



GOVERNING BOARD

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Board of Supervisors
County of Sacramento

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Councilmember
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SOPHIA SCHERMAN
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**REGULAR MEETING OF THE
SETA GOVERNING BOARD**

DATE: Thursday, August 3, 2017

TIME: 10:00 a.m.

LOCATION: SETA Board Room
925 Del Paso Blvd., Suite 100
Sacramento, CA 95815

While the SETA Governing Board welcomes and encourages participation in the Governing Board meetings, it would be appreciated if you would limit your comments to five minutes so that everyone may be heard. Matters under jurisdiction of the SETA Governing Board and not on the posted agenda or any off-agenda matters may be addressed by the general public following completion of the regular agenda. The SETA Governing Board limits testimony on matters not on the agenda to five minutes per person and not more than fifteen minutes for a particular subject. Meeting facilities are accessible to persons with disabilities. Requests for Assisted Listening Devices or other considerations should be made through the Clerk's office at (916) 263-3827. This document and other Board meeting information may be accessed through the Internet by accessing the SETA home page: www.seta.net.

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VI. Adjournment

DISTRIBUTION DATE: WEDNESDAY, JULY 26, 2016

ITEM III-A-CONSENT

APPROVAL OF MINUTES OF THE JULY 6, 2017 REGULAR MEETING

BACKGROUND:

Attached are the minutes of the July 6, 2017 meeting for your review.

RECOMMENDATION:

That your Board review, modify if necessary, and approve the attached minutes.

PRESENTER: Kathy Kossick

**REGULAR MEETING OF THE
SACRAMENTO EMPLOYMENT AND TRAINING AGENCY
GOVERNING BOARD**

Minutes/Synopsis

SETA Board Room
925 Del Paso Blvd., Suite 100
Sacramento, CA 95815

Thursday, July 6, 2017
10:00 a.m.

- I. Call to Order/Roll Call:** Mr. Schenirer called the meeting to order at 10:03 a.m. The roll was called and a quorum established.

Members Present:

Jay Schenirer, Chair, Governing Board; Councilmember, City of Sacramento
Sophia Scherman, Public Representative
Don Nottoli, Member, Board of Supervisors

Members Absent:

Larry Carr, Councilmember, City of Sacramento
Patrick Kennedy, Vice Chair; Member, Board of Supervisors

II. CLOSED SESSION: CONFERENCE WITH LABOR NEGOTIATOR

Pursuant to Government Code Section 54957.6

Agency Negotiator: Dee Contreras

Employee Organization: AFSCME Local 146

The board went into closed session at 10:04 a.m. Mr. Schenirer called the meeting back into session at 10:08 a.m. There was no report out of closed session.

III. Consent Items

- A. Minutes of the June 1, 2017 Regular Board Meeting
- B. Approval of Claims and Warrants
- C. Approval to Add Norcal Services for the Deaf and Hard of Hearing to SETA's Vendor Services (VS) List
- D. Approval of Revised Corporate Credit Cards Policy and Procedure
- E. Approval of Amended Travel Policies and Procedures

The consent calendar was reviewed; no questions or corrections.

Moved/Nottoli, second/Scherman, to approve the consent items as follows:

- A. Approve the June 1, 2017 minutes
- B. Approve the claims and warrants for the period 5/25/17 through 6/28/17.
- C. Approve the revised Corporate Credit Cards Policy and Procedure.

D. Approve the amended Sacramento Employment and Training Agency Travel Policies and Procedures.

Roll Call Vote:

Aye: 3 (Nottoli, Schenirer, Scherman)

Nay: 0

Abstention: 0

Absent: 2 (Carr and Kennedy)

IV. Action Items

A. GENERAL ADMINISTRATION/SETA

1. Approval of Amendments to the Labor Agreements

There were no questions or comments.

Moved/Schenirer, second/Scherman, to approve the amendments to the labor agreements effective August 1, 2017, subject to funding from the Administration for Children and Families.

Roll Call Vote:

Aye: 3 (Nottoli, Schenirer, Scherman)

Nay: 0

Abstention: 0

Absent: 2 (Carr and Kennedy)

2. Approval of 2017-18 Compensation Recommendations for Unrepresented Confidential and Management Personnel

Mr. Schenirer asked that the recommendation include the Executive Director. There were no questions.

Moved/Scherman, second/Schenirer, to approve the compensation recommendation for unrepresented confidential and exempt management employees, including the Executive Director, effective August 1, 2017, subject to funding from the Administration for Children and Families.

Roll Call Vote:

Aye: 3 (Nottoli, Schenirer, Scherman)

Nay: 0

Abstention: 0

Absent: 2 (Carr and Kennedy)

3. **TIMED ITEM 10:00 A.M. AND PUBLIC HEARING** Approval of Revisions to the Salary Schedule for Associate Teacher (Tier I, II, III, IV), Associate Teacher/Infant-Toddler, and Head Start Substitute Teacher Assistant

Mr. Schenirer opened a public hearing; there were no comments.

Moved/Schenirer, second/Scherman, close the public hearing, and approve the revised salary schedules for the Associate Teacher (Tier I, II, III, and IV), Associate Teacher/Infant Toddler, and Head Start Substitute Teacher Assistant.

Roll Call Vote:

Aye: 3 (Nottoli, Schenirer, Scherman)

Nay: 0

Abstention: 0

Absent: 2 (Carr and Kennedy)

4. **TIMED ITEM 10:00 A.M. AND PUBLIC HEARING** Approval of Revision to the Job Specification and Salary Schedule for Head Start/Early Head Start Coordinator (Health-Nutrition) (Supervisory)

Mr. Nottoli asked about the tiers and if there is difficulty filling this classification... Ms. Lee stated that Tier 1 requires a bachelor's degree and Tier II requires a certification/license such as an RN or RD. Staff is hoping this will be a little more competitive and recruit talent with the Tier 2 salary.

Mr. Schenirer opened a public hearing; there were no comments.

Moved/Nottoli, second/Schenirer, to close the public hearing, and approve the revised job specification and additional pay range for Tier II for Head Start/Early Head Start Coordinator (Health-Nutrition) (Supervisory).

Roll Call Vote:

Aye: 3 (Nottoli, Schenirer, Scherman)

Nay: 0

Abstention: 0

Absent: 2 (Carr and Kennedy)

5. **TIMED ITEM 10:00 A.M. AND PUBLIC HEARING:** Approval of Revision to the Job Specification for Fiscal Department Chief (Exempt)

Mr. Schenirer opened a public hearing; there were no comments.

Moved/Schenirer, second/Nottoli, to close the public hearing, and approve the revised job specification for Fiscal Department Chief (Exempt).

Roll Call Vote:

Aye: 3 (Nottoli, Schenirer, Scherman)

Nay: 0

Abstention: 0

Absent: 2 (Carr and Kennedy)

6. Approval to Extend the Agreement with Community Link Capital Region for the 2-1-1 Sacramento Human Services Database

Mr. Roy Kim offered to answer questions.

Moved/Nottoli, second/Scherman, to approve \$36,553.75 for Community Link to update and maintain the 2-1-1 Sacramento Human Services Database for fiscal year 2017-2018. The funding will be administered through the County of Sacramento Master Agreement.

Roll Call Vote:

Aye: 3 (Nottoli, Schenirer, Scherman)

Nay: 0

Abstention: 0

Absent: 2 (Carr and Kennedy)

7. Ratification of Executive Director's Deviation from Insurance Requirements Concerning Notices of Cancellation in Recently Executed Contracts

Ms. Terri Carpenter offered to answer questions.

Moved/Schenirer, second/Scherman, to ratify the Executive Director's deviation from the Insurance Requirements with respect to the lack of non-cancellation endorsements for four contractors – Boys and Girls Club, Pro Youth, HAWK Institute, and DCM Group.

Roll Call Vote:

Aye: 3 (Nottoli, Schenirer, Scherman)

Nay: 0

Abstention: 0

Absent: 2 (Carr and Kennedy)

8. Approval of Revised Agency Insurance Requirements

Mr. Thatch stated that Legal Counsel has been working on the insurance requirements for a considerable amount of time. Today, the board will review amendments to the insurance requirements for SETA's vendors. The three primary modifications recommended were reviewed. The first modification would grant the Executive Director the ability to deviate from the standards where prudent. The Executive Director must make the findings to accommodate the deviation. The second change is to continue to require certificates of insurance; they are merely a statement by a broker that the insurance is in place. They do provide some benefit. The third change is to add a new coverage, Employment Practices Liability Coverage, which was recommended by SETA's risk management consultant and takes care of employee claims.

Mr. Thatch stated that the county has been in the process of updating their insurance requirements and legal counsel has been waiting to see the county's revisions. It is necessary to update SETA's requirement and if the county's requirements are significantly different, SETA's requirements will change accordingly.

Moved/Schenirer, second/Nottoli, to approve the revised Insurance Requirements as presented.

Roll Call Vote:

Aye: 3 (Nottoli, Schenirer, Scherman)

Nay: 0

Abstention: 0

Absent: 2 (Carr and Kennedy)

Ms. Scherman extended appreciation for the staff reports; the reports do a great job providing information that is needed.

B. WORKFORCE DEVELOPMENT DEPARTMENT: No items.

Community Services Block Grant: No items.

Refugee Services: No items.

One Stop Services

1. Approval of Noncompetitive Procurement and Selection of Payroll Service Provider for Workforce Development Programs and Participants

Ms. Carpenter stated that this item is requesting approval of the Community College Foundation as the approved proposer for payroll services for employment and training programs. They will serve as employer of record for work experience and paid work programs for adults and youth.

Mr. Nottoli inquired how proposers were assured that SETA's electronic clock was calibrated correctly. Mr. Proctor stated that he will find out and report back.

Ms. Carpenter was the recipient of the proposal. In order to ensure the time received, staff looked at SETA's server that received the proposal. Mr. Nottoli wants to make sure SETA's server is calibrated to show the correct time and that the timing process is equitable across the board.

Ms. Scherman suggested that when Request for Proposals are developed, include language that the server will verify the time of the proposal submission.

Moved/Schenirer, second/Scherman, to find that, after solicitation of a number of sources, competition is determined to be inadequate, approve the use of non-competitive procurement based on this finding, and approve the selection of The California Community College Foundation as SETA's Payroll Services Provider for workforce development programs and participants, PY2017-2018, with the option to extend for additional periods beginning July 1, 2018.

Roll Call Vote:

Aye: 3 (Nottoli, Schenirer, Scherman)

Nay: 0

Abstention: 0

Absent: 2 (Carr and Kennedy)

C. CHILDREN AND FAMILY SERVICES

1. Approval of the Submission of the Head Start/Early Head Start Cost of Living Adjustment (COLA) Application 2017-2018

Ms. Denise Lee stated that this application was due June 30 and this is a ratification board item.

Moved/Scherman, second/Schenirer, to approve the submission of the Cost of Living Adjustment application for the Head Start/Early Head Start base grant in the amount of \$513,922 and the Early Head Start-Child Care Partnership and Expansion grant in the amount of \$14,964 for Fiscal Year 2017-2018. Total COLA funds will be \$528,886.

Roll Call Vote:

Aye: 3 (Nottoli, Schenirer, Scherman)

Nay: 0

Abstention: 0

Absent: 2 (Carr and Kennedy)

V. Information Items

- A. Monitoring Report on SETA's Financial Management and Procurement Activities: No questions.
- B. Fiscal Monitoring Reports: No questions.
- C. Employer Success Stories and Activity Report: Mr. William Walker reported that his unit has been working with a lot of employers that are hiring. Los Rios is doing a lot of hiring for higher level positions. There are some entry level positions that SETA is providing assistance. Some of the deans at some of the departments are looking at their graduating students for potential employees. Sellands on Broadway has hired several people from the Broadway housing complex. Mr. Nottoli asked if there was a connection with Amazon. Mr. Walker replied that he received a call from Amazon Corp in New York but he has not connected with a local person. Amazon generally uses staffing agencies.
- D. Dislocated Worker Update: No additional report.
- E. Unemployment Update/Press Release from the Employment Development Department: Mr. Nottoli asked where retail falls in the report and Mr. Walker replied that he will find out and report back.

Mr. Schenirer reported that one industry that is increasing is the cannabis industry; the City received around 70 applications recently. Mr. Schenirer inquired whether SETA has any contact with this industry. Mr. Walker replied that he was approached 6-8 months ago for recruitment. There was some discussion as to what kind of skill set was necessary. Mr. Thatch stated that given the federal nature of our funds, it would not be prudent to support the cannabis industry. The federal government does not acknowledge the cannabis and there would be a disallowed cost should SETA utilize staff for these

recruitments. There is a disconnect between the state and federal government. Mr. Thatch will investigate and report back as to whether SETA could potentially lose funding or be fined. Mr. Thatch suspects that it will involve all money that SETA receives.

- F. Head Start Reports: Ms. Denise Lee reported that SETA was contacted by the National Center for Early Childhood Development, Teaching, and Learning. SETA was selected as a provider that has high quality services in the classroom and as a result two centers will be videotaped with short teaching vignettes available to teachers nationwide. The two sites chosen were Galt and Mather Head Start. Videotaping will be done in the next few weeks. Ms. Lee explained that the Elkhorn site was closed to deal with an infestation issue. Current integrated pest management systems prohibit the use of chemicals and sprays to actively deal with pests. Less invasive pest management tools were used, but did not prove successful. As a result the center was closed for more targeted intervention. The center has since re-opened and resumed services for children and families.

VI. Reports to the Board

- A. Chair: No report.
- B. Executive Director: No report.
- C. Deputy Directors: Mr. Roy Kim reported that SETA was awarded the \$500,000 English Language Learner grant from State Workforce Board and \$350,000 Disability Employment Accelerator grant, both under Ms. Michelle O’Camb’s leadership. SETA also received the \$500,000 continuation award for the Veterans Assistance program under Mr. Walker’s leadership. The final WIOA allocations were received and the final amounts were decreased less than \$1,000 from the original decreases in the adult and dislocated worker allocations.
- D. Counsel: No report.
- E. Members of the Board: Mr. Scheinrer offered board members the opportunity to comment on the passing of former City Councilmember Bonnie Pannell. Ms. Scherman spoke of her memories of Ms. Pannell and how Ms. Pannell left a large hole in the Board when she left. Mr. Nottoli reported that he served with her on several boards, and it was an honor working with her. He knew her for over 35 years and she was a tireless advocate for her community. She was committed to making changes in the lives of people. Mr. Schenirer stated that when you look at the Meadowview community, you see the physical evidence of what she did. She had a good heart and did not accept “NO” when it came to her community.
- F. Public: Mr. Proctor reported that SETA’s server utilizes Internet Time Server which is managed by the Institutes of Standards Technology under the U.S. Department of Commerce; this is consistent across all technology.

VII. Adjournment: Adjourned in memory of Ms. Bonnie Pannell at 10:47 a.m.

ITEM III-B-CONSENT

APPROVAL OF CLAIMS AND WARRANTS

BACKGROUND:

Kathy Kossick, Executive Director, has reviewed the claims for the period 6/29/17 through 7/26/17, and all expenses appear to be appropriate.

RECOMMENDATION:

Approve the claims and warrants for the period 6/29/17 through 7/26/17.

PRESENTER: Kathy Kossick

ITEM II-C - CONSENT

APPROVAL OF RESOLUTION FOR THE STATE OF CALIFORNIA
DEPARTMENT OF JUSTICE BACKGROUND CHECKS

BACKGROUND:

Over the past several years, SETA has operated programs where either the programs or the employers have required that trainees or potential employees have background checks. In some cases, five, seven or ten year background checks are required that may take a few days or up to several weeks depending on the individual work history as well as previous residences.

Recently, the California Department of Justice (DOJ) notified SETA that a Board Resolution authorizing SETA staff to access participant information for employment and training purposes was needed.

RECOMMENDATION:

Approve the attached resolution for the State of California Department of Justice Background Checks.

PRESENTER: William Walker

RESOLUTION NO.: 2017-03

Adopted by the Sacramento Employment and Training
Agency Governing Board on the Date of

August 3, 2017

WHEREAS, Penal Code Sections 11105(b) (11) and 13300(b) (11) authorize cities, counties, districts and joint power authorities to access state and local summary criminal history information for employment, licensing or certification purposes; and

WHEREAS, Penal Code Section 11105(b) (11), authorizes cities, counties, districts and joint powers authorities to access federal level criminal history information by transmitting fingerprint images and related information to the Department of Justice to be transmitted to the Federal Bureau of Investigation; and

WHEREAS, Penal Code Sections 11105(b) (11) and 13300(b) (11) require that there be a requirement or exclusion from employment, licensing, or certification based on specific criminal conduct on the part of the subject of the record; and

WHEREAS, Penal Code Sections 11105(b) (11) and 13300(b) (11) require the city council, board of supervisors, or governing body of a city, county, district or joint powers authority to specifically authorize access to summary criminal history information for employment, licensing, or certification purposes.

NOW, THEREFORE, BE IT RESOLVED, that the Sacramento Employment and Training Agency (SETA) designated staff is hereby authorized to access state and federal level summary criminal history information for employment and training purposes and will not disseminate the information to a private entity.

Jay Schenirer, Chair

ATTEST:

Nancy L. Hogan
Clerk of the Boards

ITEM III-A – 1 - ACTION

TIMED ITEM 10:00 A.M. AND PUBLIC HEARING:
APPROVAL OF THE SACRAMENTO EMPLOYMENT AND TRAINING
AGENCY FINAL BUDGET FOR FISCAL YEAR 2017-2018

BACKGROUND:

In June 2017, the Board took action to approve the Recommended Budget for Fiscal Year 2017-2018 and directed that notice of a Public Hearing be posted and published to commence on August 3, 2017 at 10:00 a.m. or as soon thereafter as practicable for purposes of considering and approving the Sacramento Employment and Training Agency Final Budget for Fiscal Year 2017-2018. Staff has posted and caused to be published notice of this Public Hearing as directed by the Board.

The Final Budget for the Fiscal Year 2017-2018 will be sent under separate cover. Staff will be available to answer questions. The approved Final Budget will also be submitted to the County and City for approval.

RECOMMENDATION:

Open a public hearing, hear testimony, close the public hearing and adopt the attached Resolution approving the Sacramento Employment and Training Agency Final Budget for Fiscal Year 2017-2018.

PRESENTER: Loretta Su

RESOLUTION NO.: 2017- 05

APPROVAL OF FISCAL YEAR 2017-2018 SACRAMENTO EMPLOYMENT AND TRAINING AGENCY (SETA) BUDGET

WHEREAS, all necessary estimates of revenues, expenditures and reserves for the 2017-2018 Fiscal Year were prepared and filed, the Recommended Budget was adopted and printed, and hearings thereon were noticed and held as required by Chapter 1 of Division 3, Title 2 of the Government Code (Section 29000, et. seq.), and

WHEREAS, all proceedings required by law have been duly had and regularly taken concerning the adoption of the Final Budget for the Sacramento Employment and Training Agency for the Fiscal Year commencing July 1, 2017 and ending June 30, 2018, and

WHEREAS, the Governing Board has made such revisions of, deductions from and increases or additions to the Recommended Budget as it deemed advisable, all such increases or additions having been proposed in writing and filed with the Board prior to the conclusion of said hearings on August 3, 2017, and

WHEREAS, all proceedings required by law have been duly had and regularly taken concerning the adoption of the Final Budget for the Sacramento Employment and Training Agency for the fiscal year commencing July 1, 2017, and

NOW, THEREFORE, IT IS HEREBY RESOLVED, in accordance with Chapter 1 of Division 3, Title 2 of the Government Code (Section 29000, et. seq.), that the Final Budget for the Fiscal Year 2017-18 be and is hereby adopted in accordance with the following:

(1) Salaries and employees benefits	\$ 36,969,607
(2) Services and Supplies	9,396,856
(3) Other charges	36,628,770
(4) Fixed Assets	
(A) Land	0
(B) Structures and improvements	0
(C) Equipment	862,000
(5) Expenditure transfers	0
(6) Contingencies	0
(7) Provision for reserve increases	0
TOTAL BUDGET REQUIREMENTS	<u>\$83,857,233</u>

BE IT FURTHER RESOLVED that the means of financing the expenditures program will be by monies derived from Current Financing and Fund Balance.

BE IT FURTHER RESOLVED that the Final Budget be and is hereby adopted in accordance with the listed attachments which show in detail the approved appropriations, revenues and methods of financing, appropriations limit, total annual appropriations subject to limitations attached hereto and by reference made a part hereof.

ATTACHMENTS:

Financing Requirements Summary Schedule
Fixed Asset Schedule
Expenditure Detail Schedule
Revenue Detail Schedule

BE IT FURTHER RESOLVED AND ORDERED, that the Auditor-Controller be hereby authorized and directed to transfer funds and adjust the reserve accounts in the amounts as shown in the budget adopted herewith.

On a motion by _____, seconded by _____, the foregoing resolution is passed and adopted by the Sacramento Employment and Training Agency Governing Board, this third day of August, 2017 by the following vote, to wit:

Ayes:

Noes:

Absent:

Abstain:

Chair of the SETA Governing Board

ATTEST: _____
Clerk of the SETA Governing Board

ITEM III-A - 2 - ACTION

TIMED ITEM: 10:00 AM AND PUBLIC HEARING: APPROVAL OF CHANGES TO THE SETA PERSONNEL POLICIES AND PROCEDURES VEHICLE POLICY

BACKGROUND:

The SETA Personnel Policies and Procedures provide direction to staff and periodically need to be updated in response to changes in technology, laws, regulations, and the work environment.

In light of changes in regulations regarding cellular phones, distracted driving, and insurance rules SETA has conducted a thorough review of its Vehicle and Driving Policy (Section 11.05).

These changes:

1. Clarify the expectations for staff regarding driving on Agency Business
2. Update language regarding cell phone use.
3. Bring language into alignment with existing California law.
4. Address the actions the Agency will take should an employee's driving record no longer permit them to drive on Agency business.

The Agency held five meet and confer sessions with AFSCME over nine months to finalize the changes to this policy. The Union declined to agree to the policy but is not objecting to its adoption and will address any issues as they arise. The policy is not being imposed over their objection. Both the redlined version and final version of the policy are attached.

RECOMMENDATION:

Open a public hearing, take public testimony, and take action to close the public hearing and approve the updated Vehicle and Driving Policy.

PRESENTER: Allison Noren

RESOLUTION NO.: 2017-04

Adopted by the Sacramento Employment and Training
Agency Governing Board on the Date of

August 3, 2017

**A RESOLUTION ADOPTING CHANGES TO THE PERSONNEL POLICIES AND
PROCEDURES BY AMENDING THE VEHICLE POLICY**

DATED AUGUST 3, 2017

WHEREAS, this Board pursuant to Government Code Section 3500, et seq., enacted by resolution an employer-employee relations policy; and,

WHEREAS, under the terms of that policy, the representatives of the Executive Director have met and conferred with the representatives of the United SETA Employees, American Federation of State, County, and Municipal Employees, Local 146, the recognized employee organization for the employees in the Head Start, Clerical, Technical and Analytical, and Supervisory Units as designated in said policy; and,

WHEREAS, these parties have met and conferred on matters relating to the employment conditions of the employees in said Units and the Union is not opposed, to the amended Vehicle and Driving Policy, which is hereto attached and made a part hereof; and,

WHEREAS, this Board finds that the Policy is fair and proper and in the best interests of the Sacramento Employment and Training Agency;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF THE SACRAMENTO EMPLOYMENT AND TRAINING AGENCY, that it adopt in full the terms and conditions contained in the said amended Policy effective August 3, 2017.

Jay Schenirer, Chair

ATTEST:

Nancy L. Hogan
Clerk of the Boards

Vehicle and Driving Policy

Section 11.05

- A. It is SETA policy that all vehicles owned by SETA will be used for official SETA business only and will be operated in a manner consistent with all safety and legal requirements of the State of California. All employees using privately owned vehicles to conduct SETA business are bound by the provisions of this policy.
1. Any employee authorized to drive for official SETA business shall have a valid California Driver License and be cleared for coverage under SETA's insurance carrier, as evidenced by an Agency-run annual clearance review.
 2. If an employee's valid California Driver License has any restrictions on it, the employee shall at all times adhere to those restrictions. (e.g. corrective lenses, will wear glasses.)
 3. An employee who is required to drive as a part of his/her duties and who has had his/her Driver License suspended must notify Personnel and the employee's supervisor of that suspension as soon as possible, but no later than the beginning of the next regularly scheduled work shift. No employee with a suspended Driver License is authorized to drive in the course of his/her work for SETA.
 4. It is expected that employee will drive in a professional and courteous manner on Agency business.
- B. Use of SETA-Owned Vehicles
1. Any costs for repairing damaged SETA vehicles resulting from willful misconduct by the employee having custody of the vehicle may be recoverable from the employee at the option of SETA.
 2. SETA-owned vehicles will be used to transport authorized SETA employees on official SETA business or persons directly related to the official SETA business being conducted. Nothing herein shall be construed to prohibit the carrying of any person or persons in case of accident or other emergency.
 3. The driver of a motor vehicle used on SETA business must verify that the vehicle is in good operating condition before embarking on a trip.
 4. SETA vehicles shall not be utilized by any employee for out-of-town travel (i.e., 25 miles beyond the City limits) without prior approval of the Executive Director or designee.
 5. Employees shall return the vehicle in the same condition that it was received (No smoking, food wrappers, stains, etc.)

C. Use of Privately-Owned Vehicle

1. A privately-owned vehicle, while being used for official SETA business, shall be considered an official vehicle and subject to the following Policies and Procedures:
 - a. The vehicle shall be equipped with seat belts;
 - b. The vehicle must be legal to operate in accordance with California Law.
 - c. A private vehicle shall include non-owned, rented, leased, and borrowed vehicles.
2. Any employee authorized use of his/her privately owned vehicle for official SETA business shall have:
 - a. A valid California Driver License; as evidenced by an annual clearance review; and
 - b. Sufficient public liability and property damage insurance at least equal to the requirements of the financial responsibility laws specified in the California Vehicle Code Section 16430.

D. Traffic Citations

Traffic citations issued to an employee while using a SETA or personal vehicle on SETA business are the sole responsibility of the employee involved. Parking citations issued to a SETA vehicle are the responsibility of the employee who parked the vehicle.

E. Accident Reporting

1. Reporting of vehicle accidents by a SETA employee driving a SETA-owned vehicle or his/her own vehicle on SETA business is required; it must be prompt, accurate, and complete. Proper and timely (as soon as it occurs, but no more than twenty-four (24) hours) reporting is mandatory because personal and SETA liability may be involved.
2. General instructions in case of any accidents are:
 - a. Be calm;
 - b. Be courteous;
 - c. Call the police;
 - d. Notify your supervisor immediately;
 - e. Do not engage in any conversation or controversy at the scene of the accident regarding damage or loss.
 - f. Do not admit fault or discuss the accident with anyone except the police, or the employee's supervisor

F. Cell Phones and Electronic Equipment

Employees may only use cell phones or other electronic equipment in accordance with applicable California law.

G. Review of Motor Vehicle Records

Motor Vehicle Records (MVRs) will be checked annually by the Agency insurer on all employees where driving is an essential function of the job duties. The MVR for each such employee will be reviewed to ascertain if the employee holds a valid driver license and/or if his/her driving record meets the standards for a covered driver as defined by the underwriting policy of the company providing the Agency with Liability Insurance. A copy of an MVR with negative information will be provided to the employee. The employee may request a copy of the report from the DMV.

If the MVR indicates that the employee does not have a valid Driver License or does not meet the underwriting standards the employee shall immediately be notified and disqualified from driving for SETA business, in SETA vehicles or those vehicles in the care and custody of the employee. The Union will be notified of such determination.

H. Appeal Process:

1. An employee disqualified from driving may submit a written appeal requesting an accommodation to the Executive Director within three (3) working days of the notice of disqualification to drive. The Executive Director or designee will meet with the employee, their representative, and the Department Chief to discuss the appeal and the availability of an accommodation. Such accommodation, if available, shall be based solely on the needs of and ability for the Agency to operate efficiently. The Agency may layoff or terminate the employee pursuant to the applicable Memorandum of Understanding if a non-driving assignment is not provided in this process. A final response will be sent to the employee in writing within fifteen (15) working days.
2. Until the employee receives permission to resume driving, he/she will be prohibited from driving for Agency business. Unless an employee is notified not to do so in writing, he/she may continue to park on SETA property.

I. Understanding Insurance

1. Personal auto insurance is required under California law and each vehicle must be insured in order to be operated. This insurance is to protect the financial interests of the employee.
2. Agency liability insurance exists to protect the agency from lawsuits. An employee conducting business for the Agency needs to be covered by this insurance to protect the Agency. There is no cost to the employee for this insurance.

Vehicle ~~&~~ Driving Policy

Section 11.05

A. It is SETA policy that all vehicles owned by SETA will be used for official SETA business only and will be operated in a manner consistent with all safety and legal requirements of the State of California. All employees using privately owned vehicles to conduct SETA business are bound by the provisions of this policy.

1. Any employee authorized to drive for official SETA business shall have a valid California Driver's License and be cleared for coverage under SETA's insurance carrier, as evidenced by an Agency-run annual clearance review.

2. If an employee's valid California Driver's License has any restrictions on it, the employee shall at all times adhere to those restrictions. (e.g. corrective lenses, will wear glasses.)

3. An employee who is required to drive as a part of his/her duties and who has had his/her Driver License suspended must notify Personnel and the employee's supervisor of that suspension as soon as possible, but no later than the beginning of the next regularly scheduled work shift. No employee with a suspended Driver License is authorized to drive in the course of his/her work for SETA.

4. It is expected that employee will drive in a professional and courteous manner on Agency business.

B. Use of SETA-Owned Vehicles

1. Any costs for repairing damaged SETA vehicles resulting from willful misconduct by the employee having custody of the vehicle may be recoverable from the employee at the option of SETA ~~from the employee~~.

2. SETA-owned vehicles will be used to transport authorized SETA employees on official SETA business or persons directly related to the official SETA business being conducted. Nothing herein shall be construed to prohibit the carrying of any person or persons in case of accident or other emergency.

3. The driver of a motor vehicle used on SETA business must verify that the vehicle is in good operating condition before embarking on a trip.

4. SETA vehicles shall not be utilized by any employee for "out-of-town ~~t~~Travel" (i.e., 25 miles beyond the City limits) without prior approval of the Executive Director or designee.

~~5. Any employee authorized to use a SETA-owned vehicle for official SETA business shall have a valid California Driver's License.~~

~~6. Employees who are required to drive as a part of their duties, or who are required to possess or have the ability to obtain a valid California Driver's License, who have their License suspended, must notify Personnel and the supervisor of that suspension as soon as possible, but no later than the beginning of the next regularly scheduled work shift.~~

~~75. Employees shall~~ it is expected that you will return the vehicle in the same ~~in the~~ condition that you it was ~~it~~ received ~~it~~ (No smoking, food wrappers, stains, etc.)

~~C. Traffic Citations~~

~~Traffic citations issued to an employee while using a SETA or personal vehicle on SETA business are the sole responsibility of the employee involved. Parking citations issued to a SETA vehicle are the responsibility of the employee who parked the vehicle.~~

~~D. Use of Privately-Owned Vehicle~~

1. A privately-owned vehicle, while being used for official SETA business, shall be considered an official vehicle and subject to the following Policies and Procedures:

a. The vehicle shall be equipped with seat belts;

b. The vehicle must be legal to operate in accordance with California Law ~~shall be in sound mechanical condition, adequate for providing required transportation in a safe manner and without unreasonable delay.~~

c. A private vehicle shall include non-owned, rented, leased, and borrowed vehicles.

2. Any employee authorized use of his/her privately owned vehicle for official SETA business shall have:

a. A valid California Driver's License; as evidenced by an Agency run annual clearance review; and

b. Sufficient public liability and property damage insurance at least equal to the requirements of the financial responsibility laws specified in the California Vehicle Code Section 16430.

D. Traffic Citations

Traffic citations issued to an employee while using a SETA or personal vehicle on SETA business are the sole responsibility of the employee involved. Parking citations issued to a SETA vehicle are the responsibility of the employee who parked the vehicle.

E. Accident Reporting

1. Reporting of vehicle accidents by a SETA employee driving a SETA-owned vehicle or ~~his/her/their~~ own vehicle on SETA business is required; it must be prompt, accurate, and complete. Proper and timely (as soon as it occurs, but no more than twenty-four (24) hours) reporting is mandatory because personal and SETA liability may be involved.
2. General instructions in case of any accidents are:
 - a. ~~a.~~ Be calm;
 - b. ~~b.~~ Be courteous;
 - c. ~~c.~~ Call the police;
 - d. ~~d.~~ Notify your supervisor immediately;
 - e. Do not engage in any conversation or controversy at the scene of the accident regarding damage or loss.
 - f. Do not admit fault or discuss the accident with anyone except the police, or the employee's supervisor

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F. Cell Phones and Electronic Equipment

Employees may only use cell phones or other electronic equipment in accordance with applicable California law, shall not use cell phones while driving for any purpose other than handsfree GPS for navigation to and from a destination.

G. Review of Motor Vehicle Records

Motor Vehicle Records (MVRs) will be checked annually by the Agency insurer on all employees where driving is an essential function of the job duties. The MVR for each such employee will be reviewed to ascertain if the employee holds a valid drivers' license and/or if his/her driving record is clear of traffic violations. If the MVR does not meet the standards for a covered safe driver as defined by the underwriting policy of the company providing the Agency with Liability

Insurance. A copy of an MVR with negative information will be provided to the employee. The employee may request a copy of the report from the DMV.

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If the MVR indicates that the employee does not have a valid Driver License or does not meet the underwriting standards the employee shall be immediately be notified and disqualified from driving for SETA business, in SETA vehicles or those vehicles in the care and custody of the employee. The Union will be notified of such determination.

H. Appeal Process:

1. An employee disqualified from driving may submit a written appeal requesting an accommodation to the Executive Director within three (3) working days of the notice of disqualification to drive. The Executive Director or designee will meet with the employee, their representative, and the Department Chief to discuss the appeal and the availability of an accommodation. Such accommodation, if available, shall be based solely on the needs of and ability for the Agency to operate efficiently. The Agency may layoff or terminate the employee pursuant to the applicable Memorandum of Understanding if a non-driving assignment is not provided in this process. A final response will be sent to the employee in writing within fifteen (15) working days.

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2. ~~U~~ntil the employee receives permission to resume driving, he/she will be prohibited from driving for Agency business. ~~and~~Unless an employee is notified not to do so in writing, he/she may ~~operating a motor vehicle on~~continue to park on SETA property.

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I. Understanding Insurance

1. Personal auto insurance is required under California law and each vehicle must be insured in order to be operated. This insurance is to protect the financial interests of the employee.

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2. Agency liability insurance exists to protect the agency from lawsuits. An employee conducting business for the Agency needs to be covered by this insurance to protect the Agency. There is no cost to the employee for this insurance.

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ITEM III-B – 1 – ACTION

APPROVAL OF THE COMMUNITY SERVICES BLOCK GRANT (CSBG)
REQUEST FOR PROPOSALS FOR THE 2018 PROGRAM YEAR

BACKGROUND:

As the designated Community Action Agency for Sacramento County, the Sacramento Employment and Training Agency (SETA) administers CSBG funds to meet locally determined needs. Local needs are determined through a Community Action Plan process designated by the State of California, Department of Community Services and Development (CSD), that relies on research into current community conditions, and public testimony and community surveys about unmet community needs.

On June 1, 2017, the SETA Governing Board approved the 2018/2019 Community Action Plan (CAP). The CSBG Request for Proposals (RFP) solicits proposals from qualified agencies to address the needs, services and recommendations identified in the CAP.

At this time, the federal government has not approved a budget and the total amount of Community Services Block Grant funding for the 2018 program year is not yet known. For planning purposes, SETA has included in the RFP an estimated amount that is based on the previous year's allocation. A total of \$800,000 is projected for release, on a competitive basis, to public and private non-profit entities with the capacity and experience to meet unmet needs identified in the CAP. The estimated available funding by category for the 2018 CSBG RFP is as follows:

1. Forty percent (40%), or \$320,000, for Family Self-Sufficiency (FSS) services intended to stabilize in-crisis and vulnerable households in preparation for employment/training-based services through a Sacramento Works America's Job Center, and a pathway to self-sufficiency.
2. Forty percent (40%), or \$320,000, for Safety-Net (SN) services, one-time or limited services to households experiencing an economic shortfall.
3. Twenty percent (20%), or \$160,000, for Youth and Senior Support (YSS) services, which are comprehensive, case-managed support services that support homebound seniors wishing to maintain residence in their housing-of-choice, and that intervenes in the lives of youth expressing gang, pre-gang, reckless or criminal behavior.

SETA will target the most vulnerable populations in Sacramento County. For the 2018 program year, groups that will receive priority for services include low-income families, single parents with children 0-5, at-risk foster and adjudicated youth, homebound

PRESENTER: Julie Davis-Jaffe

ITEM III-B – 1 – ACTION (continued)
Page 2

seniors and disabled seniors, and homeless individuals and families, including homeless youth. Up to \$40,000 in YSS funding will be available to fund proposals targeting recidivism among previously arrested African American youth 14-17 years old.

The process and criteria for selecting delegate agencies to implement services and activities identified in SETA's Community Action Plan are outlined in the draft CSBG Request for Proposals (RFP) for the 2018 Fiscal Year that has been sent under separate cover.

The Community Action Board reviewed and approved the release of the CSBG RFP at its July 12, 2017 meeting.

RECOMMENDATION:

Approve the CSBG Request For Proposals for the 2018 Fiscal Year.

PRESENTER: Julie Davis-Jaffe

ITEM IV-B – INFORMATION

UPDATE ON MAYOR STEINBERG'S THOUSAND STRONG INITIATIVE

BACKGROUND:

Mayor Steinberg launched the Thousand Strong youth employment pilot program this summer. The Sacramento County Office of Education and SETA are partners in the Thousand Strong Initiative and are subcontracting with youth service providers to provide a year-long, paid internship program that matches young, talented students with businesses and then readies those interns for success on the job. The goal is to obtain 1,000 internships.

SETA, a Thousand Strong partner, has contracted with eight community-based organizations to deliver work readiness and workplace skills training to prepare the Thousand Strong youth for employment placement. Training providers include:

- Crossroads Diversified Services, Inc.
- DCM – Diversified Contract Management Group
- Greater Sacramento Urban League
- HAWK
- La Familia
- North State Building Industry Association
- PRO Youth
- The Boys and Girls Club

Currently, SETA Thousand Strong providers have trained 193 youth referred through the Mayor's office and 41 have been placed with employers. The Thousand Strong partners are working closely with the Mayor's office to place the remaining young people in employment by the end of the summer. The partners are also reviewing the initial program design to ensure that the year-round program successfully prepares and connects youth and employers.

PRESENTER: Terri Carpenter

ITEM IV-C – INFORMATION
FISCAL MONITORING REPORTS

BACKGROUND:

Attached for your information are copies of the latest fiscal monitoring reports.

Staff will be available to answer questions.

PRESENTER: Loretta Su

Program Operator: Children's Receiving Home

Findings and General Observations:

- 1) We have reviewed the CSBG program from January 1, 2016 to December 31, 2016. The costs reported for this program has been traced to the subgrantee's records. The records were verified and appear to be in order.

Recommendations for Corrective Action:

- 1) None

cc: Kathy Kossick
Governing Board

MEMORANDUM

TO: Ms. Kathleen Willard **DATE:** July 6, 2017

FROM: Tammi Kerch, SETA Fiscal Monitor

RE: On-Site Fiscal Monitoring of River Oak Center for Children

<u>PROGRAM</u>	<u>ACTIVITY</u>	<u>FUNDING</u>	<u>CONTRACT PERIOD</u>	<u>PERIOD COVERED</u>
Early Head Start	Basic	\$439,793	8/1/16-7/31/17	8/1/16-3/31/17

Monitoring Purpose: Initial Follow-up Special Final
Date of review: June 12, 2017

AREAS EXAMINED	SATISFACTORY		COMMENTS/ RECOMMENDATIONS	
	YES	NO	YES	NO
1 Accounting Systems/Records	X			
2 Internal Control	X			
3 Bank Reconciliation's	X			
4 Disbursement Control	X			
5 Staff Payroll/Files	X			
6 Fringe Benefits	X			
7 Participant Payroll	N/A			
8 OJT Contracts/Files/Payment	N/A			
9 Indirect Cost Allocation	N/A			
10 Adherence to Budget	X			
11 In-Kind Contribution	X			
12 Equipment Records	N/A			

Program Operator: River Oak Center for Children

Findings and General Observations:

The total costs as reported to SETA for the Early Head Start program from August 1, 2016 to March 31, 2017 have been traced to the delegate agency records. The records were verified and appear to be in order.

Recommendations for Corrective Action:

None.

cc: Kathy Kossick
Governing Board

MEMORANDUM

TO: Gerardo Castillo **DATE: June 29, 2017**
FROM: Tammi L. Kerch, SETA Fiscal Monitor
RE: On-Site Fiscal Monitoring of Sacramento City Unified School District

PROGRAM	ACTIVITY	FUNDING	CONTRACT PERIOD	PERIOD COVERED
WIOA	Adult/OSSI	\$ 628,780	7/1/15-6/30/16	4/1/16-6/30/16
WIOA	Youth	\$ 61,000	7/1/15-6/30/16	4/1/16-6/30/16
WIOA	OS	\$ 150,800	7/1/15-6/30/16	4/1/16-6/30/16
CalWorks	VESL/ABE/GED	\$ 152,500	7/1/15-6/30/16	4/1/16-6/30/16

Monitoring Purpose: Initial Follow-Up Special Final **X**
Date of review: Mar 21-23, 2017 and June 26, 2017

	AREAS EXAMINED	SATISFACTORY		COMMENTS/ RECOMMENDATIONS	
		YES	NO	YES	NO
1	Accounting Systems/Records	X			
2	Internal Control	X			
3	Bank Reconciliation		N/A		
4	Disbursement Control	X			
5	Staff Payroll/Files	X			
6	Fringe Benefits	X			
7	Participant Payroll	X			
8	OJT Contracts/Files/Payment		N/A		
9	Indirect Cost Allocation	X			
10	Adherence to Contract/Budget	X			
11	In-Kind Contribution		N/A		
12	Equipment Records		N/A		

MEMORANDUM

TO: Gerardo Castillo **DATE: June 29, 2017**
FROM: Tammi L. Kerch, SETA Fiscal Monitor
RE: On-Site Fiscal Monitoring of Sacramento City Unified School District

PROGRAM	ACTIVITY	FUNDING	CONTRACT PERIOD	PERIOD COVERED
WIOA	Adult B&I	\$ 202,500	7/1/16-6/30/17	7/1/16-1/31/17
WIOA	DW B&I	\$ 54,000	7/1/16-6/30/17	7/1/16-1/31/17
WIOA	OS	\$ 165,230	7/1/16-6/30/17	7/1/16-1/31/17

Monitoring Purpose: Initial Follow-Up Special Final

Date of review: Mar 21-23, 2017 and June 26, 2017

	AREAS EXAMINED	SATISFACTORY		COMMENTS/ RECOMMENDATIONS	
		YES	NO	YES	NO
1	Accounting Systems/Records	X			
2	Internal Control	X			
3	Bank Reconciliation		N/A		
4	Disbursement Control	X			
5	Staff Payroll/Files	X			
6	Fringe Benefits	X			
7	Participant Payroll	X			
8	OJT Contracts/Files/Payment		N/A		
9	Indirect Cost Allocation	X			
10	Adherence to Contract/Budget	X			
11	In-Kind Contribution		N/A		
12	Equipment Records		N/A		

Program Operator: Sacramento City Unified School District

Findings and General Observations:

The total costs as reported to SETA WIOA and CalWORKS have been traced to the subgrantee's fiscal records. The recorded expenditures were verified and appear to be in order and there are no adjustments required.

Recommendations for Corrective Action:

There are no findings for corrective action in this fiscal monitoring visit.

cc: Kathy Kossick
Governing Board

Program Operator: Sacramento County Office of Education

Findings and General Observations:

The total costs as reported to SETA for the Early Head Start programs from August 1, 2016 to March 31, 2017 have been traced to the delegate agency records. The records were verified and appear to be in order.

Recommendations for Corrective Action:

None.

cc: Kathy Kossick
Governing Board

MEMORANDUM

TO: Mr. Roman Romaso **DATE:** June 23, 2017
FROM: Tammi L. Kerch, SETA Fiscal Monitor
RE: On-Site Fiscal Monitoring of Slavic Assistance Center

<u>PROGRAM</u>	<u>ACTIVITY</u>	<u>FUNDING</u>	<u>CONTRACT PERIOD</u>	<u>PERIOD COVERED</u>
RESS	SA & CO	20,000	10.1.16-9.30.17	10.1.16-3.31.17
ORD	SA & CO	10,177	10.1.16-9.30.17	10.1.16-3.31.17
RESS	SA & CO	20,000	10.1.15-9.30.16	1.1.16-9.30.16
ORD	SA & CO	8,067	10.1.15-9.30.16	10.1.15-9.30.16

Monitoring Purpose: Initial Follow-Up Special Final
Date of review: May 30, 2017

	<u>AREAS EXAMINED</u>	<u>SATISFACTORY</u>		<u>COMMENTS/RECOMMENDATIONS</u>	
		<u>YES</u>	<u>NO</u>	<u>YES</u>	<u>NO</u>
1	Accounting Systems/Records	X			
2	Internal Control	X			
3	Bank Reconciliation	X			
4	Disbursement Control	X			
5	Staff Payroll/Files	X			
6	Fringe Benefits	X			
7	Tuition Payments	N/A			
8	OJT Contracts/Files/Payment	N/A			
9	Indirect Cost Allocation	N/A			
10	Adherence to Contract/Budget	X			
11	In-Kind Contribution	N/A			
12	Equipment Records	N/A			

Program Operator: Slavic Assistance Center

Findings and General Observations:

The total costs as reported to SETA RESS and ORD programs have been traced to the subgrantee's fiscal records. The recorded expenditures were verified and appear to be in order and there are no adjustments required.

Recommendations for Corrective Action:

There are no findings for corrective action in this fiscal monitoring visit.

cc: Kathy Kossick
Governing Board

ITEM IV-D – INFORMATION

EMPLOYER SUCCESS STORIES AND ACTIVITY REPORT

BACKGROUND:

Staff at Sacramento Works Training Centers and internal Employer Services staff work with local employers to recruit qualified employees. Attached is a listing of employers recently assisted.

Mr. William Walker will be available to answer questions.

PRESENTER: William Walker

ERA
July 1 - June 30, 2017

EMPLOYER	CRITICAL CLUSTERS	JOB	NO OF POSITIONS
Critical Occupational Clusters Key: 1=Administrative & Support Services; 2=Architecture & Engineering;3=Construction; 4=Healthcare & Supportive Service; 5=Human Services; 6=Information Technology; 7= Installation, Maintenance & Repair; 8=Tourism/Hospitality; 9=Transportation & Production; 10=Non-Critical Occupations			
1STOPlighting	1	Customer Service	1
	1	Warehouse Technician	1
347Group	7	Machine Operator/Laborer	6
Air National Guard	1	Intelligence Analysis	45
Alan Schlossberg, LLC dba Jani-King	1	Janitor	1
Amador Stage Lines Inc.	9	Motorcoach Operator	20
Aggressive Legal Svc Inc.	1	Court Runner	1
America's Lawns Inc.	1	Landscaping Crew	3
Arcade Creek Manor	1	Groundskeeper	1
Assurance Roofing and Construction	3	Laborer	1
Black Dog Graphics	1	Warehouse Technician	1
Blue Shield of California	1	Case Management Staff	1
	1	Clinical Support Coordinator	1
	1	Customer Experience Management Trainee	1
	6	Cyber Security Engineer	1
	1	EDI Data Analyst	1
	1	Employee Relations Consultant	1
	4	FEP PPO Utilization Management Lead RN	1
	10	Government Affairs (Lobbyist)	10
	6	IT Management/Senior Manager	1
	6	IT Security Cyber Defense Platform Management Team Member	1
	6	IT Senior Project Manager	1
	1	Lead Database Administrator	1
	1	Lead Human Resources Specialist	1
	6	Learning Database Analyst	1
	6	Medical Director, Medical Operations	1
	4	Medicare Supplement Supervisor	1
	1	Operations Management Supervisor CE	2
	1	Product Operations Analyst	1
	1	Program Manager	1
	1	Provider Information & Enrollment Correspondence/Phone Representative	2
	1	Provider Product Configuration Analyst, Senior	1
	1	QA Analyst Intermediate	1
	1	Quality Assurance Intermediate Specialist	1
	1	Reconciliation Business Analyst	1
	1	Regulatory Complaint Coordinator, Lead	1
	1	Senior Business Analyst	1
	6	Senior Business Application Developer	1
1	Senior Business Information Analyst-Traceability	1	
1	Senior Manager, Portfolio Analytics	1	
1	Senior Project Analyst	1	
1	Senior Project Manager	1	
1	Senior Technical Lead-Business Objects	1	
1	Technical Writer	1	
1	Utilization Care Manager Staff	1	
California Caregivers	4	Caregiver	20
California Human Development	4	Youth Case Manager (Bilingual)	1
California Native Plant Society	1	Director of Communications and Marketing	1
Capitol Architectural Production	3	Welder/Shop Helper	1
Carson's Coatings Inc.	3	CADD Tech	1
Ciera Staffing LLC.	1	Custodian	15
City of Elk Grove	2	Senior Civil Engineer	1

ERA
July 1 - June 30, 2017

EMPLOYER	CRITICAL CLUSTERS	JOBS	NO OF POSITIONS
Critical Occupational Clusters Key: 1=Administrative & Support Services; 2=Architecture & Engineering;3=Construction; 4=Healthcare & Supportive Service; 5=Human Services; 6=Information Technology; 7= Installation, Maintenance & Repair; 8=Tourism/Hospitality; 9=Transportation & Production; 10=Non-Critical Occupations			
City of Sacramento	1	Account Clerk II	1
	1	Accountant Auditor	1
	1	Administrative Analyst	1
	10	Aquatics Recreation Coordinator	1
	2	Associate Architect	1
	2	Associate Civil Engineer	1
	1	Cashier	1
	1	Code Enforcement Officer	1
	3	Construction Inspector I	1
	1	Cultural Services and Creative Economy Manager	1
	1	Custodian II	1
	1	Deputy City Attorney I	1
	1	Deputy City Attorney II	1
	1	Dispatcher II	1
	1	Dispatcher Recruit	1
	10	Events Associate	1
	10	Events Duty Person	1
	7	Fleet Management Technician	1
	7	HVAC Systems Mechanic	1
	6	Information Technology Supervisor	1
	6	Information Technology Support Specialist II	1
	3	Instrument Technician II	1
	7	Integrated Waste Equipment Operator	1
	1	Junior Development Project Manager	1
	1	Junior Plant Operator	1
	1	Labor Relations Analyst	1
	10	Lifeguards, Ski Patrol, and Other Recreational Protective Service Workers	1
	7	Machinist	1
	1	Office of Public Safety Accountability Analyst	1
	1	Office of Public Safety Accountability Specialist	1
	1	Operations General Supervisor	1
	1	Paralegal	1
	7	Plant Operator	2
	1	Police Chief	1
	1	Police Officer	1
	1	Police Recruit	2
	1	Program Analyst	2
	1	Program Manager-ADA & Leave Manager	1
	1	Program Specialist	1
	1	Recreation General Supervisor	1
	1	Senior Accountant Auditor	1
	1	Senior Animal Control Officer	1
	6	Senior Applications Developer	1
	6	Senior Applications Developer - Business Process Management Developer	1
	6	Senior Applications Developer - Document Developer	1
	6	Senior Applications Developer - PeopleSoft	1
	10	Senior Camp Aquatics Leader	1
	2	Senior Engineer	1
	7	Senior Maintenance Worker	1
	7	Senior Plant Operator	1
10	Senior Recreation Aide	1	
1	Senior Tree Maintenance Worker	1	
1	Special Districts Manager	1	
1	Staff Aide Management/Working Title: Marijuana Policy and Enforcement Manager	1	
1	Storekeeper	1	
1	Stores Clerk II	1	
1	Support Services Manager	1	
1	Survey Party Chief	1	
6	Systems Engineer	1	
2	Telecommunications Engineer II	1	

ERA
July 1 - June 30, 2017

EMPLOYER	CRITICAL CLUSTERS	JOBS	NO OF POSITIONS
Critical Occupational Clusters Key: 1=Administrative & Support Services; 2=Architecture & Engineering;3=Construction; 4=Healthcare & Supportive Service; 5=Human Services; 6=Information Technology; 7= Installation, Maintenance & Repair; 8=Tourism/Hospitality; 9=Transportation & Production; 10=Non-Critical Occupations			
City of Sacramento	10	Ticket Policy & Event Services Manager	1
	7	Traffic Control and Lighting Technician I	1
	1	Tree Pruner	1
	7	Water Quality Laboratory Technician	1
	1	Workers Compensation Claims Assistant I	1
	1	Workers Compensation Supervisor	1
City of Sacramento Department of Human Resources	1	Dispatcher II	1
	1	City Clerk	1
	1	Code Enforcement Officer	1
	1	Dispatcher II	1
	1	Fire Marshal	1
	1	Parking Enforcement Supervisor	1
	1	Parking Lot Attendant	1
Comcast: Chico	7	Installation Technician	1
Children's Law Center-Sacramento	1	Part Time Administrative Assistant	1
Culinary Staffing Agency	1	Servers, Bussing , Dishwasher, Prep Cooks	20
D V Austin Contractors	3	Helpers--Painters, Paperhangers, Plasterers, and Stucco Masons	1
Davis Academy Driving School	1	Driving Instructor	2
Denio's Roseville Farmers Market Auction, Inc.	1	Cashier	4
Easter Seals	1	Custodial Supervisor	1
Electrofreeze of Northern California	1	Office Administrator	1
Elite Cleaning	1	Housecleaner	2
Elite HR Logistics Inc.	9	Class A Yard Hostler	1
	7	Diesel Mechanic	1
Enterprise Holdings, Inc.	1	Service Agent	4
Essential Healthcare Staffing	4	Occupational Therapist - Home Healthcare	1
	4	Physical Therapist - Home Healthcare	1
	4	Speech Therapist - Home Healthcare	2
Excel Network LLC	1	Core Gas Agent	65
Express Employment Professionals	7	Apartment Maintenance Technician	1
Falafel Corner	8	Line Server	1
Farmers Insurance	1	Bilingual Insurance Sales	1
Fedex Freight	9	City Driver	1
Folsom Dam Car Wash	1	Car Wash Line Work	5
Frito-Lay	9	Route Sales Representative - General	13
Fulton-El Camino Rec-Park District	10	Recreational Leaders	20
Gamma Glo LLC	1	Bookkeeping/Office Assistant	1
	9	Will Call Clerk/Warehouse	1
Golden State Overnight Delivery	9	Truck Driver	3
	9	Warehouse Loader	8
Habitat for Humanity of Greater Sacramento	1	AmeriCorps Volunteer Services Coordinator	1
	1	Bookkeeper	1
	1	Community Outreach Coordinator	1
	3	Construction Crew Leader	4
	4	Family Services Coordinator	1
	1	Manager of Homeowner Services	1
Handyman Network	7	Handyman/Contractor	5
Health Advocates	1	Coordinator	1
Health and Life Organization	1	Member Service I	1
	4	Registered Dental	2
Hialeah Terrace	4	Caregiver	2
Home Office	9	Class A Driver	1
	9	Class C Driver	1
	1	Maintenance Worker	1
	3	Welder	1
Imko Workforce Solutions	7	Automotive Mechanics	1
	3	Mig Welder	1
InContext	1	Administrative Assistant	1

ERA
July 1 - June 30, 2017

EMPLOYER	CRITICAL CLUSTERS	JOBS	NO OF POSITIONS
Critical Occupational Clusters Key: 1=Administrative & Support Services; 2=Architecture & Engineering;3=Construction; 4=Healthcare & Supportive Service; 5=Human Services; 6=Information Technology; 7= Installation, Maintenance & Repair; 8=Tourism/Hospitality; 9=Transportation & Production; 10=Non-Critical Occupations			
InSync Consulting Services LLC	1	Customer Service Professional	90
International Mailing Equipment, Inc.	10	Sales Trainee	2
Island Angels	1	Administrative/Care Coordinator	1
	4	Caregiver	1
JB Homecare Referral	1	Care Coordinator	1
JUMA Ventures	1	Enterprise Manager	1
Junk King	9	Driver/Loader	1
Labor Finders	9	Labor	1
La Bou Bakery & Cafe	8	Food Prep/Sandwich Maker/Cashier	1
Lewis Group Of Companies	4	Maintenance Technician	3
LICAP Technologies	9	Maintenance & Facility Technician	1
	2	R & D Engineer	1
Los Rios Community College	1	Account Clerk II	2
	1	Account Clerk III	1
	1	Accountant	2
	1	Administrative Assistant I	12
	1	Administrative Assistant II	6
	1	Admissions/Records Clerk II	1
	1	Admissions/Records Clerk III	1
	1	Admissions/Records Evaluator I	3
	1	Admissions/Records Evaluator II	1
	1	Anthropology Assistant Professor	1
	1	Art Assistant Professor	1
	1	Associate Vice Chancellor, Resource Development	1
	1	Associate Vice President of Instruction	1
	1	Athletic Trainer	1
	1	Biology Assistant Professor	1
	1	Buyer	1
	1	California Apprenticeship Initiative Grant Project Coordinator	1
	1	Child Development Center Lead Teacher	1
	1	Clerk II	5
	1	Clerk III	8
	1	College Development Officer	1
	1	College Police Detective	1
	1	Communications and Public Information Officer	1
	1	Computer Information Science Assistant Professor	4
	1	Confidential Human Resources Specialist I	1
	1	Confidential Human Resources Specialist II	1
	1	Confidential Human Resources Specialist III	1
	1	Counseling Clerk I	1
	1	Counseling Clerk II	3
	1	Counselor	4
	1	Culinary Arts Management Adjunct Assistant Professor	1
	1	Custodial Supervisor	1
	1	Custodial/Receiving Supervisor	1
	1	Custodian	1
	1	Dean of Business and Computer Science	1
	1	Dean of Business and Family Science	1
	1	Dean of Career and Technical Education	1
	1	Dean of Distance Education, Virtual Education Center	1
	1	Dean of Health and Education	1
	1	Dean of Humanities	1
	1	Dean of Institutional Effectiveness	1
	1	Dean of Instruction	1
	1	Dean of Kinesiology, Health, and Athletics	1
1	Dean of Student Services Admissions and Transition Services	1	
1	Dean of Student Services, Counseling and Transfer Services	1	
1	Dean of Student Success	1	
1	Dean of Workforce and Economic Development	1	
4	Dental Hygiene Assistant Professor	1	
1	Director of Administrative Services	1	
1	Director of Facilities Planning and Construction	1	
1	Director of Human Resources	1	

ERA
July 1 - June 30, 2017

EMPLOYER	CRITICAL CLUSTERS	JOBS	NO OF POSITIONS
Critical Occupational Clusters Key: 1=Administrative & Support Services; 2=Architecture & Engineering;3=Construction; 4=Healthcare & Supportive Service; 5=Human Services; 6=Information Technology; 7= Installation, Maintenance & Repair; 8=Tourism/Hospitality; 9=Transportation & Production; 10=Non-Critical Occupations			
	1	Director of Marketing and Communication, Harris Center for the Arts	1
	6	Educational Media and Web Design Specialist	1
	1	Electronics Technology Assistant Professor+D160	1
	1	Employee Benefits Specialist	1
	1	Employee Benefits Supervisor	1
	1	Engineering Assistant Professor	1
	2	Facilities Planning and Engineering Specialist	1
	1	Facilities Planning Specialist	2
	1	Fashion Assistant Professor	1
	1	Financial Aid Clerk II	2
	1	Financial Aid Supervisor	1
	1	Foreign Languages Assistant Professor	1
	1	Foster and Kinship Care Education Coordinator	1
	1	Grant Coordination Clerk	1
	1	Grant Program Director Career and Technical Programs	1
	1	Graphic Designers	1
	1	Groundskeeper	2
	1	Head Grounds Maintenance Technician	1
	1	Head Groundskeeper	1
	1	Healthcare Interpreting Assistant Professor	1
	1	Horticulture Assistant Professor	1
	7	HVAC Mechanic	4
	6	Information Technology Application System Supervisor	1
	6	Information Technology Business/Technical Analyst I	1
	6	Information Technology Business/Technical Analyst II	1
	1	Information Technology Director of Production Services	1
	6	Information Technology Specialist	1
	6	Information Technology Systems/Database Administrator	1
	6	Information Technology Systems/Database Administrator Analyst II	1
	1	Instructional Assistant - Accounting Laboratory	1
	1	Instructional Assistant - Applied Music	1
	1	Instructional Assistant - Campus Computer Laboratory	1
	1	Instructional Assistant - Disabled Student Program & Services	1
	1	Instructional Assistant - Learning Resources	1
	1	Instructional Assistant - Sign Language	1
	1	Instructional Assistant - Welding Technology	1
	1	Instructional Assistant -Costuming and Makeup	1
	1	Instructional Assistant -Tutorial Center	2
	1	Instructional Assistant-Costuming and Makeup	1
	1	Instructional Assistant-Music	1
	1	Instructional Services Assistant I	1
	1	Instructional Services Assistant II	1
	6	IT Specialist II - Microcomputer Support	1
	1	Journalism Assistant Professor	1
	1	Kinesiology Assistant Professor/Head Men's Baseball Coach	1
	1	Laboratory Technician - Construction	1
	1	Laboratory Technician-Science Chemistry	1
	7	Lead Laboratory Technician - Mechanics	1
	1	Lead Library Media Technical Assistant	1
	3	Lead Maintenance Electrician	1
	1	Lead Police Communication Dispatcher	1
	1	Learning Disabilities Assistant Professor	1
	1	Learning Skills and Tutorial Services Coordinator	1
	1	Legal Assisting Assistant Professor	1
	1	Library Media Technical Assistant	1
	1	Library Technician	2
	7	Maintenance Electrician	1
	1	Maintenance Operations Clerk	1
	7	Maintenance Plumber	1
	1	Mathematics Assistant Professor	2
	1	Mathematics Lab Coordinator	1
	3	Mechanical-Electrical Systems Technician	1
	1	Nursing Assistant Professor	8

ERA
July 1 - June 30, 2017

EMPLOYER	CRITICAL CLUSTERS	JOBS	NO OF POSITIONS
Critical Occupational Clusters Key: 1=Administrative & Support Services; 2=Architecture & Engineering;3=Construction; 4=Healthcare & Supportive Service; 5=Human Services; 6=Information Technology; 7= Installation, Maintenance & Repair; 8=Tourism/Hospitality; 9=Transportation & Production; 10=Non-Critical Occupations			
	1	Occupational Therapy Assistant Professor	1
	1	Outreach Specialist	1
	1	Physical Education/Athletic Attendant	1
	1	Physical Therapy Assistant Professor	1
	1	Physics Assistant Professor	1
	1	Physics/Astronomy Assistant Professor	1
	1	Police Communications Dispatcher	1
	1	Police Officer	1
	1	President, Folsom Lake College	1
	1	President, Sacramento City College	1
	6	Programmer I	1
	1	Project Director for TRIO, Educational Talent Search	1
	1	Project Director for TRIO, Student Support Services, STEM, and Veterans Programs	1
	1	Psychology Assistant Professor	1
	1	Public Relations Technician	1
	1	Research Analyst	3
	1	Researcher/Psychology Assistant Professor	1
	1	Respiratory Care Assistant Professor	1
	6	Senior IT Network Administrator Analyst	3
	6	Senior IT Technician -Lab/Area Microcomputer Support	2
	1	Student Personnel Assistant - Contract Education	1
	1	Student Personnel Assistant - Outreach Services	1
	1	Student Personnel Assistant Workforce and Economic Development	2
	1	Student Personnel Assistant-Assessment and Testing	1
	1	Student Personnel Assistant-Cultural Awareness Center	2
	1	Student Personnel Assistant-DSP&S	1
	1	Student Personnel Assistant-EOPS	2
	1	Student Personnel Assistant-Student Life	2
	1	Student Personnel Assistant-Student Services	3
	1	Student Success and Support Program Specialist	2
	1	TANF/CalWORKS Specialist	1
	1	Theater Arts Adjunct Assistant Professor	2
	1	Universal Design Coordinator	1
	1	Universal Design for Learning Coordinator	1
	3	Utility Worker	1
	1	Vice Chancellor of Education and Technology	1
	1	Vice President of Instruction	1
	1	Vice President of Student Services	1
	1	Women's Basketball Adjunct Faculty Head Coach	1
	1	Women's Track and Field Head Coach	1
McLane Company, Inc.	10	Independent Sales Representative	1
MAXIMUS-Health Care Options	1	Bilingual Client Service Representative	10
MGO Strategic Staffing	1	Administrative Assistant	1
	1	Senior Accountant	1
Mr. Security Camera	7	Installation Technician	1
Murieta Hospitality Group dba The Murieta Inn	8	Hotel Concierge	150
Nature Care Landscape, Inc.	1	Landscape Maintenance and Installation Crew Members	5
Nor Cal Mobile Mechanics	7	Auto Technician	1
Ooma, Inc.	1	Outside Sales Representative	10
Pinnacle Telecommunications, Inc.	7	Central Office Installer - Level 2 or Higher	1
	1	CFO/Controller	1
	1	Database Administrator (DBA)	1
	2	Detail/Field Engineer	1
	1	Engineering Quality Auditor	1
	6	Help Desk Support	1
	6	Network Engineer	1
ProWraps, Inc.	1	Office Manager/Project Manager	1
Public Storage	1	Relief Property Manager	5
Ramos Oil Company	7	Maintenance Worker	1
Rancho Murieta Country Club	8	Dishwasher / Kitchen Worker	1
	8	Line Cook	1

ERA
July 1 - June 30, 2017

EMPLOYER	CRITICAL CLUSTERS	JOBS	NO OF POSITIONS
Critical Occupational Clusters Key: 1=Administrative & Support Services; 2=Architecture & Engineering;3=Construction; 4=Healthcare & Supportive Service; 5=Human Services; 6=Information Technology; 7= Installation, Maintenance & Repair; 8=Tourism/Hospitality; 9=Transportation & Production; 10=Non-Critical Occupations			
Randstad	1	Bilingual Customer Service Representatives	40
	9	Production	200
Ray McCauley Insurance Agency	1	Insurance Sales Agent	1
Resource Staffing Group	1	Document Agent	30
	1	Inbound Customer Service Representative	2
	1	Outbound Call	30
	9	Warehouse Clerk	4
Retail Business Development	1	Wireless Sales Ambassador	8
Rimnetics	9	Manufacturing/Production Worker	5
River City Rickshaw LLC.	9	Pedicab Driver	1
Sacramento Asian/Pacific Chamber	1	Events Coordinator	1
	1	Manager of Membership Relations/Business Development/Programs	1
	1	Marketing and Events Coordinator	1
Sacramento Employment & Training Agency	1	Accountant II	1
	1	Administrative Assistant	1
	1	Children and Family Services Facilities Supply Clerk	1
	7	Head Start Courier/Maintenance	1
	4	Head Start Home Visitor	1
	1	Head Start Intervention Specialist	1
	1	Head Start Quality Assurance Analyst	1
	1	Head Start Site Supervisor	2
	7	Maintenance/Courier	1
	1	Payroll Specialist	1
	1	Personnel Analyst	1
	1	Senior Payroll Specialist	1
Sacramento Housing And Redevelopment	1	Resident Services Technician	1
Sacramento LGBT Community Center	1	Development Coordinator	1
	1	Executive and Finance Assistant	1
Sacramento Regional Transit District	1	Director, Office Management and Budget	1
Sacramento Valley Alarm Security	7	Alarm Technician	1
Safety Center Inc.	4	Alcohol and Drug Program Counselor	1
	1	Alcohol and Drug Program Staff I	1
	1	Bi-Lingual Alcohol and Drug Program Counselor	1
Saint Claire's Nursing Home	1	Cook	3
	4	Dietary Aid	3
	1	Laundry Worker/Housekeeper	3
	1	Janitorial Maintenance Worker	3
Saint John's Lutheran Church	1	Church Accountant/Bookkeeper	1
Selland's Market Cafe	8	Cook	2
	8	Counter Server	2
	8	Dishwasher	2
Staffing Network	9	Loader/Unloader Operator	15
	1	Logisticians	15
	1	Mail Sorter	15
	2	Manufacturing Engineer	15
	9	Material Handler	15
St John's Program for Real Change	1	Director of Finance	1
Stonehouse Enterprises Inc.	1	Maintenance Supervisor	1
The Table Community Foundation	1	After School Group Leader	5
Tele Direct	10	Customer Service Representative	30
The Kensington	4	Caregiver	1
	8	Server	1
Tots of Love Child Development Center, LLC.	1	Preschool Teacher	5
Universal Security & Fire Inc.	1	Alarm Technician Trainee	2
University Of The Pacific, Mc George School Of Law	1	Legal Advocate	1
Urban Strategies Inc.	1	Education Liaison	1

ERA
July 1 - June 30, 2017

EMPLOYER	CRITICAL CLUSTERS	JOBS	NO OF POSITIONS
Critical Occupational Clusters Key: 1=Administrative & Support Services; 2=Architecture & Engineering;3=Construction; 4=Healthcare & Supportive Service; 5=Human Services; 6=Information Technology; 7= Installation, Maintenance & Repair; 8=Tourism/Hospitality; 9=Transportation & Production; 10=Non-Critical Occupations			
Victoria S Mosur DDS PC	4	Registered Dental Assistant	1
Villara Corporation	1	Sales	1
Volunteers of America Sacramento	1	Support Staff/Monitor	6
Weidmann-ACTI Inc.	9	Shipping Technician	1
WFVC Contact Centers	1	Phone Banker I	1
Wheel Pros	9	Warehouse Worker	2
	9	Warehouse Driver/Worker	1
Total			1454

ERA
July 1 - July 19, 2017

EMPLOYER	CRITICAL CLUSTERS	JOB	NO OF POSITIONS
Critical Occupational Clusters Key: 1=Administrative & Support Services; 2=Architecture & Engineering;3=Construction; 4=Healthcare & Supportive Service; 5=Human Services; 6=Information Technology; 7= Installation, Maintenance & Repair; 8=Tourism/Hospitality; 9=Transportation & Production; 10=Non-Critical Occupations			
California Community Action Partnership Association	1	Executive Director	1
Carmichael Elks Lodge	1	Bookkeeper	1
Chlidrens Law Center of California	1	Secretary	1
City of Elk Grove	1	Budget Manager	1
	1	Multimedia Specialist	1
	7	Junior Plant Operator	1
	7	Plant Operator	2
	5	Police Officer	1
	6	Senior Applications Developer	1
Conyers Auto Transport	10	Junk Removal Crew Member	4
Indecare Corporation	4	Certified Nurse Aide	25
Los Rios Community College District	1	Administrative Assistant I	1
	1	Administrative Services Analyst	1
	1	Associate Vice Chancellor of Finance	1
	1	Athletic Trainer	1
	1	Chief of Police	1
	1	Children's Center Clerk	1
	1	Clerk III	1
	1	Director of North/Far North Regional Consortium	1
	1	Financial Aid Officer	1
	1	Instructional Assistant - Food Service Management	1
OBO' Italian Table and Bar	8	Cook	2
	8	Counter Server	2
	8	Dishwasher	2
Research America, Inc.	1	Telephone Interviewer	12
Sacramento Employment and Training Agency	1	Head Start/Early Head Start Health-Nutrition Coordinator	1
	1	Head Start Education Coordinator	1
	7	Head Start Courier/Maintenance	1
TimCo Construction Inc.	3	Carpenter	15
	3	Construction Laborer	10
	1	Project Manager	1
Total			97

ITEM IV-E – INFORMATION
DISLOCATED WORKER UPDATE

BACKGROUND:

Attached is a copy of the most current dislocated worker updates. Staff will be available to answer questions.

PRESENTER: William Walker

Dislocated Worker Information PY 2016/2017

The following is an update of information as of June30, 2017 on the Worker Adjustment and Training Notification (WARN) notices and Non WARN notifications in Sacramento County.

	MONTH RECEIVE NOTICE	COMPANY AND ADDRESS	WARN STATUS	# OF AFFECTED WORKERS	SETA'S INTERVENTION
Unofficial	3/10/2016	Orchard Supply Hardware 905 E. Bidwell St. Folsom, CA 95630	8/1/2016	40	7/7/2016 7/14/16
Unofficial	5/19/2016	Sports Authority 3350 Arden Way Sacramento, CA 95815	8/31/2016	150	7/28/2016
Official	6/10/2016	CVS Health: Financial Services Center 1092 Sun Center Dr Rancho Cordova, CA 95670	9/30/2016	152	8/29/2016 8/31/16 9/20/16 9/22/16
Unofficial	6/27/2016	Hancock Fabrics 2711 El Camino Sacramento, CA 95821	7/13/2016	22	6/6/16 6/8/16
Official	6/27/2016	CST California Stations 4625 San Juan Avenue Fair Oaks, CA 95628	7/5/2016	6	8/18/2016
Unofficial	6/29/2016	CalStar 4933 Bailey Loop McClellan, CA 95652	9/15/2016	20	8/24/2016
Official	6/30/2016	DCS Facility Services 3731 Metro Dr. Suite 600 Sacramento, CA 95215	8/31/2016	11	Packets Delivered
Unofficial	7/5/2016	California State Senate 1020 N Street Sacramento, CA 95814	11/20/2016	40	8/5/16 9/28/16
Unofficial	7/24/2016	Flapjacks 2721 El Camino Ave. Sacramento, CA 95821	7/23/2016	27	7/29/2016
Unofficial	8/1/2016	Farrell's Ice Cream 1625 Watt Ave Sacramento, CA 95864	8/1/2016	100	8/3/2016
Official	9/6/2016	ITT Technical Institute 863 Gold Center Dr. Rancho Cordova, CA 95670	9/16/2016	104	Declined Services
Official	10/3/2016	Sutter VNA & Hospice 8330 Ferguson Ave Sacramento, CA 95828	12/2/2016	15	Declined Services
Official	10/10/2016	Red Lion Hotel Woodlake 500 Leisure Ln. Sacramento, CA 95815	12/12/2016	120	12/2/2016
Official	10/11/2016	Verizon Wireless 10734 International Dr. Rancho Cordova, CA 95670	1/27/2016	1,180	Job Fair 11/30/16

Dislocated Worker Information PY 2016/2017

The following is an update of information as of June30, 2017 on the Worker Adjustment and Training Notification (WARN) notices and Non WARN notifications in Sacramento County.

	MONTH RECEIVE NOTICE	COMPANY AND ADDRESS	WARN STATUS	# OF AFFECTED WORKERS	SETA'S INTERVENTION
Unofficial	10/14/2016	AAA 8880 Cal Center Dr. Sacramento, CA 95826	12/31/2016	15	12/8/2016
Official	11/3/2016	Marvell Semiconductor, Inc. 890 Glenn Dr. Folsom, CA 95630	1/27/2017	12	Declined Services
Unofficial	1/12/2017	TransAmerica 870 Glenn Dr. Folsom, Ca 95670	2/28/2017	30	1-31-17 2/1/2017
Official	1/12/2017	PG&E 10381 Old Placerville Rd. Ste.150 Rancho Cordova, CA 95670	3/18/2017	12	2/16/2017
Unofficial	2/3/2017	L3 Technologies, Inc. 107 Woodmere Rd. Folsom, CA 95670	2/15/2017	10	2/15/2017
Official	3/24/2017	bebe store, Inc. 13000 Folsom Blvd. #1006 Folsom, CA 95630	5/27/2017	10	Declined Services
Official	3/30/2017	Advanced Call Center Technologies, LLC. 4837 Watt Ave. North Highlands, CA 95660	5/30/2017	135	Declined Services
Unofficial	4/5/2017	Payless ShoeSource 2326 Watt Ave. Sacramento, CA 95821	6/30/2017	20	Delivered Packets
Official	6/14/2017	Kmart Corporation 5100 Stockton Blvd. Sacramento, CA 95820	9/30/2017	84	Pending
			Total # of Affected Workers	2,315	

Dislocated Worker Information PY 2017/2018

The following is an update of information as of July 21, 2017 on the Worker Adjustment and Training Notification (WARN) notices and Non WARN notifications in Sacramento County.

Official	6/14/2017	Kmart Corporation 5100 Stockton Blvd. Sacramento, CA 95820	9/30/2017	84	7/25/17, 7/28/17, 8/15/17,8/18/17,8/2 9/17, 9/1/17
Official	6/30/2017	First Response EMS 10161 Croydon Way Sacramento, CA 95827	8/31/2017	66	8/11/2017
			Total # of Affected Workers		

ITEM IV-F – INFORMATION

UNEMPLOYMENT UPDATE/PRESS RELEASE FROM THE EMPLOYMENT
DEVELOPMENT DEPARTMENT

BACKGROUND:

The unemployment rate for Sacramento County for the month of June was 4.8%.

Attached is a copy of a press release from the Employment Development Department breaking down the job losses and job creations for the regional area.

Staff will be available to answer questions.

PRESENTER: Roy Kim

**SACRAMENTO—ROSEVILLE—ARDEN-ARCADE METROPOLITAN STATISTICAL AREA
(MSA)
(EL DORADO, PLACER, SACRAMENTO, AND YOLO COUNTIES)
Leisure and hospitality lead month-over job growth with 2,900 jobs**

The unemployment rate in the Sacramento--Roseville--Arden-Arcade MSA was 4.8 percent in June 2017, up from a revised 4.1 percent in May 2017, and below the year-ago estimate of 5.4 percent. This compares with an unadjusted unemployment rate of 4.9 percent for California and 4.5 percent for the nation during the same period. The unemployment rate was 4.6 percent in El Dorado County, 4.2 percent in Placer County, 5.0 percent in Sacramento County, and 5.1 percent in Yolo County.

Between May 2017 and June 2017, combined employment in the counties of El Dorado, Placer, Sacramento, and Yolo increased by 8,800 to total 982,000 jobs.

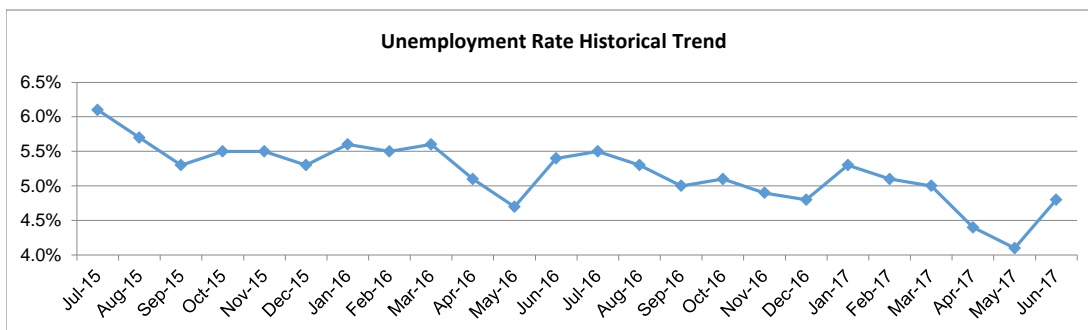
- Leisure and hospitality (up 2,900 jobs) led the region with a normal seasonal job gain from May to June. Accommodation and food services accounted for 72.4 percent of the job additions, picking up 2,100 jobs. Arts, entertainment, and recreation added 800 jobs.
- Government advanced by 2,300 jobs. Local government was up 1,600 jobs, state government reported a 500-job increase, and federal government contributed 200 jobs.
- Construction gained 2,100 jobs over the month. Specialty trade contractors (up 1,700 jobs) was responsible for a majority of the increase. Construction of buildings expanded by 300 jobs.
- Meanwhile, three major industries experienced month-over declines: education and health services (down 500 jobs), manufacturing (down 200 jobs), and information (down 100 jobs).

Between June 2016 and June 2017, total jobs in the region increased by 18,700, or 1.9 percent.

- Educational and health services continued to lead year-over growth, adding 6,500 jobs. Health care and social assistance (up 6,400 jobs) was responsible for 98.5 percent of the expansion. Education services experienced a slight gain of 100 jobs.
- Leisure and hospitality gained 5,200 jobs from last June. Accommodation and food services added 4,600 jobs. Arts, entertainment, and recreation contributed 600 jobs over the year.
- Financial activities added 2,900 jobs from last June. Finance and insurance grew by 2,300 jobs. Real estate and rental and leasing gained 600 jobs.
- Four major industries experienced job reductions from last June, led by other services (down 1,200 jobs), construction (down 700 jobs), manufacturing (down 600 jobs), and information (down 600 jobs).

IMMEDIATE RELEASE
 SACRAMENTO--ROSEVILLE--ARDEN-ARCADE METROPOLITAN STATISTICAL AREA (MSA)
 (El Dorado, Placer, Sacramento, and Yolo Counties)

The unemployment rate in the Sacramento--Roseville--Arden-Arcade MSA was 4.8 percent in June 2017, up from a revised 4.1 percent in May 2017, and below the year-ago estimate of 5.4 percent. This compares with an unadjusted unemployment rate of 4.9 percent for California and 4.5 percent for the nation during the same period. The unemployment rate was 4.6 percent in El Dorado County, 4.2 percent in Placer County, 5.0 percent in Sacramento County, and 5.1 percent in Yolo County.



Industry	May-2017	Jun-2017	Change		Jun-2016	Jun-2017	Change
	Revised	Prelim				Prelim	

Total, All Industries	973,200	982,000	8,800		963,300	982,000	18,700
Total Farm	10,000	10,000	0		9,800	10,000	200
Total Nonfarm	963,200	972,000	8,800		953,500	972,000	18,500
Mining, Logging, and Construction	53,400	55,500	2,100		56,200	55,500	(700)
Mining and Logging	500	500	0		500	500	0
Construction	52,900	55,000	2,100		55,700	55,000	(700)
Manufacturing	35,500	35,300	(200)		35,900	35,300	(600)
Trade, Transportation & Utilities	152,800	153,000	200		150,700	153,000	2,300
Information	13,300	13,200	(100)		13,800	13,200	(600)
Financial Activities	53,600	54,200	600		51,300	54,200	2,900
Professional & Business Services	129,800	130,700	900		128,000	130,700	2,700
Educational & Health Services	152,500	152,000	(500)		145,500	152,000	6,500
Leisure & Hospitality	102,900	105,800	2,900		100,600	105,800	5,200
Other Services	30,000	30,600	600		31,800	30,600	(1,200)
Government	239,400	241,700	2,300		239,700	241,700	2,000

Notes: Data not adjusted for seasonality. Data may not add due to rounding

Labor force data are revised month to month

July 21, 2017

Employment Development Department
 Labor Market Information Division
 (916) 262-2162

Sacramento--Roseville--Arden-Arcade MSA
(El Dorado, Placer, Sacramento, and Yolo Counties)
 Industry Employment & Labor Force
 March 2016 Benchmark

Data Not Seasonally Adjusted

	Jun 16	Apr 17	May 17 Revised	Jun 17 Prelim	Percent Change	
					Month	Year
Civilian Labor Force (1)	1,077,800	1,062,400	1,061,900	1,072,500	1.0%	-0.5%
Civilian Employment	1,020,000	1,015,700	1,018,600	1,020,500	0.2%	0.0%
Civilian Unemployment	57,800	46,700	43,300	51,900	19.9%	-10.2%
Civilian Unemployment Rate	5.4%	4.4%	4.1%	4.8%		
(CA Unemployment Rate)	5.6%	4.5%	4.2%	4.9%		
(U.S. Unemployment Rate)	5.1%	4.1%	4.1%	4.5%		
Total, All Industries (2)	963,300	967,300	973,200	982,000	0.9%	1.9%
Total Farm	9,800	9,800	10,000	10,000	0.0%	2.0%
Total Nonfarm	953,500	957,500	963,200	972,000	0.9%	1.9%
Total Private	713,800	719,300	723,800	730,300	0.9%	2.3%
Goods Producing	92,100	86,700	88,900	90,800	2.1%	-1.4%
Mining, Logging, and Construction	56,200	51,900	53,400	55,500	3.9%	-1.2%
Mining and Logging	500	500	500	500	0.0%	0.0%
Construction	55,700	51,400	52,900	55,000	4.0%	-1.3%
Construction of Buildings	11,200	10,300	10,400	10,700	2.9%	-4.5%
Specialty Trade Contractors	39,000	37,800	39,200	40,900	4.3%	4.9%
Building Foundation & Exterior Contractors	10,700	10,500	10,900	11,200	2.8%	4.7%
Building Equipment Contractors	16,100	16,600	16,700	17,000	1.8%	5.6%
Building Finishing Contractors	8,100	8,100	8,300	8,500	2.4%	4.9%
Manufacturing	35,900	34,800	35,500	35,300	-0.6%	-1.7%
Durable Goods	24,100	23,500	23,900	23,900	0.0%	-0.8%
Computer & Electronic Product Manufacturing	5,900	5,800	5,900	5,900	0.0%	0.0%
Nondurable Goods	11,800	11,300	11,600	11,400	-1.7%	-3.4%
Food Manufacturing	4,000	3,700	3,700	3,500	-5.4%	-12.5%
Service Providing	861,400	870,800	874,300	881,200	0.8%	2.3%
Private Service Providing	621,700	632,600	634,900	639,500	0.7%	2.9%
Trade, Transportation & Utilities	150,700	151,200	152,800	153,000	0.1%	1.5%
Wholesale Trade	25,400	26,000	26,200	26,000	-0.8%	2.4%
Merchant Wholesalers, Durable Goods	13,800	14,100	14,200	14,000	-1.4%	1.4%
Merchant Wholesalers, Nondurable Goods	9,100	9,200	9,300	9,300	0.0%	2.2%
Retail Trade	99,100	99,500	100,700	100,800	0.1%	1.7%
Motor Vehicle & Parts Dealer	13,900	14,500	14,500	14,600	0.7%	5.0%
Building Material & Garden Equipment Stores	8,600	8,400	8,500	8,500	0.0%	-1.2%
Grocery Stores	18,900	18,800	18,900	19,000	0.5%	0.5%
Health & Personal Care Stores	5,500	5,600	5,600	5,500	-1.8%	0.0%
Clothing & Clothing Accessories Stores	7,100	6,900	6,800	6,900	1.5%	-2.8%
Sporting Goods, Hobby, Book & Music Stores	4,000	3,700	3,700	3,600	-2.7%	-10.0%
General Merchandise Stores	20,700	21,200	21,200	21,300	0.5%	2.9%
Transportation, Warehousing & Utilities	26,200	25,700	25,900	26,200	1.2%	0.0%
Information	13,800	13,300	13,300	13,200	-0.8%	-4.3%
Publishing Industries (except Internet)	2,500	2,600	2,600	2,600	0.0%	4.0%
Telecommunications	5,400	5,100	5,100	4,900	-3.9%	-9.3%
Financial Activities	51,300	53,300	53,600	54,200	1.1%	5.7%
Finance & Insurance	37,000	38,800	38,900	39,300	1.0%	6.2%
Credit Intermediation & Related Activities	11,700	11,700	11,800	11,900	0.8%	1.7%
Depository Credit Intermediation	6,600	6,600	6,600	6,600	0.0%	0.0%
Nondepository Credit Intermediation	2,500	2,400	2,400	2,400	0.0%	-4.0%
Insurance Carriers & Related	21,300	22,300	22,600	22,600	0.0%	6.1%
Real Estate & Rental & Leasing	14,300	14,500	14,700	14,900	1.4%	4.2%
Real Estate	11,000	11,300	11,400	11,400	0.0%	3.6%
Professional & Business Services	128,000	129,300	129,800	130,700	0.7%	2.1%
Professional, Scientific & Technical Services	54,200	55,700	55,800	56,500	1.3%	4.2%
Architectural, Engineering & Related Services	9,200	9,600	9,600	9,700	1.0%	5.4%
Management of Companies & Enterprises	11,200	10,400	10,400	10,700	2.9%	-4.5%
Administrative & Support & Waste Services	62,600	63,200	63,600	63,500	-0.2%	1.4%
Administrative & Support Services	59,700	60,100	60,500	60,400	-0.2%	1.2%
Employment Services	24,200	23,100	23,800	23,800	0.0%	-1.7%

Data Not Seasonally Adjusted

	Jun 16	Apr 17	May 17 Revised	Jun 17 Prelim	Percent Change	
					Month	Year
Services to Buildings & Dwellings	12,500	12,600	12,800	13,000	1.6%	4.0%
Educational & Health Services	145,500	152,100	152,500	152,000	-0.3%	4.5%
Education Services	11,500	12,100	12,200	11,600	-4.9%	0.9%
Health Care & Social Assistance	134,000	140,000	140,300	140,400	0.1%	4.8%
Ambulatory Health Care Services	47,300	49,600	49,700	49,800	0.2%	5.3%
Hospitals	23,100	23,900	24,000	24,000	0.0%	3.9%
Nursing & Residential Care Facilities	17,000	17,500	17,600	17,600	0.0%	3.5%
Leisure & Hospitality	100,600	103,600	102,900	105,800	2.8%	5.2%
Arts, Entertainment & Recreation	15,700	16,900	15,500	16,300	5.2%	3.8%
Accommodation & Food Services	84,900	86,700	87,400	89,500	2.4%	5.4%
Accommodation	8,800	8,900	8,400	8,900	6.0%	1.1%
Food Services & Drinking Places	76,100	77,800	79,000	80,600	2.0%	5.9%
Restaurants	71,400	73,300	74,800	76,400	2.1%	7.0%
Full-Service Restaurants	34,100	34,000	34,900	36,200	3.7%	6.2%
Limited-Service Eating Places	37,300	39,300	39,900	40,200	0.8%	7.8%
Other Services	31,800	29,800	30,000	30,600	2.0%	-3.8%
Repair & Maintenance	9,200	9,400	9,500	9,500	0.0%	3.3%
Government	239,700	238,200	239,400	241,700	1.0%	0.8%
Federal Government	14,000	14,100	14,200	14,400	1.4%	2.9%
Department of Defense	1,600	1,700	1,700	1,700	0.0%	6.3%
State & Local Government	225,700	224,100	225,200	227,300	0.9%	0.7%
State Government	118,000	118,700	119,300	119,800	0.4%	1.5%
State Government Education	30,500	31,200	31,500	31,700	0.6%	3.9%
State Government Excluding Education	87,500	87,500	87,800	88,100	0.3%	0.7%
Local Government	107,700	105,400	105,900	107,500	1.5%	-0.2%
Local Government Education	60,400	58,800	58,800	59,100	0.5%	-2.2%
Local Government Excluding Education	47,300	46,600	47,100	48,400	2.8%	2.3%
County	18,800	19,000	19,100	19,300	1.0%	2.7%
City	10,900	10,400	10,600	11,200	5.7%	2.8%
Special Districts plus Indian Tribes	17,600	17,200	17,400	17,900	2.9%	1.7%

Notes:

(1) Civilian labor force data are by place of residence; include self-employed individuals, unpaid family workers, household domestic workers, & workers on strike. Data may not add due to rounding. The unemployment rate is calculated using unrounded data.

(2) Industry employment is by place of work; excludes self-employed individuals, unpaid family workers, household domestic workers, & workers on strike. Data may not add due to rounding.

These data are produced by the Labor Market Information Division of the California Employment Development Department (EDD). Questions should be directed to: Cara Welch 916/227-0298 or Elizabeth Bosley 530/741-5191

These data, as well as other labor market data, are available via the Internet at <http://www.labormarketinfo.edd.ca.gov>. If you need assistance, please call (916) 262-2162.

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**Monthly Labor Force Data for Cities and Census Designated Places (CDP)
 June 2017 - Preliminary
 Data Not Seasonally Adjusted**

Area Name	Labor Force	Employment	Unemployment Number	Unemployment Rate	Census Ratios Emp	Census Ratios Unemp
Sacramento County	697,100	662,200	34,900	5.0%	1.000000	1.000000
Arden Arcade CDP	44,500	41,700	2,800	6.3%	0.063006	0.080844
Carmichael CDP	30,700	29,000	1,700	5.5%	0.043831	0.048219
Citrus Heights city	43,700	41,400	2,300	5.3%	0.062455	0.065958
Elk Grove CDP	80,100	77,000	3,100	3.8%	0.116285	0.088137
Fair Oaks CDP	15,800	15,000	800	4.8%	0.022709	0.021471
Florin CDP	20,900	19,400	1,500	7.3%	0.029260	0.043767
Folsom city	36,200	35,000	1,200	3.2%	0.052893	0.033520
Foothill Farms CDP	15,400	14,700	700	4.8%	0.022136	0.020965
Galt city	11,100	10,500	700	5.9%	0.015836	0.018845
Gold River CDP	3,700	3,600	100	2.4%	0.005387	0.002556
Isleton city	300	300	0	8.8%	0.000470	0.000856
La Riviera CDP	5,800	5,600	300	4.4%	0.008404	0.007373
North Highlands CDP	18,200	17,200	900	5.1%	0.026044	0.026548
Orangevale CDP	17,500	16,700	800	4.6%	0.025146	0.022991
Rancho Cordova City	34,000	32,100	1,900	5.5%	0.048496	0.054027
Rancho Murieta CDP	2,500	2,400	0	1.9%	0.003676	0.001354
Rio Linda CDP	6,400	6,100	300	4.2%	0.009202	0.007703
Rosemont CDP	11,900	11,200	700	5.6%	0.016916	0.019069
Sacramento city	230,400	218,200	12,200	5.3%	0.329487	0.349736
Vineyard CDP	12,700	12,200	500	3.7%	0.018487	0.013533
Walnut Grove CDP	600	500	100	18.4%	0.000729	0.003121
Wilton CDP	2,500	2,400	100	2.2%	0.003660	0.001578

CDP is "Census Designated Place" - a recognized community that was unincorporated at the time of the 2011-2015 5-Year American Community Survey (ACS).

Notes:

- 1) Data may not add due to rounding. All unemployment rates shown are calculated on unrounded data.
- 2) These data are not seasonally adjusted.

Methodology:

Monthly city labor force data are derived by multiplying current estimates of county employment and unemployment by the relative employment and unemployment shares (ratios) of each city at the time of the 2009-2013 American Community Survey. Ratios for cities were developed from special tabulations based on ACS employment, unemployment, and population and Census population from the Bureau of Labor Statistics. For smaller cities and CDPs, ratios

Data Not Seasonally Adjusted

Area Name	Labor Force	Employment	Unemployment Number	Unemployment Rate	Census Ratios Emp	Unemp
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were calculated from published census data.

Monthly CDP's labor force data are derived by multiplying current estimates of county employment and unemployment by the relative employment and unemployment shares (ratios) of each CDP at the time of the 2011-2015 ACS survey. Ratios for CDPs' were developed from special tabulations based on ACS employment and unemployment from the Bureau of Labor Statistics.

This method assumes that the rates of change in employment and unemployment since the 2009-2013/2011-2015 American Community Survey are exactly the same in each city and CDP as at county level (i.e., that the shares are still accurate). If this assumption is not true for a specific city or CDP, then the estimates for that area may not represent the current economic conditions. Since this assumption is untested, caution should be employed when using these data.

**Monthly Labor Force Data for Cities and Census Designated Places (CDP)
 June 2017 - Preliminary
 Data Not Seasonally Adjusted**

Area Name	Labor Force	Employment	Unemployment Number	Unemployment Rate	Census Ratios Emp	Unemp
Placer County	179,700	172,300	7,500	4.2%	1.000000	1.000000
Auburn city	6,800	6,500	300	4.9%	0.037553	0.044146
Colfax city	1,100	1,000	100	7.9%	0.005785	0.011469
Dollar Point CDP	700	700	0	1.9%	0.004151	0.001897
Foresthill CDP	500	500	0	5.9%	0.002976	0.004268
Granite Bay CDP	10,500	10,000	500	4.4%	0.058186	0.062254
Kings Beach CDP	2,400	2,300	200	6.8%	0.013246	0.022219
Lincoln city	18,700	17,800	800	4.5%	0.103591	0.113720
Loomis town	3,100	3,000	100	2.8%	0.017445	0.011632
Meadow Vista CDP	1,500	1,500	0	1.7%	0.008640	0.003387
North Auburn CDP	5,800	5,600	200	3.8%	0.032365	0.029535
Rocklin city	30,600	29,300	1,300	4.2%	0.170181	0.172311
Roseville city	65,000	62,400	2,500	3.9%	0.362474	0.340944
Sunnyside Tahoe City CDP	800	800	0	5.3%	0.004631	0.006029
Tahoe Vista CDP	900	900	0	4.8%	0.005018	0.005894

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Notes:

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- 2) These data are not seasonally adjusted.

Methodology:

Monthly city labor force data are derived by multiplying current estimates of county employment and unemployment by the relative employment and unemployment shares (ratios) of each city at the time of the 2009-2013 American Community Survey. Ratios for cities were developed from special tabulations based on ACS employment, unemployment, and population and Census population from the Bureau of Labor Statistics. For smaller cities and CDPs, ratios were calculated from published census data.

Monthly CDP's labor force data are derived by multiplying current estimates of county employment and unemployment by the relative employment and unemployment shares (ratios) of each CDP at the time of the 2011-2015 ACS survey. Ratios for CDPs' were developed from special tabulations based on ACS employment and unemployment from the Bureau of Labor Statistics.

This method assumes that the rates of change in employment and unemployment since the

Data Not Seasonally Adjusted

Area Name	Labor Force	Employment	Unemployment Number	Unemployment Rate	Census Ratios	
					Emp	Unemp

2009-2013/2011-2015 American Community Survey are exactly the same in each city and CDP as at county level (i.e., that the shares are still accurate). If this assumption is not true for a specific city or CDP, then the estimates for that area may not represent the current economic conditions. Since this assumption is untested, caution should be employed when using these data.

**Monthly Labor Force Data for Cities and Census Designated Places (CDP)
 June 2017 - Preliminary
 Data Not Seasonally Adjusted**

Area Name	Labor Force	Employment	Unemployment Number	Unemployment Rate	Census Ratios Emp	Census Ratios Unemp
Yolo County	106,200	100,800	5,400	5.1%	1.000000	1.000000
Davis city	35,400	34,000	1,400	3.9%	0.337453	0.255159
Esparto CDP	1,600	1,500	100	5.4%	0.015258	0.015930
West Sacramento city	25,800	24,200	1,500	6.0%	0.240385	0.282433
Winters city	3,800	3,600	200	4.6%	0.036114	0.031940
Woodland city	29,700	28,100	1,600	5.4%	0.279191	0.297506

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Notes:

- 1) Data may not add due to rounding. All unemployment rates shown are calculated on unrounded data.
- 2) These data are not seasonally adjusted.

Methodology:

Monthly city labor force data are derived by multiplying current estimates of county employment and unemployment by the relative employment and unemployment shares (ratios) of each city at the time of the 2009-2013 American Community Survey. Ratios for cities were developed from special tabulations based on ACS employment, unemployment, and population and Census population from the Bureau of Labor Statistics. For smaller cities and CDPs, ratios were calculated from published census data.

Monthly CDP's labor force data are derived by multiplying current estimates of county employment and unemployment by the relative employment and unemployment shares (ratios) of each CDP at the time of the 2011-2015 ACS survey. Ratios for CDPs' were developed from special tabulations based on ACS employment and unemployment from the Bureau of Labor Statistics.

This method assumes that the rates of change in employment and unemployment since the 2009-2013/2011-2015 American Community Survey are exactly the same in each city and CDP as at county level (i.e., that the shares are still accurate). If this assumption is not true for a specific city or CDP, then the estimates for that area may not represent the current economic conditions. Since this assumption is untested, caution should be employed when using these data.

**Monthly Labor Force Data for Cities and Census Designated Places (CDP)
 June 2017 - Preliminary
 Data Not Seasonally Adjusted**

Area Name	Labor Force	Employment	Unemployment Number	Unemployment Rate	Census Ratios Emp	Census Ratios Unemp
El Dorado County	89,400	85,300	4,100	4.6%	1.000000	1.000000
Cameron Park CDP	9,500	9,100	400	4.7%	0.106286	0.107910
Diamond Springs CDP	5,400	5,000	300	6.0%	0.059082	0.077780
El Dorado Hills CDP	21,000	20,300	700	3.4%	0.237734	0.173400
Georgetown CDP	900	800	100	6.2%	0.009501	0.013200
Placerville city	4,600	4,400	300	6.2%	0.051069	0.070634
Pollock Pines CDP	3,100	3,000	100	3.5%	0.034725	0.025790
Shingle Springs CDP	2,400	2,300	100	3.7%	0.026820	0.021660
South Lake Tahoe city	11,600	11,000	600	5.1%	0.129274	0.144026

CDP is "Census Designated Place" - a recognized community that was unincorporated at the time of the 2011-2015 5-Year American Community Survey (ACS).

Notes:

- 1) Data may not add due to rounding. All unemployment rates shown are calculated on unrounded data.
- 2) These data are not seasonally adjusted.

Methodology:

Monthly city labor force data are derived by multiplying current estimates of county employment and unemployment by the relative employment and unemployment shares (ratios) of each city at the time of the 2009-2013 American Community Survey. Ratios for cities were developed from special tabulations based on ACS employment, unemployment, and population and Census population from the Bureau of Labor Statistics. For smaller cities and CDPs, ratios were calculated from published census data.

Monthly CDP's labor force data are derived by multiplying current estimates of county employment and unemployment by the relative employment and unemployment shares (ratios) of each CDP at the time of the 2011-2015 ACS survey. Ratios for CDPs' were developed from special tabulations based on ACS employment and unemployment from the Bureau of Labor Statistics.

This method assumes that the rates of change in employment and unemployment since the 2009-2013/2011-2015 American Community Survey are exactly the same in each city and CDP as at county level (i.e., that the shares are still accurate). If this assumption is not true for a specific city or CDP, then the estimates for that area may not represent the current economic conditions. Since this assumption is untested, caution should be employed when using these data.

REPORT 400 C
Monthly Labor Force Data for Counties
June 2017 - Preliminary
 Data Not Seasonally Adjusted

COUNTY	RANK BY RATE	LABOR FORCE	EMPLOYMENT	UNEMPLOYMENT	RATE
STATE TOTAL	---	19,145,700	18,208,300	937,400	4.9%
ALAMEDA	9	836,900	803,600	33,300	4.0%
ALPINE	52	510	460	40	8.5%
AMADOR	22	14,950	14,210	740	5.0%
BUTTE	39	102,400	96,200	6,200	6.1%
CALAVERAS	22	21,210	20,150	1,060	5.0%
COLUSA	57	10,890	9,590	1,300	11.9%
CONTRA COSTA	10	555,400	532,300	23,100	4.2%
DEL NORTE	40	9,660	9,040	620	6.4%
EL DORADO	20	89,400	85,300	4,100	4.6%
FRESNO	51	449,100	411,400	37,700	8.4%
GLENN	47	13,090	12,080	1,010	7.7%
HUMBOLDT	17	62,290	59,520	2,780	4.5%
IMPERIAL	58	73,700	58,400	15,300	20.8%
INYO	12	8,990	8,610	380	4.3%
KERN	55	384,200	347,500	36,700	9.5%
KINGS	53	56,700	51,500	5,200	9.2%
LAKE	33	29,600	27,920	1,690	5.7%
LASSEN	32	10,250	9,680	570	5.6%
LOS ANGELES	17	5,102,600	4,872,800	229,800	4.5%
MADERA	49	61,400	56,500	5,000	8.1%
MARIN	2	140,200	135,800	4,400	3.1%
MARIPOSA	21	8,140	7,740	400	4.9%
MENDOCINO	16	39,770	38,010	1,760	4.4%
MERCED	54	115,400	104,600	10,800	9.4%
MODOC	40	3,540	3,320	230	6.4%
MONO	25	8,280	7,850	420	5.1%
MONTEREY	31	228,300	215,600	12,600	5.5%
NAPA	5	75,000	72,300	2,700	3.6%
NEVADA	12	47,440	45,400	2,040	4.3%
ORANGE	7	1,584,300	1,523,500	60,800	3.8%
PLACER	10	179,700	172,300	7,500	4.2%
PLUMAS	44	8,090	7,520	570	7.0%
RIVERSIDE	33	1,053,100	993,500	59,600	5.7%
SACRAMENTO	22	697,100	662,200	34,900	5.0%
SAN BENITO	38	29,500	27,800	1,700	5.9%
SAN BERNARDINO	30	937,200	886,400	50,800	5.4%
SAN DIEGO	12	1,562,500	1,494,700	67,800	4.3%
SAN FRANCISCO	3	559,800	542,100	17,700	3.2%
SAN JOAQUIN	45	315,900	292,800	23,100	7.3%
SAN LUIS OBISPO	7	142,700	137,300	5,400	3.8%
SAN MATEO	1	448,400	435,300	13,100	2.9%
SANTA BARBARA	12	217,200	207,800	9,400	4.3%
SANTA CLARA	4	1,022,700	986,800	35,900	3.5%
SANTA CRUZ	29	147,300	139,500	7,800	5.3%
SHASTA	37	75,900	71,500	4,400	5.8%
SIERRA	33	1,390	1,310	80	5.7%
SISKIYOU	42	18,220	17,030	1,190	6.5%
SOLANO	25	205,900	195,500	10,400	5.1%
SONOMA	5	259,900	250,500	9,400	3.6%
STANISLAUS	48	247,000	227,700	19,300	7.8%
SUTTER	50	46,000	42,200	3,800	8.3%
TEHAMA	43	25,680	23,990	1,690	6.6%
TRINITY	33	5,270	4,970	300	5.7%
TULARE	56	209,200	188,600	20,700	9.9%
TUOLUMNE	28	22,130	20,970	1,160	5.2%
VENTURA	17	429,300	410,100	19,200	4.5%
YOLO	25	106,200	100,800	5,400	5.1%
YUBA	46	28,600	26,400	2,100	7.5%

Notes

1) Data may not add due to rounding. The unemployment rate is calculated using unrounded data.

2) Labor force data for all geographic areas now reflect the March 2016 benchmark and Census 2010 population controls at the state level.

REPORT 400 M
Monthly Labor Force Data for California
Counties and Metropolitan Areas
June 2017 - Preliminary
 Data Not Seasonally Adjusted

Area	RANK BY RATE	LABOR FORCE	EMPLOYMENT	UNEMPLOYMENT	RATE
STATE TOTAL	---	19,145,700	18,208,300	937,400	4.9%
ANAHEIM-SANTA ANA-IRVINE MD (Orange Co.)	9	1,584,300	1,523,500	60,800	3.8%
BAKERSFIELD MSA (Kern Co.)	61	384,200	347,500	36,700	9.5%
CHICO MSA (Butte Co.)	44	102,400	96,200	6,200	6.1%
EL CENTRO MSA (Imperial Co.)	64	73,700	58,400	15,300	20.8%
FRESNO MSA (Fresno Co.)	57	449,100	411,400	37,700	8.4%
HANFORD CORCORAN MSA (Kings Co.)	59	56,700	51,500	5,200	9.2%
LOS ANGELES LONG BEACH GLENDALE MD (Los Angeles Co.)	20	5,102,600	4,872,800	229,800	4.5%
MADERA MSA (Madera Co.)	55	61,400	56,500	5,000	8.1%
MERCED MSA (Merced Co.)	60	115,400	104,600	10,800	9.4%
MODESTO MSA (Stanislaus Co.)	53	247,000	227,700	19,300	7.8%
NAPA MSA (Napa Co.)	6	75,000	72,300	2,700	3.6%
OAKLAND HAYWARD BERKELEY MD	12	1,392,300	1,335,900	56,400	4.1%
Alameda Co.	11	836,900	803,600	33,300	4.0%
Contra Costa Co.	13	555,400	532,300	23,100	4.2%
OXNARD THOUSAND OAKS VENTURA MSA (Ventura Co.)	20	429,300	410,100	19,200	4.5%
REDDING MSA (Shasta Co.)	42	75,900	71,500	4,400	5.8%
RIVERSIDE SAN BERNARDINO ONTARIO MSA	35	1,990,300	1,880,000	110,400	5.5%
Riverside Co.	38	1,053,100	993,500	59,600	5.7%
San Bernardino Co.	34	937,200	886,400	50,800	5.4%
SACRAMENTO--ROSEVILLE--ARDEN-ARCADE MSA	24	1,072,500	1,020,500	51,900	4.8%
El Dorado Co.	23	89,400	85,300	4,100	4.6%
Placer Co.	13	179,700	172,300	7,500	4.2%
Sacramento Co.	26	697,100	662,200	34,900	5.0%
Yolo Co.	29	106,200	100,800	5,400	5.1%
35	228,300	215,600	12,600	5.5%	
SALINAS MSA (Monterey Co.)					
SAN DIEGO CARLSBAD MSA (San Diego Co.)	15	1,562,500	1,494,700	67,800	4.3%
SAN FRANCISCO REDWOOD CITY SOUTH SAN FRANCISCO MD	2	1,008,200	977,400	30,800	3.1%
San Francisco Co.	4	559,800	542,100	17,700	3.2%
San Mateo Co.	1	448,400	435,300	13,100	2.9%
SAN JOSE SUNNYVALE SANTA CLARA MSA	6	1,052,300	1,014,600	37,600	3.6%
San Benito Co.	43	29,500	27,800	1,700	5.9%
Santa Clara Co.	5	1,022,700	986,800	35,900	3.5%
SAN LUIS OBISPO PASO ROBLES ARROYO GRANDE MSA (San Luis Obispo Co.)	9	142,700	137,300	5,400	3.8%
SAN RAFAEL MD (Marin Co.)	2	140,200	135,800	4,400	3.1%
SANTA CRUZ WATSONVILLE MSA (Santa Cruz Co.)	33	147,300	139,500	7,800	5.3%
SANTA MARIA SANTA BARBARA MSA (Santa Barbara Co.)	15	217,200	207,800	9,400	4.3%
SANTA ROSA MSA (Sonoma Co.)	6	259,900	250,500	9,400	3.6%
STOCKTON LODI MSA (San Joaquin Co.)	50	315,900	292,800	23,100	7.3%
VALLEJO FAIRFIELD MSA (Solano Co.)	29	205,900	195,500	10,400	5.1%
VISALIA PORTERVILLE MSA (Tulare Co.)	62	209,200	188,600	20,700	9.9%
YUBA CITY MSA	54	74,600	68,600	6,000	8.0%
Sutter Co.	56	46,000	42,200	3,800	8.3%
Yuba Co.	51	28,600	26,400	2,100	7.5%
Alpine Co.	58	510	460	40	8.5%
Amador Co.	26	14,950	14,210	740	5.0%
Calaveras Co.	26	21,210	20,150	1,060	5.0%
Colusa Co.	63	10,890	9,590	1,300	11.9%
Del Norte Co.	45	9,660	9,040	620	6.4%
Glenn Co.	52	13,090	12,080	1,010	7.7%
Humboldt Co.	20	62,290	59,520	2,780	4.5%
Inyo Co.	15	8,990	8,610	380	4.3%
Lake Co.	38	29,600	27,920	1,690	5.7%
Lassen Co.	37	10,250	9,680	570	5.6%
Mariposa Co.	25	8,140	7,740	400	4.9%
Mendocino Co.	19	39,770	38,010	1,760	4.4%
Modoc Co.	45	3,540	3,320	230	6.4%
Mono Co.	29	8,280	7,850	420	5.1%
Nevada Co.	15	47,440	45,400	2,040	4.3%
Plumas Co.	49	8,090	7,520	570	7.0%
Sierra Co.	38	1,390	1,310	80	5.7%
Siskiyou Co.	47	18,220	17,030	1,190	6.5%
Tehama Co.	48	25,680	23,990	1,690	6.6%
Trinity Co.	38	5,270	4,970	300	5.7%
Tuolumne Co.	32	22,130	20,970	1,160	5.2%

Notes

- 1) Data may not add due to rounding. The unemployment rate is calculated using unrounded data.
- 2) Labor force data for all geographic areas now reflect the March 2016 benchmark and Census 2010 population controls at the state level.

REPORT 400 R
Monthly Labor Force Data for Regional Planning Units
June 2017 - Preliminary
 Data Not Seasonally Adjusted

REGION	RANK BY RATE	LABOR FORCE	EMPLOYMENT	UNEMPLOYMENT	RATE
STATE TOTAL	---	19,145,700	18,208,300	937,400	4.9%
COASTAL REGION	8	735,500	700,300	35,200	4.8%
MONTEREY	---	228,300	215,600	12,600	5.5%
SAN LUIS OBISPO	---	142,700	137,300	5,400	3.8%
SANTA BARBARA	---	217,200	207,800	9,400	4.3%
SANTA CRUZ	---	147,300	139,500	7,800	5.3%
MIDDLE SIERRA	9	66,400	63,100	3,400	5.0%
AMADOR	---	14,950	14,210	740	5.0%
CALAVERAS	---	21,210	20,150	1,060	5.0%
MARIPOSA	---	8,140	7,740	400	4.9%
TUOLUMNE	---	22,130	20,970	1,160	5.2%
HUMBOLDT	5	62,300	59,500	2,800	4.5%
HUMBOLDT	---	62,290	59,520	2,780	4.5%
NORTH STATE	13	307,800	289,900	17,900	5.8%
BUTTE	---	102,400	96,200	6,200	6.1%
DEL NORTE	---	9,660	9,040	620	6.4%
LASSEN	---	10,250	9,680	570	5.6%
MODOC	---	3,540	3,320	230	6.4%
NEVADA	---	47,440	45,400	2,040	4.3%
PLUMAS	---	8,090	7,520	570	7.0%
SHASTA	---	75,900	71,500	4,400	5.8%
SIERRA	---	1,390	1,310	80	5.7%
SISKIYOU	---	18,220	17,030	1,190	6.5%
TEHAMA	---	25,680	23,990	1,690	6.6%
TRINITY	---	5,270	4,970	300	5.7%
CAPITOL REGION	11	1,171,600	1,111,300	60,300	5.1%
ALPINE	---	510	460	40	8.5%
COLUSA	---	10,890	9,590	1,300	11.9%
EL DORADO	---	89,400	85,300	4,100	4.6%
GLENN	---	13,090	12,080	1,010	7.7%
PLACER	---	179,700	172,300	7,500	4.2%
SACRAMENTO	---	697,100	662,200	34,900	5.0%
SUTTER	---	46,000	42,200	3,800	8.3%
YOLO	---	106,200	100,800	5,400	5.1%
YUBA	---	28,600	26,400	2,100	7.5%
EAST BAY	4	1,392,300	1,335,900	56,400	4.1%
ALAMEDA	---	836,900	803,600	33,300	4.0%
CONTRA COSTA	---	555,400	532,300	23,100	4.2%
NORTH BAY	3	750,300	719,900	30,300	4.0%
LAKE	---	29,600	27,920	1,690	5.7%
MARIN	---	140,200	135,800	4,400	3.1%
MENDOCINO	---	39,770	38,010	1,760	4.4%
NAPA	---	75,000	72,300	2,700	3.6%
SOLANO	---	205,900	195,500	10,400	5.1%
SONOMA	---	259,900	250,500	9,400	3.6%
BAY-PENINSULA	1	2,060,500	1,992,000	68,500	3.3%
SAN BENITO	---	29,500	27,800	1,700	5.9%
SAN FRANCISCO	---	559,800	542,100	17,700	3.2%
SAN MATEO	---	448,400	435,300	13,100	2.9%
SANTA CLARA	---	1,022,700	986,800	35,900	3.5%
SAN JOAQUIN VALLEY AND ASSOCIATED COUNTIES	14	1,856,200	1,697,000	159,200	8.6%
FRESNO	---	449,100	411,400	37,700	8.4%
INYO	---	8,990	8,610	380	4.3%
KERN	---	384,200	347,500	36,700	9.5%
KINGS	---	56,700	51,500	5,200	9.2%
MADERA	---	61,400	56,500	5,000	8.1%
MERCED	---	115,400	104,600	10,800	9.4%
MONO	---	8,280	7,850	420	5.1%
SAN JOAQUIN	---	315,900	292,800	23,100	7.3%
STANISLAUS	---	247,000	227,700	19,300	7.8%
TULARE	---	209,200	188,600	20,700	9.9%
SOUTHERN BORDER	10	1,636,200	1,553,100	83,100	5.1%
IMPERIAL	---	73,700	58,400	15,300	20.8%
SAN DIEGO	---	1,562,500	1,494,700	67,800	4.3%
LOS ANGELES BASIN	7	5,102,600	4,872,800	229,800	4.5%
LOS ANGELES	---	5,102,600	4,872,800	229,800	4.5%
ORANGE	2	1,584,300	1,523,500	60,800	3.8%
ORANGE	---	1,584,300	1,523,500	60,800	3.8%
INLAND EMPIRE	12	1,990,300	1,880,000	110,400	5.5%
RIVERSIDE	---	1,053,100	993,500	59,600	5.7%
SAN BERNARDINO	---	937,200	886,400	50,800	5.4%
VENTURA	6	429,300	410,100	19,200	4.5%
VENTURA	---	429,300	410,100	19,200	4.5%

Notes
 1) Data may not add due to rounding. The unemployment rate is calculated using unrounded data.
 2) Labor force data for all geographic areas now reflect the March 2016 benchmark and Census 2010 population controls at the state level.

REPORT 400 W
Monthly Labor Force Data for Local Workforce Development Areas
June 2017 - Preliminary
 Data Not Seasonally Adjusted

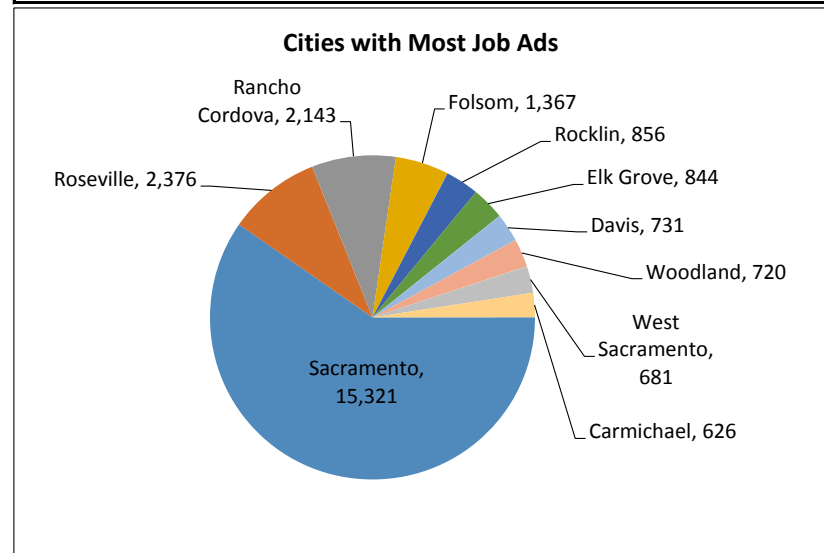
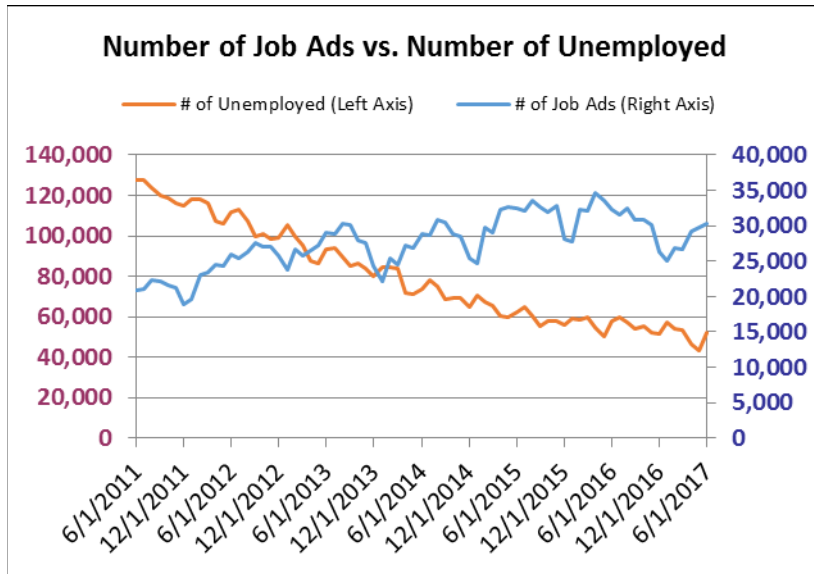
REGION	RANK BY RATE	LABOR FORCE	EMPLOYMENT	UNEMPLOYMENT	RATE
STATE TOTAL	---	19,145,700	18,208,300	937,400	4.9%
ALAMEDA COUNTY Alameda County, except Oakland City	7	623,900	601,100	22,800	3.7%
OAKLAND CITY Oakland City	26	213,000	202,500	10,500	4.9%
CONTRA COSTA COUNTY Contra Costa County, except Richmond City	13	502,000	481,500	20,500	4.1%
RICHMOND CITY Richmond City	23	53,400	50,800	2,600	4.8%
LOS ANGELES COUNTY Los Angeles County, except Los Angeles City, Verdugo Consortium, Foothill Consortium, South Bay Consortium, Southeast Los Angeles County Consortium, and Pacific Gateway Workforce Investment Network	19	1,869,400	1,786,400	83,100	4.4%
LOS ANGELES CITY Los Angeles City	22	2,056,200	1,957,900	98,200	4.8%
VERDUGO CONSORTIUM Burbank, Glendale, and La Cañada Flintridge Cities	12	171,300	164,500	6,900	4.0%
FOOTHILL CONSORTIUM Arcadia, Duarte, Monrovia, Pasadena, Sierra Madre, and South Pasadena Cities	3	161,400	155,600	5,700	3.5%
SOUTH BAY CONSORTIUM Carson, El Segundo, Gardena, Hawthorne, Hermosa Beach, Inglewood, Lawndale, Manhattan Beach, Redondo Beach, Lomita, and Torrance Cities	11	367,400	352,700	14,700	4.0%
SELACO (SOUTHEAST LOS ANGELES COUNTY CONSORTIUM) Artesia, Bellflower, Cerritos, Downey, Hawaiian Gardens, Lakewood, and Norwalk Cities	10	228,900	219,900	9,000	3.9%
PACIFIC GATEWAY WORKFORCE INVESTMENT NETWORK Long Beach and Signal Hill Cities	25	248,000	235,700	12,300	4.9%
ORANGE COUNTY Orange County, except Anaheim and Santa Ana Cities	6	1,257,300	1,211,800	45,600	3.6%
ANAHEIM CITY Anaheim City	24	169,600	161,300	8,300	4.9%
SANTA ANA CITY Santa Ana City	17	157,400	150,400	7,000	4.4%
SAN JOSE - SILICON VALLEY Santa Clara County, except Cupertino, Los Altos, Milpitas, Mountain View, Palo Alto, Santa Clara, and Sunnyvale Cities	9	699,200	672,800	26,400	3.8%
NOVA (NORTH VALLEY CONSORTIUM) Cupertino, Los Altos, Milpitas, Mountain View, Palo Alto, Santa Clara, and Sunnyvale Cities; San Mateo County	1	771,900	749,300	22,600	2.9%
GOLDEN SIERRA CONSORTIUM Alpine, El Dorado, and Placer Counties	14	269,700	258,000	11,600	4.3%
KERN, INYO, MONO CONSORTIUM Kern, Inyo, and Mono Counties	43	401,400	364,000	37,500	9.3%
MOTHER LODGE CONSORTIUM Amador, Calaveras, Mariposa, and Tuolumne Counties	28	66,400	63,100	3,400	5.0%
NORTEC (NORTHERN RURAL TRAINING AND EMPLOYMENT CONSORTIUM) Butte, Del Norte, Lassen, Nevada, Modoc, Plumas, Shasta, Sierra, Siskiyou, Tehama, and Trinity Counties	35	307,800	289,900	17,900	5.8%
NCCC (NORTH CENTRAL COUNTIES CONSORTIUM) Colusa, Glenn, Sutter, and Yuba Counties	41	98,600	90,300	8,300	8.4%
WORKFORCE ALLIANCE OF THE NORTH BAY (NORTH BAY CONSORTIUM) Napa, Lake, and Marin Counties	4	244,700	236,000	8,800	3.6%
FRESNO COUNTY Fresno County	40	449,100	411,400	37,700	8.4%
HUMBOLDT COUNTY Humboldt County	20	62,290	59,520	2,780	4.5%
IMPERIAL COUNTY Imperial County	46	73,700	58,400	15,300	20.8%
KINGS COUNTY Kings County	42	56,700	51,500	5,200	9.2%
MADERA COUNTY Madera County	39	61,400	56,500	5,000	8.1%
MENDOCINO COUNTY Mendocino County	18	39,770	38,010	1,760	4.4%
MERCED COUNTY	44	115,400	104,600	10,800	9.4%

Merced County					
MONTEREY COUNTY Monterey County	33	228,300	215,600	12,600	5.5%
RIVERSIDE COUNTY Riverside County	34	1,053,100	993,500	59,600	5.7%
SACRAMENTO CITY/COUNTY Sacramento County	27	697,100	662,200	34,900	5.0%
SAN BENITO COUNTY San Benito County	36	29,500	27,800	1,700	5.9%
SAN BERNARDINO COUNTY San Bernardino County	32	937,200	886,400	50,800	5.4%
SAN DIEGO CITY/COUNTY San Diego County	16	1,562,500	1,494,700	67,800	4.3%
SAN FRANCISCO CITY/COUNTY San Francisco County	2	559,800	542,100	17,700	3.2%
SAN JOAQUIN COUNTY San Joaquin County	37	315,900	292,800	23,100	7.3%
SAN LUIS OBISPO COUNTY San Luis Obispo County	8	142,700	137,300	5,400	3.8%
SANTA BARBARA COUNTY Santa Barbara County	15	217,200	207,800	9,400	4.3%
SANTA CRUZ COUNTY Santa Cruz County	31	147,300	139,500	7,800	5.3%
SOLANO COUNTY Solano County	29	205,900	195,500	10,400	5.1%
SONOMA COUNTY Sonoma County	5	259,900	250,500	9,400	3.6%
STANISLAUS COUNTY Stanislaus County	38	247,000	227,700	19,300	7.8%
TULARE COUNTY Tulare County	45	209,200	188,600	20,700	9.9%
VENTURA COUNTY Ventura County	21	429,300	410,100	19,200	4.5%
YOLO COUNTY Yolo County	30	106,200	100,800	5,400	5.1%

Notes

- 1) Data may not add due to rounding. The unemployment rate is calculated using unrounded data.
- 2) Labor force data for all geographic areas now reflect the March 2016 benchmark and Census 2010 population controls at the state level.

Recent Job Ads for Sacramento Roseville Arden Arcade MSA Not Seasonally Adjusted - June 2017



ITEM IV-G – INFORMATION

HEAD START REPORTS

BACKGROUND:

This agenda item provides an opportunity for the Governing Board to review the following Head Start items:

Staff will be available to answer questions.

PRESENTER: Denise Lee



SETA Head Start Food Service Operations Monthly Report *June 2017

June 1st through 9th - The Elkhorn Center Closed

June 2nd - Minimum Day Preschool & EHS Full Day Classes

June 7th - WCIC Playmate last day of classes for the summer

June 12th - New On Call Cook / Driver Matthew starts

June 13th -Job Corps closed low water pressure.

June 15th - Denise Lee visited the WCIC Kitchen and helped deliver Route 7 with Cook Driver Shantell

June 16th - Alder Grove IT closed due to the water shut off for the day.

June 20th - Alder Grove IT closed again for water repair by SHRA

June 30th - Daddy & Me Fishing Activity Continental Breakfast Provided for 60 Guests

Meetings & Trainings:

Serve Safe Training attended by Cook / Driver Shantell on June 14th.

The Food Service Staff attended a Drivers Training Class on June 23rd.

Total Number of Meals and Snacks Prepared for All Kitchens:

Lunch	PM Snack	Breakfast	Field Trips
34,340	21,630	23,390	600

Total Amount of Meals and Snacks Prepared **79,960**

Purchases:

Food	\$73,592.10
Non - Food	\$11,172.32

Building Maintenance and Repair: **\$280.99**

Janitorial & Restroom Supplies: **\$0.00**

Kitchen Small Wares and Equipment: **\$60.68**

Vehicle Maintenance and Repair : **\$2,589.74**

Vehicle Gas / Fuel: **\$1,321.70**
Normal Delivery Days **22**

SPECIAL EDUCATION REPORT

Sacramento County Head Start/Early Head Start

June 2017

The Special Education Report shows the percentage of enrolled preschool aged children with a diagnosed disability receiving services through an Individualized Education Plan (IEP). For Early Head Start, the Special Education Report shows the number of children ages 0-3 who are receiving early intervention services through an Individualized Family Services Plan (IFSP).

Head Start Program Performance Standards Reference: 1305.6 (c) states *that at least 10% of the total number of enrollment in each grantee and delegate agency must be made available to children with disabilities.*

Agency	AFE (HS)	Total IEPs	% of AFE	AFE (EHS)	Total IFSPs	% AFE
SETA operated	1988	274	14%	377	97	26%
Twin Rivers USD	233	27	12%			
Elk Grove USD	440	68	15%			
Sac City USD	1211	167	14%	144	34	24%
San Juan USD	668	102	15%	160	19	12%
WCIC	120	16	13%			
EHS CCP				80	4	5%
COUNTY TOTAL	4660	654	14%	761	154	20%

AFE: Annual Funded Enrollment

**Sacramento County Head Start/Early Head Start
Monthly Enrollment Report
June 2017**

Head Start

Agency	Funded Enrollment	(a) Last Day of Month Enrollment 6/30/17	(b) % Actual to Funded	Average Daily Attendance for Month %
Elk Grove USD	440	478	109	91
Sacramento City USD	1,211	1,210	99	79
SETA	1,988 (1,648)	1,765	107	80
San Juan USD	668	681	102	71
Twin Rivers USD	233 (20)	20	100	100
WCIC/Playmate	120	120	100	68
Total	4,660 (4,107)	4,274		

Early Head Start

Agency	Funded Enrollment	(a) Last Day of Month Enrollment 6/30/17	(b) % Actual to Funded	Average Daily Attendance for Month %
Sacramento City USD	144	149	103	75
SETA	377	390	103	78
San Juan USD	160	170	106	89
Total	681	709		

EHS-CC Partnership/Expansion

Agency	Funded Enrollment	(a) Last Day of Month Enrollment 6/30/17	(b) % Actual to Funded	Average Daily Attendance for Month %
Kinder World	36	35	97	83
Sacramento City USD	40	40	100	68
SETA/Job Corps.*	4	4	100	TBD
Total	80	79		

- (a) Includes children who have dropped during the month and whose slot will be filled within the 30 day allowable period.
- (b) If enrollment is less than 100%, agency includes corrective plan of action.
- (c) Average Daily Attendance for month, excluding Home Based

ITEM V - REPORTS TO THE BOARD

- A. CHAIR'S REPORT: The Chair of the SETA Governing Board, on a regular basis, receives numerous items of information concerning employment and training legislation, current programs, agency activities, and miscellaneous articles about human service programs throughout the nation, and attends meetings pertinent to SETA business.

The important information from the material received and meetings attended will be shared with the entire Board and the method proposed by the Chair is to give a verbal report at each regular meeting. It will also allow time for the Board to provide input on items that may require future action.

- B. EXECUTIVE DIRECTOR'S REPORT: This item is set aside to allow the SETA Executive Director to report to the Board on any items of important information or to deal with special requests which need to be addressed but, because of time constraints, were not included in the formal SETA Governing Board Packet.

The Executive Director's Report also allows the opportunity for the SETA Executive Director to apprise the Board of upcoming events, significant agency activities, or conferences.

- C. DEPUTY DIRECTORS REPORT: This item is set aside to allow the Deputy Directors to report to the Board any items relative to the program operations.

- D. COUNSEL REPORT: The SETA Legal Counsel is the firm of Gregory D. Thatch, Attorney at Law. This item provides the opportunity for Agency Counsel to provide the SETA Governing Board with an oral or written report on legal activities

- E. MEMBERS OF THE BOARD: This item provides the opportunity for SETA Governing Board members to raise any items for consideration not covered under the formal agenda. It also provides the opportunity for Board members to request or to ask that certain items be placed on the next Governing Board agenda.

- F. PUBLIC PARTICIPATION: Participation of the general public at SETA Governing Board meetings is encouraged. The SETA Governing Board has decided to incorporate participants of the audience as part of its agenda for all meetings. Members of the audience are asked to address their requests to the Chairperson, if they wish to speak.