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SACRAMENTOWORKS

**SACRAMENTO WORKS, INC.
PLANNING/OVERSIGHT COMMITTEE**

Date: Wednesday, January 15, 2020

Time: 8:30 a.m.

Location: SETA –Board Room
925 Del Paso Blvd., Suite 100
Sacramento, CA 95815

AGENDA

1. Call to Order/Roll Call
2. **Action:** Approval of the December 18, 2019 Minutes
3. Public Input and Discussion on WIOA Title I
Adult/Dislocated Worker Program
4. Adjournment

Planning/Oversight Committee Members: Dr. Jamey Nye,
(Chair), Lisa Clawson, Kathy Kossick, Matt Legé, Frank Louie,
Jay Onasch, Anette Smith-Dohring

DISTRIBUTION DATE: TUESDAY, JANUARY 7, 2020

Planning/Oversight Committee
Minutes/Synopsis
(Minutes reflect the actual progression of the meeting.)

SETA Shasta Room
925 Del Paso Blvd., Suite 100
Sacramento, CA 95815

Wednesday, December 18, 2019
8:30 a.m.

1. **Call to Order/Roll Call:** The meeting was called to order at 8:30 a.m. The roll was called and a quorum was established.

Present: Kathy Kossick, Matt Legé, Jay Onasch, Frank Louie

Absent: Lisa Clawson, Dr. Jamey Nye, Anette Smith-Dohring

Others Present: Roy Kim, Monica Barber, Julie Davis-Jaffe

2. **Action:** Approval of the July 17, 2019 Minutes

The minutes were reviewed; no questions or corrections.

Moved/Kossick, second/Onasch, to approve the July 17, 2019 minutes.

Roll call vote:

Aye: 4 (Kossick, Legé, Louie, Onasch)

Nay: 0

Abstentions: 0

Absent: 3 (Clawson, Nye, Smith-Dohring)

3. **Discussion:** WIOA Adult/Dislocated Worker Program Request for Proposals (RFP) Process

Mr. Kim provided an overview of the proposed RFP process for the WIOA Adult and Dislocated Worker Program. Mr. Kim distributed a draft planning calendar and showed a draft power point presentation to the meeting attendees.

Mr. Kim said the planned RFP process starts with a Public Input Meeting on January 15, 2020 which was scheduled to coincide with the Planning/Oversight Committee meeting. If there are committee members interested in evaluating proposals, staff would welcome committee member participation in that process as well.

Mr. Onasch asked if this was for all of the partners in the community. Mr. Kim said historically the request for proposals is open to governmental, non-profit and for-profit organizations in submitting a proposal to either operate a job center or provide other related services to the WIOA system. SETA is required to procure services at least every four years.

Mr. Legé asked if we had a sense if the funding would go up or down. Mr. Kim said the amount is based on formula funding and the trend is going down. Mr. Legé asked if that changed our thinking about it, like having less providers, etc. Mr. Kim said the answer is yes, but will depend on a number of variables and we will have to work out the details. We have to do what WIOA mandates us to do.

Mr. Onasch asked if it will be community based. Ms. Kossick said that is up to the input we receive. It has been suggested to have specific industry job centers versus generic centers. Mr. Kim said historically SETA has focused its resources in high need communities in different geographic areas. There has been a discussion about increasing the ability to provide mobile services outside the physical job centers. Mr. Kim said we are going to ask if there needs to be improvements to the current system.

Mr. Onasch asked if outreach will be done to talk about how you can improve collaboration to provide services to the public. Mr. Kim said we are going to blast out a public notice to solicit input at our public input meeting. Ms. Kossick said that if you have particular entities that you work with that may not be on our master list, please distribute the notice far and wide because we do want a lot of input.

Mr. Onasch asked Mr. Kim when he mentioned the city does he mean it's the Measure U collaborative and how the city wants to supplement the strategy. Mr. Kim said the city has established this investment committee and he is serving on a workgroup subcommittee, along with some Sacramento Works Board members, that is focused on workforce development. Some of the board members are also on the investment committee. Our task is to evaluate the proposals that the city receives and bring forward recommendations along with bringing forward recommendations about policy, alignment, and process type issues. There are a lot of different discussions happening at the same time and hopefully they will converge. The good news is that workforce development is getting a lot of attention these days.

Mr. Onasch said that DOR is interested in significantly enhancing collaboration with the workforce development boards and the AJCCs. He discovered that it takes years of planning. He found that he cannot get out of leases so cannot move into an AJCC without paying double rent. Do you have the technology to have mobile centers? Mr. Kim said we equip our staff with computers, WiFi access, and mobile printers and scanning equipment.

Mr. Onasch said that you may want to seek out larger partners like the Department of Rehabilitation. DOR is also interested in the sector employment and regional collaboration. Mr. Kim said we are certainly open to co-locating. We have to make sure we can serve that community and we welcome other options. Mr. Kim provided the committee an overview of the the draft power point that will

be shown at the public input meeting. If there is a lot of input, we can schedule another public input meeting in February. Public input can also be submitted in writing. Mr. Legé asked about adding questions to the public input power point presentation: What are the greatest barriers customers are facing? Who are we not serving? Mr. Kim said he would modify the presentation accordingly.

Mr. Louie asked what the total RFP amount will be. Mr. Kim replied that staff is not sure; it could be \$2 million. Mr. Louie asked if there is a cap. Mr. Kim said in the RFP we provide guidance on a range and we will show an example.

Mr. Onasch said that with the mobile services and job center focus questions you might want to change them to be more in depth in order to get more details from the public. Mr. Kim said we can certainly elaborate on those.

Mr. Legé asked at the public input meeting if we could tell the public the vision of the Sacramento Works Board and how they can help create that vision. Mr. Kim agreed to include it in the presentation.

Mr. Walker asked how we are working cultural competency into the services at the job centers. Mr. Kim said he will change the focus of some of the questions to ask how we can better serve certain populations. Mr. Louie asked to circulate the power point via email for input. Mr. Kim agreed to do that. Mr. Louie said it is not a lot of money for the centers. Mr. Kim said we are hopeful it will be greater than \$2 million, but that is an estimate at this time.

4. **Public Input:** No comments
5. **Adjournment:** The meeting was adjourned at 9:20 a.m.