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SACRAMENTOWORKS

SACRAMENTO WORKS, INC. Executive Committee

Date: Monday, September 22, 2014

Time: 4:00 p.m.

Place: Sacramento Employment & Training Agency
Board Room
925 Del Paso Blvd.
Sacramento, CA 95815

AGENDA

1. Call to Order/Roll Call
2. Approval of Minutes of the July 21, 2014 Meeting
3. Approval of Chair for the Planning/Oversight Committee
4. Ratification of Sponsorship for Annual Central Labor Council Dinner
5. Review of the September 24, 2014 Board Packet
6. Adjournment

COMMITTEE MEMBERS: Larry Booth, Bill Camp, Lynn Conner, Diane Ferrari, Matt Kelly, Gary King, Kathy Kossick, Elizabeth McClatchy, Kim Parker, Terry Wills

DISTRIBUTION DATE: MONDAY, SEPTEMBER 15, 2014
REVISED AGENDA DISTRIBUTION DATE: WEDNESDAY, SEPTEMBER 17, 2014

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SACRAMENTO WORKS, INC.

Executive Committee

Minutes

(The minutes reflect the actual progression of the meeting.)

SETA Board Room
925 Del Paso Blvd.
Sacramento, CA 95815

Monday, July 21, 2014
4:00 p.m.

1. **Call to Order/Roll Call:** Ms. Parker called the meeting to order and called the roll.

Members Present: Gary King, Lynn Conner, Kathy Kossick, Matt Kelly, Elizabeth McClatchy, Kim Parker

Members Absent: Larry Booth, Bill Camp, Diane Ferrari, Terry Wills

Others Present: Phil Cunningham, William Walker, Robin Purdy, Roy Kim

2. **Approval of Minutes of the April 21, 2014 Meeting**

The minutes were reviewed; no questions or corrections.

Moved/Kelly, second/McClatchy, to approve the April 21 minutes.

Voice Vote: Unanimous approval.

3. **Discussion/Action of Nominating Committee**

Ms. Kossick stated that it is time for election of officers. Traditionally, there is a Nominating Committee to come up with a new slate of Nominees by the September meeting. Mr. Cunningham suggested that Ms. Parker appoint three members to serve as the Nominating Committee. Ms. McClatchy will be the chair of the Nominating Committee and Ms. Parker will sit on it also; Ms. Kossick volunteered as well. On Wednesday, Ms. Parker will announce that she has formed a committee and if anyone else wants to join they should contact her.

Officer positions for election include: Chair, two Vice Chairs, and Secretary/Treasurer. Nominations must be done by the end of August with the election to be held in September.

4. **Review of the July 23, 2014 Board Packet**

Ms. Kossick announced Ms. Purdy's plan to retire in December, 2014. Mr. Roy Kim will take Ms. Purdy's place. Ms. Terri Carpenter and Ms. Michelle O'Camb have been promoted to Workforce Managers.

New members to the board include Joycelynn Brown, Ann Edwards, and Jenni Murphy; they will be attending the meeting on Wednesday. Dr. Bill Karns is also new to the Board, but will not be present.

Ms. Parker stated that we might want to consider putting additional funding into Employer Outreach Board Initiatives. It is very important to publicize our efforts and reach out to employers and job seekers. This is a very cost efficient way to advertise for our programs and services.

5. **Adjournment:** The meeting was adjourned at 5:00 p.m.

ITEM 3 – ACTION

APPROVAL OF CHAIRPERSON FOR THE PLANNING/OVERSIGHT COMMITTEE

BACKGROUND:

Ms. Lynn Conner has served as Chair of the of the Planning/Oversight Committee since 2009. Ms. Conner will be moving up to Board Chair and can no longer serve in this capacity.

Ms. Anette Smith-Dohring, a member of the Planning/Oversight Committee since 2013, has expressed interest in serving as Chair.

RECOMMENDATION

Approve the appointment of Ms. Anette Smith-Dohring to chair the Planning/Oversight Committee of Sacrament Works.