated Places (CDP)
 August 2017 - Preliminary
 Data Not Seasonally Adjusted**

Area Name	Labor Force	Employment	Unemployment Number	Unemployment Rate	Census Ratios Emp	Census Ratios Unemp
El Dorado County	90,400	86,000	4,300	4.8%	1.000000	1.000000
Cameron Park CDP	9,600	9,100	500	4.8%	0.106286	0.107910
Diamond Springs CDP	5,400	5,100	300	6.2%	0.059082	0.077780
El Dorado Hills CDP	21,200	20,500	700	3.5%	0.237734	0.173400
Georgetown CDP	900	800	100	6.5%	0.009501	0.013200
Placerville city	4,700	4,400	300	6.5%	0.051069	0.070634
Pollock Pines CDP	3,100	3,000	100	3.6%	0.034725	0.025790
Shingle Springs CDP	2,400	2,300	100	3.9%	0.026820	0.021660
South Lake Tahoe city	11,700	11,100	600	5.3%	0.129274	0.144026

CDP is "Census Designated Place" - a recognized community that was unincorporated at the time of the 2011-2015 5-Year American Community Survey (ACS).

Notes:

- 1) Data may not add due to rounding. All unemployment rates shown are calculated on unrounded data.
- 2) These data are not seasonally adjusted.

Methodology:

Monthly city labor force data are derived by multiplying current estimates of county employment and unemployment by the relative employment and unemployment shares (ratios) of each city at the time of the 2009-2013 American Community Survey. Ratios for cities were developed from special tabulations based on ACS employment, unemployment, and population and Census population from the Bureau of Labor Statistics. For smaller cities and CDPs, ratios were calculated from published census data.

Monthly CDP's labor force data are derived by multiplying current estimates of county employment and unemployment by the relative employment and unemployment shares (ratios) of each CDP at the time of the 2011-2015 ACS survey. Ratios for CDPs' were developed from special tabulations based on ACS employment and unemployment from the Bureau of Labor Statistics.

This method assumes that the rates of change in employment and unemployment since the 2009-2013/2011-2015 American Community Survey are exactly the same in each city and CDP as at county level (i.e., that the shares are still accurate). If this assumption is not true for a specific city or CDP, then the estimates for that area may not represent the current economic conditions. Since this assumption is untested, caution should be employed when using these data.

**Monthly Labor Force Data for Cities and Census Designated Places (CDP)
 August 2017 - Preliminary
 Data Not Seasonally Adjusted**

Area Name	Labor Force	Employment	Unemployment Number	Unemployment Rate	Census Ratios Emp	Unemp
Placer County	181,700	173,600	8,100	4.5%	1.000000	1.000000
Auburn city	6,900	6,500	400	5.2%	0.037553	0.044146
Colfax city	1,100	1,000	100	8.5%	0.005785	0.011469
Dollar Point CDP	700	700	0	2.0%	0.004151	0.001897
Foresthill CDP	600	500	0	6.3%	0.002976	0.004268
Granite Bay CDP	10,600	10,100	500	4.8%	0.058186	0.062254
Kings Beach CDP	2,500	2,300	200	7.3%	0.013246	0.022219
Lincoln city	18,900	18,000	900	4.9%	0.103591	0.113720
Loomis town	3,100	3,000	100	3.0%	0.017445	0.011632
Meadow Vista CDP	1,500	1,500	0	1.8%	0.008640	0.003387
North Auburn CDP	5,900	5,600	200	4.1%	0.032365	0.029535
Rocklin city	30,900	29,500	1,400	4.5%	0.170181	0.172311
Roseville city	65,700	62,900	2,800	4.2%	0.362474	0.340944
Sunnyside Tahoe City CDP	900	800	0	5.7%	0.004631	0.006029
Tahoe Vista CDP	900	900	0	5.2%	0.005018	0.005894

CDP is "Census Designated Place" - a recognized community that was unincorporated at the time of the 2011-2015 5-Year American Community Survey (ACS).

Notes:

- 1) Data may not add due to rounding. All unemployment rates shown are calculated on unrounded data.
- 2) These data are not seasonally adjusted.

Methodology:

Monthly city labor force data are derived by multiplying current estimates of county employment and unemployment by the relative employment and unemployment shares (ratios) of each city at the time of the 2009-2013 American Community Survey. Ratios for cities were developed from special tabulations based on ACS employment, unemployment, and population and Census population from the Bureau of Labor Statistics. For smaller cities and CDPs, ratios were calculated from published census data.

Monthly CDP's labor force data are derived by multiplying current estimates of county employment and unemployment by the relative employment and unemployment shares (ratios) of each CDP at the time of the 2011-2015 ACS survey. Ratios for CDPs' were developed from special tabulations based on ACS employment and unemployment from the Bureau of Labor Statistics.

This method assumes that the rates of change in employment and unemployment since the

Data Not Seasonally Adjusted

Area Name	Labor Force	Employment	Unemployment Number	Unemployment Rate	Census Ratios Emp	Unemp
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2009-2013/2011-2015 American Community Survey are exactly the same in each city and CDP as at county level (i.e., that the shares are still accurate). If this assumption is not true for a specific city or CDP, then the estimates for that area may not represent the current economic conditions. Since this assumption is untested, caution should be employed when using these data.

**Monthly Labor Force Data for Cities and Census Designated Places (CDP)
 August 2017 - Preliminary
 Data Not Seasonally Adjusted**

Area Name	Labor Force	Employment	Unemployment Number	Unemployment Rate	Census Ratios Emp	Census Ratios Unemp
Yolo County	107,100	101,500	5,600	5.2%	1.000000	1.000000
Davis city	35,700	34,300	1,400	4.0%	0.337453	0.255159
Esparto CDP	1,600	1,500	100	5.4%	0.015258	0.015930
West Sacramento city	26,000	24,400	1,600	6.1%	0.240385	0.282433
Winters city	3,800	3,700	200	4.7%	0.036114	0.031940
Woodland city	30,000	28,300	1,700	5.6%	0.279191	0.297506

CDP is "Census Designated Place" - a recognized community that was unincorporated at the time of the 2011-2015 5-Year American Community Survey (ACS).

Notes:

- 1) Data may not add due to rounding. All unemployment rates shown are calculated on unrounded data.
- 2) These data are not seasonally adjusted.

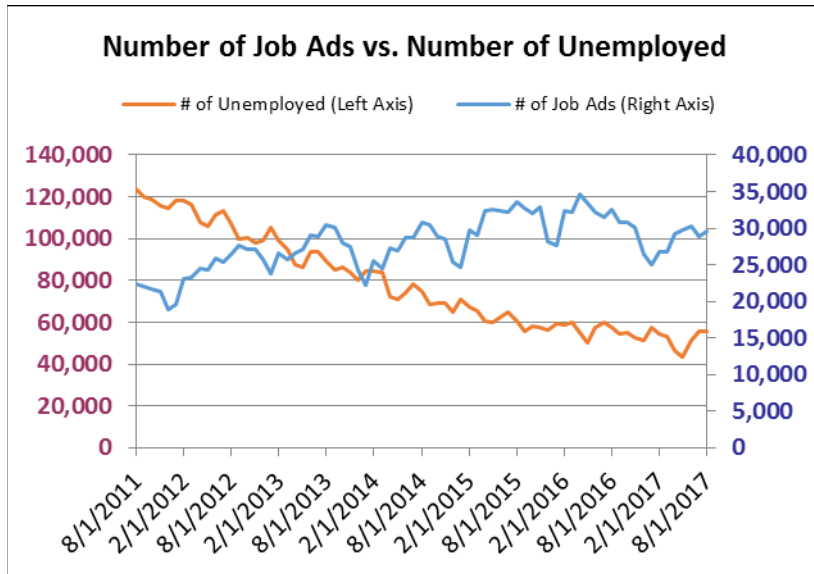
Methodology:

Monthly city labor force data are derived by multiplying current estimates of county employment and unemployment by the relative employment and unemployment shares (ratios) of each city at the time of the 2009-2013 American Community Survey. Ratios for cities were developed from special tabulations based on ACS employment, unemployment, and population and Census population from the Bureau of Labor Statistics. For smaller cities and CDPs, ratios were calculated from published census data.

Monthly CDP's labor force data are derived by multiplying current estimates of county employment and unemployment by the relative employment and unemployment shares (ratios) of each CDP at the time of the 2011-2015 ACS survey. Ratios for CDPs' were developed from special tabulations based on ACS employment and unemployment from the Bureau of Labor Statistics.

This method assumes that the rates of change in employment and unemployment since the 2009-2013/2011-2015 American Community Survey are exactly the same in each city and CDP as at county level (i.e., that the shares are still accurate). If this assumption is not true for a specific city or CDP, then the estimates for that area may not represent the current economic conditions. Since this assumption is untested, caution should be employed when using these data.

Recent Job Ads for Sacramento Roseville Arden Arcade MSA Not Seasonally Adjusted - August 2017

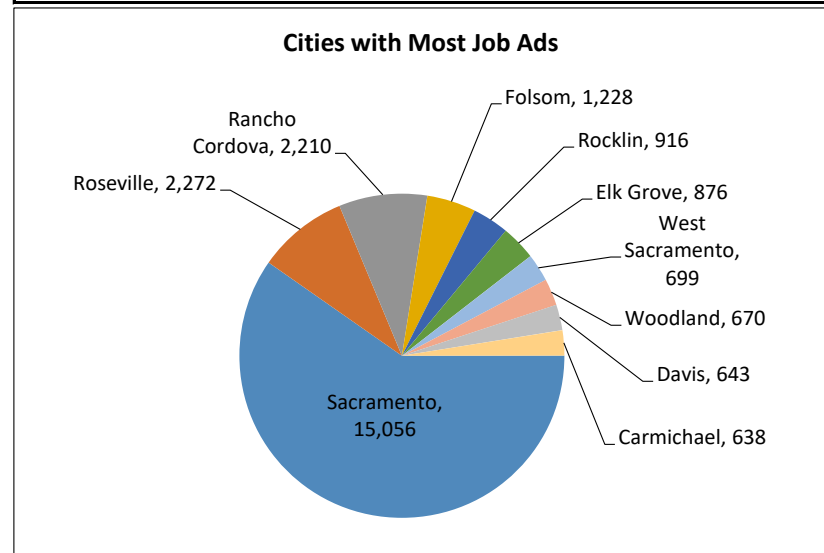


Employers with Most Job Ads

Anthem, Inc.	759
Sutter Health	621
University Of California, Davis	441
Dignity Health	439
Robert Half International	421
Accenture	342
General Electric	324
Randstad	320
San Juan Unified School District	246
Starbucks	241

Occupations with Most Job Ads

Registered Nurses	965
Heavy and Tractor-Trailer Truck Drivers	870
Retail Salespersons	619
First-Line Supervisors of Retail Sales Workers	590
Customer Service Representatives	557
First-Line Supervisors of Office and Administrative Support	553
Medical and Health Services Managers	449
First-Line Supervisors of Food Preparation & Serving Workers	439
Computer Systems Analysts	425
Management Analysts	424



ITEM V - REPORTS TO THE BOARD

- A. CHAIR'S REPORT: The Chair of the SETA Governing Board, on a regular basis, receives numerous items of information concerning employment and training legislation, current programs, agency activities, and miscellaneous articles about human service programs throughout the nation, and attends meetings pertinent to SETA business.

The important information from the material received and meetings attended will be shared with the entire Board and the method proposed by the Chair is to give a verbal report at each regular meeting. It will also allow time for the Board to provide input on items that may require future action.

- B. EXECUTIVE DIRECTOR'S REPORT: This item is set aside to allow the SETA Executive Director to report to the Board on any items of important information or to deal with special requests which need to be addressed but, because of time constraints, were not included in the formal SETA Governing Board Packet.

The Executive Director's Report also allows the opportunity for the SETA Executive Director to apprise the Board of upcoming events, significant agency activities, or conferences.

- C. DEPUTY DIRECTORS REPORT: This item is set aside to allow the Deputy Directors to report to the Board any items relative to the program operations.

- D. COUNSEL REPORT: The SETA Legal Counsel is the firm of Gregory D. Thatch, Attorney at Law. This item provides the opportunity for Agency Counsel to provide the SETA Governing Board with an oral or written report on legal activities

- E. MEMBERS OF THE BOARD: This item provides the opportunity for SETA Governing Board members to raise any items for consideration not covered under the formal agenda. It also provides the opportunity for Board members to request or to ask that certain items be placed on the next Governing Board agenda.

- F. PUBLIC PARTICIPATION: Participation of the general public at SETA Governing Board meetings is encouraged. The SETA Governing Board has decided to incorporate participants of the audience as part of its agenda for all meetings. Members of the audience are asked to address their requests to the Chairperson, if they wish to speak.