

**WORKFORCE DEVELOPMENT  
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Frank M. Booth, Inc.

**DENNIS CANEVARI**  
Sheet Metal Workers Local #104

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Better Business Bureau

**DAVID P. DE MERS**  
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Asher College

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Department of Human Assistance

**DIANE FERRARI**  
Employment Development Department

**TROY GIVANS**  
County of Sacramento, Economic  
Development

**DAVID W. GORDON**  
Sacramento County Office of Education

**KIM GUSMAN**  
California Employers Association

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Package One, Inc.

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SMUD

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Sacramento Employment & Training Agency

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Sacramento Asian Chamber of Commerce

**ELIZABETH MCCLATCHY**  
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Sacramento Area Electrical Training Center

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Los Rios Community College District

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California Department of Rehabilitation

**JOHNNY PEREZ**  
SAFE Credit Union

**FABRIZIO SASSO**  
Sacramento Central Labor Council

**ANETTE SMITH-DOHRING**  
Sutter Health – Sacramento Sierra Region

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Associated General Contractors of California

**RICK WYLIE – Vice Chair**  
Villara Building Systems



**SACRAMENTOWORKS**

**SACRAMENTO WORKS, INC.  
Executive Committee**

**Date:** *Tuesday, March 27, 2018*

**Time:** 4:00 p.m.

**Place:** Sacramento Employment & Training Agency  
Board Room  
925 Del Paso Blvd.  
Sacramento, CA 95815

**AGENDA**

1. Call to Order/Roll Call
2. Approval of Minutes of the January 22, 2018 Meeting
3. Review of the March 28, 2018 Agenda Packet
4. Adjournment

**COMMITTEE MEMBERS:** Lisa Clawson, Diane Ferrari, David Gordon, Gary King, Kathy Kossick, Elizabeth McClatchy, Dr. Jamey Nye, Rick Wylie

**DISTRIBUTION DATE: MONDAY, MARCH 19, 2018**

**SACRAMENTO WORKS, INC.**

Executive Committee

Minutes

*(The minutes reflect the actual progression of the meeting.)*

SETA Board Room  
925 Del Paso Blvd.  
Sacramento, CA 95815

Monday, January 22, 2018  
4:00 p.m.

**1. Call to Order/Roll Call**

Mr. King called the meeting to order at 4:04 p.m.

Members Present: Gary King (via speakerphone), Lisa Clawson, Diane Ferrari, Kathy Kossick, Dr. Jamey Nye, Elizabeth McClatchy (arrived at 4:09 p.m.)

Members Absent: David Gordon, Rick Wylie

Others Present: Roy Kim, Julie Davis-Jaffe, William Walker, Terri Carpenter, Phil Cunningham

**3. Review of the January 24, 2018 Agenda Packet**

Ms. Kossick reviewed the board packet. New board member, Johnny Perez, will be attending. Mr. Kim reviewed the customer and employer satisfaction forms. It is important to solicit any feedback so we can revise and refine the process. Based on the new system, the team went back, reviewed and rescored the Hillsdale Center as a 4. Mr. Kim stated that the original score was 2.5 to 4. Anything less than a 3 would trigger a review by the state. For the employer survey, it is more likely that the surveys will be completed by those that have a relationship with a SETA-affiliated staff.

Ms. McClatchy arrived at 4:10 p.m.

Ms. Carpenter stated that the Youth Committee item is due to the increase in the minimum wage.

Mr. King reported on a meeting he had with Ms. Kossick and Mr. Wylie regarding the direction of the Board. Mr. King stated that he wants to take advantage of the mix of board members. Are there organizations we can partner with and have more of an impact in the region?

Mr. Kim will do an update on the regional plan implementation. He will review the three focuses on the effort.

4. **Discussion on Role of the Sacramento Works Board**

Ms. Kossick announced that Mr. Dourgarian resigned. He has been a board member since 2000. Ms. Kossick has prepared a letter for Mr. King's signature. On Wednesday, we are expecting 18 board members attending the meeting. She is looking forward to a robust discussion.

2. **Approval of Minutes of the November 13, 2017 Meeting**

The minutes were reviewed; no questions or corrections.

Moved/Ferrari, second/McClatchy, to approve the November 13, 2017 minutes.

Roll call vote:

Aye: (Clawson, Ferrari, Kossick, Nye, McClatchy)

Nay: 0

Abstentions: 0

As Chair of the Board Development Committee, Ms. Clawson is working on Board recruitment, specifically in advanced manufacturing or information technology. She is looking for up and coming sectors for inclusion on the board. She is looking for active community members to represent the sectors we do not currently have. Dr. Nye will reach out and get some names for Ms. Clawson; Mr. King has a Comcast contact and will provide the information on Wednesday.

5. **Adjournment:** The meeting was adjourned at 4:25 p.m.