

WIB BOARD MEMBERS

LARRY BOOTH
Frank M. Booth, Inc.

BRIAN BROADWAY
Sacramento Job Corps

PAUL CASTRO
California Human Development Corporation

N. LISA CLAWSON
Blood Source, Inc.

LYNN R. CONNER –Chair
Parasec

MICHAEL DOURGARIAN
Asher College

ANN EDWARDS
Department of Human Assistance

DIANE FERRARI
Employment Development Department

KEVIN FERREIRA
Sacramento-Sierra Building & Construction
Trades Council

TROY GIVANS
County of Sacramento, Economic
Development

DAVID W. GORDON
Sacramento County Office of Education

JASON HANSON
Sierra Pacific Home and Comfort, Inc.

LISA HARR
Vision Service Plan

THOMAS P. KANDRIS
Package One

MATTHEW KELLY
Northern California Construction Training

DAVID KIEFFER
SEIU-United Health Workers

GARY R. KING – First Vice Chair
SMUD

DANIEL KOEN
California Teachers Association

KATHY KOSSICK
Sacramento Employment & Training Agency

FRANK A. LOUIE
Xerox Corporation

SUSAN MANSFIELD
A. Teichert & Son, Inc.

ELIZABETH MCCLATCHY
The Safety Center, Inc.

DENNIS MORIN
Sacramento Area Electrical Training Center

DR. JENNI MURPHY
California State University, Sacramento

JAY ONASCH
California Department of Rehabilitation

KIM PARKER
California Employers Association

MARTHA PENRY
California School Employees Association

DEBORAH PORTELA
Casa Coloma Health Care Center

LORENDA T. SANCHEZ
California Indian Manpower Consortium

ANETTE SMITH-DOHRING
Sutter Health – Sacramento Sierra Region

MICHAEL R. TESTA
Sacramento Convention & Visitors Bureau

DALE WALDSCHMITT
Pacific Coast Companies, Inc.

TERRY A. WILLS, ESQ.
Cook Brown, LLP

RICK WYLIE – Secretary/Treasurer
Beutler Corporation

DAVID P. YOUNGER
Lionakis Beaumont Design Group



SACRAMENTOWORKS

SACRAMENTO WORKS, INC. Executive Committee

Date: Monday, February 23, 2015

Time: 4:00 p.m.

Place: Sacramento Employment & Training Agency
Board Room
925 Del Paso Blvd.
Sacramento, CA 95815

AGENDA

1. Call to Order/Roll Call
2. Approval of Minutes of the January 26, 2015 Meeting
3. Approval of Private Sector Application
4. Confirmation of Executive Committee Members
5. Adjournment

COMMITTEE MEMBERS: Larry Booth, Lynn Conner, Diane Ferrari, Matt Kelly, Gary King, Kathy Kossick, Elizabeth McClatchy, Anette Smith-Dohring, Terry Wills, Rick Wylie

DISTRIBUTION DATE: TUESDAY, FEBRUARY 17, 2015

SACRAMENTO WORKS, INC.

Executive Committee

Minutes

(The minutes reflect the actual progression of the meeting.)

SETA Olympus Room
925 Del Paso Blvd.
Sacramento, CA 95815

Monday, January 26, 2015
4:00 p.m.

1. Call to Order/Roll Call: Mr. Rick Wylie called the meeting to order at 4:15 p.m.

Members Present: Larry Booth, Diane Ferrari, Matt Kelly, Kathy Kossick, Elizabeth McClatchy, Rick Wylie

Members Absent: Lynn Conner, Gary King, Terry Wills

Others Present: Phil Cunningham, Julie Davis-Jaffe, Bill Walker

2. Approval of Minutes of the November 17, 2014 Meeting

Minutes were reviewed; no questions or comments.

Moved/booth, second/McClatchy, to approve the minutes.

Voice vote: Unanimous approval.

3. Review of the January 28, 2015 Board Packet

Mr. King will be chairing Wednesday's meeting. Ms. Kossick stated that Maurice Read has confirmed his attendance at Wednesday's meeting. Dr. Murphy will be doing the member spotlight. The board will take action on the board member expectations document which is presented by the Ad Hoc Committee. Terry Wills will be present to answer questions regarding the document. Once the document is finalized, there may some changes to the bylaws.

Term limits will be a new proposal under this document. This will definitely require changes to the bylaws.

Ms. Smith-Dohring asked what would happen if a replacement member could not be found in a particular sector. Ms. Kossick stated that there are special allowances; the Executive Committee will have more oversight.

Ms. Kossick stated that not every board member is serving on a committee; there may be a need to revisit the quorum issue if everyone is on a committee. If the time commitment is a condition of membership, that will be a bylaw modification.

Ms. Parker asked where the 30 hour commitment comes from; what is the expected breakdown. Ms. Kossick stated that there is an expectation with new members that they will need a certain amount of hours of education in preparation of the meetings. This includes reading of material in preparation for the meeting.

Ms. Parker stated that a lot of members went to the board retreat at CSUS to develop an expectation document; who follows up on the members that do not attend regular board meetings. It could be more up to the Executive Committee to enforce lack of attendance/participation.

Ms. McClatchy stated in the old PIC, there was an item on the agenda and a vote required keeping someone on the board that missed three meetings. Ms. Kossick stated that the Clerk keeps track of attendance. Ms. Parker stated that there needs to be something behind it; there has to be follow up. Mr. Cunningham stated that technically, lack of attendance is not enforced and there is no removal process. He suggested that a process be written in, and if members do not complete certain items, they are removed.

Ms. Parker stated that she will notify Ms. Wills of the discussion regarding the Board Expectations item.

Employer Outreach Committee: There will be no meeting in January. Each member of the EOC made presentations last year. Terri Carpenter spoke before the Rotary twice.

Ms. Kossick invited Mr. George Marley to do a quick update on the LMI that just came out. It will be five minutes or less.

The Youth Council has not met but it is expected they will meet in February.

Ms. Kossick expects that with the board member expectation, there will be more board members choosing committee membership.

It was suggested that someone talk about recent staffing changes due to retirements. Ms. Kossick stated that she will do a very quick notification of changes.

4. Adjournment: The meeting was adjourned at 4:36 p.m.

ITEM 3 - ACTION

APPROVAL OF PRIVATE SECTOR WIB APPLICATION

BACKGROUND:

The Sacramento Works Workforce Investment Board is a 41-member board charged with providing policy, planning and oversight for local workforce development initiatives. The SETA Governing Board makes member appointments to this board.

The Sacramento Works Board currently has one private sector vacancy due to the recent resignation of Roger Niello.

An application has been received for the Private Sector vacancy and has been reviewed by legal counsel. A copy of the application will be sent under separate cover.

Staff is recommending that the Executive Committee nominate one applicant to be forwarded to the SETA Governing Board for appointment.

RECOMMENDATION:

Review the Private Sector application and make a nomination to the SETA Governing Board for appointment.

ITEM - 4 – ACTION

CONFIRMATION OF MEMBERS TO THE EXECUTIVE COMMITTEE

BACKGROUND:

The composition of the current WIB Executive Committee includes the following ten board members:

- Lynn Conner, Chair
- Gary King, First Vice Chair
- Rick Wylie, Secretary-Treasurer
- Larry Booth, Employer Outreach Chair
- Anette Smith Dohring, Planning/Oversight Committee Chair
- Matt Kelly, Youth Council Chair
- Kathy Kossick, At Large
- Diane Ferrari, At Large
- Liz McClatchy, At Large
- Terry Wills, At Large

The Second Vice Chair slot is vacant with the departure of Bill Camp. Currently there is no seat held for the Past Chair.

Article 5.01 (a) of the Sacramento Works, Inc. Bylaws indicates that the Executive Committee will include the elected officers, two at-large members, the chair of the Planning Committee and the Youth Council, and such other members as the Chair may appoint from time to time, subject to confirmation by the Board of Directors.

RECOMMENDATION:

Discuss and confirm members of the Executive Committee.