



GOVERNING BOARD

DON NOTTOLI
Board of Supervisors
County of Sacramento

ALLEN WARREN
Councilmember
City of Sacramento

JAY SCHENIRER
Councilmember
City of Sacramento

SOPHIA SCHERMAN
Public Representative

PATRICK KENNEDY
Board of Supervisors
County of Sacramento

KATHY KOSSICK
Executive Director

925 Del Paso Blvd., Suite 100
Sacramento, CA 95815

Main Office
(916) 263-3800

Head Start
(916) 263-3804

Website: <http://www.seta.net>

**REGULAR MEETING OF THE
SETA GOVERNING BOARD**

DATE: Thursday, July 7, 2016

TIME: 10:00 a.m.

LOCATION: SETA Board Room
925 Del Paso Blvd.
Sacramento, CA 95815

While the SETA Governing Board welcomes and encourages participation in the Governing Board meetings, it would be appreciated if you would limit your comments to five minutes so that everyone may be heard. Matters under jurisdiction of the SETA Governing Board and not on the posted agenda or any off-agenda matters may be addressed by the general public following completion of the regular agenda. The SETA Governing Board limits testimony on matters not on the agenda to five minutes per person and not more than fifteen minutes for a particular subject. Meeting facilities are accessible to persons with disabilities. Requests for Assisted Listening Devices or other considerations should be made through the Clerk's office at (916) 263-3827. This document and other Board meeting information may be accessed through the Internet by accessing the SETA home page: www.seta.net

AGENDA

PAGE NUMBER

I. Call to Order/Roll Call/Pledge of Allegiance

- ➔ Recognition of long-term employees
 - James A. McNeal, Workforce Development Professional III, 20 years
 - Mohsen Ghahremani, Workforce Development Professional III, 25 years

II. Consent Items

- | | | |
|----|---|-------|
| A. | Minutes of the June 2, 2016 Special Board Meeting | 1-8 |
| B. | Approval of Claims and Warrants | 9 |
| C. | Approval to Add Rancho Cordova Training Center to SETA's Vendor Services (VS) List (Marianne Sphar) | 10-12 |
| D. | Ratification of the Submission of the Application for Discretionary Targeted Assistance Grant Funds to Serve Refugee Women and Underemployed Refugees, PY 2016-2019, and Authorize the Executive Director to Execute the Agreement/Modifications and any Other Documents Required by the Funding Source (Michelle O'Camb) | 13-14 |

E.	Ratification of the Submission of an Application to the AARP Foundation for Continuation Funding of the Back to Work 50+ Program and Authorize the Executive Director to Execute the Agreement/Modifications and any other Documents Required by the Funding Source (Michelle O’Camb)	15
III.	<u>Action Items</u>	
A.	GENERAL ADMINISTRATION/SETA	
1.	Approval of Labor Agreements (John Allen)	16-17
2.	Approval of 2016-17 Compensation Recommendations for Unrepresented Confidential and Management Personnel and the Personnel Resolution Covering Unrepresented Employees (Kathy Kossick)	18-19
B.	WORKFORCE DEVELOPMENT DEPARTMENT	
	<u>Refugee Services</u> : None.	
	<u>One Stop Services</u> : None.	
	 <u>Community Services Block Grant</u>	
1.	Approval of Community Services Block Grant (CSBG) Funding Augmentation Recommendations for Program Year 2016 (Julie Davis-Jaffe)	20
C.	CHILDREN AND FAMILY SERVICES	
1.	Approval to Accept Funding from the Sacramento County of Education for the Quality Rating Improvement System (QRIS) (Denise Lee)	21-24
IV.	<u>Information Items</u>	
A.	Fiscal Monitoring Reports (Loretta Su)	25-31
	<ul style="list-style-type: none"> • Children’s Receiving Home • City of Sacramento; Department of Parks & Recreation • Sacramento Area Emergency Housing Center 	
B.	Employer Success Stories and Activity Report (William Walker)	32-50
C.	Dislocated Worker Update (William Walker)	51-53

D.	Unemployment Update/Press Release from the Employment Development Department (Roy Kim)	54-69
E.	Head Start Reports (Denise Lee)	70-88
V.	<u>Reports to the Board</u>	89
A.	Chair	
B.	Executive Director	
C.	Deputy Directors	
D.	Counsel	
E.	Members of the Board	
F.	Public	

VI. CLOSED SESSION: CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Significant exposure to litigation pursuant to Government Code Section 54956.9, (subdivision (b)):

Two Potential Cases

CLOSED SESSION: CONFERENCE WITH REAL PROPERTY NEGOTIATOR

Pursuant to Government Code Section 54956.8.

The Governing Board may discuss negotiations concerning the following property(ies) and person(s):

Address: 444 N. 3rd Street, Sacramento

Agency Negotiator: Kathy Kossick

Negotiating Party: Ravel Rasmussen Properties and Separovich/Domich
Real Estate Development

Under Negotiation: Price and Terms of Payment

Address: 925 Del Paso Boulevard, Sacramento

Agency Negotiator: Kathy Kossick

Negotiating Party: McCuen Acoma Street Investors, LP

Under Negotiation: Price and Terms of Payment

VII. Adjournment

DISTRIBUTION DATE: TUESDAY, JUNE 28, 2016

ITEM II-A - CONSENT

APPROVAL OF JUNE 2, 2016 SPECIAL BOARD MEETING

BACKGROUND:

Attached are the minutes of the June 2, 2016 Governing Board meeting for your review.

RECOMMENDATION:

That your Board review, modify if necessary, and approve the attached minutes.

STAFF PRESENTER: Kathy Kossick

**SPECIAL MEETING OF THE
SACRAMENTO EMPLOYMENT AND TRAINING AGENCY
GOVERNING BOARD**

Minutes/Synopsis

(Minutes reflect the actual progression of the meeting.)

SETA Board Room
925 Del Paso Blvd.
Sacramento, CA 95815

Thursday, June 2, 2016
9:30 a.m.

- I. **Call to Order/Roll Call/Pledge of Allegiance:** Ms. Scherman called the meeting to order at 9:34 a.m. Mr. Nottoli led the board in the Pledge of Allegiance. The roll was called and a quorum established.

Members Present:

Sophia Scherman, Chair, Governing Board; Public Representative
Jay Schenirer, Vice Chair, Governing Board; Councilmember, City of Sacramento
Patrick Kennedy, Member, Board of Supervisors
Allen Warren, Councilmember, City of Sacramento
Don Nottoli, Member, Board of Supervisors

- II. **CLOSED SESSION: Conference With Labor Negotiator**

Pursuant to Government Code Section 54957.6

Agency Negotiator: Dee Contreras

Employee Organization: AFSCME Local 146

Board went into closed session at 9:36 a.m. The board went back into open session at 9:45 a.m. Mr. Larry Larsen stated that there was no report out.

- III. **Consent Items**

- A. Minutes of the April 28, 2016 Special Board Meeting
- B. Approval of Claims and Warrants
- C. Appointment of Youth Committee Members
- D. Approval to Use Fund Balance for Additional Sales Tax Allocations
- E. Approval of the Workforce Innovation and Opportunity Act Memorandum of Understanding and Authorize staff to Negotiate Changes Subject to Legal Counsel Approval
- F. Approval to Extend Janitorial Services Agreements for Fiscal Year Ending June 30, 2016 and Authorize the Executive Director to Sign the Agreements

The consent items were reviewed; no questions or corrections.

Moved/Nottoli, second/Schenirer, to approve the consent items as follows:

- A. Approve the minutes of the April 28 special meeting.
- B. Approve claims and warrants for the period 4/22/16 through 5/25/16.

- C. Approve the submission of a proposal to the CWDB for WIOA Regional Implementation, Innovation, Technical Assistance, Training and Evaluation funds in the amount of \$250,000 and authorize the SETA Executive Director to execute the agreement and any other documents required by the funding source.
- D. Approve the submission of a proposal to EDD for Disability Employment Accelerator (DEA) funding in the amount of \$150,000 for an 18-month project period and authorize the SETA Executive Director to execute the agreement and any other documents required by the funding source.
- E. Ratify the submission of the Workforce Accelerator Fund 3.0 grant application requesting \$150,000 to the California Workforce Development Board and authorize the Executive Director to execute the agreement and any other documents required by the funding source.
- F. Approve the acceptance of \$235,000 from the California Workforce Development Board and the Employment Development Department (EDD) for the Supervised Population Workforce Training Grant Program, and authorize the Executive Director to sign this agreement, and any other documents required by the funding source.

Roll Call Vote:

Aye: 5 (Kennedy, Nottoli, Scherman, Schenirer, Warren)

Nay: 0

Abstentions: 0

IV. Action Items

A. GENERAL ADMINISTRATION/SETA

1. Approval of Sacramento Employment and Training Agency Recommended Budget for Fiscal Year 2016-2017

Ms. Loretta Su reviewed this item which recommends the use of this budget until the final budget is ready for board approval in August. There is an overall decrease of \$3,418,000. There is a 1.8% COLA through the Head Start/Early Head Start grant. There is an increase in California Department of Education funds by \$226,000 from a higher reimbursement rate. The Workforce reductions are attributable to reductions in WIOA in the amount of \$514,000 and the CalWORKs reductions. The final budget will reflect the final funding opportunities and the actual funding available.

Moved/Nottoli, second/Warren, to approve the Recommended Budget and direct staff to print the Recommended Budget and make it available to the public. Schedule a Public Hearing on the Final Budget and direct staff to post and publish notice of that Public Hearing on the Final Budget to commence on August 4, 2016 at 10:00 a.m. or as soon thereafter as is practicable in the Governing Board meeting room at 925 Del Paso Boulevard, Sacramento, California.

Roll Call Vote:

Aye: 5 (Kennedy, Nottoli, Scherman, Schenirer, Warren)

Nay: 0

Abstentions: 0

2. Approval of Succession Plan for the Executive Director

Ms. Kossick stated that this is a required document for the Office of Community Services. There were no questions.

Moved/Schenirer, second/Warren, to approve the attached succession plan for the Executive Director.

Roll Call Vote:

Aye: 5 (Kennedy, Nottoli, Scherman, Schenirer, Warren)

Nay: 0

Abstentions: 0

B. WORKFORCE DEVELOPMENT DEPARTMENT

Refugee Services: None.

Community Services Block Grant: None.

One Stop Services:

1. Agree with the Sacramento Works, Inc. Board to Approve the Operating Agreement for the Implementation of the Workforce Innovation and Opportunity Act between Sacramento Works, Inc. and the SETA Governing Board

Mr. Roy Kim stated that this is a continuation of an agreement that existed under the Workforce Investment Act and adopts various policies and procedures between the two boards. This was developed by both legal counsels.

Mr. Larsen explained that the new Workforce Innovation and Opportunity Act does not use concurrence but requires that boards do matters in agreement. This is new wording in WIOA. Procedurally, the process is essentially the same.

Moved/Nottoli, second/Schenirer, to agree with the Sacramento Works, Inc. Board to approve the Operating Agreement for the Implementation of the Workforce Innovation and Opportunity Act between Sacramento Works, Inc. and the SETA Governing Board.

Roll Call Vote:

Aye: 5 (Kennedy, Nottoli, Scherman, Schenirer, Warren)

Nay: 0

Abstentions: 0

2. Agree with the Sacramento Works, Inc. Board to Approve Funding Recommendations for the Workforce Innovation and Opportunity Act (WIOA), Title I, Youth Program, for Program Year 2016-2017

Ms. Terri Carpenter, Workforce Manager, stated that a Request for Proposals was released on December 4 to procure service providers for the youth

programs. Services to youth will be done much differently under WIOA in that out of school youth will be targeted for services.

Staff will utilize performance data to ensure the programs will be extended over the remaining four years.

Mr. Warren urged staff to check with service providers to ensure they can provide services and implement an effective program at their funded amounts.

Ms. Carpenter stated that all of the programs were provided an opportunity to speak before the Youth Committee and the Sacramento Works, Inc. board.

Speaker before the board:

Jason Sample, Director, Gateway Community Charter Schools

Moved/Nottoli, second/Schenirer, to agree with the Sacramento Works, Inc. Board to approve the funding recommendations for the WIOA Title I, Youth Program, PY 2016-2017. Approve with the stipulation that all funding recommendations are contingent upon satisfactory year-end program performance reviews.

Roll Call Vote:

Aye: 5 (Kennedy, Nottoli, Scherman, Schenirer, Warren)

Nay: 0

Abstentions: 0

3. Agree with the Sacramento Works, Inc. Board to Approve the Workforce Innovation and Opportunity Act (WIOA), Sacramento Works, Inc., Resource Allocation Plan for 2016-2017

Mr. Roy Kim reviewed this item. The resource allocation plan mirrors the request for proposals and the movement back to the career center system. The Agency received 18 proposals in response to a recent procurement.

Mr. Kim reviewed the chart showing the various allocation percentages.

Mr. Nottoli expressed a concern about customers already enrolled in training being cut off on their training due to the upcoming funding cuts. Mr. Kim replied that SETA staff has met with the Department of Human Assistance and providers to work on a transition plan for customers that may be affected.

Ms. Michelle O'Camb stated that with those already in the pipeline, SETA is committed to working with the 56 affected customers to ensure they will continue their intensive case management and training. DHA has agreed to continue supportive services and assist customers into OJT or another training program.

Ms. Scherman asked for the five-year base wage data to see how successful the customers have been after going through the intensive training.

Moved/Schenirer, second/Nottoli, to agree with the Sacramento Works, Inc. Board to approve the Resource Allocation Plan for 2016-17.

Roll Call Vote:

Aye: 5 (Kennedy, Nottoli, Scherman, Schenirer, Warren)

Nay: 0

Abstentions: 0

Mr. Warren left at 10:47 a.m.

4. Approval of Funding Recommendations for the Workforce Innovation and Opportunity Act, Title I, Adult/Dislocated Worker and CalWORKs Programs, PY 2016-2017

Mr. Kim reviewed funding charts and maps showing the areas of service. The amount available for direct services is \$8.8 million with 42% (\$3,713,841) to be set aside to provide direct services to customers via SETA-hosted Centers:

SETA-hosted Job Center Career Services:	\$2,414,371
CalWORKs wage reimbursements to employers:	\$ 700,000
Individual Training Accounts/ Support Services:	\$ 350,000
SETA training-related staff:	\$ 249,471

Mr. Kim reviewed the evaluation criteria utilized by the evaluation committee. Mr. Kim reviewed the funding recommendations. Mr. Kim reviewed the OJT funding recommendations which include training for CalWORKs recipients. All of the OJT providers submitted good proposals and all were recommended for funding at 28% across the board with the exception of Lao Family. For AB98, 40 slots for providers were recommended and distributed as evenly as possible. These slots are matched with WIOA funds.

There are additional CalWORKs funds set aside to be utilized for wage reimbursement services. Mr. Kim reviewed the stipulations that would be part of the funding recommendations. There were no questions or comments.

Moved/Nottoli, second/Schenirer, to approve funding recommendations for the WIOA Title I, Adult/Dislocated Worker and CalWORKs Programs as listed on the attached charts with the following stipulations:

- PY 2016-17 funding will be subject to satisfactory year-end program performance. Providers that do not meet year-end performance goals and benchmarks may face a reduction in funding.
- In anticipation of future minimum wage increases, OJT/SE providers must budget an average minimum OJT/SE wage reimbursement rate of \$11.00 per hour.

Roll Call Vote:

Aye: 4 (Kennedy, Nottoli, Scherman, Schenirer)

Nay: 0
Abstentions: 0
Absent: 1 (Warren)

5. Approval of the Extension of the One-Stop Share of Cost Agreement with the County Department of Human Assistance, PY 2015-2016, Extend Subgrant Agreements with the Department of Human Assistance and the South County Services, and Authorize the Executive Director to Sign the Agreement and any Required Documents Pertaining to the Agreement

No questions or comments.

Moved/Schenirer, second/Kennedy, to approve the extension of the One-Stop Share of Cost agreement with the Department of Human Assistance for \$4,000,0000, and authorize the Executive Director to execute the agreement. Extend the Subgrant Agreement with the Department of Human Assistance for PY2016-17 for up to \$354,810 to continue the provision of employment and self-sufficiency services to Mather Community Campus residents, and extend the Subgrant Agreement with the South County Services for PY2016-17 for up to \$119,314 to continue the provision of safety-net services in South Sacramento County.

Aye: 4 (Kennedy, Nottoli, Scherman, Schenirer)

Nay: 0

Abstentions: 0

Absent: 1 (Warren)

C. CHILDREN AND FAMILY SERVICES:

1. Approval of the Submission of the Head Start/Early Head Start Cost of Living Adjustment (COLA) Application 2016-2017

Ms. Denise Lee reviewed items 1 and 2 together. She stated that the COLA would increase the base grant by approximately \$1 million. Staff met with labor/management team to discuss how funds could be utilized and membership ratified a 1.7% across the board wage increase. Ms. Lee acknowledged Dee Contreras, Jessica Rainey, Bob Silva, and Belinda Malone for their work on the negotiations.

2. Approval of the Submission of the Head Start Extended Duration of Services Application to the Office of Head Start

This grant request is an opportunity to participate in increased classroom duration to a minimum of 1,020 hours for a select number of classrooms. . Three of the five delegate agencies (San Juan USD, Twin Rivers USD, and WCIC) in addition to the grantee operated program will be applying for these funds to serve 468 children in extended duration. Implementation of the new

services would be August, 2017. The delegate applications are still under review. Should there be changes, Ms. Lee will return to the board for action.

Moved/Schenirer, second/Kennedy, to approve items C-1 and C-2 as follows:
Approve the submission of the Cost of Living Adjustment application for the Head Start/Early Head Start base grant in the amount of \$908,704 and the Early Head Start-Child Care Partnership and Expansion grant in the amount of \$26,460 for Fiscal Year 2016-2017. Total COLA funds will be \$935,164.

- and -

Approve the submission of the Head Start Extended Duration of Services application to the Office of Head Start to extend the duration of services to Head Start children in Sacramento County.

Aye: 4 (Kennedy, Nottoli, Scherman, Schenirer)

Nay: 0

Abstentions: 0

Absent: 1 (Warren)

V. Information Items

- A. Fiscal Monitoring Reports: No questions.
- B. Employer Success Stories and Activity Report: No questions.
- C. Dislocated Worker Update: No additional report.
- D. Unemployment Update/Press Release from the Employment Development Department: Mr. Nottoli expressed appreciation for the ZIP code breakdown.
- E. Head Start Reports: No additional report.

VI. Reports to the Board

- A. Chair: No report.
- B. Executive Director: Ms. Kossick thanked staff for working so hard on the procurement. She publically recognized all staff. Staff will be scheduling visits with the providers and will be reaching out to board members to see if they want to attend.
- C. Deputy Directors: No report.
- D. Counsel: No report.
- E. Members of the Board: Ms. Scherman thanked staff and providers for their hard work during the recent procurement.
- F. Public: No report.

VII. Adjournment: The meeting was adjourned at 11:08 a.m.

ITEM II-B – CONSENT

APPROVAL OF CLAIMS AND WARRANTS

BACKGROUND:

Kathy Kossick, Executive Director, has reviewed the claims for the period 5/26/16 through 6/28/16, and all expenses appear to be appropriate.

RECOMMENDATION:

Approve the claims and warrants for the period 5/26/16 through 6/28/16.

PRESENTER: Kathy Kossick

ITEM II-C - CONSENT

APPROVAL TO ADD RANCHO CORDOVA TRAINING CENTER
TO SETA'S VENDOR SERVICES (VS) LIST

BACKGROUND:

On December 5, 2005, the SETA Governing Board approved the release of the Vendor Services (VS) Request for Qualifications (RFQ) to recruit qualified vendors on an on-going basis to provide services to eligible adults and youth in an effort to prepare them for participation in the labor force and to expand SETA's VS List. Since that time, the SETA Governing Board has approved several amended releases of the RFQ to expand the selection of Adult and Youth Workforce Development Services and Child Development (ages 0-5) and Family Services. Vendor services are fee-for-service activities that provide additional options for adults and youth who face a myriad of challenges to academic success and/or gainful employment.

All vendors recommended for inclusion on SETA's VS List have demonstrated that the services proposed are justified and align with SETA's programs.

Staff is seeking approval of the attached recommendation.

RECOMMENDATION:

Approve the attached recommendation to add Rancho Cordova Training Center to SETA's VS List.

Vendor Services (VS) List

Staff Recommendation

Applicant: Rancho Cordova Training Center, Inc.

Location: 2941 Sunrise Boulevard, Suite 110
Rancho Cordova, CA 95742

Applicant's Background:

Rancho Cordova Training Center (RCTC) was founded in 2013 by former college educators and administrators to provide training and assist individuals gain the necessary skills to achieve financial stability and career goals. They offer computer software training, workshops for entrepreneurial skills, and job readiness preparation.

As an approved vendor, RCTC's Computer Technology/Literacy, Entrepreneurial Skills, and Job Readiness/Pre-Employment Skills Instruction will assist in serving adult and older youth customers of the Sacramento Works America's Job Center (SWJC) system who are seeking to increase their employability, and/or learn the basics of starting and operating a small business.

Activity	Individual Rate	Workshop Rate
<p>Computer Technology/Literacy*:</p> <ul style="list-style-type: none"> • Computer Basics <ul style="list-style-type: none"> ○ Navigate operating system using keyboard and mouse ○ Troubleshoot common problems ○ Use Web Browsers ○ Use email • Introduction to Microsoft Word <ul style="list-style-type: none"> ○ Word basics – Designed for individuals with little to no experience • Introduction to Excel <ul style="list-style-type: none"> ○ Excel Basics – Designed for individuals with little to no experience 	<p>\$50 per hour Max. 3 hours, or \$150</p>	<p>\$100 per 3 hour workshop per customer (1 – 10 customers) or \$1,000 max. per workshop</p> <p>\$150 per 3 hour workshop per customer (1 – 10 customers) or \$1,500 max. per workshop</p> <p>\$150 per 3 hour workshop per customer (1 – 10 customers) or \$1,500 max. per workshop</p>

Activity	Individual Rate	Workshop Rate
<ul style="list-style-type: none"> • Entrepreneurial Skills Modules*: <ul style="list-style-type: none"> ○ Creating a Business Plan ○ Doing the Math 1 ○ Doing the Math 2 ○ Legal Compliance 	\$50 per hour Max. 3 hours, or \$150	\$150 per customer per module (1 – 10 customers) or \$1,500 max. per module
<ul style="list-style-type: none"> • Job Readiness/Pre-Employment Skills Training*: <ul style="list-style-type: none"> ○ Resume Writing ○ Interview Techniques ○ Customer Service 	\$50 per hour Max. 3 hours, or \$150	<p style="text-align: center;"> \$50 per customer per 90 minute workshop (1 – 10 customers) or \$500 max. per workshop </p> <p style="text-align: center;"> \$50 per customer per 50 minute workshop (1 – 10 customers) or \$500 max. per workshop </p> <p style="text-align: center;"> \$150 per customer per 3 hour workshop (1 – 10 customers) or \$1,500 max. per workshop </p>

*Services subject to prior management approval.

ITEM II-D- CONSENT

RATIFICATION OF THE SUBMISSION OF THE APPLICATION FOR DISCRETIONARY TARGETED ASSISTANCE GRANT FUNDS TO SERVE REFUGEE WOMEN AND UNDEREMPLOYED REFUGEES, PY2016-2019, AND AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE THE AGREEMENT/MODIFICATIONS AND ANY OTHER DOCUMENTS REQUIRED BY THE FUNDING SOURCE

BACKGROUND

On May 20, 2016 the Office of Refugee Resettlement (ORR) announced the availability of Federal Fiscal Year (FFY) 2016 funding under the Targeted Assistance Discretionary (TAD) grant. The funding is intended for the first year of a potential three-year project commencing on September 30, 2016 and ending on September 29, 2019. The focus of the grant is to assist newly-arrived refugees with employment services and/or specific, at-risk refugee populations who have been unable to fully integrate and make the transition to economic self-sufficiency due to compelling circumstances.

SETA was notified by the California Department of Social Services—Refugee Programs Bureau (RPB) that RPB will be submitting a single state application to ORR on behalf of all participating, impacted counties in the amount of \$350,000. If awarded TAD funding, RPB will allocate funds to all participating counties, including Sacramento. Preliminary estimates indicate that Sacramento County would receive approximately \$93,700.

In order to prepare the state application, RPB requested that SETA provide a summary of its local project to RPB by the required deadline of May 8, 2016. In response, staff prepared a project proposal and submitted it to RPB by the required deadline.

The principal objective of SETA's proposal is to supplement existing refugee employment services, specifically targeting refugee women and underemployed refugees who have been unable to make progress in their transition to economic self-sufficiency. Services proposed are intended to expand case management services, to connect refugees to education/vocational training opportunities, including long-term career development services, to allow additional time for English language development, and to build provider capacity to address extraordinary circumstances, such as Post Traumatic Stress Disorder and other disabilities faced by refugees. Proposed services would be delivered through SETA's five (5) contracted refugee program providers. Estimated subgrant amounts are as follows:

- Asian Resources, Inc.: \$14,927 to serve 6 participants
- Bach Viet Association, Inc.: \$17,416 to serve 7 participants
- International Rescue Committee, Inc.: \$12,440 to serve 5 participants
- Lao Family Community Development, Inc.: \$17,416 to serve 7 participants
- Twin Rivers Unified School District: \$17,416 to serve 7 participants

ITEM II-D – CONSENT (continued)

Page 2

RECOMMENDATION

1. Ratify the submission of the application for Targeted Assistance Discretionary (TAD) Grant funds to the California Department of Social Services—Refugee Programs Bureau (RPB) to serve newly arrived refugee women and underemployed refugees who, for compelling reasons, have been unable to achieve economic self-sufficiency, PY2016-2019.
2. Authorize the Executive Director to execute the agreement, including modifications, and any other documents required by the funding source.

ITEM II-E - CONSENT

RATIFICATION OF THE SUBMISSION OF AN APPLICATION TO THE AARP FOUNDATION FOR CONTINUATION FUNDING OF THE BACK TO WORK 50+ PROGRAM AND AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE THE AGREEMENT/MODIFICATIONS AND ANY OTHER DOCUMENTS REQUIRED BY THE FUNDING SOURCE

BACKGROUND

The AARP Foundation has invited SETA to apply for \$50,000 in continuation funding for its Back to Work (BTW) 50+ Program that SETA has delivered since July 2014. The AARP program is dedicated to moving individuals aged 50+, who are at greatest risk of economic insecurity and seek full time employment, from instability to stability by increasing employability and earning potential. Since the commencement of the Back to Work 50+ Program, SETA has established a pipeline that links BTW 50+ job candidates to in-demand jobs and provides the information resources, coaching support, and employer access needed to secure quality jobs through the Sacramento Works America's Job Centers of California (SWJCC) system.

In response to the AARP Foundation's invitation to apply for continuation funding, staff prepared an application for the grant period of July 1, 2016, through December 2016. SETA's continuation application proposes to serve 40 participants. All participants will attend a Back to Work 50+ Informational Workshop. Participants will learn about career services available through the SWJCC system, as well as have access to various workshops such as those focusing on effective financial management practices for the 50+ job seeker. SETA will leverage Workforce Innovation and Opportunity Act (WIOA) funds, as well as other discretionary grant and partner resources, for the provision of coaching services, education and short term training, labor market and career exploration, supportive services, as well as job placement and retention services for participants assessed appropriate for more intensive, staff directed career services.

RECOMMENDATION

1. Ratify the submission of the continuation application for \$50,000 to The AARP Foundation for the Back to Work 50+ Program.
2. Authorize the Executive Director to execute the agreement, including modifications and any other documents required by the funding source.

STAFF PRESENTER: Michelle O'Camb

ITEM III-A – 1 - ACTION

APPROVAL OF LABOR AGREEMENTS

BACKGROUND

The American Federation of State, County, and Municipal Employees (AFSCME) and the Sacramento Employment and Training Agency (SETA) have been in negotiations discussions and meetings since January 2016. A tentative agreement on a two-year extension has been reached with the three bargaining units represented by AFSCME including the Head Start Unit, the Clerical, Technical and Analytical Unit and the Supervisory Unit. The ratification process took place from May 24 through 26, 2016.

The Head Start Policy Council approved the labor agreements on June 28, 2016.

The major provisions of the Agreements between SETA and AFSCME include the following:

- 2 year term extension through June 30, 2018
- 1.7% COLA increase for all employees effective August 1, 2016
- Reopener if the Agency receives increased or additional funding for wage or benefit increases
- Update of sick leave to clarify employee and dependent usage and to incorporate legislative changes
- Update of leave of absence to clarify the application process and employee status on release to work when there is no vacancy
- Automatic resignation appeal decreased from 21 days to 10 days
- Elimination of Workers Compensation practice of paying the Agency insurance contribution after the employee is off paid leave

Staff will be available to answer questions.

RECCOMENDATION:

Approve the labor agreements effective July 1, 2016 – June 30, 2018.

STAFF PRESENTER: John Allen

RESOLUTION NO.: 2016-02

Adopted by the Sacramento Employment and Training
Agency Governing Board on the Date of

July 7, 2016

**A RESOLUTION ADOPTING AGREEMENTS WITH THE UNITED
SETA EMPLOYEES, AMERICAN FEDERATION OF STATE, COUNTY
AND MUNICIPAL EMPLOYEES, LOCAL 146
DATED JULY 7, 2016**

WHEREAS, this Board pursuant to Government Code Section 3500, et seq., enacted by resolution an employer-employee relations policy; and,

WHEREAS, under the terms of that policy, the representatives of the Executive Director have met and conferred with the representatives of the United SETA Employees, American Federation of State, County, and Municipal Employees, Local 146, the recognized employee organization for the employees in the Head Start, Clerical, Technical and Analytical, and Supervisory Units as designated in said policy; and,

WHEREAS, these parties have reached agreement on matters relating to the employment conditions of the employees in said Units, as reflected by the written Agreements entered into by them on May 19, 2016, which Agreements are hereto attached and made a part hereof; and,

WHEREAS, this Board finds that the provisions and agreements contained in these Agreements are fair and proper and in the best interests of the Sacramento Employment and Training Agency;

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BOARD OF THE SACRAMENTO EMPLOYMENT AND TRAINING AGENCY, that it adopt in full the terms and conditions contained in the said Agreements.

Sophia Scherman, Chair

ATTEST:

Nancy L. Hogan
Clerk of the Boards

ITEM III-A-2- ACTION

APPROVAL OF 2016-17 COMPENSATION RECOMMENDATIONS FOR UNREPRESENTED CONFIDENTIAL AND MANAGEMENT PERSONNEL AND THE PERSONNEL RESOLUTION COVERING UNREPRESENTED EMPLOYEES

BACKGROUND

On a periodic basis, the Governing Board reviews a report containing recommendations of the Executive Director for salary and benefit improvements for unrepresented confidential and exempt management employees. The Board last acted on June 5, 2014. The current report is being sent under separate cover.

The Agency must intermittently update and amend the Personnel Resolution Covering Unrepresented Employees and this is usually done following completion of negotiations for represented employees. .

The major changes to the Unrepresented Resolution include the following:

- 1.7% COLA increase effective August 1, 2016
- Update of sick leave to clarify employee and dependent usage and to incorporate legislative changes
- Update of leave of absence to clarify the application process and employee status on release to work when there is no vacancy
- Automatic resignation appeal decreased from 21 days to 10 days

Staff will be available to answer questions.

RECOMMENDATION:

Review and approve the report on 2016-17 compensation recommendations for unrepresented confidential and exempt management employees on the effective dates given in the report and approve the Personnel Resolution Covering Unrepresented Employees effective July 7, 2016.

STAFF PRESENTER: Kathy Kossick

RESOLUTION NO.: 2016-03

Adopted by the Sacramento Employment and Training
Agency Governing Board on the Date of
July 7, 2016

A RESOLUTION APPROVING THE EXECUTIVE DIRECTOR'S REPORT DATED
JUNE 30, 2016 RELATING TO 2016-17 COMPENSATION RECOMMENDATIONS
FOR UNREPRESENTED CONFIDENTIAL AND MANAGEMENT PERSONNEL AND
ESTABLISHING THE PERSONNEL RESOLUTION
COVERING UNREPRESENTED EMPLOYEES
DATED JULY 7, 2016

BE IT RESOLVED BY THE GOVERNING BOARD OF THE SACRAMENTO
EMPLOYMENT AND TRAINING AGENCY that

The report dated June 30, 2016 relating to the 2016-2017 compensation
recommendations for the unrepresented confidential and management personnel and
establishing a personnel resolution covering unrepresented employees, a copy of which
is attached hereto, is hereby approved in full.

Sophia Scherman, Chair

ATTEST:

Nancy L. Hogan
Clerk of the Boards

ITEM III-B – 1 – ACTION

APPROVAL OF COMMUNITY SERVICES BLOCK GRANT (CSBG) FUNDING
AUGMENTATION RECOMMENDATIONS FOR PROGRAM YEAR 2016

BACKGROUND:

On December 3, 2015, the SETA Governing Board approved the staff funding recommendations for the Community Services Block Grant (CSBG) for Program Year 2016, totaling \$830,000. In addition, the Board approved the following modifications to the staff funding recommendations:

1. My Sister's House will receive an additional \$8,000, funded by either additional CSBG funding made available to the Agency in its final CSBG allocations from the State, or a 1% across-the-board reduction of other Safety-Net service providers.
2. WIND Youth Services will receive funding for Safety-Net services if additional funding is made available to the Agency in its final CSBG allocations from the State. Staff is directed to continue to work with WIND to find other discretionary funds and report back to the board.

In addition to the modifications above, the Board expressed the desire for staff to continue to work with the Elk Grove Food Bank Services to find other available funding. In June 2016, SETA was notified by the State Department of Community Services and Development (CSD) of the final award allotment, which included an increase in funding of \$101,332. In addition, CSD has allocated \$17,000 in CSBG Discretionary funds that must be utilized on Capacity Building, Homelessness Services or Earned Income Tax Credit Services.

Based on the Board's prior action and the additional availability of CSBG funding, staff is recommending the following augmentations to CSBG Safety-Net service providers for Program Year 2016:

1. My Sister's House - \$8,000 in CSBG funds to serve an additional 9 households.
2. WIND Youth Services - \$20,381 (includes \$17,000 in CSBG Discretionary funds) to serve 318 households.
3. Elk Grove Food Bank Services - \$20,000 in CSBG funds to serve 333 households.
4. Direct Client Emergency Services - \$69,951 in CSBG funds to serve 1,400 households through the Sacramento Works America's Job Centers.

RECOMMENDATION:

Approve the staff funding augmentation recommendations for the CSBG Program Year 2016 as described above.

STAFF PRESENTER: Julie Davis-Jaffe

ITEM III-C - 1 – ACTION

APPROVAL TO ACCEPT FUNDING FROM THE SACRAMENTO COUNTY OFFICE OF EDUCATION FOR THE QUALITY RATING AND IMPROVEMENT SYSTEM (QRIS)

BACKGROUND:

This agenda item provides the opportunity for the Governing Board to accept funding from the Sacramento County Office of Education for the Quality Rating and Improvement System, *Raising Quality Together* (QRIS).

The Sacramento County Office of Education (SCOE) received funding to serve as the lead agency to administer Raising Quality Together, Sacramento County’s QRIS program. These funds were allocated to counties for the implementation of a local QRIS and provide incentives to early learning programs rated at a quality level of Tier 3 or 4 (as of June 30, 2015), based on the QRIS Quality Continuum Framework matrix (a copy of the matrix is attached). The California Department of Education (CDE) envisions the use of the QRIS resources and incentives to increase the number of children in low-income areas with opportunities to attend high-quality early learning programs, thus preparing them for success in school and life.

Currently, SETA has thirteen (13) early learning centers participating in the QRIS program and has received funding to support the centers in sustaining high-quality programming and/or increasing QRIS tier rating. Centers and funding to date include:

Center	Tier Level	Funding Amount (to be expended by June 30, 2016)	Funding Amount (to be expended by June 30, 2017)	TOTAL Funding
Alder Grove IT (RTT)*	4		\$4,375	\$4,375
Crossroads	3		\$8,000	\$8,000
Elkhorn	3	\$6,000	\$4,000	\$10,000
Freedom Park	3		\$8,000	\$8,000
Fruitridge (RTT)*	4		\$4,375	\$4,375
Hillsdale	3	\$12,000	\$8,000	\$20,000
Job Corp	4		\$13,750	\$13,750
Marina Vista	3		\$4,000	\$4,000
Mather	3		\$4,000	\$4,000
Norma Johnson	3	\$6,000		\$6,000
Northview	3	\$6,000	\$4,000	\$10,000
Phoenix Park	3		\$4,000	\$4,000
Sharon Neese	3	\$6,000	\$8,000	\$14,000
TOTAL to date	--	\$36,000	\$74,500	\$110,500

**RTT is Race to the Top. This is one-time funding and should be expended as soon as possible, but preferred no later than September 29, 2016*

PRESENTER: Denise Lee

ITEM III-C – 1 – ACTION (continued)
Page 2

Each SETA early learning center participating in QRIS has developed a site-level Quality Improvement Plan. Funds will be used to support the improvement plan activities and approaches including, but not limited to, classroom supplies/materials, curriculum enhancements, screening materials, and professional development.

Annually, the SETA centers listed above will continue to participate in the QRIS program with additional centers being added as the application process is opened by SCOE and new centers are enrolled each year. Funding amounts each year may change depending on individual center tier level and funding availability by SCOE.

Staff is identifying the funding sources for these funds. Staff will be seeking City Council and Board of Supervisors approval if required. Staff will be available to answer questions.

RECOMMENDATION:

That the Governing Board approves SETA to accept current funding in the amount of \$110,500 and future funding from Sacramento County Office of Education for the Quality Rating and Improvement System/Raising Quality Together Program.

PRESENTER: Denise Lee

Raising Quality Together Sacramento County's Quality Rating and Improvement System
QUALITY CONTINUUM FRAMEWORK RATING MATRIX WITH ELEMENTS AND POINTS FOR CONSORTIA COMMON TIERS 1, 3, AND 4
 RTT-ELC/QRIS Block Grants

ELEMENT	BLOCK (Common Tier 1) Licensed-In-Good Standing	2 POINTS	3 POINTS	4 POINTS	5 POINTS
CORE I: CHILD DEVELOPMENT AND SCHOOL READINESS					
1. Child Observation	<input type="checkbox"/> Not required	<input type="checkbox"/> Program uses evidence-based child assessment/observation tool annually that covers all five domains of development	<input type="checkbox"/> Program uses valid and reliable child assessment/ observation tool aligned with CA Foundational Frameworks ¹ twice a year	<input type="checkbox"/> DRDP (minimum twice a year) and results used to inform curriculum planning	<input type="checkbox"/> Program uses DRDP twice a year and uploads into DRDP Tech and results used to inform curriculum planning
2. Developmental and Health Screenings	<input type="checkbox"/> Meets Title 22 Regulations	<input type="checkbox"/> Health Screening Form (Community Care Licensing form LIC 701 "Physician's Report - Child Care Centers" or equivalent) used at entry, then: 1. Annually OR 2. Ensures vision and hearing screenings are conducted annually	<input type="checkbox"/> Program works with families to ensure screening of all children using a valid and reliable developmental screening tool at entry and as indicated by results thereafter AND <input type="checkbox"/> Meets Criteria from point level 2	<input type="checkbox"/> Program works with families to ensure screening of all children using the ASD at entry and as indicated by results thereafter AND <input type="checkbox"/> Meets Criteria from point level 2	<input type="checkbox"/> Program works with families to ensure screening of all children using the ASD & ASD-SE, if indicated, at entry, then as indicated by results thereafter AND <input type="checkbox"/> Program staff uses children's screening results to make referrals and implement intervention strategies and adaptations as appropriate AND <input type="checkbox"/> Meets Criteria from point level 2
CORE II: TEACHERS AND TEACHING					
3. Minimum Qualifications for Lead Teacher/ Family Child Care Home (FCCH)	<input type="checkbox"/> Meets Title 22 Regulations (Center: 12 units of Early Childhood Education (ECE)/Child Development (CD); FCCH: 15 hours of training on preventive health practices)	<input type="checkbox"/> Center: 24 units of ECE/CD ² OR Associate Teacher Permit <input type="checkbox"/> FCCH: 12 units of ECE/CD OR Associate Teacher Permit	<input type="checkbox"/> 24 units of ECE/CD + 16 units of General Education OR Teacher Permit AND <input type="checkbox"/> 21 hours professional development (PD) annually	<input type="checkbox"/> Associate's degree (AA/AS) in ECE/CD (or closely related field) OR AA/AS in any field plus 24 units of ECE/CD OR Site Supervisor Permit AND <input type="checkbox"/> 21 hours PD annually	<input type="checkbox"/> Bachelor's degree in ECE/CD (or closely related field) OR BABS in any field plus with 24 units of ECE/CD (or Master's degree in ECE/CD) OR Program Director Permit AND <input type="checkbox"/> 21 hours PD annually
4. Effective Teacher-Child Interactions: CLASS Assessments (Use tool for appropriate age group as available)	<input type="checkbox"/> Not Required	<input type="checkbox"/> Familiarity with CLASS for appropriate age group as available by one representative from the site	<input type="checkbox"/> Independent CLASS assessment by reliable observer to inform the program's professional development/improvement plan	<input type="checkbox"/> Independent CLASS assessment by reliable observer with minimum CLASS scores: Pre-K - Emotional Support - 5 - Instructional Support - 3 - Classroom Organization - 5 Toddler - Emotional & Behavioral Support - 5 - Engaged Support for Learning - 3.5 Infant - Responsive Caregiving (RC) - 5.0	<input type="checkbox"/> Independent assessment with CLASS with minimum CLASS scores: Pre-K - Emotional Support - 5.5 - Instructional Support - 3.5 - Classroom Organization - 5.5 Toddler - Emotional & Behavioral Support - 5.5 - Engaged Support for Learning - 4 Infant - Responsive Caregiving (RC) - 5.5

¹ Approved assessments are: Creative Curriculum GOLD, Early Learning Scale by National Institute of Early Education Research (NIEER), and Brngance Inventory of Early Development III.

² For all ECE/CD units, the core 8 are desired but not required.

Note: Point values are not indicative of Tiers 1-5 but reflect a range of points that can be earned toward assigning a tier rating (see Total Point Range).

ELEMENT	BLOCK (Common-Tier 1) Licensed In-Good Standing	2 POINTS	3 POINTS	4 POINTS	5 POINTS
CORE III: PROGRAM AND ENVIRONMENT - Administration and Leadership					
5. Ratios and Group Size (Centers Only beyond licensing regulations)	<input type="checkbox"/> Center - Title 22 Regulations <input type="checkbox"/> Infant Ratio of 1:4 <input type="checkbox"/> Toddler/Option Ratio of 1:8 <input type="checkbox"/> Preschool Ratio of 1:12 <input type="checkbox"/> FCCH: Title 22 Regulations <i>(excluded from point values in ratio and group size)</i>	<input type="checkbox"/> Center - Ratio: Group Size Infant/Toddler - 4:16 Toddler - 3:18 Preschool - 3:36	<input type="checkbox"/> Center - Ratio: Group Size Infant/Toddler - 3:12 Toddler - 2:12 Preschool - 2:24	<input type="checkbox"/> Center - Ratio: Group Size Infant/Toddler - 3:12 or 2:8 Toddler - 2:10 Preschool - 3:24 or 2:20	<input type="checkbox"/> Center - Ratio: Group Size Infant/Toddler - 3:9 or better Toddler - 3:12 or better Preschool - 1:8 ratio and group size of no more than 20
6. Program Environment Rating Scale(s) (Use tool for appropriate setting: ECERS-R, ITERS-R, FCCERS-R)	<input type="checkbox"/> Not Required	<input type="checkbox"/> Familiarity with ERS and every classroom uses ERS as a part of a Quality Improvement Plan	<input type="checkbox"/> Assessment on the whole tool. Resuts used to inform the program's Quality Improvement Plan	<input type="checkbox"/> Independent ERS assessment. All subscales completed and averaged to meet overall score level of 5.0	<input type="checkbox"/> Independent ERS assessment. All subscales completed and averaged to meet overall score level of 5.5 <input type="checkbox"/> When ERS sub-scale - "Provision for Parents" is less than 5.0 a quality improvement plan will be developed AND Provider offers links to community-based resources that support families with young children must be visible or available in writing from provider and provides information on family strengthening protective factors related to social and emotional competence of children.* OR Current National Accreditation approved by the California Department of Education
7. Director Qualifications (Centers Only)	<input type="checkbox"/> 12 units ECE/CD + 3 units management/ administration	<input type="checkbox"/> 24 units ECE/CD + 16 units General Education +with 3 units management/ administration OR Master Teacher Permit	<input type="checkbox"/> Associate's degree with 24 units ECE/CD +with 6 units management/ administration and 2 units supervision OR Site Supervisor Permit AND <input type="checkbox"/> 21 hours PD annually	<input type="checkbox"/> Bachelor's degree with 24 units ECE/CD +with 8 units management/ administration OR Program Director Permit AND <input type="checkbox"/> 21 hours PD annually	<input type="checkbox"/> Master's degree with 30 units ECE/CD including specialized courses +with 8 units management/ administration. OR Administrative Credential AND <input type="checkbox"/> 21 annual hours of PD AND <input type="checkbox"/> 4 years management/ or supervisory experience AND with at least 50% of the 21 annual hours of PD in Leadership and Management **
TOTAL POINT RANGES					
Program Type	Common-Tier 1	Local-Tier 2³	Common-Tier 3	Common-Tier 4	Local-Tier 5⁴
Centers 7 Elements for 35 points	Blocked (No Point Value) - Must Meet All Elements	Point Range 8 to 19	Point Range 20 to 25	Point Range 26 to 31	Point Range 32 and above
FCCHs 5 Elements for 25 points	Blocked (No Point Value) - Must Meet All Elements	Point Range 6 to 13	Point Range 14 to 17	Point Range 18 to 21	Point Range 22 and above

* Element 6 - Participant will receive 5 points for an overall ERS score of 5.5; however, to achieve an overall tier rating of 5, participant must meet all Sacramento County QRIS requirements as stated.
 ** Element 7 - Participant will receive 5 points without 50% of PD hours in Leadership and Management; however, to achieve an overall tier rating of 5, participant must meet all Sacramento County QRIS requirements as stated.

³ Local-Tier 2: Local decision if Blocked or Points and if there are additional elements
⁴ Local-Tier 5: Local decision if there are additional elements included California Department of Education, February 2014 Updated May 28, 2015; Effective July 1, 2015

ITEM IV-A – INFORMATION
FISCAL MONITORING REPORTS

BACKGROUND:

Attached for your information are copies of the latest fiscal monitoring reports.

Staff will be available to answer questions.

STAFF PRESENTER: Loretta Su

Program Operator: Children's Receiving Home

Findings and General Observations:

- 1) We have reviewed the CSBG programs from January 1, 2015 to December 31, 2015. The costs reported for these programs have been traced to the subgrantee's records. The records were verified and appear to be in order.

Recommendations for Corrective Action:

- 1) None

cc: Kathy Kossick
Governing Board

Program Operator: City of Sacramento – Dept. of Parks and Recreation

Findings and General Observations:

The total costs as reported to SETA for WIA have been traced to the subgrantee's fiscal records. The recorded expenditures were verified and appear to be in order and there are no adjustments required.

Recommendations for Corrective Action:

There are no findings for corrective action in this fiscal monitoring visit.

cc: Kathy Kossick
Governing Board

Program Operator: Sacramento Area Emergency Housing Center

Findings and General Observations:

We have reviewed the CSBG programs from April 1, 2015 to December 31, 2015. The costs reported for these programs have been traced to the subgrantee's records. The records were verified and appear to be in order.

Recommendations for Corrective Action:

None

cc: Kathy Kossick
Governing Board

ITEM IV-B – INFORMATION

EMPLOYER SUCCESS STORIES AND ACTIVITY REPORT

BACKGROUND:

Staff at Sacramento Works Training Centers and internal Employer Services staff work with local employers to recruit qualified employees. Attached is a listing of employers recently assisted.

Mr. William Walker will be available to answer questions.

STAFF PRESENTER: William Walker

EMPLOYER	CRITICAL CLUSTERS	JOB	NO OF POSITIONS
Critical Occupational Clusters Key: 1=Administrative & Support Services; 2=Architecture & Engineering; 3=Construction; 4=Healthcare & Supportive Service; 5=Human Services; 6=Information Technology; 7= Installation, Maintenance & Repair; 8=Tourism/Hospitality; 9=Transportation & Production; 10=Non-Critical Occupations			
A1 Heating & Air	3	HVAC Technician	1
	3	Journeyman Plumber	1
ABC Landscaping & Excavation, Inc.	3	Construction Supervisor	1
Accugov Inc.	1	Administrative Assistant	1
Ace Cash Express	1	Customer Service	7
	1	Service Associate	7
Adecco Employment Services	1	Customer Service Representative, Bi-lingual Spanish	10
Advanced Call Center Technologies	1	Customer Service Representatives	50
	1	Human Resources - Recruiting Admin	1
Aggressive Legal Services, Inc.	1	Intake Specialist I	1
Alhambra	9	Production Operator	5
All For You Home Care	4	Caregiver	1
All Seasons Burial & Cremation	9	Mortuary Transport Driver	1
All State Insurance-Alain Ionescu Office	1	Insurance Sales Representative	1
Allied Barton	1	Security Officer	15
Always Affordable Plumbing	7	Experienced Service Plumber	1
Amazon	10	Part -Time Seasonal Associate	1
American Guard Services	1	Security Officer	5
AmeriGas	1	Customer Care Agent	24
Amware Pallet Services	3	Pallet Repairman	4
Andy Nguyen's	8	Kitchen Helper	1
Anton Building Company	3	Construction Laborer/Project Administrator	1
	1	Leasing Consultant	1
	1	Property Manager	1
Arby's GH Restaurants	10	Team Member	7
Assurance Roofing & Construction	3	Construction Foreman	
Avis Budget Group	9	Car Cleaner Detailer (Vehicle Service Attendant)	1
	9	Driver	1
	1	Operations Manager Trainee	1
	1	Rental Sales Associate	1
	7	Truck Technician I - Mobile	1
	1	Vehicle Return Associate	1
Badger Daylighting Corporation	7	Hydrovac CDL Operator	1
Barnes & Noble	1	Assistant Store Manager	2
	1	Barista/Cafe Server	2
	1	Bookseller	3
	1	Community Business Development Manager	1
	1	Head Cashier	1
	1	Merchandise Manager	4
BBC Services, Inc.	3	Carpenter	10
	3	Superintendent and Foreman	6
Behavioral Education for Children with Autism	4	Behavior Technician	1
Bell Brothers Plumbing Heating and Air	1	Accounting Supervisor/Sr. Accountant	1
	1	Customer Service Representative	4
	7	HVAC Lead Installer	1
	1	Payroll/Accounting Clerk	1
Big Brothers Big Sisters of Greater Sacramento	1	Match Support Specialist	1
BioPhase Solutions Inc.	9	Chemical Operators	7
	9	Material Handlers	7
Bluegreen Vacations	1	Sales Representatives	3
Boys & Girls Clubs of Greater Sacramento	1	Program Assistant	10
Bozzuto Insurance Agency	1	Insurance Sales Agent	1
Brasher's Sacramento Auto Auction	9	Auction Driver	1
	1	Auto Body Condition Report Writer	1
		Auto Lot Worker - Fleet & Lease	1
	7	Auto Mechanic	1
	1	Dealer Registration Clerk-Front Counter Customer Service	1
	7	Lot Access Agent/Shift Lead	1
	1	Transportation Billing/Data Entry Clerk	1
California Energy Commission	1	Deputy Director, Fuels and Transportation Division	1
California Human Development	1	Education Coordinator	1

EMPLOYER	CRITICAL CLUSTERS	JOB	NO OF POSITIONS
Critical Occupational Clusters Key: 1=Administrative & Support Services; 2=Architecture & Engineering; 3=Construction; 4=Healthcare & Supportive Service; 5=Human Services; 6=Information Technology; 7= Installation, Maintenance & Repair; 8=Tourism/Hospitality; 9=Transportation & Production; 10=Non-Critical Occupations			
California MENTOR	4	Caregiver/Direct Support Professional	7
California State Lands Commission	1	Public Land Management Specialist I	1
California Workforce Association	1	Administrative Assistant	1
Calli Tire & Wheel LLC	7	Custom Whitewall Tire Manufacturer	1
Carnahan Electric Ltd	3	Journeyman Electrician	2
Castle House Distributors	1	Driver/Service Tech	1
CBS13/CW31	1	Administrative Assistant	1
Central Wireless	1	Store Manager	1
CEPS	1	Account Manager/Assistant Manager	2
Chalet Desserts	1	Bakery Production Supervisor	2
	1	Customer Service Specialist/Bakery Administrative Support	1
	1	Entry Level Bakery Production Worker	20
Chesapeake Commons Apartments	7	Maintenance Painter	1
	7	Maintenance Technician	1
Child Action	5	Assessment Unit Clerk	1
	1	Human Resources Analyst	1
Children's Law Center of California	1	Scanning Clerk	1
	1	Secretary	1
Clarke & Rush	7	Commercial HVAC Lead Installer	1
	1	Construction Office Coordinator Assistant	1
	1	Customer Service Representative	2
	7	HVAC - Home Performance Technician	1
	7	HVAC Lead Installers/Apprentices	1
	7	HVAC Service Technicians Residential & Commercial	4
	7	Insulation/Window Installers	4
	7	Plumber Service Technician	2
	9	Warehouse/Driver/HVAC Trainee	1
	1	Window & Insulation Salesperson	1
Cintas Corporation	10	Route Service Sales Representative	5
Citizen Corporation	3	Journeyman Electrician	1
City of Sacramento	1	Out of School Time Leader	29
Cokeva, Inc.	9	Logistic Operator	5
	10	Sales Executive	1
	3	Technician II	1
College of Continuing Education, Sacramento State	1	Facilities and Logistics Management Specialist	1
Comcast	10	Individual Direct Sales	1
	1	Xfinity Sales Associates	9
Comfort Systems Construction	7	Apartment Renovator	2
Common Ground Business Brokers	1	Business Broker	4
Community Resource Project	7	Energy Audit Home Inspector	1
	1	Receptionist	1
	7	Weatherization Technician	1
Cooper & Associates Realty	1	Inside Sales Agent	3
Core Commercial	1	Marketing/Graphic Design/Office	1
Cornerstone Staffing Solutions, Inc.	1	Cashier or Checker Stock Clerk	2
	9	Warehouse Clerk	20
Corporate Care	1	Technician	2
Craig Cares	4	Caregiver/Home Health Aide/CNA	1
Creative Living Options	1	Personal Attendant	50
Crossroads Facility Services	1	Community Work Incentive Coordinator (CWIC)	1
		Event Workers - Sacramento Convention Center	1
	1	Program Manager	1
	1	Senior Accountant	1
	1	Youth Specialist	1
Culinary Staffing America	1	Food Service Workers	40
Davis Food Co-Op	1	Night Manager	1
Dayles Diesel & Generator Repair	7	Generator Mechanic	1
Del & Joe's Body Shop Inc	8	Food Service Worker	40
Denio's Farmers Market and Swap Meet	1	Cashier	5
	1	Janitor Caretaker	1

EMPLOYER	CRITICAL CLUSTERS	JOB	NO OF POSITIONS
Critical Occupational Clusters Key: 1=Administrative & Support Services; 2=Architecture & Engineering; 3=Construction; 4=Healthcare & Supportive Service; 5=Human Services; 6=Information Technology; 7= Installation, Maintenance & Repair; 8=Tourism/Hospitality; 9=Transportation & Production; 10=Non-Critical Occupations			
Denton's Custom Woodworks, Inc.	3	Cabinet Maker & Apprentice/Entry Level	2
Diamond Foods Inc.	9	Engineering Intern	1
	7	Engineering Manager	1
	2	Maintenance Engineer/Supervisor	2
	2	Maintenance Mechanic I	1
	1	Operations Manager	1
	1	Production Supervisor	1
	7	Safety Manager	1
Dollar General	1	Assistant Store Manager	20
	1	DG Market Sales Associate	20
	1	Sales Associate	20
Dr. Pepper Snapple Group	9	Warehouse Loader	1
E3 CA INC.	1	Administrative Assistant	1
	1	Bookkeeper	1
	1	Sales and Marketing Manager	1
Efficient Energy Solutions Inc.	10	Experienced Telemarketer	1
Electrofreeze of Northern California	1	Office Administrator	1
Elevate Learning	1	English and/or Math Tutors	50
Elite HR Logistics	9	Class A CDL Truck Driver with Hazmat!	2
Empower Efficiency, LLC	1	Local Community Outreach Specialist, Energy Efficiency	1
Environmental Quality Management, Inc.	1	Clean-up Technician Nevada	1
	9	Equipment Operator - Nevada	1
	9	Truck Driver - Nevada	1
EOS USA	1	Bilingual Debt Collector	1
	1	Legal Clerk	1
Ephraim Williams Family Life Center	1	Receptionist	1
Evergreen Industries Cleaning Services, LLC	1	Cleaning Laborer	2
eVerlife	1	Team Manger	4
Exact Staff Inc.	9	Assembly Line Worker	50
	9	Packaging Associate	25
	9	Warehouse Worker	50
Express Employment Professionals	1	Accounting / Administrative Manager	1
	1	Accounts Payable Clerk	2
	1	Accounts Receivable Assistant	1
	1	Accounts Receivable Clerk B486	1
	1	Accounts Receivable Specialist	1
	1	Activities Assistant	1
	1	Administrative Assistant	3
	1	Apartment Leasing Agent	1
	10	Car Wash Technicians	6
	8	Cook	1
	1	Customer Service Representative	4
	9	Delivery Driver	2
	1	Dispatcher	5
	10	Dishwasher	1
	1	Executive Administrative Assistant, Academics/Higher Education	2
	1	Executive Administrative Assistant, Fundraising	1
	1	Front Office & Marketing Administrative Assistant	1
	3	General Laborer	15
	7	HVAC Maintenance Technician	5
	1	Inside Sales Representative	2
	7	Maintenance Technician	2
	7	Maintenance Technicians and Repair Workers, General	1
	1	Medical Biller A369	1
	1	Medical Records Administrative Assistant	1
	1	Medical Scheduler	1
	1	Office Manager	1
	1	Outside Sales Representative	1
	1	Payroll Accounting Clerk	1
	1	Receptionist	1

EMPLOYER	CRITICAL CLUSTERS	JOBS	NO OF POSITIONS
Critical Occupational Clusters Key: 1=Administrative & Support Services; 2=Architecture & Engineering; 3=Construction; 4=Healthcare & Supportive Service; 5=Human Services; 6=Information Technology; 7= Installation, Maintenance & Repair; 8=Tourism/Hospitality; 9=Transportation & Production; 10=Non-Critical Occupations			
Express Employment Professionals	10	Retail Pricing Collector	5
	1	Sales & Marketing Manager (Salesforce)	1
	1	Service Coordinator / Office Manager	1
	1	Staff Accountant	1
	10	Telemarketer	1
	1	Trust Assistant	1
	1	Workplace Safety Program Instructor A679	1
Fair Oaks Recreation & Park District	1	Recreation Leader I-Camp Counselor	10
	1	Recreation Leader II	1
	1	Recreation Leader III-Lead Camp Counselor	2
	1	Senior Recreation Leader (Camp Director)	1
Faneuil/InSync Consulting Services LLC	1	Customer Service Representative	500
	1	Proposal Writer	1
Farmers Insurance - Stacy Cronican Insurance Agency	1	Customer Service Representative	2
	1	Agency Career Specialist	1
	1	Sales Representative	4
Finished Floors Inc.	7	Floor Technician	2
Fish Window Cleaning	10	Window Cleaner	2
First Security Services	1	Security Officer	10
Florin Hearing Aid	4	Hearing Aid Specialist	2
Fowler Enterprise LLC	9	Medical Driver	1
Frank's Quality Meats Inc	9	Warehouse/Delivery Driver	1
Frito-Lay	9	Carton Handler	5
	10	Detailer	1
	9	Route Sales Representative - General	7
	10	Merchandiser	1
	9	Route Sales Representative - General	3
Girl Scouts Heart of Central California	10	Summer Camp Positions	8
Golden Moments Care Home Inc.	1	Caregiver	1
Grand Construction	3	Construction Laborers	1
Greater Sacramento Urban League	1	Youth Specialist	1
GRID Alternatives North Valley	1	Outreach Coordinator	1
	3	SolarCorps Construction Fellows	2
	1	SolarCorps Outreach Fellow	1
Grindco, Inc.	3	Concrete Grinding Specialist	1
Grocery Outlet	1	Human Resources Field Specialist	1
H&R Block	1	Office Manager/Lead	20
	1	Tax Professional	20
Headway Workforce Solutions	1	Seasonal Assistant Manager	1
Horizon Personnel Services	9	Order Puller	10
Hp Hood	1	Receptionist - Temporary	4
Hunter Douglas Fabrication	7	Production Associate/Assembler	9
Infinity Energy	1	Appointment Scheduler	5
	1	Solar Sales Representative	10
Integrus Management Group	3	Equipment Planner	1
J's Communications	1	Outside Sales Representative, B2B	1
J. Powers Recruiting Inc.	1	Account Executive	1
Jani-King of California	1	Account Executive	1
Jerico	3	Lighting Installer	1
J&L Teamworks Staffing	4	On-Call Hygienist Assistant	1
	1	Receptionist	1
John Jackson Masonry	9	Fleet Mechanic	1
Kair In-Home Social Svc	1	Foster Family Agency Administrator	1
Kan Heritage Inc.	10	Car Cleaner	1
	1	Car Wash Manager	1
	1	Cashier and Salesperson	1
	1	Manager	1
	8	Mexican Food Cook	1
KCRA/KQCA	7	Operations Technician	1
	1	Reporter	1
	7	Tech Operator	1
Kelly Services	7	Machine Operator/Mail Handler	40
Ken's Bike-Ski-Board, Inc.	1	Bicycle, Ski & Snowboard Sales	1
Kindred Spirits Preschool	1	Teacher Aide	1

EMPLOYER	CRITICAL CLUSTERS	JOBS	NO OF POSITIONS
Critical Occupational Clusters Key: 1=Administrative & Support Services; 2=Architecture & Engineering; 3=Construction; 4=Healthcare & Supportive Service; 5=Human Services; 6=Information Technology; 7= Installation, Maintenance & Repair; 8=Tourism/Hospitality; 9=Transportation & Production; 10=Non-Critical Occupations			
Kustum Steel Fabricators Inc.	3	Install Laborer/Maintenance Laborer	3
	3	Layout Fitter/Foreman	1
L-3 Narda Microwave-West	3	Electrical Engineer	1
Lamonica's Pizza Dough	9	Packaging Associate	10
Landscapes by Cochran	7	Install Laborer/Maintenance Laborer	3
Leukemia & Lymphoma Society	1	Part Time Outreach Assistant	15
LG Electronics	7	Field Service Technician-Appliances and HVAC	1
Liberty Tax Service #8097	1	Tax Preparer	1
Liqui-Box Corporation	9	Inspector/Packers	20
Lobel Financial	1	Receptionist	1
	1	Underwriter	1
Lodging Goods LLC	9	Warehouse Shipper	1
Lofings Lighting Inc.	9	Warehouse and Delivery	1
Los Rios Community College District	1	Account Clerk I	1
	1	Account Clerk II	2
	1	Account Clerk III	1
	1	Accountant	1
	1	Accounting Adjunct Assistant Professor	1
	1	Accounting Assistant Professor	1
	1	Accounting Specialist	1
	1	Administrative Assistant I	3
	1	Administrative Assistant II	5
	1	Administrative Secretary I	1
	1	Admissions/Record Clerk II	1
	1	Admissions/Records Clerk III	2
	1	Admissions/Records Evaluator I	1
	1	Aeronautics Assistant Professor	1
	1	American Apprenticeship Initiative Grant Project Director	1
	1	Anthropology Assistant Professor	1
	1	Architecure Assistant Professor	1
	1	Art Assistant Professor (Studio Art)	1
	1	Art History/Humanities Assistant Professor	1
	1	Assistant Financial Aid Officer	1
	1	Associate Vice President of Student Services	1
	7	Audio/Visual Production Maintenance Technician	1
	1	Business Assistant Professor	1
	1	Campus Operations Director - Sutter County Center	1
	1	Career Technical Education Transition Coordinator	1
	1	Chemistry Assistant Professor	2
	1	Child Development Center Teacher	1
	1	Clerical Assistant	1
	1	Clerk II	1
	1	Clerk III	3
	1	Commercial Music & Sound Recording Technology Assistant Professor	1
	1	Computer Information Science Assistant Professor	4
	1	Conditioning Coach Adjunct Pool	1
	1	Confidential Executive Assistant	1
	1	Control Center Technician	1
	1	Counseling Clerk II	1
	1	Counseling Supervisor	1
	1	Counselor	2
	1	Counselor Articulation Officer	1
	1	Counselor/Coordinator-Workability III Program	1
	1	Custodial Supervisor	1
	1	Custodian	2
	1	Custodian/ Stock Clerk	1
1	Deaf Culture and American Sign Language (ASL) Studies Assistant Professor	1	

EMPLOYER	CRITICAL CLUSTERS	JOBS	NO OF POSITIONS
Critical Occupational Clusters Key: 1=Administrative & Support Services; 2=Architecture & Engineering; 3=Construction; 4=Healthcare & Supportive Service; 5=Human Services; 6=Information Technology; 7= Installation, Maintenance & Repair; 8=Tourism/Hospitality; 9=Transportation & Production; 10=Non-Critical Occupations			
Los Rios Community College District	1	Dean of College Planning and Research	1
	1	Dean of Communication Visual Performing Arts	1
	1	Dean of Distance Education, Virtual Education Center	1
	1	Dean of Fine and Applied Arts	1
	1	Dean of Kinesiology and Athletics	1
	1	Dean of Student Services and Enrollment	1
	1	Diagnostic Medical Sonography (DMS) Assistant Professor / Program Coordinator	1
	1	Director, Administrative Services	1
	1	Director of Marketing and Communications	1
	1	Director of Nursing Programs	1
	1	Disabled Students Programs and Services Supervisor	1
	1	Distance Education Coordinator Adjunct Pool	1
	1	Early Childhood Education Assistant Professor	1
	1	Educational Media Design Specialist	1
	1	Engineering Assistant Professor	1
	1	English Assistant Professor	4
	1	Extended Opportunity Programs and Services Coordinator	1
	1	Facilities Planning and Engineering Specialist	1
	1	Faculty Diversity Internship Program Pool	1
	1	Fashion Assistant Professor	1
	1	Financial Aide Clerk I	1
	1	Financial Aid Clerk II	1
	1	Financial Aid Officer	1
	1	Gerontology Assistant Professor	1
	7	Head Grounds Maintenance Technician	1
	1	Healthcare Interpreting Assistant Professor	1
	1	Hispanic Serving Institution Grant Project Director	1
	1	Horticulture Assistant Professor	1
	1	Hospitality Management/Culinary Arts Assistant Professor	1
	1	Human Resources Assistant III	1
	7	HVAC Mechanic (Heating, Ventilation, Air Conditioning Mechanic)	1
	6	Information Technology Application Systems Supervisor(Student Administration Systems)	1
	6	Information Technology Systems/Database Administrator Analyst II	1
	1	Instructional Assistant - Learning Resources	1
	1	Instructional Assistant - Mathematics	1
	1	Instructional Assistant - Phlebotomy Laboratory	1
	1	Instructional Assistant - Photography	1
	1	Instructional Assistant - Sign Language Studies	1
	1	Instructional Assistant - Writing/English/Reading	1
	1	Instructional Assistant -Foreign Language	1
	1	Instructional Assistant-Campus Computer Laboratory	2
	1	Instructional Assistant-Costuming and Makeup	1
	1	Instructional Assistant-Medical Laboratory Technician	1
	1	Instructional Science Laboratory Supervisor	1
	1	Instructional Services Assistant I	1
6	IT Business/Technical Analyst I	1	
6	IT Specialist II - Microcomputer Support	1	
6	IT Systems/Database Analyst II	1	
1	Kinesiology and Athletics Assistant Professor/Women's Head Volleyball Coach	1	
1	Laboratory Technician - Science	1	
1	Lead Custodian	1	
3	Lead HVAC Mechanic	1	
1	Lead Library Media Technical Assistant	1	
3	Lead Maintenance Electrician	1	
1	Library/Media Technical Assistant	1	
7	Locksmith/Glazier	1	
7	Maintenance Painter-Special Projects	1	

EMPLOYER	CRITICAL CLUSTERS	JOBS	NO OF POSITIONS
Critical Occupational Clusters Key: 1=Administrative & Support Services; 2=Architecture & Engineering; 3=Construction; 4=Healthcare & Supportive Service; 5=Human Services; 6=Information Technology; 7= Installation, Maintenance & Repair; 8=Tourism/Hospitality; 9=Transportation & Production; 10=Non-Critical Occupations			
Los Rios Community College District	1	Mathematics Assistant Professor	5
	1	Mechanical Electrical Technology Professor	1
	1	Media Systems/Resources Specialist	1
	1	Music (Vocal) Assistant Professor	1
	1	Nursing Assistant Professor	1
	7	Operations Technician	1
	1	Outreach Clerk	1
	1	Outreach Specialist	2
	1	Philosophy Instructor	1
	1	Physical Education/Athletic Attendant	1
	1	Physics Assistant Professor	1
	1	Police Captain	1
	1	Police Communication Dispatcher	1
	1	Police Lieutenant	1
	1	Police Officer	1
	1	Printing Services Operator II	1
	1	Printing Services Operator III	1
	1	Psychology Assistant Professor	1
	1	Public Relations Technician	1
	1	Public Services Librarian	1
	1	Real Estate Assistant Professor	1
	1	Recruit Training Officer	1
	4	Registered Nurse	1
	1	Research Analyst	1
	6	Senior Information Technology Systems/Database Administrator Analyst	1
	6	Senior Information Technology Network Administrator Analyst	1
	6	Senior IT Technician - Lab/Area Microcomputer Support	1
	1	Sociology Assistant Professor	1
	1	Special Project - Student Personnel Assistant - Health and Wellness Services	1
	1	Special Projects- Inmate Education Specialist	1
	1	Special Projects- Laboratory Technical Support Assistant - Health and Education Labs	1
	1	Special Projects- Work-based Learning Specialist	1
	1	Speech Communication Assistant Professor	1
	1	Speech Language Pathology Program Assistant Professor	1
	1	Student Affairs Specialist	1
	1	Student Personnel Assistant - Assessment/Testing	1
	1	Student Personnel Assistant - Career & Job Opportunity Services	1
	1	Student Personnel Assistant Disabled Student Programs and Services (DSP&S)	1
	1	Student Personnel Assistant - Outreach Services	1
	1	Student Personnel Assistant - Student Life	1
	1	Student Personnel Assistant - Student Services	3
	1	Student Personnel Assistant - Student Services - Athletic Program & Transfer Services Program	1
	1	Student Personnel Assistant - TANF	1
1	Student Services Supervisor	1	
1	Student Success and Support Program Faculty Coordinator	3	
1	Student Success and Support Program Specialist	3	
1	Studio Art Assistant Professor	1	
7	Utility Worker	1	
4	Telecommunications Systems Designer	1	
1	Vice President of Student Services	1	
Loss Prevention Specialist LLC	1	Agricultural Loss Control Consultant	1
	1	Construction Loss Control Consultant	1
LYFT	9	Driver	9
Marathon Health	4	Family Nurse Practitioner/Physician Assistant	1
	4	Medical Assistant	1

EMPLOYER	CRITICAL CLUSTERS	JOBS	NO OF POSITIONS
Critical Occupational Clusters Key: 1=Administrative & Support Services; 2=Architecture & Engineering; 3=Construction; 4=Healthcare & Supportive Service; 5=Human Services; 6=Information Technology; 7= Installation, Maintenance & Repair; 8=Tourism/Hospitality; 9=Transportation & Production; 10=Non-Critical Occupations			
Markstein Beverage Co.	9	Class A Commercial Delivery Driver	1
	1	Merchandiser	2
	9	Night Warehouse Associate	1
	10	Retail Service Representative Merchandiser	1
Matriscope Engineering Laboratories, Inc.	1	Assistant Business Development Manager	1
Maximus	1	Enrollment Service Representative	1
Merryhill School	1	Preschool Teacher	2
Metropolitan Van and Storage, Inc.	1	Administrative Assistant/Move Coordinator	1
MGA Healthcare Inc.	1	Recruiter	2
MGO Strategic Staffing	1	Accountant	2
	1	Bookkeeper	1
MJM Facility Support Services	1	Custodian	3
Mobile Management LLC (True Connect)	1	Sales Agent/CCR	15
Modis IT Staffing	6	Group Level Processor	20
ModSquad, Inc.	6	Technical Support Specialist	1
Motivational Systems Inc.	1	Sign Wavers - El Dorado Hills	4
MSUH, Inc.	1	Customer Service Representative	2
	7	Vehicle Service Attendant	2
Mutual Assistance Network	1	AmeriCorps Parent Educator	1
	1	Team Leader	1
MV Transportation	9	Driver	1
National Audubon Society	1	Contracts and Government Grants Manager	1
Nature's Select Pet Food	9	Warehouse Coordinator/Inside Sales	1
Norcal Janitorial	1	Janitor	2
Northcentral Pizza, LLC. dba Domino's Pizza	1	Assistant Manager	1
Northern Sheets LLC	9	Production Workers	3
	9	Stacker Operator	4
Oakwood Village	1	Caregiver	10
	4	Medication Tech	10
Orepac Building Products	9	Driver	4
Pacific Health & Home	3	Masonry Installer	2
	3	Skilled Tradesman/Craftsman	2
Pacific Protection INC	1	Unarmed Security Officer	10
Pacific Staffing	1	Call Center Manager - Bilingual Spanish	1
	1	Technical Support Agent	1
Package One	9	Class A Truck Driver	1
Payroll on the Web	1	Administrative Assistant	1
	1	Payroll Specialist	1
	1	Payroll Tax Specialist	1
Paradise Oaks Youth Services	4	Residential Counselor	1
Pep Boys	7	Technicians and Mechanics	10
Pilkington North America Inc.	1	Service Center Administrator	1
Pirtek Power Inn	7	Field Service Technician	1
Porter Facilities	7	Hood Cleaning Technician	4
Powerhouse Science Center	1	Director of Finance & Operations	1
PowerSchool Group LLC	1	Accountant	1
	2	Associate Performance Test Engineer	1
	2	Associate QA Test Engineer	1
	6	Associate Software Engineer	1
	1	Associate Systems Administrator	1
	1	Billing Associate	1
	1	Collections Associate	1
	6	Compliance Application Software Engineer	1
	6	Compliance Database Software Engineer	1
	1	Contracts Administrator	1
	1	Corporate Trainer	2
	1	Customer Support Representative (Tier 1)	1
	6	Desktop Technician	1
	1	Entry Level Accounts Payable Specialist	1
	1	Entry Level Corporate Development Analyst	1
	1	Entry Level Pricing Analyst	1

EMPLOYER	CRITICAL CLUSTERS	JOBS	NO OF POSITIONS
Critical Occupational Clusters Key: 1=Administrative & Support Services; 2=Architecture & Engineering; 3=Construction; 4=Healthcare & Supportive Service; 5=Human Services; 6=Information Technology; 7= Installation, Maintenance & Repair; 8=Tourism/Hospitality; 9=Transportation & Production; 10=Non-Critical Occupations			
PowerSchool Group LLC	1	Entry-Level Project Manager	1
	1	Financial Analyst	1
	1	Human Resources Intern	1
	1	Inside Sales Account Representative	1
	1	Marketing Campaign Coordinator	1
	1	Product Manager-Consumer	1
	1	Product Marketing and Competitive Intelligence Manager	1
	1	Product Marketing Manager	1
	1	Recruiting Manager	1
	1	Renewals Associate	1
	1	Salesforce Administrator	1
	1	Senior Corporate Recruiter	1
	1	Senior Manager of Human Resources	1
	6	Senior Network Engineer	1
	1	Senior Project Manager	1
	6	Senior Systems Engineer	1
	6	Senior UI Interface Designer	1
6	Systems Engineer II	1	
1	Vice President of Customer Operations- School Systems Group	1	
PrideStaff	3	Machine Operator and Woodworking Craftsman	10
	9	Production and Manufacturing Technician	10
	3	Service Technician	1
Progressive Insurance	1	Customer Service Call Center Representative- Bilingual Spanish	4
Puroclean Sacramento	3	General Laborers- Restoration Industry	2
	7	Technician/Project Manager	4
Quality Driver Solutions	9	Class A Driver	15
	9	Commercial Truck Drivers	20
RagingWire Enterprise Solutions	1	Accounting Clerk	1
	1	Benefit Analyst	1
	3	Electrical Apprentice	2
	6	IT Business Analyst (Information Technology Business Analyst)	1
	3	Journeyman Electrician	2
	7	NOC Technician	1
1	Sales Business Analyst	1	
Rancho Murieta Country Club	1	Greens-Keepers and Bunker Workers	2
Rancho Seco Recreation	1	Maintenance/Store/Customer Service	5
Ready-Set-Go Children's Center	1	Preschool Teacher	3
Restoration Hardware	1	Client Service Center Supervisor	2
Ready4Change	1	AOD Certified Counselor or Intern	4
Red Lion Inn & Suites	7	Handyman	1
	1	Housekeeper/Custodian/Laundry Worker	4
	7	Night Auditor	1
Ridge Electric Telecommunications, Inc.	3	Journeyman Electrician/Apprentice	10
RPM Automotive	7	Auto Mechanic	1
Rudy's Hideaway Lobster House	8	Line Cook	1
S&G Carpet and More	1	Flooring Retail Sales Representative	6
Sacramento County Office of Education	1	Coordinator, Adult Re-entry Programs	1
	1	Account Clerk Level I/II	1
	1	Accountant	3
	1	Office Specialist Level I/II	1
Sacramento Custom Pools Inc	3	Pool Design & Construction Tech.	1
Sacramento Employment and Training Agency	1	Associate Teacher Infant Toddler	1
	1	Associate Teacher- Tier I	1
	1	Associate Teacher Tier III	1
	1	CFS Education Program Officer	1
	1	CFS Program Specialist	1
	1	CFS--Quality Assurance Analyst	1
	1	Early Head Start Educator	1
	1	Family Services Worker Range I	1
	1	Family Services Worker Range III	1
	9	Head Start Courier/Maintenance	1
1	Head Start Education Coordinator	1	

EMPLOYER	CRITICAL CLUSTERS	JOBS	NO OF POSITIONS
Critical Occupational Clusters Key: 1=Administrative & Support Services; 2=Architecture & Engineering; 3=Construction; 4=Healthcare & Supportive Service; 5=Human Services; 6=Information Technology; 7= Installation, Maintenance & Repair; 8=Tourism/Hospitality; 9=Transportation & Production; 10=Non-Critical Occupations			
Sacramento Employment and Training Agency	5	Head Start Home Visitor	1
	1	Head Start On-Call Cook/Driver	1
	1	Head Start Substitute Child Care Teacher	1
	1	Head Start Substitute Teacher Assistant	1
	1	Site Supervisor	1
	1	Workforce Development Professional Range 2	1
Sacramento Home Care	4	Care Giver	6
Sacramento Metro Chamber-Commerce	1	Accounting Clerk	1
Sacramento Regional Transit District	1	Assistant General Manager - Administration	1
	1	Clerk II	1
	1	Community Bus Services (CBS) Dispatcher/Supervisor	1
	1	Customer Service Representative	1
	1	Director, Bus Maintenance	1
	1	Director, Labor Relations	1
	1	Director, Office Management and Budget	1
	7	Facilities Maintenance Mechanic	1
	1	Legal Secretary	1
	7	Light Rail Vehicle Technician	1
	7	Lineworker	1
	7	Maintenance Supervisor - Wayside	1
	1	Marketing and Communications Specialist	1
	7	Mechanic A	2
	3	Network Operations Engineer	1
	1	Revenue Clerk	1
	1	Safety Specialist II	1
	1	Senior Human Resources Analyst	1
	6	Senior Information Technology Business Systems Analyst	3
	1	Service Worker - Bus and/or Light Rail	1
	1	Transit Agent Fare Checker	30
Safari Kid	1	Toddler Teacher	1
Safety Center Incorporated	1	Workplace Safety Program Instructor	1
SANA Accounting & Tax Services	1	Accounting Assistant	1
Santa Cruz County Bank	1	SBA Business Development Officer	1
SBS BEAUTY SALON	1	Hair Stylist	1
Sears	1	Member Experience Associate	6
Security Tech Protective Services	1	Armed Security Officer	10
Serenity Respite	4	Respite Care Provider	10
Serve All Contracting	3	Construction / Maintenance Technician	1
	1	Receptionist / Office Assistant	1
Showmasters Entertainment Company	10	Disc Jockey / Master Em Cee	1
	1	Landscape / Nursery / Gardner / Personnel	1
	1	Sales and Marketing Manager	1
	10	Special Event Staff Member	1
Sierra Vista Hospital	4	Assessment and Referral Clinician	4
	1	Case Manager	4
	4	Mental Health Technician (MHT)	4
	4	Registered Nurse	5
Silgan Containers	7	Mechanic	5
Slingshot Connections	1	Outside Sales	5
Smartguard	1	Security Officer/Patrol Officer	6
Softsol Technologies Inc.	1	Business Analyst	1
	1	Document Prep/Scan Technician	8
SolarCity	1	Call Center Concierge	20
	3	Electrician	20
	1	Energy Consultant (Inside Sales)	15
	7	PV Installer	20
South Beach Grill	8	Cook/Prep	2
Southeast Asian Assistance Center	1	Executive Director	1
South Side Art Center	1	Ceramic Lead Artist Instructor	1
Stanford Youth Solutions	1	Therapist	4
Staff Management	1	Area Manager	30
STAR, Inc.	10	Armed Private Security	5
Starbucks Corporation	1	Barista	7

EMPLOYER	CRITICAL CLUSTERS	JOBS	NO OF POSITIONS
Critical Occupational Clusters Key: 1=Administrative & Support Services; 2=Architecture & Engineering; 3=Construction; 4=Healthcare & Supportive Service; 5=Human Services; 6=Information Technology; 7= Installation, Maintenance & Repair; 8=Tourism/Hospitality; 9=Transportation & Production; 10=Non-Critical Occupations			
Stations	9	Installer	4
Stay Safe Mechanical	7	HVAC Mechanic (Heating, Ventilation, Air Conditioning Mechanic)	1
STC Netcom	2	Civil Hand	2
	7	RF Technician	2
Stericycle	1	Customer Service Representative	6
Strategies To Empower People (STEP)	1	American Sign Language Interpreter (ASL Interpreter)	1
	1	Case Supervisor/Facilitator for Supported Living Services	2
	1	Direct Support Professionals	20
	1	Instructor for Supported Living Services	1
	1	Staffing and Scheduling Coordinator for Human Resources Department	1
Sub Sea Systems Inc.	9	Product Manager--Marine Recreation	1
Suds Factory Coin Laundry	1	Laundry Attendant	1
Sun City Roseville Community Association	1	Custodial Worker	1
	1	Line Cook	2
	10	PT Personal Trainer	1
Sunfinity Solar	7	Solar Energy Specialist	50
SVS Group, Inc.	1	Event Staff & Security Guards	30
	9	Warehouse Worker	25
Swing Cushion Covers & More	1	General Office Assistant	1
Teledyne Microwave Solutions	9	Assembler 1	3
	9	Assembler Collector Line	1
	9	Assembler Electronic Amplifier	1
	3	Brazing Furnace Operator	1
	7	Calibration Lab Technician	1
	7	Calibration Technician	1
	1	Contracts Administrator	1
	1	Contracts/Pricing Manager 4	1
	1	Data Analyst	1
	3	Electrical Engineer 4	1
	7	Electrical Mechanical Calibrations Technician	1
	7	Electronic Bench Technician	1
	3	Electronic Engineer 2	1
	7	Electronic Technician	1
	7	Machinist 4	1
	9	Product Finisher	1
	9	Product Quality Inspector	1
	1	Senior Contracts Administrator	1
	7	Technical Support 2	1
	7	Technician 1	1
1	Trade Compliance Support Administrator 1	1	
3	TWT Design Engineer	1	
The Firehouse Restaurant	1	Fine Dining Line Cook	1
The Paver Company	3	Construction Foreman	2
The Wheeler Company	1	Office Assistant	1
Therapeutic Pathways	4	Behavior Technician	20
Thoughtful Food Inc.	10	Dishwasher	2
Tidwell Enterprises, Inc.	3	Mason	4
Timco Construction Inc.	3	General Construction Estimator	1
Titan Tree Service Inc.	1	Groundsman	2
Total Clerical Services	1	Bilingual Customer Service Representative	15
	1	Member Service Representative	10
Training Toward Self Reliance	1	Full Time Independent Living Skills Instructor	1
Trinity Fresh	9	Class B Truck Driver	4
	9	Warehouse Loader	2
	9	Warehouse Loader/Selector	4
True Transport Inc.	9	CDL A Truck Driver	4
TruTeam of California	7	Insulation Installer	1

EMPLOYER	CRITICAL CLUSTERS	JOBS	NO OF POSITIONS
Critical Occupational Clusters Key: 1=Administrative & Support Services; 2=Architecture & Engineering; 3=Construction; 4=Healthcare & Supportive Service; 5=Human Services; 6=Information Technology; 7= Installation, Maintenance & Repair; 8=Tourism/Hospitality; 9=Transportation & Production; 10=Non-Critical Occupations			
UC Davis Health System	1	Administrative Support Assistant	10
	1	Care Coordinator/ ED Analyst	1
	1	Custodian/Senior Custodian	11
	3	Electrician	1
	1	Administrative Assistant II	1
Uinta Brewing Company	9	Brewer I	2
United Cerebral Palsy	1	Direct Support Professional	5
Universal Chiropractic Spine & Sport	10	Certified Massage Therapist (CMT)	2
Utiliquet LLC	3	Utility Line Locator	5
Villara Building Systems	9	Class A and Class C Driver	1
	9	Driver	1
	7	Duct Blaster	1
	7	Fire Sprinkler Installer	1
	1	Human Resources Bilingual Receptionist	1
	7	HVAC Apartments Installer	1
	7	HVAC Commercial Installer	1
	7	HVAC Retro-Fit Lead	1
	7	HVAC Sheet Metal Installer	1
	7	HVAC Start-Up Technician	1
	7	HVAC Warranty and Paid Service Technician	1
	3	Installers (Solar, Plumbing, HVAC, Sheet Metal)	1
	9	Inventory Control Clerk	1
	1	Manufacturing Administrative Assistant	1
	7	Plumbing Finish/Service	1
	7	Plumbing Installer	1
	7	Quality Control Load Master/Inspector	2
Vision Service Plan	1	Customer Care Representative (CCR)	1
Visiting Angels Senior Home Care	4	Caregiver	10
Weidmann Electrical Technology Inc.	7	Laboratory Technician	2
Western States Fire Protection	7	Alarm & Detection Technician	1
	1	Division Administrative Assistant	1
	7	Fire Alarm/Fire Sprinkler Inspector	1
	7	Fire Sprinkler Designer	3
	1	Instructor	1
	1	Service Administrator	
	9	Shop Foreman	1
Westlake Charter School	1	Instructional Aide - Substitute	5
Wholesale Outlet, Inc.	9	Delivery Driver	1
	1	Front Counter/Will Call	1
	9	Receiving	1
Woodmack Products, Inc.	9	Entry-Level Production Machine Operator	1
	9	Entry Level Production Welder	1
	9	Janitor & Machine Operator	1
	1	Manufacturing Industrial Janitor	1
	9	Machine Operator	3
Yellow Cab of Sacramento	1	Call Center Representative	4
Yuba Community College District	1	Accounting Assistant	1
	1	Adjunct Instructors	1
	1	Cashier	1
	1	Custodial Maintenance Worker	1
	1	Custodian	1
	1	Director of Financial Aid	1
	1	Director of TRiO Programs	1
	1	Financial Aid Technician	1
	1	Human Resources Analyst/Academic	1
	1	Interim Chief of Police	1
	1	Library Technical Assistant	1
	1	Nursing Instructor	1
	1	Philosophy Instructor	1
	1	Site Supervisor - Child Development Center	1
	1	Testing Technician	1
	1	X-Ray Technology Instructor	1
Zebra Restoration Services	7	Property Damage Restoration Technician	3
Total			2,608

Entry Level Positions
July , 2015 - June 16, 2016

EMPLOYER	CRITICAL CLUSTERS	JOBS	NO OF POSITIONS
Critical Occupational Clusters Key: 1=Administrative & Support Services; 2=Architecture & Engineering; 3=Construction; 4=Healthcare & Supportive Service; 5=Human Services; 6=Information Technology; 7= Installation, Maintenance & Repair; 8=Tourism/Hospitality; 9=Transportation & Production; 10=Non-Critical Occupations			
Ace Cash Express	1	Customer Service	7
	1	Service Associate	7
Advanced Call Center Technologies	1	Customer Service Representatives	50
Allied Barton	1	Security Officer	8
Aggressive Legal Services, Inc.	1	Intake Specialist I	1
Amerigas	1	Customer Care Agent	24
Avis Budget Group	1	Car Cleaner Detailer (Vehicle Service Attendant)	1
Avis Budget Group	1	Rental Sales Associate	1
Avis Budget Group	1	Vehicle Return Associate	1
Barnes & Noble	1	Barista/Cafe Server	2
	1	Bookseller	2
Bell Brothers Plumbing Heating and Air	1	Customer Service Representative	4
Boys & Girls Clubs of Greater Sacramento	1	Program Assistant	10
Bozzuto Insurance Agency	1	Insurance Sales Agent	1
Brashers Sacramento Auto Auction	1	Dealer Registration Clerk-Front Counter Customer Service	1
	1	Transportation Billing/Data Entry Clerk	1
Castle House Distributors	1	Driver/Service Tech	1
Children's Law Center of California	1	Scanning Clerk	1
Comcast	1	Xfinity Sales Associates	9
Community Resource Project	1	Receptionist	1
Cornerstone Staffing Solutions, Inc.	1	Cashier or Checker Stock Clerk	2
Creative Living Options	1	Personal Attendant	50
Culinary Staffing America	1	Food Service Workers	40
Denio's Farmers Market and Swap Meet	1	Cashier	5
	1	Janitor Caretaker	1
Dollar General	1	Sales Associate	20
Elevate Learning	1	English and/or Math Tutors	50
Ephraim Williams Family Life Center	1	Receptionist	1
Evergreen Industries Cleaning Services, LLC	1	Cleaning Laborer	2
Express Employment Professionals	1	Customer Service Representative	1
	1	Receptionist	1
	1	Activities Assistant	1
	1	Sales & Marketing Manager (Salesforce)	1
	1	Inside Sales Representative	2
Fair Oaks Recreation & Park District	1	Recreation Leader I-Camp Counselor	10
Faneuil/InSync Consulting Services LLC	1	Customer Service Representative	500

Entry Level Positions
July , 2015 - June 16, 2016

EMPLOYER	CRITICAL CLUSTERS	JOBS	NO OF POSITIONS
Critical Occupational Clusters Key: 1=Administrative & Support Services; 2=Architecture & Engineering; 3=Construction; 4=Healthcare & Supportive Service; 5=Human Services; 6=Information Technology; 7= Installation, Maintenance & Repair; 8=Tourism/Hospitality; 9=Transportation & Production; 10=Non-Critical Occupations			
Farmers Insurance - Stacy Cronican Insurance Agency	1	Customer Service Representative	2
	1	Sales Representative	4
First Security Services	1	Security Officer	10
Greater Sacramento Urban League	1	Youth Specialist	1
H&R Block	1	Tax Professional	20
Infinity Energy	1	Appointment Scheduler	5
	1	Solar Sales Representative	10
Itsilog	1	Cook and Prep	3
J's Communications	1	Outside Sales Representative, B2B	1
Kindred Spirits Preschool	1	Teacher Aide	1
Leukemia & Lymphoma Society	1	Part Time Outreach Assistant	15
Liberty Tax Service #8097	1	Tax Preparer	1
Los Rios Community College District	1	Account Clerk I	1
	1	Clerical Assistant	1
	1	Instructional Assistant - Foreign Language	1
	1	Instructional Assistant - Learning Resources	1
	1	Instructional Assistant - Phlebotomy Laboratory	1
	1	Instructional Assistant - Photography	1
	1	Instructional Assistant - Sign Language Studies	1
	1	Instructional Assistant-Writing/English/Reading	1
	1	Instructional Assistant- Costuming and Makeup	1
	1	Instructional Assistant-Medical Laboratory Technician	1
	1	Special Project - Student Personnel Assistant - Health and Wellness Services	1
	1	Student Personnel Assistant-Assessment/Testing	1
	1	Student Personnel Assistant - Career & Job Opportunity Services	1
	1	Student Personnel Assistant Disabled Student Programs and Services (DSP&S)	1
	1	Student Personnel Assistant - Outreach Services	1
	1	Student Personnel Assistant - Student Life	1
	1	Student Personnel Assistant - Student Services	1
	1	Student Personnel Assistant - Student Services - Athletic Program & Transfer Services Program	1
	1	Student Personnel Assistant - TANF	1
	1	Student Personnel Assistant- Student Services	1
	1	Custodian	2
Markstein Beverage Co.	1	Merchandiser	1

Entry Level Positions
July , 2015 - June 16, 2016

EMPLOYER	CRITICAL CLUSTERS	JOBS	NO OF POSITIONS
Critical Occupational Clusters Key: 1=Administrative & Support Services; 2=Architecture & Engineering; 3=Construction; 4=Healthcare & Supportive Service; 5=Human Services; 6=Information Technology; 7= Installation, Maintenance & Repair; 8=Tourism/Hospitality; 9=Transportation & Production; 10=Non-Critical Occupations			
MAXIMUS	1	Enrollment Service Representative	1
Mobile Management LLC (True Connect)	1	Sales Agent/CCR	15
Norcal Janitorial	1	Janitor	2
PowerSchool Group LLC	1	Customer Support Representative (Tier 1)	1
	1	Entry Level Accounts Payable Specialist	1
	1	Entry Level Corporate Development Analyst	1
	1	Entry Level Pricing Analyst	1
	1	Entry-Level Project Manager	1
PowerSchool Group LLC	1	Inside Sales Account Representative	1
PowerSchool Group LLC	1	Human Resources Intern	1
Progressive Insurance	1	Customer Service Call Center Representative- Bilingual Spanish	4
Rancho Murieta Country Club	1	Greens-Keepers	1
Ready4Change	1	AOD Certified Counselor or Intern	4
Red Lion Inn & Suites	1	Housekeeper/Custodian/Laundry Worker	4
Sacramento Employment and Training Agency	1	Associate Teacher- Tier I	1
Sacramento Metro Chamber-Commerce	1	Accounting Clerk	1
SANA Accounting & Tax Services	1	Accounting Assistant	1
	1	Receptionist / Office Assistant	1
Security Tech Protective Services	1	Armed Security Officer	10
Smartguard	1	Security Officer/Patrol Officer	6
Softsol Technologies Inc.	1	Document Prep/Scan Technician	8
Starbucks Corporation	1	Barista	7
Stericycle	1	Customer Service Representative	6
Sun City Roseville Community Association	1	Custodial Worker	1
SVS Group, Inc.	1	Event Staff & Security Guards	30
Swing Cushion Covers & More	1	General Office Assistant	1
Strategies To Empower People STEP	1	Instructor for Supported Living Services	1
Suds Factory Coin Laundry	1	Laundry Attendant	1
The Wheeler Company	1	Office Assistant	1
Training Toward Self Reliance	1	Full Time Independent Living Skills Instructor	7
Villara Building Systems	1	Human Resources Bilingual Receptionist	1
Westlake Charter School	1	Instructional Aide - Substitute	5
Wholesale Outlet, Inc.	1	Will Call/Front Counter	1
Woodmack Products, Inc.	1	Manufacturing Industrial Janitor	1
Yuba Community College District	1	Accounting Assistant	1
	1	Cashier	1
	1	Custodial Maintenance Worker	1
	1	Custodian	1

Entry Level Positions
July , 2015 - June 16, 2016

EMPLOYER	CRITICAL CLUSTERS	JOB	NO OF POSITIONS
Critical Occupational Clusters Key: 1=Administrative & Support Services; 2=Architecture & Engineering; 3=Construction; 4=Healthcare & Supportive Service; 5=Human Services; 6=Information Technology; 7= Installation, Maintenance & Repair; 8=Tourism/Hospitality; 9=Transportation & Production; 10=Non-Critical Occupations			
Amware Pallet Services	3	Pallet Repairman	4
Express Employment Professionals	3	General Laborer	15
Finished Floors Inc.	3	Floor Technician	2
Jerico	3	Lighting Installer	1
Sacramento Custom Pools Inc	3	Pool Design & Construction Tech.	5
Villara Building Systems	3	Installers (Solar, Plumbing, HVAC, Sheet Metal)	1

All For You Home Care	4	Caregiver	1
Behavioral Education for Children with Autism (BECA)	4	Behavior Technician	1
California MENTOR	4	Caregiver/Direct Support Professional	2
Craig Cares	4	Caregiver/Home Health Aide/CNA	1
Express Employment Professionals - NE Sacramento	4	Floor Technician B493	2
Fowler Enterprise LLC	4	Medical Driver	1
Golden Moments Care Home Inc.	4	Caregiver	1
Oakwood Village	4	Medication Tech	10
Sacramento Home Care	4	Care Giver	6
Serenity Respite	4	Respite Care Provider	10
Visiting Angels Senior Home Care	4	Caregiver	10

Calli Tire & Wheel LLC	7	Custom Whitewall Tire Manufacturer	1
Red Lion Inn & Suites	7	Handyman	1
RPM Automotive	7	Auto Mechanic	1
Villara Building Systems	7	Fire Sprinkler Installer	1
	7	HVAC Apartments Installer	1
	7	HVAC Commercial Installer	1
	7	HVAC Sheet Metal Installer	1
	7	Plumbing Installer	1

Andy Nguyen's	8	Kitchen Helper	1
The Firehouse Restaurant	8	Fine Dining Line Cook	1

Entry Level Positions
July , 2015 - June 16, 2016

EMPLOYER	CRITICAL CLUSTERS	JOBS	NO OF POSITIONS
Critical Occupational Clusters Key: 1=Administrative & Support Services; 2=Architecture & Engineering; 3=Construction; 4=Healthcare & Supportive Service; 5=Human Services; 6=Information Technology; 7= Installation, Maintenance & Repair; 8=Tourism/Hospitality; 9=Transportation & Production; 10=Non-Critical Occupations			
Alhambra	9	Production Operator	5
All Seasons Burial & Cremation	9	Mortuary Transport Driver	1
Avis Budget Group	9	Part-Time Driver	1
Brashers Sacramento Auto Auction	9	Auction Driver	1
Chalet Desserts	9	Entry Level Bakery Production Worker	1
Cornerstone Staffing Solutions, Inc.	9	Warehouse Clerk	20
Dr. Pepper Snapple Group	9	Warehouse Loader	1
Exact Staff Inc.	9	Assembly Line Worker	50
	9	Packaging Associate	25
	9	Warehouse Worker	50
Express Employment Professionals	9	Delivery Driver	2
	9	Production Fabrication	1
Frank's Quality Meats Inc	9	Warehouse/Delivery Driver	1
Frito-Lay	9	Route Sales Representative - General	1
Horizon Personnel Services	9	Order Puller	10
John Jackson Masonry	9	Fleet Mechanic	1
Lamonica's Pizza Dough	9	Packaging Associate	10
Liqui-Box Corporation	9	Inspector/Packers	20
Lofings Lighting Inc.	9	Warehouse and Delivery	1
Lyft	9	Driver	9
Markstein Beverage Co.	9	Night Warehouse Associate	1
MV Transportation	9	Driver	1
Northern Sheets LLC	9	Production Workers	3
Package One	9	Class A Truck Driver	1
Stations	9	Installer	4
Teledyne Microwave Solutions	9	Assembler 1	3
	9	Warehouse Loader	4
Trinity Fresh	9	Warehouse Loader	2
	9	Warehouse Loader/Selector	4
Villara Building Systems	9	Inventory Control Clerk	1
Wholesale Outlet, Inc.	9	Receiving	1
Woodmack Products, Inc.	9	Entry-Level Production Machine Operator	1
	9	Entry Level Production Welder	1
	9	Janitor & Machine Operator	1

Entry Level Positions
July , 2015 - June 16, 2016

EMPLOYER	CRITICAL CLUSTERS	JOBS	NO OF POSITIONS
Critical Occupational Clusters Key: 1=Administrative & Support Services; 2=Architecture & Engineering; 3=Construction; 4=Healthcare & Supportive Service; 5=Human Services; 6=Information Technology; 7= Installation, Maintenance & Repair; 8=Tourism/Hospitality; 9=Transportation & Production; 10=Non-Critical Occupations			
Amazon	10	Part -Time Seasonal Associate	1
Arby's GH Restaurants	10	Team Member	7
Cintas Corporation	10	Route Service Sales Representative	5
Comcast	10	Individual Direct Sales	1
Crossroads Facility Services	10	Event Workers - Sacramento Convention Center	1
Express Employment Professionals	10	Telemarketer	1
Fish Window Cleaning	10	Window Cleaner	2
Frito-Lay	10	Detailer	1
	10	Merchandiser	1
Girl Scouts Heart of Central California	10	Summer Camp Positions	8
Slingshot Connections	10	Outside Sales	5
Rancho Seco Recreation	10	Maintenance/Store/Customer Service	20
Sun City Roseville Community Association	10	Line Cook	2
Thoughtful Food Inc.	10	Dishwasher	2
Total			1,428

ITEM IV-C – INFORMATION
DISLOCATED WORKER UPDATE

BACKGROUND:

Attached is a copy of the most current dislocated worker updates. Staff will be available to answer questions.

STAFF PRESENTER: William Walker

Dislocated Worker Information PY 2015/2016

The following is an update of information as of June 15, 2016 on the Worker Adjustment and Training Notification (WARN) notices and Non WARN notifications in Sacramento County.

	MONTH RECEIVE NOTICE	COMPANY AND ADDRESS	WARN STATUS	# OF AFFECTED WORKERS	SETA'S INTERVENTION
Official	5/8/2015	Sutter Medical Foundation 8170 Laguna Blvd Elk Grove, CA 95758	7/1/2015	15	6/25/2015
Unofficial	6/4/2015	Bank of America 10850 White Rock Rd. Rancho Cordova, CA 95670	10/30/2015	35	9/30/2015
Official	6/11/2015	Intel 1900 Prairie City Rd. Folsom, CA 95630	7/15/2015	152	Declined
Official	6/26/2015	Raley's 4551 Mack Road Sacramento, CA 95823	9/12/2015	60	Declined
Official	6/15/2015	Insync 3712 Douglas Blvd. Roseville, CA 95661	9/30/2015	148	7/1/2015 8/14/15
Official	7/27/2015	Hank Fisher Properties, Inc. 610 Fulton Avenue Suite 100 Sacramento, CA 95825	9/30/2015	243	10//15/15
Official	10/27/2015	Isola USA Corporation 233 Dwight Rd. Elk Grove, CA 95758	12/28/2015	72	12/8 & 12/9/15
Unofficial	11/9/2015	L3 Narda 107 Woodmere Folsom, CA 95630	11/18/2015	20	11/18/2015
Unofficial	11/16/2015	Cegment 9738 Lincoln Village Dr Sacramento, CA 95827	12/31/2015	25	12/11/2015 2/16/16
Official	12/4/2015	Philips Electronics North America 2870 Kilgore Rd. Rancho Cordova, CA 95670	2/16/2016	60	4/4/2016
Official	12/11/2015	The Collective 13000 Folsom Blvd. Folsom, CA 95630	1/7/2016	20	Packets Delivered
Official	1/6/2016	Macy's (Country Club Mall) 3500 El Camino Avenue Sacramento, CA 95821	3/14/2016	111	3/2/16 & 3/4/16 3/9/16 & 3/11/16
Official	1/12/2016	Kmart 8501 Auburn Blvd Citrus Heights, CA 95610	4/3/2016	86	2/3/16 & 2/5/16 2/10/16 & 2/13/16
Official	1/25/2016	Cardinal Health 3238 Dwight Rd. Elk Grove, CA 95158	3/31/2016	58	3/15 /16 3-16-16
Official	1/28/2016	BlueShield of California 3300 Zinfandel Dr. Rancho Cordova, CA 95670	4/28/2016	58	Declined

Dislocated Worker Information PY 2015/2016

The following is an update of information as of June 15, 2016 on the Worker Adjustment and Training Notification (WARN) notices and Non WARN notifications in Sacramento County.

	MONTH RECEIVE NOTICE	COMPANY AND ADDRESS	WARN STATUS	# OF AFFECTED WORKERS	SETA'S INTERVENTION
Unofficial	2/17/2016	Save Mart 2735 Marconi Ave Sacramento, CA 95821	3/3/2016	50	Declined
Unofficial	3/10/2016	Orchard Supply Hardware 905 E. Bidwell St. Folsom, CA 95630	8/1/2016	40	7/7/2016
Official	3/22/2016	ZETA Communications 5321 Luce Avenue McClellan, CA 95652	3/22/2016	122	Declined
Official	4/8/2016	Kohl's Department Store #1375 11051 Olson Dr. Rancho Cordova, CA 95670	6/19/2016	40	Delivered Packets 5/16/16
Official	4/25/2019	Intel 1900 Prairie City Rd. Folsom, CA 95630	5/31/2016	249	Pending
Official	5/5/2016	Maggioano's 1689 Arden Way, Ste. 1148 Sacramento, CA 95815	7/1/2016	85	Pending
Unofficial	5/17/2016	Sport Chalet 2401 Butano Dr. Sacramento, CA 95821	6/30/2016	320	Delivered Packets 5/13/16
Unofficial	5/19/2016	Sports Authority 3350 Arden Way Sacramento, CA 95815	8/31/2016	150	Pending
			Total # of Affected Workers	2,219	

ITEM IV-D – INFORMATION

UNEMPLOYMENT UPDATE/PRESS RELEASE FROM THE EMPLOYMENT
DEVELOPMENT DEPARTMENT

BACKGROUND:

The unemployment rate for Sacramento County for the month of May was 4.7%.

Attached is a copy of a press release from the Employment Development Department breaking down the job losses and job creations for the regional area.

Staff will be available to answer questions.

STAFF PRESENTER: Roy Kim

**SACRAMENTO—ROSEVILLE—ARDEN-ARCADE METROPOLITAN STATISTICAL AREA
(MSA)
(EL DORADO, PLACER, SACRAMENTO, AND YOLO COUNTIES)
Construction lead month-over and year-over job growth**

The unemployment rate in the Sacramento—Roseville—Arden-Arcade- MSA was 4.7 percent in May 2016, down from a revised 5.1 percent in April 2016, and below the year-ago estimate of 5.7 percent. This compares with an unadjusted unemployment rate of 4.7 percent for California and 4.5 percent for the nation during the same period. The unemployment rate was 4.7 percent in El Dorado County, 4.0 percent in Placer County, 4.9 in Sacramento County, and 5.0 percent in Yolo County.

Between April 2016 and May 2016, combined employment located in the counties of El Dorado, Placer, Sacramento, and Yolo increased by 2,800 to total 942,800 jobs.

- Construction led month-over job gains by adding 2,500 jobs. Specialty trade contractors (up 2,500 jobs) and construction of buildings (up 300 jobs) accounted for the increase. These gains offset a decline in other components of this industry.
- Trade, transportation, and utilities increased by 1,400 jobs. Retail trade (up 1,000 jobs) was responsible for 71 percent of the gain. Trade, transportation, and utilities gained 400 jobs from April to May.
- Education and health services grew by 700 jobs compared to last month. Health care and social assistance accounted for the entire gain.
- Three industries experienced month-over declines. Leisure and hospitality was down 3,300 jobs. Manufacturing decreased by 400 jobs. Financial activities dipped by 100 jobs.

Between May 2015 and May 2016, total jobs in the region increased by 18,100 or 2.0 percent.

- Nine industries reported over-the-year job gains, led by construction (up 5,500 jobs). Specialty trade contractors accounted for the majority of the gain, adding 4,400 jobs.
- Education and health services grew by 4,000 jobs from last year. Health care and social assistance increased by 4,600 jobs. This gain offset a decline in educational services (down 600 jobs).
- Government expanded by 3,800 jobs from last May. Local government was up 2,000 jobs; state government gained 1,300 jobs; and federal government added 500 jobs.
- Two industries posted over-the-year decline. Manufacturing was down 400 jobs. Information decreased by 200 jobs.

**Monthly Labor Force Data for Cities and Census Designated Places (CDP)
 May 2016 - Preliminary
 Data Not Seasonally Adjusted**

Area Name	Labor Force	Employment	Unemployment Number	Unemployment Rate	Census Ratios Emp	Census Ratios Unemp
Sacramento County	683,400	650,200	33,200	4.9%	1.000000	1.000000
Arden Arcade CDP	43,900	41,400	2,400	5.5%	0.063708	0.073225
Carmichael CDP	29,500	27,900	1,600	5.5%	0.042896	0.049253
Citrus Heights city	42,900	40,700	2,200	5.1%	0.062606	0.066109
Elk Grove CDP	78,000	75,100	2,900	3.7%	0.115430	0.087482
Fair Oaks CDP	16,300	15,700	700	4.1%	0.024089	0.020444
Florin CDP	19,500	18,000	1,500	7.5%	0.027683	0.043810
Folsom city	35,500	34,400	1,100	3.1%	0.052870	0.033508
Foothill Farms CDP	15,700	15,000	800	5.0%	0.023006	0.023675
Galt city	10,900	10,200	600	5.7%	0.015735	0.018722
Gold River CDP	4,100	4,000	100	2.0%	0.006200	0.002541
Isleton city	300	300	0	8.6%	0.000473	0.000867
La Riviera CDP	5,600	5,400	300	5.2%	0.008235	0.008869
North Highlands CDP	17,500	16,700	800	4.4%	0.025707	0.022985
Orangevale CDP	17,100	16,200	800	5.0%	0.024970	0.025527
Rancho Cordova City	33,200	31,400	1,800	5.4%	0.048244	0.053744
Rancho Murieta CDP	2,800	2,700	100	3.1%	0.004112	0.002552
Rio Linda CDP	6,600	6,300	300	4.7%	0.009698	0.009363
Rosemont CDP	11,400	10,800	500	4.7%	0.016685	0.015989
Sacramento city	226,200	214,600	11,600	5.1%	0.330031	0.350305
Vineyard CDP	12,500	12,000	500	3.7%	0.018491	0.013869
Walnut Grove CDP	600	600	100	8.7%	0.000889	0.001656
Wilton CDP	1,700	1,700	0	2.4%	0.002610	0.001224

CDP is "Census Designated Place" - a recognized community that was unincorporated at the time of the 2009- 2013 5-Year American Community Survey (ACS).

Notes:

- 1) Data may not add due to rounding. All unemployment rates shown are calculated on unrounded data.
- 2) These data are not seasonally adjusted.

Methodology:

Monthly city labor force data are derived by multiplying current estimates of county employment and unemployment by the relative employment and unemployment shares (ratios) of each city at the time of the 2009-2013 American Community Survey. Ratios for cities were developed from special tabulations based on ACS employment, unemployment, and population Labor Statistics. For smaller cities and CDP, ratios were calculated from published census data.

Data Not Seasonally Adjusted

Area Name	Labor Force	Employ- ment	Unemployment Number	Rate	Census Ratios	
					Emp	Unemp

Monthly CDP labor force data are derived by multiplying current estimates of county employment and unemployment by the relative employment and unemployment shares (ratios) of each CDP at the Ratios for CDP's were developed from special tabulations based on ACS employment and

This method assumes that the rates of change in employment and unemployment, since the 2009-2013 American Community Survey are exactly the same in each city and CDP as at the county accurate). If this assumption is not true for a specific city or CDP, then the estimates for that area may not represent the current economic conditions. Since this assumption is untested, caution should be employed when using these data.

June 17, 2016

Employment Development Department
 Labor Market Information Division
 (916) 262-2162

Sacramento--Roseville--Arden-Arcade MSA
(El Dorado, Placer, Sacramento, and Yolo Counties)
 Industry Employment & Labor Force
 March 2015 Benchmark

Data Not Seasonally Adjusted

	May 15	Mar 16	Apr 16 Revised	May 16 Prelim	Percent Change	
					Month	Year
Civilian Labor Force (1)	1,061,200	1,063,600	1,056,200	1,051,800	-0.4%	-0.9%
Civilian Employment	1,000,700	1,006,100	1,002,700	1,002,300	0.0%	0.2%
Civilian Unemployment	60,500	57,500	53,500	49,500	-7.5%	-18.2%
Civilian Unemployment Rate (CA Unemployment Rate)	5.7%	5.4%	5.1%	4.7%		
(U.S. Unemployment Rate)	6.1%	5.6%	5.2%	4.7%		
	5.3%	5.1%	4.7%	4.5%		
Total, All Industries (2)	924,700	938,400	940,000	942,800	0.3%	2.0%
Total Farm	10,000	8,700	9,700	10,100	4.1%	1.0%
Total Nonfarm	914,700	929,700	930,300	932,700	0.3%	2.0%
Total Private	680,900	692,300	692,900	695,100	0.3%	2.1%
Goods Producing	85,700	87,600	88,700	90,800	2.4%	6.0%
Mining, Logging, and Construction	49,500	51,600	52,500	55,000	4.8%	11.1%
Mining and Logging	500	500	500	500	0.0%	0.0%
Construction	49,000	51,100	52,000	54,500	4.8%	11.2%
Construction of Buildings	10,300	10,600	10,800	11,100	2.8%	7.8%
Specialty Trade Contractors	32,800	34,300	34,700	37,200	7.2%	13.4%
Building Foundation & Exterior Contractors	8,800	9,600	9,800	10,700	9.2%	21.6%
Building Equipment Contractors	12,800	13,500	13,600	14,400	5.9%	12.5%
Building Finishing Contractors	7,200	7,300	7,500	7,900	5.3%	9.7%
Manufacturing	36,200	36,000	36,200	35,800	-1.1%	-1.1%
Durable Goods	24,800	25,000	25,200	24,800	-1.6%	0.0%
Computer & Electronic Product Manufacturing	6,400	6,600	6,700	6,600	-1.5%	3.1%
Nondurable Goods	11,400	11,000	11,000	11,000	0.0%	-3.5%
Food Manufacturing	3,900	3,300	3,300	3,300	0.0%	-15.4%
Service Providing	829,000	842,100	841,600	841,900	0.0%	1.6%
Private Service Providing	595,200	604,700	604,200	604,300	0.0%	1.5%
Trade, Transportation & Utilities	145,500	145,600	144,300	145,700	1.0%	0.1%
Wholesale Trade	24,600	25,000	24,500	24,500	0.0%	-0.4%
Merchant Wholesalers, Durable Goods	13,100	13,400	13,200	13,200	0.0%	0.8%
Merchant Wholesalers, Nondurable Goods	9,100	9,000	9,000	9,000	0.0%	-1.1%
Retail Trade	96,700	96,300	95,800	96,800	1.0%	0.1%
Motor Vehicle & Parts Dealer	13,500	13,700	13,700	13,800	0.7%	2.2%
Building Material & Garden Equipment Stores	8,300	7,900	8,100	8,200	1.2%	-1.2%
Grocery Stores	18,600	18,300	18,300	18,400	0.5%	-1.1%
Health & Personal Care Stores	5,200	5,300	5,400	5,500	1.9%	5.8%
Clothing & Clothing Accessories Stores	7,000	6,600	6,500	6,600	1.5%	-5.7%
Sporting Goods, Hobby, Book & Music Stores	4,000	4,400	4,400	4,300	-2.3%	7.5%
General Merchandise Stores	20,300	21,100	21,200	21,300	0.5%	4.9%
Transportation, Warehousing & Utilities	24,200	24,300	24,000	24,400	1.7%	0.8%
Information	14,200	13,900	14,000	14,000	0.0%	-1.4%
Publishing Industries (except Internet)	2,400	2,300	2,300	2,300	0.0%	-4.2%
Telecommunications	6,300	6,200	6,100	6,100	0.0%	-3.2%
Financial Activities	50,600	51,200	51,700	51,600	-0.2%	2.0%
Finance & Insurance	37,000	37,300	37,200	36,900	-0.8%	-0.3%
Credit Intermediation & Related Activities	12,000	12,000	11,900	12,000	0.8%	0.0%
Depository Credit Intermediation	6,900	6,400	6,400	6,400	0.0%	-7.2%
Nondepository Credit Intermediation	2,800	2,900	2,900	2,900	0.0%	3.6%
Insurance Carriers & Related	21,100	21,800	21,700	21,600	-0.5%	2.4%
Real Estate & Rental & Leasing	13,600	13,900	14,500	14,700	1.4%	8.1%
Real Estate	10,700	10,900	11,000	11,200	1.8%	4.7%
Professional & Business Services	118,600	119,600	119,800	120,500	0.6%	1.6%
Professional, Scientific & Technical Services	52,800	53,100	53,400	53,000	-0.7%	0.4%
Architectural, Engineering & Related Services	8,700	8,900	9,000	9,000	0.0%	3.4%
Management of Companies & Enterprises	10,400	10,400	10,500	10,500	0.0%	1.0%
Administrative & Support & Waste Services	55,400	56,100	55,900	57,000	2.0%	2.9%
Administrative & Support Services	52,600	53,200	53,200	54,100	1.7%	2.9%
Employment Services	20,400	20,500	20,600	21,300	3.4%	4.4%

Data Not Seasonally Adjusted

	May 15	Mar 16	Apr 16 Revised	May 16 Prelim	Percent Change	
					Month	Year
Services to Buildings & Dwellings	11,400	11,500	11,700	11,900	1.7%	4.4%
Educational & Health Services	140,500	145,700	143,800	144,500	0.5%	2.8%
Education Services	13,300	12,700	12,700	12,700	0.0%	-4.5%
Health Care & Social Assistance	127,200	133,000	131,100	131,800	0.5%	3.6%
Ambulatory Health Care Services	43,700	46,900	46,100	46,700	1.3%	6.9%
Hospitals	24,100	24,400	24,500	24,600	0.4%	2.1%
Nursing & Residential Care Facilities	16,500	16,900	16,800	16,900	0.6%	2.4%
Leisure & Hospitality	94,600	98,500	99,200	95,900	-3.3%	1.4%
Arts, Entertainment & Recreation	14,300	15,300	15,300	13,300	-13.1%	-7.0%
Accommodation & Food Services	80,300	83,200	83,900	82,600	-1.5%	2.9%
Accommodation	8,400	8,700	8,900	8,100	-9.0%	-3.6%
Food Services & Drinking Places	71,900	74,500	75,000	74,500	-0.7%	3.6%
Restaurants	67,700	69,000	69,000	70,400	2.0%	4.0%
Full-Service Restaurants	32,300	33,300	33,000	33,200	0.6%	2.8%
Limited-Service Eating Places	35,400	35,700	36,000	37,200	3.3%	5.1%
Other Services	31,200	30,200	31,400	32,100	2.2%	2.9%
Repair & Maintenance	8,900	8,700	8,800	9,000	2.3%	1.1%
Government	233,800	237,400	237,400	237,600	0.1%	1.6%
Federal Government	13,500	13,800	13,900	14,000	0.7%	3.7%
Department of Defense	1,700	1,700	1,700	1,700	0.0%	0.0%
State & Local Government	220,300	223,600	223,500	223,600	0.0%	1.5%
State Government	116,300	117,100	117,200	117,600	0.3%	1.1%
State Government Education	29,600	30,000	30,100	30,200	0.3%	2.0%
State Government Excluding Education	86,700	87,100	87,100	87,400	0.3%	0.8%
Local Government	104,000	106,500	106,300	106,000	-0.3%	1.9%
Local Government Education	58,500	61,000	60,600	59,800	-1.3%	2.2%
Local Government Excluding Education	45,500	45,500	45,700	46,200	1.1%	1.5%
County	18,300	18,700	18,600	18,800	1.1%	2.7%
City	10,200	10,000	10,100	10,200	1.0%	0.0%
Special Districts plus Indian Tribes	17,000	16,800	17,000	17,200	1.2%	1.2%

Notes:

(1) Civilian labor force data are by place of residence; include self-employed individuals, unpaid family workers, household domestic workers, & workers on strike. Data may not add due to rounding. The unemployment rate is calculated using unrounded data.

(2) Industry employment is by place of work; excludes self-employed individuals, unpaid family workers, household domestic workers, & workers on strike. Data may not add due to rounding.

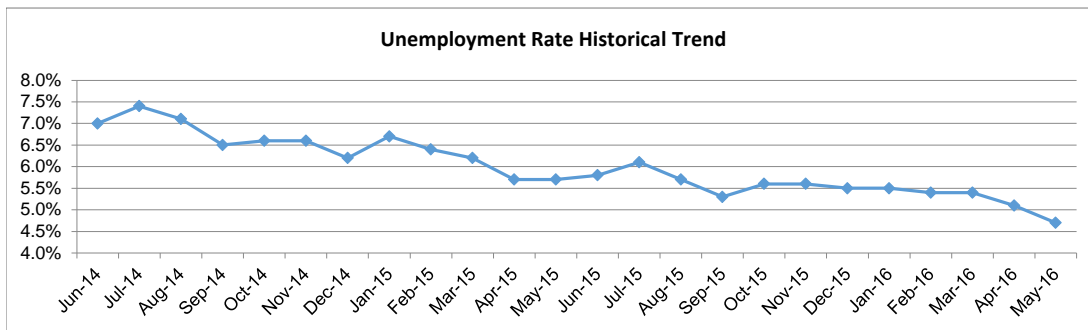
These data are produced by the Labor Market Information Division of the California Employment Development Department (EDD). Questions should be directed to: Cara Welch 916/227-0298 or Nati Martinez 209/941-6551

These data, as well as other labor market data, are available via the Internet at <http://www.labormarketinfo.edd.ca.gov>. If you need assistance, please call (916) 262-2162.

#####

IMMEDIATE RELEASE
 SACRAMENTO--ROSEVILLE--ARDEN-ARCADE METROPOLITAN STATISTICAL AREA (MSA)
 (El Dorado, Placer, Sacramento, and Yolo Counties)

The unemployment rate in the Sacramento--Roseville--Arden-Arcade MSA was 4.7 percent in May 2016, down from a revised 5.1 percent in April 2016, and below the year-ago estimate of 5.7 percent. This compares with an unadjusted unemployment rate of 4.7 percent for California and 4.5 percent for the nation during the same period. The unemployment rate was 4.7 percent in El Dorado County, 4.0 percent in Placer County, 4.9 percent in Sacramento County, and 5.0 percent in Yolo County.



Industry	Apr-2016	May-2016	Change		May-2015	May-2016	Change
	Revised	Prelim				Prelim	
Total, All Industries	940,000	942,800	2,800		924,700	942,800	18,100
Total Farm	9,700	10,100	400		10,000	10,100	100
Total Nonfarm	930,300	932,700	2,400		914,700	932,700	18,000
Mining, Logging, and Construction	52,500	55,000	2,500		49,500	55,000	5,500
Mining and Logging	500	500	0		500	500	0
Construction	52,000	54,500	2,500		49,000	54,500	5,500
Manufacturing	36,200	35,800	(400)		36,200	35,800	(400)
Trade, Transportation & Utilities	144,300	145,700	1,400		145,500	145,700	200
Information	14,000	14,000	0		14,200	14,000	(200)
Financial Activities	51,700	51,600	(100)		50,600	51,600	1,000
Professional & Business Services	119,800	120,500	700		118,600	120,500	1,900
Educational & Health Services	143,800	144,500	700		140,500	144,500	4,000
Leisure & Hospitality	99,200	95,900	(3,300)		94,600	95,900	1,300
Other Services	31,400	32,100	700		31,200	32,100	900
Government	237,400	237,600	200		233,800	237,600	3,800

Notes: Data not adjusted for seasonality. Data may not add due to rounding
 Labor force data are revised month to month

REPORT 400 C
Monthly Labor Force Data for Counties
May 2016 - Preliminary
 Data Not Seasonally Adjusted

COUNTY	RANK BY RATE	LABOR FORCE	EMPLOYMENT	UNEMPLOYMENT	RATE
STATE TOTAL	---	18,983,900	18,085,000	898,900	4.7%
ALAMEDA	9	824,000	792,700	31,400	3.8%
ALPINE	45	490	450	40	7.2%
AMADOR	25	14,610	13,830	780	5.3%
BUTTE	30	101,700	95,700	6,000	5.9%
CALAVERAS	25	20,540	19,460	1,080	5.3%
COLUSA	57	10,780	9,410	1,370	12.7%
CONTRA COSTA	10	548,800	526,900	21,800	4.0%
DEL NORTE	39	9,870	9,210	660	6.6%
EL DORADO	20	88,600	84,400	4,200	4.7%
FRESNO	50	450,900	412,500	38,300	8.5%
GLENN	46	13,270	12,300	970	7.3%
HUMBOLDT	13	62,260	59,650	2,620	4.2%
IMPERIAL	58	77,500	62,400	15,000	19.4%
INYO	19	9,070	8,660	420	4.6%
KERN	55	395,200	357,000	38,200	9.7%
KINGS	52	58,200	53,200	5,000	8.6%
LAKE	30	29,290	27,570	1,720	5.9%
LASSEN	35	10,660	10,020	640	6.0%
LOS ANGELES	15	4,990,800	4,777,200	213,600	4.3%
MADERA	50	61,600	56,400	5,200	8.5%
MARIN	2	141,700	137,700	4,000	2.8%
MARIPOSA	29	8,040	7,580	460	5.7%
MENDOCINO	15	39,950	38,210	1,740	4.3%
MERCED	55	114,800	103,600	11,200	9.7%
MODOC	41	3,250	3,030	220	6.7%
MONO	37	7,740	7,260	490	6.3%
MONTEREY	30	226,400	212,900	13,400	5.9%
NAPA	5	75,800	73,200	2,600	3.4%
NEVADA	15	48,220	46,140	2,080	4.3%
ORANGE	8	1,603,000	1,545,800	57,100	3.6%
PLACER	10	176,900	169,800	7,100	4.0%
PLUMAS	49	7,940	7,300	650	8.1%
RIVERSIDE	27	1,033,400	977,800	55,600	5.4%
SACRAMENTO	21	683,400	650,200	33,200	4.9%
SAN BENITO	37	29,800	27,900	1,900	6.3%
SAN BERNARDINO	24	925,100	877,100	48,000	5.2%
SAN DIEGO	13	1,558,400	1,493,000	65,400	4.2%
SAN FRANCISCO	3	549,800	533,900	15,900	2.9%
SAN JOAQUIN	44	323,300	300,300	23,000	7.1%
SAN LUIS OBISPO	6	144,900	139,800	5,100	3.5%
SAN MATEO	1	443,300	431,500	11,700	2.6%
SANTA BARBARA	10	223,400	214,600	8,800	4.0%
SANTA CLARA	4	1,027,600	993,500	34,100	3.3%
SANTA CRUZ	30	145,700	137,100	8,600	5.9%
SHASTA	36	74,000	69,400	4,600	6.2%
SIERRA	43	1,310	1,220	90	7.0%
SISKIYOU	42	17,790	16,550	1,230	6.9%
SOLANO	21	206,300	196,300	10,000	4.9%
SONOMA	6	259,600	250,600	9,000	3.5%
STANISLAUS	48	243,800	224,300	19,400	8.0%
SUTTER	53	44,700	40,700	4,000	9.0%
TEHAMA	39	24,530	22,900	1,620	6.6%
TRINITY	30	5,270	4,960	310	5.9%
TULARE	54	207,200	187,500	19,700	9.5%
TUOLUMNE	28	21,560	20,350	1,210	5.6%
VENTURA	18	427,000	408,000	19,000	4.5%
YOLO	23	103,100	97,900	5,100	5.0%
YUBA	47	28,000	25,900	2,100	7.7%

Notes

- 1) Data may not add due to rounding. The unemployment rate is calculated using unrounded data.
- 2) Labor force data for all geographic areas now reflect the March 2015 benchmark and Census 2010 population controls at the state level.

REPORT 400 M
Monthly Labor Force Data for California
Counties and Metropolitan Areas
May 2016 - Preliminary
 Data Not Seasonally Adjusted

Area	RANK BY RATE	LABOR FORCE	EMPLOYMENT	UNEMPLOYMENT	RATE
STATE TOTAL	---	18,983,900	18,085,000	898,900	4.7%
ANAHEIM-SANTA ANA-IRVINE MD (Orange Co.)	10	1,603,000	1,545,800	57,100	3.6%
BAKERSFIELD MSA (Kern Co.)	61	395,200	357,000	38,200	9.7%
CHICO MSA (Butte Co.)	35	101,700	95,700	6,000	5.9%
EL CENTRO MSA (Imperial Co.)	64	77,500	62,400	15,000	19.4%
FRESNO MSA (Fresno Co.)	55	450,900	412,500	38,300	8.5%
HANFORD CORCORAN MSA (Kings Co.)	58	58,200	53,200	5,000	8.6%
LOS ANGELES LONG BEACH GLENDALE MD (Los Angeles Co.)	18	4,990,800	4,777,200	213,600	4.3%
MADERA MSA (Madera Co.)	55	61,600	56,400	5,200	8.5%
MERCED MSA (Merced Co.)	61	114,800	103,600	11,200	9.7%
MODESTO MSA (Stanislaus Co.)	53	243,800	224,300	19,400	8.0%
NAPA MSA (Napa Co.)	6	75,800	73,200	2,600	3.4%
OAKLAND HAYWARD BERKELEY MD	12	1,372,800	1,319,600	53,200	3.9%
Alameda Co.	11	824,000	792,700	31,400	3.8%
Contra Costa Co.	13	548,800	526,900	21,800	4.0%
OXNARD THOUSAND OAKS VENTURA MSA (Ventura Co.)	21	427,000	408,000	19,000	4.5%
REDDING MSA (Shasta Co.)	41	74,000	69,400	4,600	6.2%
RIVERSIDE SAN BERNARDINO ONTARIO MSA	29	1,958,600	1,854,900	103,600	5.3%
Riverside Co.	32	1,033,400	977,800	55,600	5.4%
San Bernardino Co.	28	925,100	877,100	48,000	5.2%
SACRAMENTO--ROSEVILLE--ARDEN-ARCADE MSA	23	1,051,800	1,002,300	49,500	4.7%
El Dorado Co.	23	88,600	84,400	4,200	4.7%
Placer Co.	13	176,900	169,800	7,100	4.0%
Sacramento Co.	25	683,400	650,200	33,200	4.9%
Yolo Co.	27	103,100	97,900	5,100	5.0%
SALINAS MSA (Monterey Co.)	35	226,400	212,900	13,400	5.9%
SAN DIEGO CARLSBAD MSA (San Diego Co.)	16	1,558,400	1,493,000	65,400	4.2%
SAN FRANCISCO REDWOOD CITY SOUTH SAN FRANCISCO MD	2	993,000	965,400	27,600	2.8%
San Francisco Co.	4	549,800	533,900	15,900	2.9%
San Mateo Co.	1	443,300	431,500	11,700	2.6%
SAN JOSE SUNNYVALE SANTA CLARA MSA	6	1,057,400	1,021,500	36,000	3.4%
San Benito Co.	42	29,800	27,900	1,900	6.3%
Santa Clara Co.	5	1,027,600	993,500	34,100	3.3%
SAN LUIS OBISPO PASO ROBLES ARROYO GRANDE MSA (San Luis Obispo Co.)	8	144,900	139,800	5,100	3.5%
SAN RAFAEL MD (Marin Co.)	2	141,700	137,700	4,000	2.8%
SANTA CRUZ WATSONVILLE MSA (Santa Cruz Co.)	35	145,700	137,100	8,600	5.9%
SANTA MARIA SANTA BARBARA MSA (Santa Barbara Co.)	13	223,400	214,600	8,800	4.0%
SANTA ROSA MSA (Sonoma Co.)	8	259,600	250,600	9,000	3.5%
STOCKTON LODI MSA (San Joaquin Co.)	49	323,300	300,300	23,000	7.1%
VALLEJO FAIRFIELD MSA (Solano Co.)	25	206,300	196,300	10,000	4.9%
VISALIA PORTERVILLE MSA (Tulare Co.)	60	207,200	187,500	19,700	9.5%
YUBA CITY MSA	55	72,800	66,600	6,200	8.5%
Sutter Co.	59	44,700	40,700	4,000	9.0%
Yuba Co.	52	28,000	25,900	2,100	7.7%
Alpine Co.	50	490	450	40	7.2%
Amador Co.	29	14,610	13,830	780	5.3%
Calaveras Co.	29	20,540	19,460	1,080	5.3%
Colusa Co.	63	10,780	9,410	1,370	12.7%
Del Norte Co.	44	9,870	9,210	660	6.6%
Glenn Co.	51	13,270	12,300	970	7.3%
Humboldt Co.	16	62,260	59,650	2,620	4.2%
Inyo Co.	22	9,070	8,660	420	4.6%
Lake Co.	35	29,290	27,570	1,720	5.9%
Lassen Co.	40	10,660	10,020	640	6.0%
Mariposa Co.	34	8,040	7,580	460	5.7%
Mendocino Co.	18	39,950	38,210	1,740	4.3%
Modoc Co.	46	3,250	3,030	220	6.7%
Mono Co.	42	7,740	7,260	490	6.3%
Nevada Co.	18	48,220	46,140	2,080	4.3%
Plumas Co.	54	7,940	7,300	650	8.1%
Sierra Co.	48	1,310	1,220	90	7.0%
Siskiyou Co.	47	17,790	16,550	1,230	6.9%
Tehama Co.	44	24,530	22,900	1,620	6.6%
Trinity Co.	35	5,270	4,960	310	5.9%
Tuolumne Co.	33	21,560	20,350	1,210	5.6%

Notes

- 1) Data may not add due to rounding. The unemployment rate is calculated using unrounded data.
- 2) Labor force data for all geographic areas now reflect the March 2015 benchmark and Census 2010 population controls at the state level.

REPORT 400 W
Monthly Labor Force Data for Local Workforce Development Areas
May 2016 - Preliminary
 Data Not Seasonally Adjusted

REGION	RANK BY RATE	LABOR FORCE	EMPLOYMENT	UNEMPLOYMENT	RATE
STATE TOTAL	---	18,983,900	18,085,000	898,900	4.7%
ALAMEDA COUNTY Alameda County, except Oakland City	7	613,600	592,200	21,400	3.5%
OAKLAND CITY Oakland City	27	210,400	200,500	9,900	4.7%
CONTRA COSTA COUNTY Contra Costa County, except Richmond City	13	495,900	476,500	19,400	3.9%
RICHMOND CITY Richmond City	25	52,900	50,500	2,400	4.6%
LOS ANGELES COUNTY Los Angeles County, except Los Angeles City, Verdugo Consortium, Foothill Consortium, South Bay Consortium, Southeast Los Angeles County Consortium, and Pacific Gateway Workforce Investment Network	19	1,835,600	1,758,100	77,600	4.2%
LOS ANGELES CITY Los Angeles City	24	1,999,600	1,908,800	90,800	4.5%
VERDUGO CONSORTIUM Burbank, Glendale, and La Cañada Flintridge Cities	12	168,200	161,800	6,400	3.8%
FOOTHILL CONSORTIUM Arcadia, Duarte, Monrovia, Pasadena, Sierra Madre, and South Pasadena Cities	5	157,900	152,600	5,300	3.4%
SOUTH BAY CONSORTIUM Carson, El Segundo, Gardena, Hawthorne, Hermosa Beach, Inglewood, Lawndale, Manhattan Beach, Redondo Beach, Lomita, and Torrance Cities	11	361,100	347,400	13,700	3.8%
SELACO (SOUTHEAST LOS ANGELES COUNTY CONSORTIUM) Artesia, Bellflower, Cerritos, Downey, Hawaiian Gardens, Lakewood, and Norwalk Cities	10	225,000	216,600	8,400	3.8%
PACIFIC GATEWAY WORKFORCE INVESTMENT NETWORK Long Beach and Signal Hill Cities	26	243,500	232,000	11,400	4.7%
ORANGE COUNTY Orange County, except Anaheim and Santa Ana Cities	4	1,271,900	1,229,100	42,800	3.4%
ANAHEIM CITY Anaheim City	23	170,900	163,100	7,800	4.5%
SANTA ANA CITY Santa Ana City	16	160,200	153,600	6,600	4.1%
SAN BERNARDINO COUNTY San Bernardino County, except San Bernardino City	31	841,800	799,300	42,500	5.0%
SAN BERNARDINO CITY San Bernardino City	38	83,300	77,800	5,500	6.6%
SAN JOSE - SILICON VALLEY Santa Clara County, except Cupertino, Los Altos, Milpitas, Mountain View, Palo Alto, Santa Clara, and Sunnyvale Cities	9	704,500	679,400	25,100	3.6%
NOVA (NORTH VALLEY CONSORTIUM) Cupertino, Los Altos, Milpitas, Mountain View, Palo Alto, Santa Clara, and Sunnyvale Cities; San Mateo County	1	766,300	745,600	20,700	2.7%
GOLDEN SIERRA CONSORTIUM Alpine, El Dorado, and Placer Counties	20	265,900	254,600	11,300	4.2%
KERN, INYO, MONO CONSORTIUM Kern, Inyo, and Mono Counties	45	412,000	372,900	39,100	9.5%
MOTHER LODGE CONSORTIUM Amador, Calaveras, Mariposa, and Tuolumne Counties	33	64,700	61,200	3,500	5.4%
NAPA-LAKE Napa and Lake Counties	15	105,100	100,800	4,300	4.1%
NORTEC (NORTHERN RURAL TRAINING AND EMPLOYMENT CONSORTIUM) Butte, Del Norte, Lassen, Nevada, Modoc, Plumas, Shasta, Sierra, Siskiyou, Tehama, and Trinity Counties	35	304,500	286,500	18,000	5.9%
NCCC (NORTH CENTRAL COUNTIES CONSORTIUM) Colusa, Glenn, Sutter, and Yuba Counties	44	96,800	88,300	8,500	8.8%
FRESNO COUNTY Fresno County	42	450,900	412,500	38,300	8.5%
HUMBOLDT COUNTY Humboldt County	18	62,300	59,600	2,600	4.2%
IMPERIAL COUNTY Imperial County	48	77,500	62,400	15,000	19.4%
KINGS COUNTY Kings County	43	58,200	53,200	5,000	8.6%
MADERA COUNTY	41	61,600	56,400	5,200	8.5%

Madera County					
MARIN COUNTY Marin County	2	141,700	137,700	4,000	2.8%
MENDOCINO COUNTY Mendocino County	21	39,900	38,200	1,700	4.3%
MERCED COUNTY Merced County	47	114,800	103,600	11,200	9.7%
MONTEREY COUNTY Monterey County	36	226,400	212,900	13,400	5.9%
RIVERSIDE COUNTY Riverside County	32	1,033,400	977,800	55,600	5.4%
SACRAMENTO CITY/COUNTY Sacramento County	29	683,400	650,200	33,200	4.9%
SAN BENITO COUNTY San Benito County	37	29,800	27,900	1,900	6.3%
SAN DIEGO CITY/COUNTY San Diego County	17	1,558,400	1,493,000	65,400	4.2%
SAN FRANCISCO CITY/COUNTY San Francisco County	3	549,800	533,900	15,900	2.9%
SAN JOAQUIN COUNTY San Joaquin County	39	323,300	300,300	23,000	7.1%
SAN LUIS OBISPO COUNTY San Luis Obispo County	8	144,900	139,800	5,100	3.5%
SANTA BARBARA COUNTY Santa Barbara County	14	223,400	214,600	8,800	4.0%
SANTA CRUZ COUNTY Santa Cruz County	34	145,700	137,100	8,600	5.9%
SOLANO COUNTY Solano County	28	206,300	196,300	10,000	4.9%
SONOMA COUNTY Sonoma County	6	259,600	250,600	9,000	3.5%
STANISLAUS COUNTY Stanislaus County	40	243,800	224,300	19,400	8.0%
TULARE COUNTY Tulare County	46	207,200	187,500	19,700	9.5%
VENTURA COUNTY Ventura County	22	427,000	408,000	19,000	4.5%
YOLO COUNTY Yolo County	30	103,100	97,900	5,100	5.0%

Notes

- 1) Data may not add due to rounding. The unemployment rate is calculated using unrounded data.
- 2) Labor force data for all geographic areas now reflect the March 2015 benchmark and Census 2010 population controls at the state level.

**Monthly Labor Force Data for Cities and Census Designated Places (CDP)
 May 2016 - Preliminary
 Data Not Seasonally Adjusted**

Area Name	Labor Force	Employment	Unemployment Number	Unemployment Rate	Census Ratios Emp	Census Ratios Unemp
El Dorado County	88,600	84,400	4,200	4.7%	1.000000	1.000000
Cameron Park CDP	8,800	8,400	400	4.1%	0.099797	0.085585
Diamond Springs CDP	5,000	4,700	300	5.9%	0.055621	0.070626
El Dorado Hills CDP	21,400	20,700	700	3.3%	0.245026	0.169084
Georgetown CDP	1,000	900	100	8.2%	0.010742	0.019402
Placerville city	4,600	4,300	300	6.4%	0.050999	0.070532
Pollock Pines CDP	3,100	2,900	100	3.8%	0.034801	0.027652
Shingle Springs CDP	2,600	2,500	100	4.0%	0.029098	0.024025
South Lake Tahoe city	11,500	10,900	600	5.3%	0.129178	0.143933

CDP is "Census Designated Place" - a recognized community that was unincorporated at the time of the 2009- 2013 5-Year American Community Survey (ACS).

Notes:

- 1) Data may not add due to rounding. All unemployment rates shown are calculated on unrounded data.
- 2) These data are not seasonally adjusted.

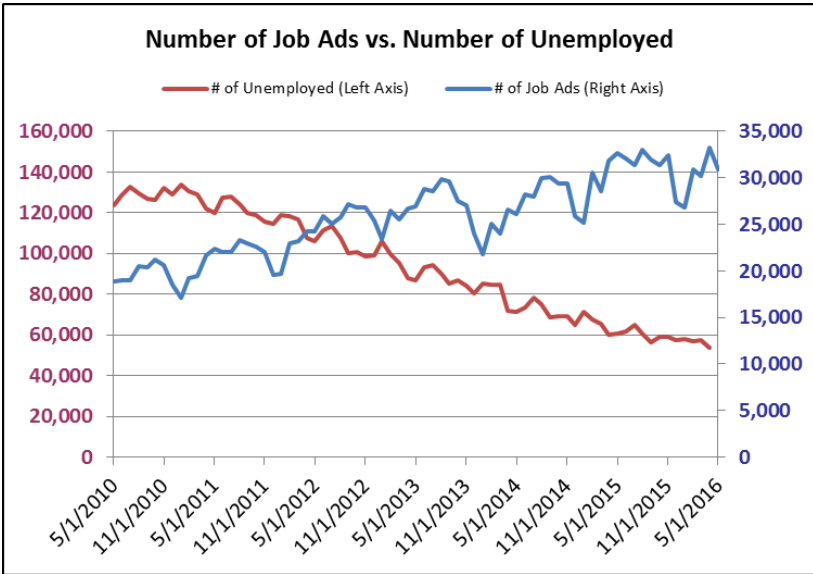
Methodology:

Monthly city labor force data are derived by multiplying current estimates of county employment and unemployment by the relative employment and unemployment shares (ratios) of each city at the time of the 2009-2013 American Community Survey. Ratios for cities were developed from special tabulations based on ACS employment, unemployment, and population Labor Statistics. For smaller cities and CDP, ratios were calculated from published census data.

Monthly CDP labor force data are derived by multiplying current estimates of county employment and unemployment by the relative employment and unemployment shares (ratios) of each CDP at the Ratios for CDP's were developed from special tabulations based on ACS employment and

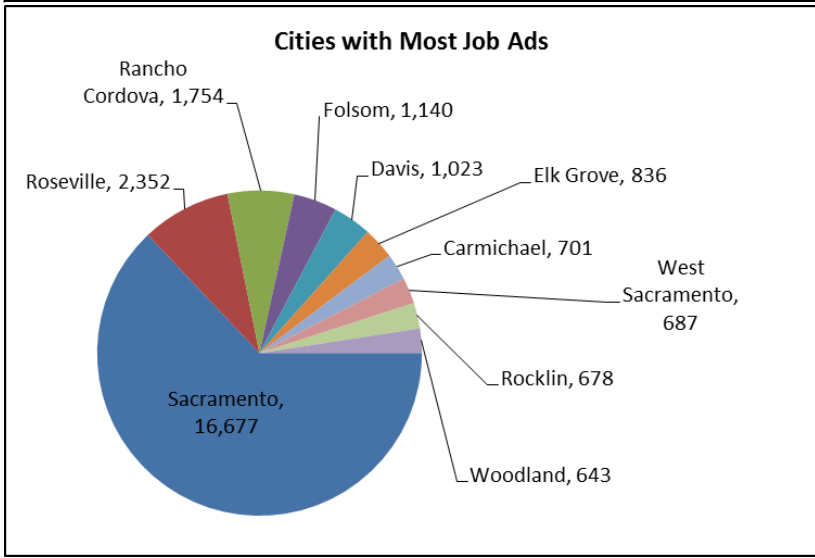
This method assumes that the rates of change in employment and unemployment, since the 2009-2013 American Community Survey are exactly the same in each city and CDP as at the county accurate). If this assumption is not true for a specific city or CDP, then the estimates for that area may not represent the current economic conditions. Since this assumption is untested, caution should be employed when using these data.

Recent Job Ads for Sacramento Roseville Arden Arcade MSA Not Seasonally Adjusted - May 2016



- ### Employers with Most Job Ads
- State of California - 793
 - Sutter Health - 659
 - Dignity Health - 520
 - University of California, Davis - 485
 - Wells Fargo - 347
 - Robert Half International - 336
 - Kaiser Permanente - 333
 - Randstad - 320
 - San Juan Unified School District - 273
 - Los Rios Community College District - 250

- ### Occupations with Most Job Ads
- Registered Nurses - 1403
 - Heavy and Tractor-Trailer Truck Drivers - 698
 - Retail Salespersons - 630
 - Computer Systems Analysts - 556
 - First-Line Supervisors of Retail Sales Workers - 497
 - First-Line Supervisors of Office and Admin Support - 493
 - Medical and Health Services Managers - 472
 - Customer Service Representatives - 468
 - Computer User Support Specialists - 420
 - First-Line Supervisors of Food Preparation and Servers - 412



**Monthly Labor Force Data for Cities and Census Designated Places (CDP)
 May 2016 - Preliminary
 Data Not Seasonally Adjusted**

Area Name	Labor Force	Employment	Unemployment Number	Unemployment Rate	Census Ratios Emp	Census Ratios Unemp
Placer County	176,900	169,800	7,100	4.0%	1.000000	1.000000
Auburn city	6,800	6,400	300	4.7%	0.037945	0.044642
Colfax city	1,100	1,000	100	7.6%	0.005861	0.011639
Dollar Point CDP	500	500	0	0.9%	0.003152	0.000685
Foresthill CDP	900	900	0	3.4%	0.005264	0.004451
Granite Bay CDP	11,300	10,900	400	3.7%	0.064164	0.058659
Kings Beach CDP	2,500	2,400	100	5.2%	0.013845	0.018260
Lincoln city	18,300	17,500	800	4.4%	0.103334	0.113436
Loomis town	3,100	3,000	100	2.7%	0.017606	0.011748
Meadow Vista CDP	1,400	1,400	0	3.1%	0.008042	0.006163
North Auburn CDP	5,500	5,300	200	4.0%	0.031381	0.031155
Rocklin city	30,000	28,800	1,200	4.0%	0.169433	0.171575
Roseville city	63,800	61,400	2,400	3.8%	0.361434	0.339981
Sunnyside Tahoe City CDP	1,100	1,000	0	4.4%	0.006069	0.006676
Tahoe Vista CDP	1,000	1,000	0	3.6%	0.005670	0.005136

CDP is "Census Designated Place" - a recognized community that was unincorporated at the time of the 2009- 2013 5-Year American Community Survey (ACS).

Notes:

- 1) Data may not add due to rounding. All unemployment rates shown are calculated on unrounded data.
- 2) These data are not seasonally adjusted.

Methodology:

Monthly city labor force data are derived by multiplying current estimates of county employment and unemployment by the relative employment and unemployment shares (ratios) of each city at the time of the 2009-2013 American Community Survey. Ratios for cities were developed from special tabulations based on ACS employment, unemployment, and population Labor Statistics. For smaller cities and CDP, ratios were calculated from published census data.

Monthly CDP labor force data are derived by multiplying current estimates of county employment and unemployment by the relative employment and unemployment shares (ratios) of each CDP at the Ratios for CDP's were developed from special tabulations based on ACS employment and

This method assumes that the rates of change in employment and unemployment, since the 2009-2013 American Community Survey are exactly the same in each city and CDP as at the county accurate). If this assumption is not true for a specific city or CDP, then the estimates for that area

Data Not Seasonally Adjusted

Area Name	Labor Force	Employ- ment	Unemployment Number	Rate	Census Ratios Emp	Unemp
------------------	------------------------	-------------------------	--------------------------------	-------------	------------------------------	--------------

may not represent the current economic conditions. Since this assumption is untested, caution should be employed when using these data.

**Monthly Labor Force Data for Cities and Census Designated Places (CDP)
 May 2016 - Preliminary
 Data Not Seasonally Adjusted**

Area Name	Labor Force	Employment	Unemployment Number	Unemployment Rate	Census Ratios Emp	Census Ratios Unemp
Yolo County	103,100	97,900	5,100	5.0%	1.000000	1.000000
Davis city	34,800	33,500	1,300	3.8%	0.341537	0.258240
Esparto CDP	1,300	1,300	100	5.5%	0.012881	0.014454
West Sacramento city	25,200	23,800	1,500	5.8%	0.242575	0.284938
Winters city	3,700	3,600	200	4.4%	0.036565	0.032407
Woodland city	29,000	27,500	1,500	5.3%	0.280928	0.299300

CDP is "Census Designated Place" - a recognized community that was unincorporated at the time of the 2009- 2013 5-Year American Community Survey (ACS).

Notes:

- 1) Data may not add due to rounding. All unemployment rates shown are calculated on unrounded data.
- 2) These data are not seasonally adjusted.

Methodology:

Monthly city labor force data are derived by multiplying current estimates of county employment and unemployment by the relative employment and unemployment shares (ratios) of each city at the time of the 2009-2013 American Community Survey. Ratios for cities were developed from special tabulations based on ACS employment, unemployment, and population Labor Statistics. For smaller cities and CDP, ratios were calculated from published census data.

Monthly CDP labor force data are derived by multiplying current estimates of county employment and unemployment by the relative employment and unemployment shares (ratios) of each CDP at the Ratios for CDP's were developed from special tabulations based on ACS employment and

This method assumes that the rates of change in employment and unemployment, since the 2009-2013 American Community Survey are exactly the same in each city and CDP as at the county accurate). If this assumption is not true for a specific city or CDP, then the estimates for that area may not represent the current economic conditions. Since this assumption is untested, caution should be employed when using these data.

ITEM IV-E – INFORMATION

HEAD START REPORTS

BACKGROUND:

This agenda item provides an opportunity for the Governing Board to review the following Head Start items:

- Fiscal Report (sent under separate cover)
- Policy Council Minutes

Staff will be available to answer questions.

PRESENTER: Denise Lee

REGULAR MEETING OF THE HEAD START POLICY COUNCIL
SPECIAL MEETING OF THE HEAD START PARENT ADVISORY COMMITTEE

(Minutes reflect the actual progress of the meeting.)

SETA Board Room
925 Del Paso Blvd., Suite 100
Sacramento, CA 95815

Tuesday, April 26, 2016
9:00 a.m.

I. Call to Order/Roll Call/Review of Board Member Attendance

Mr. Kenneth Tate called the meeting to order at 9:01 a.m. The Pledge of Allegiance was recited. Mr. Tate read the thought of the day. Ms. Blanks called the roll and a quorum was established.

PC Members Present:

Lydia Razo, Elk Grove Unified School District
Tyrone Broxton, Elk Grove Unified School District (arrived at 9:24 a.m.)
Phoua Lee, Sacramento City Unified School District
Andrea Scharnow, Sacramento City Unified School District
Amanda Robinson, San Juan Unified School District
Linda Litka, San Juan Unified School District (arrived at 9:08 a.m.)
Erica Williams, Twin Rivers Unified School District
Reginald Castex, WCIC/Playmate Child Development Center
Megan Guerrero, SETA-Operated Program
Natalie Craig, SETA-Operated Program
Penelope Scott, SETA-Operated Program
Stacey Webster, Home Base Option
Kenneth Tate, Past Parent Representative
Robin Blanks, Grandparent Representative
Nicole Chilton, Birth and Beyond

New Members Seated:

Stacy Lewis, Women's Civic Improvement Club/Playmate
Calvin Sheppard, Men's Activities Affecting Children Committee

New Members to be Seated but Absent:

Natalie Rossetti, Twin Rivers Unified School District (excused)
Fabian Gonzales, SETA-Operated Program (excused)
Maria Cruz, Sacramento City Unified School District (unexcused)

II. Consent Item

A. Approval of the Minutes of the March 22, 2016 Regular Meeting

The minutes were reviewed; no questions or corrections.

Moved/Craig, second/Castex, to approve the March 22 minutes as distributed.

Show of hands vote:

Aye: 14 (Blanks, Castex, Chilton, Craig, Guerrero, Lee, Lewis, Razo, Robinson, Scharnow, Scott, Sheppard, Webster, Williams)

Nay: 0

Abstentions: 1 (Tate)

III. Action Items

A. CLOSED SESSION PERSONNEL- PURSUANT TO GOVERNMENT CODE SECTION 54957 – and -

➤ CLOSED SESSION: PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE Pursuant to Government Code Section 54957

Ms. Litka arrived at 9:08 a.m.

The Policy Council went into closed session at 9:08 a.m. The Board went back into open session at 10:06 a.m. Mr. Tate reported out that the Policy Council approved the eligible lists for: Home Visitor, Associate Teacher I & III, Head Start Teacher, Parent Intern, and Human Resources Manager. Approval of the Quality Assurance Analyst eligibility list was pulled from the agenda. The board also listened to and took action on the Discipline/Dismissal/Release item.

Ms. Terri McMillin called the PAC meeting to order at 10:10 a.m. and read the thought of the day. Ms. Natalie Craig called the roll.

Members Present:

Yesenia Rodriguez
Laura Guzman
Natalie Craig
Rafaela Casillas
Kenneth Tate
Terri McMillin
Penelope Scott
Stacey Webster
Alejandra Placencia
Thelma Adams
Megan Guerrero

Members Absent:

Monica Reynoso (unexcused)
Fabian Gonzales (excused)
Jasmine Jamison (excused)
Marina Gallegos (excused)

Members seated:

Harmony Almaguer, Freedom Park
Andrea Larry, Fruitridge Head Start
Calvin Sheppard, Men's Activities Affecting Children Committee

Members to be seated but absent:

Tammy Wilkerson (excused)

II. Consent Item (PAC agenda)

A. Approval of Minutes of the March 15, 2016 PAC meeting

The minutes were reviewed; no questions or corrections.

Moved/ Almaguer, second/Scott, to approve the March 15, 2016 minutes as distributed.

Aye: 12 (Adams, Almaguer, Casillas, Craig, Guerrero, Guzman, Plascencia, Rodriguez, Scott, Sheppard, Tate, Webster)

Nay: 0

Abstention: 2 (McMillin & Larry)

Mr. Tate took the gavel and both boards went into the Action Items.

Ms. Denise Lee reviewed Items III-B-G (for the PC), and Items A-F (for the PAC).

B. Approval of Annual Self Assessment for 2015-2016 and Resulting Program Improvement Plan SETA Operated Program

A team of staff and parents participated in the self-assessment process. The self-assessment was also done with the EHS Child Care Partnership program. Ms. Lee referred to the charts included in the board packet for the improvement plans.

C. Approval of Program Year 2016-2017 Head Start/Early Head Start Budget

The budget will be approximately \$51 million including basic and training/technical assistance funds. The budget will serve over 5,000 children countywide in partnership with our five delegate agencies and two partners. A majority of funds in the budget are to provide personnel for the classroom, salary and fringe benefits.

D. Approval of Program Year 2016-2017 Head Start/Early Head Start Refunding Application

Ms. Lee reviewed the program narrative which will be included with the refunding application.

E. Approval of Program Year 2016-2017 Head Start/Early Head Start Training/Technical Assistance Grant Application to be in Alignment with Established Five-Year Goals

Ms. Lee reviewed the goals and objectives for the next year. The training/technical assistance funds are utilized to provide coaching services for teaching staff, parent training and staff development. Funds are also utilized to provide training for PAC and PC board members.

F. Approval of 2016-2017 Sacramento County Program Options/Grantee and Delegate Agencies

Full-day services are provided in 31% of Head Start centers with 66% in part-day program services. Home based services (3%) are also an option to parents. Most services are provided five days per week with other classes at four days per week. Ms. Lee referenced the program options charts in the packet and center listing. All of our programs are designed to meet our community needs. There are no major changes in the options available for the next program year. However, the application does include a conversion of Head Start enrollment slots to Early Head Start enrollment slots. Specifically, at the North Avenue center, enrollment has become an issue due to over service in the area. The federal government allows for conversion of pre-school slots to infant/toddler slots. The proposal requests moving 40 preschool slots into eight full-day infant/toddler slots with services to be offered at the North Avenue center.

In addition, the Walnut Grove center will be moving to the Walnut Grove Elementary School campus with an added afternoon class. There will be services provided both in the morning and the afternoon for 40 enrollment slots.

The federal government is exploring the possibility of six-hour days but no changes are expected until the end of our five-year program cycle.

G. Approval of Program Year 2016-2017 Early Head Start-Child Care Partnership and Expansion Refunding Application

Ms. Lee reviewed the Early Head Start-Child Care Partnership/Expansion program which is provided in conjunction with SCOE, Sacramento City USD, and KinderWorld. This program focuses only on infant/toddlers for 80 children.

Mr. Tate requested that the PC take action on items B through G in a block.

Moved/Blanks, second/Scharnow, to approve items B through G as follows:

- A. Approve Program Year 2015-2016 Self-Assessment and resulting Program Improvement Plan for the Head Start/Early Head Start program and the EHS-Child Care Partnership program.
- B. Approve the Program Year 2016-2017 Head Start/Early Head Start Budget in the amount of \$51,057,991 for Basic and Training/Technical Assistance.
- C. Approve the Program Year 2016-2017 Head Start/Early Head Start Refunding Application.

- D. Approve 2016-2017 Sacramento County Program Options for the Grantee and Delegate Agencies.
- E. Approve the Program Year 2016-2017 Head Start/Early Head Start Training/Technical grant application as aligned with established five-year goals and objectives.
- F. Approve the Program Year 2016-2017 Early Head Start-Child Care Partnership and Expansion refunding application in the amount of \$1,506,725 for Basic and Training/Technical Assistance.

Show of hands vote:

Aye: 15 (Blanks, Broxton, Chilton, Craig, Guerrero, Lee, Lewis, Litka, Razo, Robinson, Scharnow, Scott, Sheppard, Webster, Williams)

Nay: 0

Abstentions: 2 (Castex, Tate)

Ms. McMillin requested the PAC take action on items A-F in a block.

Moved/Sheppard, second/Almaguer, to approve items A-F as follows:

- A. Approve Program Year 2015-2016 Self-Assessment and resulting Program Improvement Plan for the Head Start/Early Head Start program and the EHS-Child Care Partnership program.
- B. Approve the Program Year 2016-2017 Head Start/Early Head Start Budget in the amount of \$51,057,991 for Basic and Training/Technical Assistance.
- C. Approve the Program Year 2016-2017 Head Start/Early Head Start Refunding Application.
- D. Approve 2016-2017 Sacramento County Program Options for the Grantee and Delegate Agencies.
- E. Approve the Program Year 2016-2017 Head Start/Early Head Start Training/Technical grant application as aligned with established five-year goals and objectives.
- F. Approve the Program Year 2016-2017 Early Head Start-Child Care Partnership and Expansion refunding application in the amount of \$1,506,725 for Basic and Training/Technical Assistance.

Show of hands vote:

Aye: 13 (Adams, Almaguer, Casillas, Craig, Guerrero, Guzman, Larry, Plascencia, Rodriguez, Scott, Sheppard, Tate, Webster)

Nay: 0

Abstention: 1 (McMillin)

Mr. Tate returned the Policy Council to page 76 of the Policy Council agenda packet.

- H. Election of Secretary and Treasurer for Program Year 2015-2016 (Policy Council)

Mr. Tate asked for interested members to serve. Board members from Twin Rivers, Elk Grove, or SOP are eligible to serve in the officers.

Mr. Tyrone Broxton offered to serve as Treasurer. There were no board members interested in the Secretary position. Mr. Tate stated that the election of the Secretary will be tabled. Mr. Tyrone Broxton will serve as Treasurer for the Policy Council.

Moved/Castex, second/Scott, to approve the election of Mr. Tyrone Broxton as Treasurer.

Moved/Blanks, second/Scharnow, to approve the election of Mr. Tyrone Broxton as Treasurer and table the election of Secretary.

Show of hands vote:

Aye: 16 (Blanks, Broxton, Castex, Chilton, Craig, Guerrero, Lee, Lewis, Litka, Razo, Robinson, Scharnow, Scott, Sheppard, Webster, Williams)

Nay: 0

Abstentions: 1 (Tate)

Ms. McMillin reviewed Item IIIG on the PAC agenda.

G. Election of Parent Advisory Committee Secretary (Parent Advisory Committee)

Ms. McMillin reviewed the position of Secretary. Ms. Harmony Almaguer offered to serve.

Moved/Craig, second/Sheppard, to ratify the election of Ms. Harmony Almaguer to serve as Secretary.

Show of hands vote:

Aye: 13 (Adams, Almaguer, Casillas, Craig, Guerrero, Guzman, Larry, Plascencia, Rodriguez, Scott, Sheppard, Tate, Webster)

Nay: 0

Abstention: 1 (McMillin)

Mr. Tate reviewed the election of Past Parent Representative and Alternate for the Policy Council.

I. Election of Past Parent and Alternate (Policy Council)

Applications were distributed for Alicia Kafka, Terri McMillin, and Brian Short.

Ms. Erica Williams left at 11:18 a.m.

Ms. McMillin spoke of her interest in serving on the Policy Council as a Past Parent representative.

Ms. Alejandra Plasencia left at 11:23 a.m.

Vote:

Terri McMillin: 13
Brian Short: 1
Alicia Kafka: 0

The new Policy Council Past Parent Representative will be Ms. McMillin with Mr. Short and Ms. Kafka to serve as alternate.

Moved/Blanks, second/Castex, to approve election of Ms. Terri McMillin as Past Parent Representative and Mr. Brian Short as Alternate Past Parent Representative.

Aye: 14 (Blanks, Broxton, Castex, Craig, Guerrero, Lee, Lewis, Litka, Razo, Robinson, Scharnow, Scott, Sheppard, Webster)

Nay: 0

Abstention: 1 (Tate)

IV. Information Items

A. Standing Information Items

- PC/PAC Calendar of Events: Mr. Tate reviewed the calendar of events.
- Parent, Family & Community Engagement - Events and Activities: No additional report.
- Toastmasters Training: Mr. Tate urged board members to participate in this training; he sent around a sign-up sheet for the May 6 training.
- Community Resources – Parents/Staff: None.

B. Governing Board Minutes: No questions.

V. Committee Reports

- Executive Committee Meeting Critique: Ms. Robin Blanks reviewed the Policy Council Executive Committee critique.
- Parent/Staff Recognitions: Mr. Victor Bonanno, Ethics Training – Mr. Kenneth Tate and Ms. Terri McMillin thanked Mr. Victor Bonanno for his outstanding AB1234 Ethics Training. He will be provided with a certificate of appreciation.

Ms. Phoua Lee and Ms. Thelma Adams left 11:32 a.m.

- Fiscal Monthly Report/Corporate Card Monthly Statement of Account – Ms. D’et Saurbourne reviewed the fiscal report. The next meeting will be May 10; this meeting will go deeper into how the money is distributed in the budget.

Ms. McMillin asked what the overage fee of \$10.00 was about. Ms. Saurbourne explained that there is an on-line fax service for Human Resources. There was an overage of the allowable faxes for the month and SETA was charged the \$10.00 fee.

- Budget/Planning Committee: Mr. Tate urged committee members to attend.

- Personnel/Bylaws Committee: No additional report.
- Men's Activities Affecting Children Committee (MAACC): Mr. Calvin Sheppard the first event is on Thursday, April 28. There will be a fathers fishing trip and a BBQ, date/time to be determined.
- Social/Hospitality Committee: Ms. Litka reviewed the April 6 meeting where attendees went over the parent activity guidelines and provided recommendations for the upcoming parent activity.
- Parent Ambassador Report: Ms. Blanks reported on the April 8 meeting.
- Sacramento Medi-Cal Dental Advisory Committee: Ms. Blanks reported that the meeting was March 24. There was very good discussion and several SETA PC members were there.
- Community Report: No report.

VI. Other Reports

- A. Executive Director: Ms. Kathy Kossick welcomed the new PC and PAC members and thanked the board members for their patience. Staff is continuing to roll out the Workforce Innovation and Opportunity Act (WIOA) programs and the Governing Board approved a new Workforce Development Board. Staff is in the process of reviewing adult and dislocated worker funding recommendations. One of the big changes with the new WIOA is the provision of services to youth.
- B. Head Start Deputy Director's Report – Ms. Denise Lee asked board members to keep Ms. Alma Hawkins in their thoughts/prayers.
- C. Head Start Managers' Reports: All managers will report out next month.
 - Lisa Carr - Family Engagement, Home Base, and ERSEA Services
 - Robyn Caruso - Program Support, Quality Assurance, and EHS-CCP services
 - Martha Cisneros - Health, Nutrition and Safe Environments Services
 - Karen Gonzales - School Readiness, Special Education and Mental Health Services
- D. Chair's Report: Mr. Sheppard reported that Playmate fathers are hosting a BBQ at WCIC. All MAACC members are invited.
- E. Open Discussion and Comments: None
- F. Public Participation: None.

VII. Adjournment: The meeting was adjourned at 11:54 a.m.

**Sacramento County Head Start/Early Head Start
Monthly Enrollment Report
May2016**

Head Start

Agency	Funded Enrollment	(a) Last Day of Month Enrollment 5/31/16	(b) % Actual to Funded	Average Daily Attendance for Month %
Elk Grove USD	440	446	101	85
Sacramento City USD	1,211	1,200*	99	86
SETA	2,028	2,156	106	81
San Juan USD	688	665*	97	78
Twin Rivers USD	233	224*	96	85
WCIC/Playmate	120	120	100	72
Total	4,700	4,811		

*In accordance with the Performance Standards, SCUSD & SJUSD & TRUSD did not replace vacancies within 60 days of the end of the program year.

Early Head Start

Agency	Funded Enrollment	(a) Last Day of Month Enrollment 5/31/16	(b) % Actual to Funded	Average Daily Attendance for Month %
Sacramento City USD	144	150	104	86
SETA	369	375	102	80
San Juan USD	160	161	101	79
Total	673	686		

EHS-CC Partnership/Expansion

Agency	Funded Enrollment	(a) Last Day of Month Enrollment 5/31/16	(b) % Actual to Funded	Average Daily Attendance for Month %
Kinder World	36	36	100	85
Sacramento City USD	40	41	100	81
SETA/Job Corps.*	4	4	100	TBD
Total	80	81		

- (a) Includes children who have dropped during the month and whose slot will be filled within the 30 day allowable period.
- (b) If enrollment is less than 100%, agency includes corrective plan of action.
- (c) Average Daily Attendance for month, excluding Home Based



SETA Head Start Food Service Operations Monthly Report *May 2016

- May 6th** - Teacher Training many classes closed & Minimum Day Preschool & EHS Full-Day Classes.
- May 9th** - LaVerne Stewart morning class capped at 10 due to staffing.
Kennedy Estates morning class closed due to staff shortage.
Solid Foundation morning class limited due to staffing.
- May 10th** - Central Kitchen visit/observation from Stephen Rhodes ICW Group Insurance Company.
- May 11th** - Kennedy Estates closed due to fire alarm in the classroom.
- May 12th** - Home Base Special Function Request lunch and snack provided for 55 guests.
- May 13th** - Home Base Special Function Request lunch and snack provided for 110 guests.
- My 19th** - New van purchased and received at the Central Kitchen for food deliveries.
- May 20th** - Power outage at the Central Kitchen due to SMUD short in the line. Problem corrected at 9:00 PM.
- May 23rd** - Central Kitchen main entrée menu change due to power outage on Friday.
- May 24th** - Bay Alarm has to install a new alarm panel due to power surge.
- May 26th** - Home Base Special Function Request lunch & snack provided for 85 guests.
Last day of classes for the Traditional Classes.
- May 27th** - Home Base Special Function Request lunch & snack provided for 76 guests.
Last day of school for North Avenue for the summer.
The Galt Kitchen closes for the summer. The staff and remaining classes moved to the WCIC Kitchen.
- May 30th** - Memorial Day Holiday.
- May 31st** - Parker was scheduled to reopen, not enough children it will open tomorrow instead.

Meetings & Trainings:

Most of the Food Service Staff attended the SYSCO Food Show on the afternoon of May 13th.
Cook/Driver Celia attended a SERV SAFE Training on May 16th.

Total Number of Meals and Snacks Prepared for All Kitchens:

Lunch	PM Snack	Breakfast	Field Trips
39,780	23,690	25,000	780

Total Amount of Meals and Snacks Prepared **89,250**

Purchases:

Food	\$70,663.77
Non - Food	\$18,053.29

Building Maintenance and Repair: \$0.00

Janitorial & Restroom Supplies: \$0.00

Kitchen Small Wares and Equipment: \$589.89

Vehicle Maintenance and Repair : \$10.79

Vehicle Gas / Fuel: \$1,244.05
 Normal Delivery Days 21

May, 2016

SPECIAL EDUCATION REPORT

Sacramento County Head Start/Early Head Start

The Special Education Report shows the percentage of enrolled preschool aged children with a diagnosed disability receiving services through an Individualized Education Plan (IEP). For Early Head Start, the Special Education Report shows the number of children ages 0-3 who are receiving early intervention services through an Individualized Family Services Plan (IFSP).

Head Start Program Performance Standards Reference: 1305.6 (c) states *that at least 10% of the total number of enrollment in each grantee and delegate agency must be made available to children with disabilities.*

Agency	AFE (HS)	Total IEPs	% of AFE	AFE (EHS)	Total IFSPs	% AFE
SETA operated	2028	239	12%	369	89	24%
Twin Rivers USD	233	38	16%			
Elk Grove USD	440	54	12%			
Sac City USD	1211	155	13%	144	23	16%
San Juan USD	668	104	16%	160	25	16%
WCIC	120	16	13%			
EHS CCP				84	4	5%
COUNTY TOTAL	4700	606	13%	757	141	19%

AFE: Annual Funded Enrollment



Head Start Monthly Report

June 2016

SETA Operated Program

Program Operations

During the month of May, the program operation team launched the “Summer Series.” The Summer Series consist of six evening trainings that focus on “recharging” teacher’s batteries. Open to all teaching staff, those choosing to participate are compensated for attendance.

The first training, “A New Twist on Old Favorites”, was held on May 24th with 44 teachers in attendance. Teachers explored hands on ways to infuse gardening, nutrition, and music into their everyday classroom routine. The training was led by Site Supervisors: Daratha Jensen of Job Corps, Mari Mutkala of Strizek Park , Pam West of Hopkins Park and Rosie Magana from Bright Beginnings. The second topic, “Let Your Art Flag Fly Free”, was held on May 31st with 42 teachers in attendance. During the training, teachers explored different open ended art approaches that support learning across all domains.

The Summer Series runs through June 28th. The four remaining sessions will focus on various topics ranging from science to designing engaging classroom environments. Teachers have reported that the trainings have been engaging and well worth their time.

Health, Nutrition, and Safe Environments

The Health, Nutrition, and Safe Environment Unit have been continuing to follow up on routings and referrals from centers and have successfully closed out 64 for this reporting month. Routings and referrals range from creating asthma care plans to processing special diet plans and conducting large scale dental treatment referrals. Four referrals were processed for prenatal mothers in addition to conducting refresher training for Early Head Start Educators, Home Base and Early Head Start Center Based Educators in health and nutrition content areas. A special acknowledgment to Health Services Specialists and Food Services Staff for all of their hard work and dedication to achieve such a high success in this process.

Elks Vision was out in the field conducting free vision exams for our children in addition to linking them to vision resources in the community for the reporting month; they reported screening over 700 children to date. Elks Vision is now scheduled for June. Smile Keepers closed out their second rotation with our centers for the schoolyear and we look forward to seeing them in the fall. The

Healthy Kids project started round two of data collection with Spanish Speaking families. The project's goal is to continue to enhance prevention efforts in addressing childhood obesity by not only creating material for English speaking families, but also for Spanish speaking families as well. A vital tool that was developed as a result of this partnership included the risk assessment questionnaires which focused on measures that affect the neediest of children as it relates to childhood obesity. Analyzed data as a result of the project will be utilized at a national conference this month and in an international conference in South Africa.

Program Support Services

Quality Assurance Monitoring Unit SETA-Operated Program (SOP) Center-based Option was monitored for the month of May. The following centers participated in the review: Illa Collin, Walnut Grove, Bright Beginnings, Vineland, Mather HS/EHS, North Avenue, Northview HS/EHS and Alder Grove EHS. Summary Report will be available after consensus meeting is held on June 7, 2016. TRUSD Head Start was reviewed in April and an Exit Meeting was held on May 12, 2016.

Program Information Report 2016 (PIR) Countywide PIR Overview meeting was held on May 5, 2016 at SETA. Individual Delegate PIR reports are due to SETA on June 3, 2016 for internal review and approval process prior to submission to ACF by August 31, 2016.

Elk Grove Unified School District

Education Services Update

At the May 6, 2016 teacher in-service, teachers looked at the results of their Desired Results Development Profile (DRDP) class summary results to evaluate students' social and academic growth over the course of the school year. Time was allotted for teachers to discuss their results, to share ideas with one another, and to write a short reflection regarding the current year as well as strategies they plan to implement in their classroom next school year.

On May 21, 2016, the PreK department held a "Super Saturday" for PreK classroom teachers, para-educators, and administrators at school sites with PreK classrooms. Kathy Blackburn and Kathy Wilson, instructional coaches from the English Learner Services Department, presented information on how to build skills students need to engage in collaborative conversations and how to build phonemic awareness in young children.

The twelve Head Start classes on a Traditional calendar have successfully completed the school year. The ten Head Start classes on a Modified Traditional calendar will end on June 7, 2016.

Enrollment

The Elk Grove Unified School District Head Start Program is fully enrolled with 480 students in the program. Average Daily Attendance (ADA) for the month of May was 87%.

Disabilities Services and Mental Health Services Update

Our program educators and clerks have worked closely with Catherine Barbero, PreK social worker and with Dr. Teresa Gannon, PreK psychologist, to place students with an active IEP into the Head Start program. There are 54 students with active IEPs being served, which is twelve percent (12%) of our Head Start student population.

Health Services Update

Program Educators are monitoring files and providing additional support to parents and para educators to ensure that children in need of further dental or medical treatment receive those services.

In May, 11,218 meals were served to our Head Start students.

Family and Community Partnerships Update

Family education activities are offered in conjunction with the School Readiness grant funded by First 5 California. Class offerings are dictated in part by the desires and needs of families expressed in a yearly survey and in part by the School Readiness grant. Parents are notified of classes at monthly meetings, by publication of a monthly newsletter, and individually by teachers when a teacher knows that a workshop will be of particular benefit to a family.

The ABC's of Drowning Prevention was held at Charles Mack Elementary on May 3rd, and David Reese Elementary School on May 4th. This class provides information to families about what they can do to keep their children safe in or near water. Eleven (11) families attended the class at Charles Mack and four (4) families attended the class at David Reese.

Only two classes were offered this month due to many other end-of-school year activities.

Recruitment

An internal office calendar, with registration dates for January through June, has been created to ensure sufficient time is allowed to have full enrollment by the end of June for the 2016-2017 school year. The program has enrolled 322 students into the program for next school year.

Sacramento City Unified School District

Health and Nutrition

This year, the Health, Nutrition and Safe Environments Committee expanded their participation to include representatives from the Registration Staff, which included the Enrollment Supervisor and the Health Clerks from both registration sites. Since health information is an important piece of the registration process, these additional committee members have been helpful in ensuring a smooth process for registering preschoolers and addressing their health needs.

In addition, the Early Head Start and Head Start Nurses have been attending various Enrollment Committee meetings this year. The Nurses have been instrumental in answering questions for the registration staff regarding health issues that arise during the enrollment process, such as immunizations, tuberculosis screening status and interpreting health data for Child Plus entry.

During the month of April, the Dental Varnish clinics continued with the nurses continuing their follow-up on dental needs identified from the dental screens at these clinics. The Head Start Nurses also continued with their health presentations at the monthly Parent Meetings at their school sites.

Education

Professional Learning (PL) focused on the topics of Transitions: Kindergarten, Beginning of Preschool, and More! Information and ideas on end-of-year transition activities and how to engage parents in the process was presented. Safety & Supervision – Lockdown information was provided during this time as well, emphasizing on protocols to follow in case of emergencies including supervision of children and parent/guardian notifications.

Participating Balanced Literacy Cohorts 3A and 3B teachers met on May 12 & 20. The goal of balanced literacy is to strike a balance between both whole language and phonics. The strongest elements of each are incorporated into a literacy program that aims to guide students toward proficient and lifelong reading. The components of a 'balanced literacy' approach are as follows: read aloud, guided reading, shared reading, interactive writing, shared writing, reading workshop, writing workshop and word study.

Parent and Teacher Conference took place during May for all program options.

During the month of May, all resource teachers attended the CSEFEL Teaching Pyramid Coaching Training and Teaching Pyramid Cohort 1-3 Countywide Going Deeper Training.

Mental Health

Four staff members are in the final stages of completing certification in coaching for the CA CSEFEL Teaching Pyramid with West Ed, which has been an intensive and rewarding process for all involved. Social workers continue to support children and families with special needs in the area of mental health.

Family and Community Engagement

Teachers will complete the third and final goal setting with families during parent conferences/home visits. The Social Work staff has begun planning for the 2016-2017 schoolyear in regards to trainings/coaching for staff in CA CSEFEL Teaching Pyramid and the Family Development Credential.

On May 26, we hosted our third parent engagement evening. The evening consisted of a meal for families, a workshop for parents, and an activity for parents/caretakers and children to do together. The topic was based on the parent component of Teaching Pyramid. The workshop was provided in English and Spanish.

San Juan Unified School District

Education Services Update

All classrooms ended the year with the study of Flowers. The math activities included comparing weights, lengths, and graphing. This math focus also included a take home activity centering on the concept of comparing weights and lengths. The final focus on letters covered Ll, Nn, and Kk.

Disabilities Services Update

This month, the Disabilities team began gearing up for summer screening and enrollment: prepping materials, organizing staff, and getting ahead on all of the IEP reports on pending students. They will soon be archiving IEPs of students who are moving on to kindergarten and cleaning out the archive shed. The program is also piloting a new portfolio app which will hopefully be a useful tool, particularly for the inclusion students, to enhance parent communication between school and home.

Mental Health Services Update

The Mental Health Therapist lent extra support to kindergarten-bound children's parents who had concerns for their child's social/emotional development as the year came to a close. The Mental Health Therapist also gave a talk to staff about Second Step Social Emotional interventions along with Self Esteem Building.

Health & Nutrition Services Update

Health finalized the reviews of students' health, nutrition, and immunization status, and completed and double checked Child Plus data entry for children enrolled the 2015-16 school year. The School Nurse completed and updated Individualized Student Health Plans for those students who have health concerns. The Nurse also wrote reports for students' Individualized Education Plans (for those who needed them). Health organized forms, handbooks, and other documentation and information that will be needed for reenrollment during the summer. They worked on the PIR report and began preparing to start screening for the 2016-2017 school year.

Family and Community Partnerships Update

Sunrise Head Start partnered with the Sacramento Children's museum to receive free admission to the museum for all students and their families. The students had a wonderful and engaging time with the hands-on water play, art, and dramatic play activities throughout the museum. Marvin Marshall Head Start held a parent appreciation and workshop day where parents were able to enjoy breakfast while participating in a parenting workshop where many community resources were shared. Head Start began preparations for summer screening. Incoming preschool children will meet with the Health team to check their vision and hearing before the start of the new school year. Parents will also complete preschool age developmental and emotional screeners for their children. The screeners are designed to alert staff regarding any developmental or emotional concerns that may require further attention or referrals before entering into the program.

Program Support/Staff Training Update

Teachers were offered an optional training on the Learning Genie portfolio system, which is well organized and very user friendly. The data entered into the program can later be exported to the DRDP Tech. Hopefully many teachers choose to pilot this system next year.

Angela Russ was the presenter for Professional Development Day, which was held at Billy Mitchell on June 6th. Her presentation was on music as a tool for teaching and the understanding of how to build brain pathways for learning. Music can be incorporated into content areas such as math, reading, motor skills, self-expression, and social studies, just to name a few. Her message throughout the day was to engage at every stage. Music and movement assist with kick starting the memory process while exercising the brain with neurons and synapse connections. Children should not be sedentary for more than 60 minutes at a time.

Fiscal Update

The fiscal team was busy in May preparing for the end of the year and gearing up for summer school, which includes many fun and adventurous field trips. Programs were reconciled and reports were submitted. Budget changes for 16-17 were finished and multi-year projections were updated. Head Start and Early Head Start worked on the PIR in preparation for the deadline.

Early Head Start

This month, the Infant Toddler staff participated in a shared professional development session with preschool teaching staff for the First Friday training. Guest presenter Angela Russ shared a variety of music and movement activities, and participants received a CD of her music.

The EHS Home Based Teachers worked closely with registration to solidify a revised enrollment process that brings support and services to families on a shorter timeline. In addition, EHS Home Based lines of communication with health and mental health have been more clearly defined to expand the collaborative support of families. There is a continued focus on the goal of serving families in their homes through the collaborative efforts of all departments in the system.

Twin Rivers Unified School District

Highlights: challenges/successes, enrollment and attendance, on-going monitoring, DRDP-r, self assessment, PIR, program highlights and significant program changes, expansion updates, etc.

Events

The month of May was time for our annual celebration of diversity and cultural awareness. The other two Head Start sites rode the bus to Morey Avenue on May 26th and joined their fellow school peers for lots of fun and entertainment. During the event, all of the preschool students performed along with various student groups from local Twin Rivers USD schools. Performances included the Drum Lines from Grant High School and Smythe Middle School, as well as Folklore dancers from Harmon Johnson Elementary School. This year also showcased the Norwood Middle School Jazz band, as well as our Rio Linda parent doing Middle Eastern dancing! Students played carnival games with their parents and relatives as well as tasted many cultural foods in collaboration with various vendors and the TRUSD Nutrition Department. This year-end event continues to be a major success and enjoyed by all from the three sites.

Professional Development

Staff is developing our annual calendar for Professional Development for the 2016-2017! August 3rd and 4th will be dedicated to Math and ELA trainings facilitated by CPIN with the rest of the ECE Department.

Components

Our new Community Liaison (CL) will start in August and is being transferred from another TRUSD School. In the meantime, the three other CLs are continuing to meet with the last few parents to complete the Family Partnership Agreements and continue following up on the goals. Community Liaisons also continue tracking the blood lead results, hemoglobin and lead risk. The inputting of information into Childplus also continues in preparation for our PIR report.

Our School Social Worker/Counselor continues providing classroom support to students having challenging behaviors and difficulties adjusting to the classroom environment. Classroom observations to assist with intervention strategies and behavioral techniques for all classrooms are also being provided by the Social Worker.

The Speech and Language Pathologist (SLP) has finished screening students that have come to our attention from parent referrals during enrollment/intake process and the multidisciplinary meeting. Services for students with IEPS continue on a weekly basis. As of May 2016, the program has met and exceeded the 10% service to special needs students with IEPs with 38 students currently in the program.

The Education Component Leader continues classroom observations to assist with academic strategies and teacher coaching/mentoring. Teaching staff are implementing the action plans for their classrooms based on the DRDP, CLASS and ECERS assessments.

The ERSEA Component Leaders and Community Liaisons are very busy calling families and recruiting families for the 2016-2017 schoolyear. To date, the three sites are 58% full with enrollment continuing to occur daily. Fliers for local business and community based agencies have been delivered for recruitment purposes. The Program Design and Management component leaders have updated the personnel files for all staff.

Policy and Parent Committees

The May meeting was held at Morey Avenue on May 12th. The agenda included monthly reports from April 2016, approval of meeting minutes from March and April meetings. The Parent Committee meetings were held at Rio Linda on May 23rd and Oakdale on May 24th. Meetings will be held at all three sites in June 2016 and resume again in August 2016.

Parent Trainings/Meetings

The Community Liaison facilitated parent meetings for May 2016 in collaboration with the Education Component. Parents were provided information on available resources and information as it relates to transitioning to Transitional Kindergarten and Kindergarten.

Fiscal: any information on recent audits, overview of projects and expenditures of ARRA funds as well as basic funds.

The HS Budget Analyst completed the April 2016 Fiscal report. Fiscal reports and copies were provided to all PC and Board of Trustee members. Staff continues to order supplies and materials based on their DRDP, CLASS and ECERS assessments.

The program has also decided to utilize the extra funding to extend the school year by 3 weeks for about 60 students who are transitioning to TK and Kinder.

WCIC

No report this month.

Recent Program Instruction Memos from Administration for Children and Families (ACF)-

None to report.

ITEM V - REPORTS TO THE BOARD

- A. CHAIR'S REPORT: The Chair of the SETA Governing Board, on a regular basis, receives numerous items of information concerning employment and training legislation, current programs, agency activities, and miscellaneous articles about human service programs throughout the nation, and attends meetings pertinent to SETA business.

The important information from the material received and meetings attended will be shared with the entire Board and the method proposed by the Chair is to give a verbal report at each regular meeting. It will also allow time for the Board to provide input on items that may require future action.

- B. EXECUTIVE DIRECTOR'S REPORT: This item is set aside to allow the SETA Executive Director to report to the Board on any items of important information or to deal with special requests which need to be addressed but, because of time constraints, were not included in the formal SETA Governing Board Packet.

The Executive Director's Report also allows the opportunity for the SETA Executive Director to apprise the Board of upcoming events, significant agency activities, or conferences.

- C. DEPUTY DIRECTORS: This item is set aside to allow the Deputy Directors to report to the Board any items relative to the program operations.

- D. COUNSEL REPORT: The SETA Legal Counsel is the firm of Gregory D. Thatch, Attorney at Law. This item provides the opportunity for Agency Counsel to provide the SETA Governing Board with an oral or written report on legal activities

- E. MEMBERS OF THE BOARD: This item provides the opportunity for SETA Governing Board members to raise any items for consideration not covered under the formal agenda. It also provides the opportunity for Board members to request or to ask that certain items be placed on the next Governing Board agenda.

- F. PUBLIC PARTICIPATION: Participation of the general public at SETA Governing Board meetings is encouraged. The SETA Governing Board has decided to incorporate participants of the audience as part of its agenda for all meetings. Members of the audience are asked to address their requests to the Chairperson, if they wish to speak.