

GOVERNING BOARD

DON NOTTOLI
Board of Supervisors
County of Sacramento

BONNIE PANNELL
Councilmember
City of Sacramento

JAY SCHENIRER
Councilmember
City of Sacramento

SOPHIA SCHERMAN
Public Representative

JIMMIE YEE
Board of Supervisors
County of Sacramento

ADMINISTRATION

KATHY KOSSICK
Executive Director

DENISE LEE
Deputy Director

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Thought of the day: "Success happens only when you focus your dreams on what you want, not on what you have."

Author: Esteemed Human Development International

**SPECIAL MEETING OF THE HEAD START
POLICY COUNCIL**

DATE: Tuesday, June 28, 2011

TIME: 9:00 a.m.

LOCATION: SETA Board Room
925 Del Paso Blvd.
Sacramento, CA 95815

While the SETA/Head Start Policy Council welcomes and encourages participation in the Council meetings, it would be appreciated if you would limit your comments to three minutes so that everyone may be heard. Matters under jurisdiction of the SETA/Head Start Policy Council and not on the posted agenda or any off-agenda matters may be addressed by the general public following completion of the regular agenda. The SETA/Head Start Policy Council limits testimony on matters not on the agenda to three minutes per person and not more than ten minutes for a particular subject. Meeting facilities are accessible to persons with disabilities. Requests for Assisted Listening Devices or other considerations should be made through the Clerk's office at (916) 263-3827. This document and other Board meeting information may be accessed through the Internet by accessing the SETA home page: www.seta.net.

R E V I S E D
AGENDA

- I. Call to Order/Roll Call/Review of Board Member Attendance**
- II. Consent Item**
 - A. Approval of the Minutes of the May 24, 2011 Special Meeting
- III. Action Items**
 - A. Approval of Fiscal Year 2011-2012 Head Start/Early Head Start Supplemental Grant Application
 - B. Approval of the Policy Council/Parent Advisory Committee Joint Parent Activity
 - C. Selection of Representative and Alternate to the SETA Health Services Advisory Committee (HSAC)
 - D. Selection of Community Partnership Advisory Committee (CPAC) Representative and Alternate

E. Approval of Tentative Agreement to Labor Contract (Rod Nishi)

IV. Information Items

A. Standing Information Items

- Introduction of Newly Seated Representatives
- Fiscal Monthly Report/Corporate Card Monthly Statement of Account – Mr. Roger Bartlett
- Parent/Family Support Unit Events and Activities – Ms. Coventry St. Mary
- PC/PAC Calendar of Events – Ms. Coventry St. Mary
- Parent/Staff Recognitions – Ms. Coventry St. Mary
- PC/PAC Parent Leadership Institute Reports – Ms. Coventry St. Mary
- Community Resources-Parents/Staff – Ms. Coventry St. Mary

B. Governing Board Minutes for the April 28, 2011 Meeting

V. Committee Reports

- A. Executive Committee: Ms. Coventry St. Mary
- B. Budget/Planning Committee: Ms. Coventry St. Mary
- C. Personnel/Bylaws Committee: Ms. Mary Brown
- D. Social/Hospitality Committee: Ms. Lisa Daniels
- E. Monitoring and Evaluation Committee (AKA Self-Assessment Committee)
- F. Program Area Committees
 - Early Childhood Development & Health Services Committee and Parent/Family Committee Subcommittee
- G. Male Involvement Committee/Community Advocating Male Participation (CAMP): Mr. Victor Goodwin
- H. Health Services Advisory Committee Report: Ms. Coventry St. Mary
- I. Community Partnerships Advisory Committee (CPAC): Vacant
- J. Maternal, Child and Adolescent Health Advisory Board: Ms. Rebecca Lewis

VI. Other Reports

- A. Executive Director's Report
- B. Head Start Deputy Director's Report
 - Monthly Head Start Report (see attachment)
- C. Chair's Report
- D. Head Start Managers' Reports
 - ✓ Brenda Campos
 - ✓ Lisa Carr
 - ✓ Karen Gonzales
 - ➔ SETA Head Start Desired Results Program Action Plan
- E. Open Discussion and Comments
- F. Public Participation

VI. Adjournment

DISTRIBUTION DATE: MONDAY, JUNE 20, 2011

REVISED AGENDA DISTRIBUTION DATE: TUESDAY, JUNE 21, 2011

Policy Council meeting hosted by:

Chair: Coventry St. Mary

Secretary: Lisa Daniels

Parliamentarian: Mary Brown

Vice Chair: Rebecca Lewis

Treasurer: Haley Joslin

ITEM III-E – ACTION

APPROVAL OF TENTATIVE AGREEMENT TO LABOR CONTRACT

BACKGROUND:

The American Federation of State, County, and Municipal Employees (AFSCME) and the Sacramento Employment and Training Agency (SETA) have a labor agreement that covers the period July 1, 2010 through June 30, 2013. That agreement includes a reopener clause for wages and benefits on May 15, 2011 and May 15, 2012. The Agency has met with AFSCME and reached a Tentative Agreement. The agreement includes a one-time payment of \$1,200 for all regular agency employees on board as of July 1, 2011. The Tentative Agreement is being put to a vote by AFSCME members and was not completed prior to the preparation of this agenda item. Therefore, an oral report identifying the outcome of the vote will be provided at the Policy Council meeting.

Two of the three bargaining units (Supervisory and Head Start) represent Head Start employees and therefore require a vote by the Head Start Policy Council.

The SETA Governing Board will take action at their July 7, 2011 meeting.

RECOMMENDATION:

Approve the Tentative Agreement regarding wages and benefits.

NOTES:

ACTION: Moved _____ Seconded _____

VOTE: Aye _____ Nay _____ Abstain _____