

**WORKFORCE DEVELOPMENT
BOARD MEMBERS**

STACI ANDERSON
PRO Youth and Families

EDWARD W. BAKER
Pacific Ethanol, Inc.

AMANDA BLACKWOOD
Sacramento Metro Chamber of Commerce

LARRY BOOTH
Frank M. Booth, Inc.

N. LISA CLAWSON – Secretary/Treasurer
Kaiser Permanente

LYNN R. CONNER
Better Business Bureau

RONALD J. ELLIS
2SS.com

KEVIN FERREIRA
Sacramento Sierra's Building & Construction
Trades Council

KRISTIN GIBBONS
Department of Human Assistance

TROY GIVANS
County of Sacramento, Economic
Development

DAVID W. GORDON
Sacramento County Office of Education

GARY R. KING
SMUD

KATHY KOSSICK
Sacramento Employment & Training Agency

CHRISTINE LASTER
Siemens

MATT LEGE
SEIU – United Healthcare Workers

FRANK A. LOUIE
Sacramento Asian Chamber of Commerce

JANET NEITZEL
Employment Development Department

DR. JAMEY NYE
Los Rios Community College District

SHARON O'SULLIVAN
California Department of Rehabilitation

JOHNNY PEREZ
SAFE Credit Union

KARL PINEO
Ironworkers Local 118

JORDAN POWELL - Vice Chair
Associated General Contractors of California

FABRIZIO SASSO
Sacramento Central Labor Council

ANETTE SMITH-DOHRING
Sutter Health

RICK WYLIE – Chair
Villara Building Systems



SACRAMENTOWORKS

SACRAMENTO WORKS, INC.
Executive Committee

Date: Monday, July 20, 2020

Time: 4:00 p.m.

Location: <https://us02web.zoom.us/j/85693799331>

In response to the Governor's Executive Order N-29-20 relating to the COVID-19 Pandemic, the Sacramento Works, Inc. Executive Committee is conducting this meeting on Zoom at <https://us02web.zoom.us/j/85693799331>. This meeting will be closed captioned. Members of the public may join the meeting by clicking the link above or typing the meeting address above into their web browser, or listen to the meeting by dialing any of the following telephone numbers and entering in the Webinar ID: 856 9379 9331 +1 669 900 6833 or +1 346 248 7799 or +1 253 215 8782 or +1 301 715 8592 or +1 312 626 6799 or +1 929 205 6099. Members of the public are encouraged to participate in the meeting by submitting written comments in the Q&A section of the Zoom meeting or by email to: Nancy.Hogan@seta.net. Public comments will be accepted until the adjournment of the meeting, distributed to the Executive Committee, and included in the record.

This document and other Board meeting information may be accessed through the Internet by accessing the SETA home page: www.seta.net.

AGENDA

1. Call to Order/Roll Call
2. Approval of Minutes of the June 22, 2020 Meeting
3. Review of the July 22, 2020 Sacramento Works Agenda Packet
4. Adjournment

COMMITTEE MEMBERS: Lisa Clawson, Ron Ellis, David Gordon, Kathy Kossick, Dr. Jamey Nye, Jordan Powell, Rick Wylie

DISTRIBUTION DATE: TUESDAY, JULY 14, 2020

SACRAMENTO WORKS, INC.

Executive Committee

Minutes

(The minutes reflect the actual progression of the meeting.)

Location: Meeting held electronically

Monday, June 22, 2020
3:30 p.m.

1. **Call to Order/Roll Call**

Mr. Wylie called the meeting to order at 3:40 p.m. The roll was called and a quorum was established.

Members Present: David Gordon, Kathy Kossick, Lisa Clawson, Rick Wylie, Dr. Jamey Nye (joined at 3:55 p.m.)

Member Absent: Jordan Powell

Others Present: Ron Ellis, Phil Cunningham, Terri Carpenter, Roy Kim

3. **Review of the June 24, 2020 Sacramento Works Agenda Packet**

The agenda packet was reviewed; Valley Vision is doing a similar presentation to the other local workforce areas. It is one report with two presenters. This report will provide pertinent information for the board to go forward.

2. **Approval of Minutes for the May 18, 2020, and June 4, 2020 Meetings**

The minutes were reviewed; no modifications were suggested.

Moved/Wylie, second/Kossick, to approve the May 18 and June 4 minutes

Roll call vote:

Aye: 4 (Clawson, Gordon, Kossick, Wylie)

Nay: 0

Abstentions: 0

Absent: 2 (Nye, Powell)

3. **Review of the June 24, 2020 Sacramento Works Agenda Packet** (continued)

In the continued discussion of role of the Sacramento Works Board, Mr. Wylie sent out a draft response to the team. Mr. Wylie asked for input on conversation points for our board going forward.

Mr. Wylie thinks we should recommend to meet monthly but only 1 ½ hours, no longer. Ms. Kossick suggested polling members to see if that is something they would commit to before it is finalized. If we want them to be on a committee AND

attend a monthly board meeting, it may be too much. Mr. Ellis suggested doing it for 30-60 days and then reevaluate.

Ms. Kossick stated that some committees meet monthly and then it changed to every other month.

Mr. Ellis thinks with the transition of leadership on the board and the COVID recovery, he expects board members to be understanding and willing to put in the time. It is a time to put more emphasis on approaching things by consensus; it may require meeting more frequently. We are in a unique time in terms of regional conditions.

Mr. Wylie wants to request that board members review all committee efforts and work, review how members are participating on committees, and reaffirm that to determine what those activities and meetings are. Mr. Wylie added that perhaps another board retreat could be considered.

Dr. Nye joined the meeting at 3:55 p.m.

Ms. Kossick thinks the fundraising committee idea is a very good one; it has not been done in many years. She wants to meet with Management staff to come up with ideas for board members to do.

Mr. Wylie reviewed his thoughts regarding the duties and responsibilities of the various committees.

Board Development

Ms. Clawson stated that this committee is working to get the board to commit to the standard operations/work and regular attendance. Mr. Ellis agrees that it is a board leadership responsibility to call on board members to participate more frequently.

Youth Committee

Mr. Gordon stated that he liked the points regarding the Youth Committee. They are in line with what the Youth Committee wants to do with more youth participants. The first point, particularly with disconnected youth, is a community-wide responsibility. There are a lot of groups working on that issue. Mr. Gordon wants to amplify the youth voice, where they stand and what they think would be helpful rather than assume that we know.

Planning/Oversight Committee:

Dr. Nye liked the initiating/collaboration but wants to add a third bullet. He wants to operationalize it by having GSEC or Valley Vision provide reports on what they

are working on. Dr. Nye made some revisions to the bullet points. Mr. Wylie recently attended a meeting with Golden Sierra with Valley Vision and Los Rios; they are talking about the same things we are. Rick Larkey was going to send an updated list of things that can be done regionally and immediately focused on. Ms. Carpenter talked about the Capitol Region Workforce Initiative. They look at other initiatives in the area working similarly to Valley Vision and Los Rios to see how we can combine efforts. Dr. Nye will modify the objectives and send it out.

Mr. Cunningham stated that this committee oversees programs to see what is working and what is not working. It makes sure we are properly administering the funds we receive from the Federal government and plans where are we going in the future. Mr. Kim added that this committee also reviews performance and focuses on operational issues.

Employer Outreach Committee:

Mr. Ellis likes the points presented. He wanted to add: 1) curating the committee to have the best membership to do its objectives, and 2) get the whole board and SETA to put together an annual perspective of what the committee does.

Fundraising Committee:

Mr. Wylie wants the formation of a Fundraising Committee. This committee should review WIOA and state funding and determine what are the risks and opportunities. This committee would search for any other new funding sources and fund raising activities that can be done through special events or encourage businesses to assist funding programs that government funding cannot do fully.

Ms. Kossick reported that many years ago, funds were raised for youth summer internships; it was done decades ago. Mr. Cunningham suggested that rather than call it a Fundraising Committee, he would call it Finance and Fund Development Committee. Mr. Wylie asked about how to develop a new committee. Mr. Cunningham suggested going to the board to recommend the formation of a standing or ad hoc committee called the Finance and Fund Development Committee: this would be for the July board meeting.

Mr. Gordon left the meeting at 4:26 p.m.

Mr. Wylie stated that Mr. Ellis has a goal to have marquee names on his committee but the members may not be able to participate every time; can they have a representative participate and vote? Mr. Cunningham replied yes; the committee is not empowered to take action so an alternate would be okay. Mr. Ellis was thinking about adding Amanda Blackwood to the EOC but her schedule would prohibit her from participating; an alternate would be appropriate for her. Mr. Cunningham stated that there could also be an advisory group that would not require a quorum. It depends on how much input is needed.

4. **Approve Recommendation to the SETA Governing Board to Fill Vacant Private Sector Seat**

This item was reviewed. Ms. Kossick stated that she reached out again to the other two applicants that submitted their application in 2016; she still has not heard back.

Ms. Clawson absolutely endorses Mr. Orr from VSP. Ms. Kossick has been talking with him and he said he would love to join; she thinks his input would be great. Ms. Clawson stated that VSP thinks out of the box in term of 'talent development'.

Moved/Clawson, second/Wylie, to approve the recommendation of Ronald Orr to fill the vacant Private Business seat.

Roll call vote:

Aye: 4 (Clawson, Kossick, Nye, Wylie)

Nay: 0

Abstentions: 0

Absent: 2 (Gordon, Powell)

This will go to the SETA Governing Board for their August 6 meeting.

5. **Adjournment:** The meeting was adjourned at 4:41 p.m.