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**SACRAMENTOWORKS**

**SACRAMENTO WORKS, INC.  
PLANNING/OVERSIGHT COMMITTEE**

**Date:** Wednesday, February 20, 2019

**Time:** 8:30 a.m.

**Location:** SETA – Board Room  
925 Del Paso Blvd., Suite 100  
Sacramento, CA 95815

**AGENDA**

1. Call to Order/Roll Call
2. **Action:** Approval of the December 19, 2018 Minutes
3. **Presentation:** Center of Excellence Report – Aaron Wilcher
4. WIOA Regional/Local Plan Update
5. WIOA Quarterly Performance Report
6. Public Input
7. Adjournment

**Planning/Oversight Committee Members:** Dr. Jamey Nye, (Chair), Lisa Clawson, Kathy Kossick, Matt Legé, Frank Louie, Jay Onasch, Anette Smith-Dohring

**DISTRIBUTION DATE: THURSDAY, FEBRUARY 14, 2019**

**Planning/Oversight Committee**  
Minutes/Synopsis  
(Minutes reflect the actual progression of the meeting.)

SETA Board Room  
925 Del Paso Blvd., Suite 100  
Sacramento, CA 95815

Wednesday, December 19, 2018  
8:30 a.m.

1. **Call to Order/Roll Call:** Dr. Nye called the meeting to order at 8:30 a.m. The roll was called and a quorum was established.

**Present:** Dr. Jamey Nye, Lisa Clawson, Kathy Kossick, Matt Legé, Frank Louie, Jay Onasch

**Absent:** Anette Smith-Dohring

Others Present: Roy Kim, Michelle O’Camb, Julie Davis-Jaffe, Ralph Giddings, Terri Carpenter, Phil Cunningham

2. **Action:** Approval of the October 17, 2018 Minutes

The minutes were reviewed; no questions or corrections.

There was a motion and second to approve the October 17 minutes.

Roll call Vote:

Aye: 6 (Clawson, Kossick, Lege, Louie, Nye, Onasch)

Nay: 0

Abstentions: 0

Absent: 1 (Smith-Dohring)

3. **Presentation:** Industry Cluster Report – Cara Welch and Luis Alejo - Employment Development Department, Labor Market Information Division

Mr. Kim introduced Ms. Welch and Mr. Alejo from the Employment Development Department, Labor Market Information Division. Mr. Kim stated that the regional workforce boards engaged EDD to conduct a revised industry cluster study for the Capital Region. A website was developed and will be embedded into the regional workforce website as well as SETA’s website.

Ms. Welch reported that updated industry cluster studies were done for the Capital Region and individual reports for the four Workforce Development Areas (Yolo, Golden Sierra, North Central Counties Consortium and SETA), and were completed last June. Ms. Welch presented an interactive web-site developed with Tableau software. The web-based tool allows areas to see emerging industries that are applicable to each area.

Mr. Alejo reviewed the web-based tool. The tool allows the user to view data on a regional or a local basis. Ms. Welch stated that the data provided for individual clusters is also broken down into individual jobs; users can see when a cluster is trending downward but some sub-clusters are growing.

Mr. Alejo reviewed dashboards that were developed as requested by the regional directors. The dashboard is based by county and shows outflow and inflow of the workforce. Ms. Welch stated that the commute pattern information is provided by the U. S. Census Bureau. People self-report on the census forms where they work and that data is included in the web-based tool.

Mr. Alejo stated that the tool can be modified to include the educational requirements for jobs. Dr. Nye stated that it would be helpful to users to know what type of education is needed for jobs.

Mr. Lege stated that this tool would also be helpful to the Employer Outreach Committee. Ms. Welch replied that this information has been very helpful to their clients.

Ms. Welch stated that the tool links to CalJobs and provides detailed information on various jobs, the required qualifications, and other details on jobs. The data will be updated every two years.

4. **Information:** WIOA Regional/Local Plan Update

Mr. Kim reported that four public information meetings have been completed at this time, one in each of the four local areas of the Capital Region. The Sacramento meeting focused on disadvantaged communities, and the other areas focused on different target groups and industry sectors. Good input was collected and a report will be drafted releasing the information in January. Mr. Kim stated that a copy will be released for public comment.

On February 27, 2019, the Sacramento Works Board will take action on the Local/Regional Plan.

One common theme was child support services and none of the areas have a formal connection to child support services. Each area wants to have a better process. Other areas of focus were serving the disabled and ex-offender populations.

Mr. Kim offered his notes from the four public information meetings.

5. **Public Input:** None.

6. **Adjournment:** The meeting was adjourned at 9:09 a.m.

## ITEM 4

### WIOA REGIONAL/LOCAL PLAN UPDATE

#### BACKGROUND:

This item continues the discussion of the WIOA Regional/Local Plan. The plan is scheduled to be presented for approval at the February 27, 2019 special Sacramento Works board meeting.

Staff will provide additional information.

ITEM 5

WIOA QUARTERLY PERFORMANCE REPORT

BACKGROUND:

The most recent quarterly performance report will be distributed at the meeting.