

GOVERNING BOARD

JAY SCHENIRER
 Councilmember
 City of Sacramento

DON NOTTOLI
 Board of Supervisors
 County of Sacramento

BONNIE PANNELL
 Councilmember
 City of Sacramento

SOPHIA SCHERMAN
 Public Representative

JIMMIE YEE
 Board of Supervisors
 County of Sacramento

ADMINISTRATION

KATHY KOSSICK
 Executive Director

DENISE LEE
 Deputy Director

925 Del Paso Blvd., Suite 100
 Sacramento, CA 95815

Phone: (916) 263-3804
 Fax: (916) 263-3779

Website:
<http://www.headstart.seta.net>

Thought for the Day: "You're the key to our success!"

Author: Unknown

HEAD START/EARLY HEAD START
REGULAR MEETING OF THE PARENT ADVISORY COMMITTEE

Date: Tuesday, November 15, 2011

Time: 9:00 a.m.

**Location: SETA Boardroom
 925 Del Paso Blvd.
 Sacramento, CA 95815**

While the Head Start Parent Advisory Committee (PAC) welcomes and encourages participation in the Committee meetings, it would be appreciated if you would limit your comments to five minutes so that everyone may be heard. Matters under the jurisdiction of the Head Start Parent Advisory Committee and not on the posted agenda may be addressed by the general public under the Public Participation item of this agenda. The Head Start Parent Advisory Committee limits testimony on matters not on the agenda to five minutes per person and not more than fifteen minutes for a particular subject.

AGENDA

PAGE NUMBER

- | | | |
|-------------|--|-------|
| I. | <u>Welcome</u> | 1-6 |
| | A. Call to Order/Roll Call | |
| | B. PAC Meeting Attendance Update | |
| II. | <u>Consent Item (2010-2011 Parent Advisory Committee)</u> | |
| A. | Approval of Minutes for PAC Regular Meeting
October 18, 2011 | 7-13 |
| III. | <u>Information Items</u> | 14-21 |
| A. | Standing Information <ul style="list-style-type: none"> ➢ Parent/Staff Recognitions ➢ Fiscal Report/Corporate Card Monthly Statement of Account – Mr. Roger Bartlett (report attached) | |

- Committee Reports
 - ✓ Executive Committee: Ms. Mary Brown
 - ✓ Budget/Planning Committee: Ms. Mary Brown
 - ✓ Health Services Advisory Committee Report – Ms. Yvette Hernandez, Ms. LaShonda Tablit, and Ms. Connie Wallace
- Seating of New Parent Advisory Committee Representatives (2011-2012)
- Introduction of PAC Representatives (2011-2012)
- Introduction of SETA Head Start Staff
- How to Present and Make Recommendations – Ms. Mary Brown
- Board Procedures
 - Conflict of Interest – Ms. Nancy Hogan
 - Reimbursements and Budget/Planning – Mr. Roger Bartlett
 - Personnel – Ms. Bonnie Bilger
- Officer Elections – December, 2011 (Board Meeting)

IV. Action Items (2011-2012 Parent Advisory Committee)

- | | | |
|----|--|-------|
| A. | Election of Policy Council Representatives and Alternates | 22 |
| B. | Election of Representatives and Alternates to Attend the National Head Start Association (NHSA) Annual Parent Training Conference, Friday, December 9 – Tuesday, December 13, 2011, New Orleans, Louisiana | 23-33 |

III. Information Items (Continued)

- | | | |
|----|--|-------|
| A. | Standing Information | 34-40 |
| | <ul style="list-style-type: none"> ➤ Calendar of Events and Activities, Parent/Family Support Unit (attached) – Ms. Mary Brown ➤ PC/PAC Calendar of Events (attached) – Ms. Ms. Mary Brown ➤ Community Resources – Parent/Staff ➤ Child Care Center Food Menu (attached) | |
| B. | Governing Board Minutes of October 6, 2011 (attached) | 41-46 |

V. Other Reports

- | | | |
|---|--|-------|
| ➤ | Head Start Deputy Director's Monthly Report – Ms. Denise Lee | 47-67 |
| | <ul style="list-style-type: none"> ✓ Monthly Head Start Report (attached) ➤ Managers' Reports <ul style="list-style-type: none"> • Program Support Services Report – Ms. Brenda Campos • Parent/Family Support Report – Ms. Lisa Carr • Child Development and Education Services Report – Ms. Karen Gonzales ✓ Region Reports | |

VI. Discussion 68

VII. Public Participation 68

VIII. Adjournment

DISTRIBUTION DATE: THURSDAY, NOVEMBER 10, 2011

<i>Parent Advisory Committee (PAC) meeting hosted by PAC Officers:</i>	
<i>Chair, Mary Brown</i>	<i>Treasurer, Socorro Gutierrez</i>
<i>Vice Chair, Tamara Knox</i>	<i>Parliamentarian, Rebecca Lewis</i>
<i>Secretary, Connie Wallace</i>	

ITEM I - A – ROLL CALL

The Parent Advisory Committee Secretary will call the roll for the following members:

- ___ Vacant, Auberry Park Head Start
- ___ Vacant, Bannon Creek Head Start
- ___ Vacant, (Marie Cleveland's) Bright Beginning Head Start
- ___ Vacant, Broadway Early Learning Center
- ___ Vacant, Country Woods Head Start
- ___ Vacant, Crossroad Gardens Head Start
- ___ **Yvette Hernandez, Early Head Start/ Home Base**
- ___ **Juan Mozqueda, Elkhorn Head Start**
- ___ Vacant, Freedom Park Head Start
- ___ **Zoila Lucero, Fruitridge Head Start**
- ___ Vacant, Galt Head Start
- ___ Vacant, Grant Skills Center
- ___ Vacant, Grizzly Hollows
- ___ Vacant, Hillsdale Head Start
- ___ **Devon McCracken, Home Base**
- ___ Vacant, Home Base
- ___ **Kelly Martin, Hopkins Park Head Start**
- ___ Vacant, Illa Collin Head Start
- ___ Vacant, Job Corps Head Start
- ___ Vacant, Kennedy Estates Head Start
- ___ **Mary Brown, La Riviera Head Start**
- ___ Vacant, LaVerne Stewart Head Start
- ___ **Amanda Sokol, Mather Head Start**
- ___ **Praveena Chadhary, Nedra Court Head Start**
- ___ Vacant, New Helvetia II Head Start
- ___ **Connie Wallace, Norma Johnson Head Start**
- ___ **Erika Contreras, Northview Head Start**
- ___ Vacant, Parker Avenue Head Start
- ___ Vacant, Phoenix Park Head Start
- ___ **Misty Sanders, Sharon Neese Early Learning Center**
- ___ Vacant, Solid Foundation Head Start
- ___ Vacant, Strizek Park Head Start
- ___ **Socorro Gutierrez, Vineland Head Start**
- ___ **Laura Meza, Walnut Grove Head Start**
- ___ Vacant, Whispering Pines Head Start
- ___ **LaShonda Tablit, Foster Parent Representative**
- ___ **Rebecca Lewis, Grandparent Representative**
- ___ **Victor Goodwin, Male Involvement Representative**
- ___ **Tamara Knox, Past Parent/Community Representative**
- ___ Vacant, Past Parent/Community Representative

ITEM I – B

PAC MEETING ATTENDANCE UPDATE

**The PAC was seated on November 23, 2010
PARENT ADVISORY COMMITTEE MEETING ATTENDANCE PROGRAM YEAR 2010-2011**

COMMITTEE MEMBER	CENTER	11/23	12/14	01/25	02/22	03/22	04/26	05/17	06/21	07/19	08/16	09/20	10/18	11/15
Vacant	AP													
Vacant	BC													
Vacant	BLC													
Vacant	COP													
Vacant	CW													
Vacant	CR													
Yvette Hernandez S/B Seated 08/11	EHS/HB										X	X	U	
Juan Mozqueda S/B Seated 08/11	EL										X	X	X	
Vacant	FP													
Zoila Lucero Seated 4/11	FT						X	U	X	U	X	X	X	
Vacant	G													
Vacant	GH													
Vacant	GSC													
Vacant	H													
Devon McCracken S/B Seated 06/11	HB								E	X	X	X	X	
Vacant	HB													
Vacant	IC													
Kelly Martin S/B Seated 11/10	HP	U	X	X	X	X	X	X	X	X	X	X	X	
Vacant	JC													
Vacant	K													
Mary Brown Seated 11/10	LAR	X	X	X	X	X	X	X	X	X	X	X	X	
Vacant	LVS													
Vacant	MCBB													
Amanda Sokol Seated 08/11	M										X	X	X	
Praveena Chadhary Seated 11/10	NC	X	X	X	X	X	E	X	X	X	X	X	X	
Connie Wallace Seated 11/10	NJ	X	X	X	X	X	X	X	X	X	X	X	X	
Vacant	NH2													
Erika Contreras Seated 06/10	NV	X	X	X	X	X	U	AP	X	X	U	X		
Vacant	PA													
Vacant	PP													
Vacant	SF													
Misty Sanders S/B Seated 07/11	SN									X	X	X	X	
Vacant	SP													
Socorro Gutierrez Seated 02/11	V				X	X	E	X	X	X	X	X	E	
Laura Meza Seated 11/10	WG	X	X	X	X	X	X	X	X	E	X	X	X	
Vacant	WP													
Lashonda Tablit Seated 11/10	FPR	X	X	X	X	X	X	E	X	X	X	E	X	
Rebecca Lewis Seated 11/10	GPR	X	X	X	E	X	X	X	X	X	X	E	X	
Victor Goodwin S/B Seated 04/10	MIR						AP	X	X	X	X	X	X	
Tamara Knox Seated 11/10	PPR	X	PAC	X	X	E	X	X	X	X	X	E	X	
Vacant	PPR													

Members: If you cannot attend a meeting and are going to be absent, you must:

- 1. First, call your Alternate(s) to see if they can attend in your place;**
- 2. Second, call Head Start Social Services/Parent Involvement Coordinator, Ms. Marie Desha, at 263-4082; and**
- 3. Third, please call the PAC Chair, Ms. Mary Brown, at 203-3829, or the Clerk of the Boards, Ms. Nancy Hogan, at 263-3827**

PARENT ADVISORY COMMITTEE - MEETING ATTENDANCE UPDATE
PROGRAM YEAR 2010-2011
(Continued)

Head Start Center Abbreviations

AP:	Auberry Park	K:	Kennedy Estates
BC:	Bannon Creek	LAR:	La Riviera
BLC:	Broadway Early Learning Center	LVS:	LaVerne Stewart
CR:	Crossroads Garden	M:	Mather
CW:	Countrywood	MCBB	Marie Cleveland's Bright Beginnings
EHS:	Early Head Start	NJ:	Norma Johnson
EL:	Elkhorn	NC:	Nedra Court
FP:	Freedom Park	NH:	New Helvetia 2
FT:	Fruitridge	NV:	Northview
G:	Galt	PA:	Parker Avenue
GH:	Grizzly Hollow	PP:	Phoenix Park
GSC:	Grant Skills Center	SF:	Solid Foundation
H:	Hillsdale	SN:	Sharon Neese
HB:	Home Based	SP:	Strizek Park
HP:	Hopkins Park	V:	Vineland
IC:	Illa Collin	WG:	Walnut Grove
JC:	Job Corps	WP:	Whispering Pines

Representative Abbreviations

FPR:	Foster Parent Representative
GPR:	Grandparent Representative
MIR:	Male Involvement Representative
OGC:	Out Going Chair
PPR:	Past Parent Representative

Attendance Record Abbreviations

X:	Present
E:	Excused
AP:	Alternate Present
AE:	Alternate Excused
U:	Unexcused
PAC:	Parent Advisory Committee
R:	Resigned
S/B:	Should be, or should have been (seated)

ITEM I-A – ROLL CALL
(Continued)

Program Year 2011-2012 - New Representatives to be seated

___ Amber Taylor, Bannon Creek Head Start	___ Erika Contreras, Northview Head Start
___ Brittney Givens, Bright Beginnings	___ Johnny Sanders, Parker Head Start
___ Elda Perez, Crossroad Gardens Head Start	___ Regina Brizzee, Strizek Park Head Start
___ Latanya Barreno, Home Based Head Start	___ Socorro Gutierrez, Vineland Head Start
___ Kimberly Wesley, Broadway Head Start	___ Laura Meza, Walnut Grove Head Start
___ Latreece Anderson, Hillsdale Head Start	___ Lena Kay Williams, Foster Parent Representative
___ Praveena Chaudhary, Nedra Court Head Start	___ Rebecca Lewis, Grandparent Representative
___ Connie Wallace, Norma Johnson Head Start	___ Tamara Knox, Past Parent Representative

ITEM I – B

PAC MEETING ATTENDANCE UPDATE

**The PAC was seated on November 15, 2011
PARENT ADVISORY COMMITTEE MEETING ATTENDANCE PROGRAM YEAR 2011-2012**

COMMITTEE MEMBER	CENTER	11/15	12/20	01/17	02/21	03/20	04/17	05/15	06/19	07/17	08/21	09/18	10/16	11/20
Vacant	AP													
Amber Taylor	BC													
Brittney Givens	BB													
Kimberly Wesley	BLC													
Vacant	COP													
Vacant	CW													
Elda Perez	CR													
Seated	EHS/HB													
Juan Mozqueda	EL													
Seated	FP													
Vacant	FP													
Zoila Lucero	FT													
Seated 4/11	G													
Vacant	G													
Vacant	GH													
Vacant	GSC													
Latrece Anderson	H													
Latanya Barreno	HB													
Vacant	HB													
Vacant	IC													
Devon McCracken	HP													
Seated 6/11	JC													
Vacant	JC													
Vacant	K													
Mary Brown	LAR													
Seated 11/10	LVS													
Vacant	LVS													
Vacant	MCCBB													
Amanda Sokol	M													
Seated 08/11	NC													
Praveena Chadhary	NC													
Connie Wallace	NJ													
Vacant	NH2													
Erika Contreras	NV													
Vacant	PA													
Vacant	PP													
Vacant	SF													
Misty Sanders	SN													
S/B Seated 07/11	SP													
Regina Brizzee	SP													
Seated	V													
Socorro Gutierrez	V													
Seated	WG													
Laura Meza	WG													
Vacant	WP													
Lena Kay Williams	FPR													
Seated	GPR													
Rebecca Lewis	GPR													
Seated	MIR													
	MIR													
Tamara Knox	PPR													
Seated	PPR													
Vacant	PPR													

Members: If you cannot attend a meeting and are going to be absent, you must:

- 1. First, call your Alternate(s) to see if they can attend in your place;**
- 2. Second, call Head Start Social Services/Parent Involvement Coordinator, Ms. Marie Desha, at 263-4082; and**
- 3. Third, please call the PAC Chair, Ms. Mary Brown, at 203-3829, or the Clerk of the Boards, Ms. Nancy Hogan, at 263-3827**

PARENT ADVISORY COMMITTEE - MEETING ATTENDANCE UPDATE
PROGRAM YEAR 2011-2012
(Continued)

Head Start Center Abbreviations

AP:	Auberry Park	K:	Kennedy Estates
BC:	Bannon Creek	LAR:	La Riviera
BB:	Bright Beginnings	LVS:	LaVerne Stewart
BLC:	Broadway Early Learning Center	M:	Mather
CR:	Crossroad Gardens	MCBB	Marie Cleveland's Bright Beginnings
CW:	Countrywood	NJ:	Norma Johnson
EHS:	Early Head Start	NC:	Nedra Court
EL:	Elkhorn	NH:	New Helvetia 2
FP:	Freedom Park	NV:	Northview
FT:	Fruitridge	PA:	Parker Avenue
G:	Galt	PP:	Phoenix Park
GH:	Grizzly Hollow	SF:	Solid Foundation
GSC:	Grant Skills Center	SN:	Sharon Neese
H:	Hillsdale	SP:	Strizek Park
HB:	Home Based	V:	Vineland
HP:	Hopkins Park	WG:	Walnut Grove
IC:	Illa Collin	WP:	Whispering Pines
JC:	Job Corps		

Representative Abbreviations

FPR:	Foster Parent Representative
GPR:	Grandparent Representative
MIR:	Male Involvement Representative
OGC:	Out Going Chair
PPR:	Past Parent Representative

Attendance Record Abbreviations

X:	Present
E:	Excused
AP:	Alternate Present
AE:	Alternate Excused
U:	Unexcused
PAC:	Parent Advisory Committee
R:	Resigned
S/B:	Should be, or should have been (seated)

ITEM II-A – CONSENT

APPROVAL OF MINUTES OF THE OCTOBER 18, 2011 SPECIAL PAC MEETING

BACKGROUND:

This agenda item provides an opportunity for the Parent Advisory Committee to review and approve the minutes of the special PAC meeting of October 18, 2011.

NOTES:

ACTION: Moved _____ Seconded _____

VOTE: Aye _____ Nay _____ Abstain _____

PARENT ADVISORY COMMITTEE - MEETING ATTENDANCE UPDATE
PROGRAM YEAR 2011-2012
(Continued)

Head Start Center Abbreviations

AP:	Auberry Park	K:	Kennedy Estates
BC:	Bannon Creek	LAR:	La Riviera
BB:	Bright Beginnings	LVS:	LaVerne Stewart
BLC:	Broadway Early Learning Center	M:	Mather
CR:	Crossroad Gardens	MCBB	Marie Cleveland's Bright Beginnings
CW:	Countrywood	NJ:	Norma Johnson
EHS:	Early Head Start	NC:	Nedra Court
EL:	Elkhorn	NH:	New Helvetia 2
FP:	Freedom Park	NV:	Northview
FT:	Fruitridge	PA:	Parker Avenue
G:	Galt	PP:	Phoenix Park
GH:	Grizzly Hollow	SF:	Solid Foundation
GSC:	Grant Skills Center	SN:	Sharon Neese
H:	Hillsdale	SP:	Strizek Park
HB:	Home Based	V:	Vineland
HP:	Hopkins Park	WG:	Walnut Grove
IC:	Illa Collin	WP:	Whispering Pines
JC:	Job Corps		

Representative Abbreviations

FPR:	Foster Parent Representative
GPR:	Grandparent Representative
MIR:	Male Involvement Representative
OGC:	Out Going Chair
PPR:	Past Parent Representative

Attendance Record Abbreviations

X:	Present
E:	Excused
AP:	Alternate Present
AE:	Alternate Excused
U:	Unexcused
PAC:	Parent Advisory Committee
R:	Resigned
S/B:	Should be, or should have been (seated)

ITEM II-A – CONSENT

APPROVAL OF MINUTES OF THE OCTOBER 18, 2011 SPECIAL PAC MEETING

BACKGROUND:

This agenda item provides an opportunity for the Parent Advisory Committee to review and approve the minutes of the special PAC meeting of October 18, 2011.

NOTES:

ACTION: Moved _____ Seconded _____

VOTE: Aye _____ Nay _____ Abstain _____

MEETING OF THE HEAD START PARENT ADVISORY COMMITTEE
MINUTES/SYNOPSIS

(The minutes reflect the actual progression of the meeting.)

SETA Board Room
925 Del Paso Blvd.
Sacramento, CA 95815

Tuesday, October 18, 2011
9:00 a.m.

I. Welcome

A. Call to Order/Roll Call

Ms. Mary Brown called the meeting to order at 9:13 a.m. The Pledge of Allegiance was recited. The Thought of the Day was read by Ms. Brown. Roll was called by Secretary, Ms. Connie Wallace; a quorum was confirmed.

Members Present:

Zoila Lucero (arrived at 9:15 a.m.)
Juan Mozqueda
Devon McCracken
Kelly Martin
Mary Brown
Amanda Sokol
Praveena Chaudhary
Connie Wallace
Erika Contreras
Misty Sanders
Victor Goodwin
Tamara Knox
LaShonda Tablit
Rebecca Lewis
Laura Meza (arrived at 9:40 a.m.)

Members Absent:

Yvette Hernandez (U)
Socorro Gutierrez (E)

II. Consent Item

A. Approval of Minutes for September 20, 2011 Special PAC Meeting

Minutes were reviewed; no questions or corrections.

Moved/Sokol, second/Lewis, to approve the minutes for the meeting of the September 20, 2011 special PAC meeting.

Show of hands vote: Aye: 13, Nay: 0, Abstentions: 1 (Brown)

Ms. Maria Ramos agreed to provide translation services.

III. Action Items

- A. **TIMED ITEM 9:00 A.M. AND PUBLIC HEARING:** Second Reading and Approval of Modifications to the Bylaws of the SETA-Operated Head Start/Early Head Start Parent Advisory Committee

Ms. Desha requested that the board review this item later in the meeting. The Spanish translation of the bylaws is being copied and will be delivered shortly.

- B. Review of Applications and Election of Past Parent Representatives and Alternates

Ms. Brown reviewed the one application received from Ms. Tamara Knox.

Ms. Knox spoke regarding her interest in serving as Past Parent Representative for the 2011-2012 Parent Advisory Committee.

Moved/Goodwin, second/Lewis, to elect one Past Parent Representative.
Show of hands vote: 13, Nay: 0, Abstentions: 1 (Brown)

Ms. Knox was welcomed as the 2011-2012 Past Parent Representative.

- C. Review of Applications and Election of Grandparent Representative and Alternate

Ms. Brown reviewed this item.

Moved/Sokol, second/Knox, to elect Ms. Rebecca Lewis to serve as the Grandparent Representative.

Ms. Desha reminded Ms. Brown that there were two applications received for this position: Ms. Rebecca Lewis and Ms. Lena Kay Williams. After discussion, Ms. Sokol amended her motion.

Moved/Sokol, second/Knox, to elect one Grandparent Representative and one Alternate.

Show of hands vote: Aye: 13, Nay: 0, Abstentions:

Ms. Rebecca Lewis spoke regarding her interest. Ms. Lewis stated she was elected by the County Board of Supervisors to sit on the Maternal, Child and Families board.

A show of hands vote was taken for Grandparent Representative:

Rebecca Lewis: Aye: 13, Nay: 0, Abstentions: 1 (Brown)

Lena Kay Williams: Aye: 0, Nay: 0, Abstentions: 1 (Brown)

D. Review of Applications and Election of Foster Parent Representative and Alternate

Ms. Brown reviewed this item.

Moved/Lewis, second/Martin, to elect Ms. Lena Kay Williams to serve as Foster Parent Representative.

Show of hands vote: 10, Nay: 0, Abstentions: 4 (Brown, Chaudhary, Contreras, and Tablit).

Ms. Laura Meza arrived at 9:40 a.m.

A. **TIMED ITEM 9:00 A.M. AND PUBLIC HEARING:** Second Reading and Approval of Modifications to the Bylaws of the SETA-Operated Head Start/Early Head Start Parent Advisory Committee

The Spanish translation bylaws were received and distributed. Ms. Desha stated that there was a problem with the numbering of the pages in the Spanish translation. Ms. Brown reviewed the modifications of the PAC bylaws.

Moved/Lewis, second/Sanders, to close the public hearing and approve the amendments to the PAC bylaws as presented.

Show of hands vote: 13, Nay: 0, Abstentions: 2 (Brown & Chaudhary)

IV. **Information Items**

A. Standing Information

- Introduction of Newly Seated Representatives: None.
- PC/PAC End-of-Year Appreciation Report(s)
 - ◆ Parent/Staff Recognitions: Plaques were presented to: Misty Sanders, Victor Goodwin, Laura Meza, Amanda Sokol (Ms. Sokol just had a baby girl named Isabelle), LaShonda Tablit, Lori Black, Belinda Malone, LaShaun Burke, Leticia Lujano, and Roger Bartlett.
- Fiscal Monthly Report/Corporate Card Monthly Statement of Account – Mr. Roger Bartlett reviewed the summary of expenditures for the first two months for 2011-2012. The budget expenditure is 12.5% of the basic budget which is a little behind the 16.7% expected. Budget numbers have been updated to show supplemental funds for Head Start expansion and Early Head Start expansion funds which will go through March, 2012.
- PC/PAC End-of-Year Appreciation Report(s): Ms. Zoila Lucero spoke of her experience at the End-of-Year Luncheon. Since there was no translator at the luncheon, she was thankful that people helped her to understand what was going on. She loved the food and appreciated the certificate she received. Ms. Connie Wallace thought the luncheon was very nice. Ms. Kelly Martin really enjoyed the luncheon and the plaque. She suggested adding dancing to next year's event. Ms. Knox appreciated the luncheon and had a good time. Mr. Goodwin said that

he was sorry that he missed the luncheon; he was on a cruise during the event! Ms. Sanders was sorry she missed it too and suggested that perhaps a babysitter could be provided next year. Ms. Lewis appreciated the luncheon because it allowed her an opportunity to sit still for three hours! She really appreciated Ms. Edenaseboye Davis' speech. Ms. McCracken also loved the speaker; she was wonderful! Ms. Praveena Chaudhary thanked everyone for their work on the event and especially, Ms. Brown for her hard work. Ms. Brown enjoyed the luncheon and the Social/Hospitality Committee did a lot of work on the luncheon. This year, there were a lot of reflections from the parents, which was very nice! Ms. Brown acknowledged Ms. Desha for her outstanding leadership of the Social/Hospitality Committee. Ms. Desha commended the committee members for their hard work. It was a very touching event.

- Parent/Family Support Unit Calendar of Events: PC Executive Committee October will be on Thursday, October 27, 10:00 a.m. The final Social/Hospitality Committee is scheduled for Friday, October 28, 1:00 p.m.
 - PC/PAC Calendar of Events: No additional report.
 - Child Care Center Food Menu: No questions or comments.
- B. Governing Board Minutes of July 7, 2011 and August 4, 2011: No questions.

V. **Committee Reports**

- A. Executive Committee
- ◆ Critique of the Parent Advisory Committee Special Meeting, Tuesday, September 20, 2011: Ms. Brown reviewed the critique.
- B. Budget/Planning Committee: Ms. Lewis said that a question was raised as to where the interest earned on Head Start funding went. Staff replied that if the money is not used, it is sent back. Up until the time it is sent back, the Agency keeps the interest earned which is put into a General Fund.
- C. Male Involvement Committee: The last meeting for the year will be held October 19 where there will be a potluck.
- D. Health Services Advisory Committee: No report.

VI. **Other Reports**

- Chair's Report: No report.
- Policy Council Report(s): Ms. Wallace provided a report on the last Policy Council meeting and that the Site Supervisor eligibility list was approved.
- Head Start Deputy Director's Monthly Report: No additional report.
- Managers' Reports
- ✓ Program Support Services Report – Ms. Brenda Campos
 - ◆ 2010-2011 Program Information Report Summary: Ms. Campos reported that the PIR provides information for this delegate and the county as a whole. The majority of the numbers rank very high. One area that was low was the number of immunizations for children; getting children under 3 years of age their immunization is challenging. Many of the families, especially in Home Base

program, have transportation challenges. Staff works with the families to ensure the children receive their immunizations. Ms. Campos reported that ACF reviewers were here last month following up on findings made in February. The reviewers reviewed 93 files (from Twin River, WCIC and SETA) and there was not one file that did not have all of the required blood lead level screening documentation. That particular finding was cleared. The second finding on in-kind documentation was also cleared.

Ms. Sokol, representing Mather, stated that there was a dental screening but apparently this will not happen again. She inquired whether there will be another dental group coming in to do the screening. Ms. Campos replied that children are required to have a dental screening every year and that staff work with parents to ensure this happens. SETA hires consultants to screen children at the centers. This is done to ensure the PIR numbers show that the children were screened. This is not done in place of the parents' need to get their children dental care. Ms. Laura Meza reported that the Walnut Grove center has 20 children enrolled and there is a wait list.

Ms. Knox left at 10:40 a.m.

✓ Parent/Family Support Report – Ms. Lisa Carr reported that she, Ms. Campos, and Ms. Lee recently attended the Birth to Five Conference in Washington, D. C. There were 3,000 Head Start attendees and great keynote speakers. Ms. Carr spoke with a director of a program with 169 children spread out over 5,000 miles. There are new family engagement outcomes; staff is reviewing what type of services can be provided. The Healthy Marriage Initiative recently received a grant and there will be a 6-8 week class with dinner and child care provided. Those finishing the training will be eligible for a \$100 stipend. Children are more successful in school when the parents' relationships are better.

Ms. Wallace would like a definition of outcomes. Ms. Carr replied that it is one way to educate parents. It is different from children because there are measurable outcomes; with parents, nothing is measurable. Ms. Carr suggested adding an information item to future board packets regarding the parent engagement program. Staff is also working with parents to connect them with the career centers and other social services.

Ms. Sanders left at 10:50 a.m.

A board member asked if the parent training would be available to non-Head Start parents. Ms. Carr stated that her goal is to serve as many Head Start families as possible, and if there is room, classes may be open to outside families. Ms. Wallace asked about the stipend and Ms. Carr stated that parents have to attend all of the classes in order to earn the stipend.

Ms. Lucero thanked Ms. Carr for Teacher Yvonne; she is a very good teacher.

✓ Early Child Development & Education Services Report: Ms. Karen Gonzales thanked the Social/Hospitality Committee for the wonderful End-of-Year Parent Appreciation event; it was a very nice luncheon. Ms. Gonzales is on the California Head Start Association board and just returned from a strategic planning meeting. A lot of the meeting surrounds and includes supporting Head Start families by getting families involved in advocacy and connecting parents through social media, i.e., Twitter and Facebook. Last month, the Agency hired six site supervisors. During the months of September and October, staff is trained on the supervision policy and the standard of conduct regarding how the children and families are to be treated. Also, new teachers have been hired and are being trained through a series of workshops.

Mr. Goodwin left at 10:58 a.m.

Ms. Martin asked how well a new teacher is blended in before they begin in the classroom. Ms. Gonzales replied that it depends on the situation and staff does try to have the old teacher work with the new teacher.

Ms. Lewis asked about the Two Dollar Per Child program; Ms. Gonzales replied that it is a nation-wide program to collect funds to advocate for Head Start.

Ms. Wallace stated that parents have to remember that children grow up to be individuals. It is important for kids to have a voice but it is also important for children to respect the teaching staff.

Ms. Meza stated that the teaching staff at her center speaks very little Spanish. What happens when a parent comes in that does not speak English and there is no Spanish speaking teacher? Ms. Gonzales replied that centers will always have an Associate Teacher that speaks Spanish.

Ms. Brown presented Ms. LaShaun Burke with a certificate of appreciation.

Ms. Amber Taylor, a new representative for Bannan Creek Head Start was introduced. She attended today's meeting to see how the meeting was run.

VII. Center Updates

Ms. Rebecca Lewis reported that First Five will be opening up a new free dental clinic later this month.

VIII. Discussion: No comments.

IX. Public Participation: No comments.

X. Adjournment: The meeting was adjourned at 11:15 a.m.

ITEM III-A – INFORMATION

STANDING INFORMATION

BACKGROUND:

This agenda item provides an opportunity for information to be shared on the following:

- Parent/Staff Recognitions
- Fiscal Report/Corporate Card Monthly Statement of Account – Mr. Roger Bartlett (report attached)
- The Comparison of Medi-Cal and Healthy Families – Ms. Brenda Campos
- Committee Reports
 - ✓ Executive Committee Critique: Ms. Mary Brown (attached)
 - ✓ Budget Planning Committee: Ms. Mary Brown
 - ✓ Health Services Advisory Committee Report – Ms. Yvette Hernandez, Ms. LaShonda Tablit, and Ms. Connie Wallace
- Seating of New Parent Advisory Committee Representatives (2011-2012)
- Introduction of PAC Representatives (2011-2012)
- Introduction of SETA Head Start Staff
- How to Present and Make Recommendations – Ms. Mary Brown
- Board Procedures
 - Conflict of Interest – Ms. Nancy Hogan
 - Reimbursements and Budget/Planning – Mr. Roger Bartlett
 - Personnel – Ms. Bonnie Bilger
- Officer Elections – December, 2011 (Board Meeting)

NOTES:

- The Comparison of Medi-Cal and Healthy Families – Ms. Brenda Campos

Taylor Priestly is a former SETA Head Start Health/Nutrition Specialist and was the winner of U.C. Berkeley's 2011 School of Social Welfare Excellence in Student Research Award. She will present her recent research on the dual roles of insurance and Head Start enrollment in reducing pediatric oral health disparities. SETA Head Start's successful efforts to reduce children's need for emergency dental care, and increase linkage to appropriate community providers will also be highlighted.

COMMITTEE REPORTS

- ✓ Executive Committee

Critique of the Parent Advisory Committee meeting, October 18, 2011.

GOOD!!!
Thank you for management of cell phones.
Thank you for remaining seated during presentations.
Thank you, Ms. Ms. Maria Ramos, for translating.
Thank you, Mr. Jaime Serrano and Mr. Francisco Navarro, for PAC meeting support.
Thank you, Ms. Nancy Hogan, for clerking the PAC meeting.
Attendance.
Thank you, Ms. Mary Brown, for making reminder calls for the PAC meeting.
NEEDS IMPROVEMENT
Being seated at 8:50 a.m. prior to the meeting.

NOTES:

- Budget/Planning Committee
- Health Services Advisory Committee (HSAC)

ITEM IV-A – ACTION

ELECTION OF POLICY COUNCIL REPRESENTATIVES AND ALTERNATES

BACKGROUND:

Each year PAC elects six (6) Representatives and six (6) Alternates to the Sacramento County Head Start Policy Council (PC).

The duties of these Representatives and Alternates include:

- ✓ Attend monthly Policy Council meetings held at the SETA Boardroom on the fourth Tuesday of each month at 9:00 a.m.
- ✓ Attend Committee meetings as needed
- ✓ Report to the PAC members information received and decisions made by the Policy Council
- ✓ Policy Council Representatives must be a parent of children currently enrolled in the Head Start/Early Head Start program

RECOMMENDATION:

That the Parent Advisory Committee elects six (6) Representatives and six (6) Alternates to the Policy Council.

NOTES:

Representatives nominated:

Alternates elected:

ACTION: Moved _____ Seconded _____

VOTE: Aye _____ Nay _____ Abstain _____

ITEM IV-B – ACTION

ELECTION OF REPRESENTATIVES AND ALTERNATES TO ATTEND
THE NATIONAL HEAD START ASSOCIATION ANNUAL PARENT
TRAINING CONFERENCE

BACKGROUND:

This agenda item provides an opportunity for Parent Advisory Committee to elect two (2) Parent Advisory Committee Representatives and two (2) Alternates to attend the National Head Start Association (NHSA) 28th Annual Parent Training Conference, Friday, December 9 – Tuesday, December 13, 2011, New Orleans, Louisiana.

Please see attached Conference Attendance Guidelines and conference information.

RECOMMENDATION:

That the Parent Advisory Committee elects two (2) Representatives and two (2) Alternates to attend the NHSA Annual Parent Training Conference.

NOTES:

Representatives nominated:

Alternates elected:

ACTION: Moved _____ Seconded _____

VOTE: Aye _____ Nay _____ Abstain _____

PARENT ADVISORY COMMITTEE REPRESENTATIVE CONFERENCE ATTENDANCE GUIDELINES

The following guidelines for Parent Advisory Committee Representatives attending a Head Start Parent Conference are as follows:

1. Priority preference for selection to attend a Head Start Conference will be given to Parent Advisory Committee (PAC) Representatives who have not had an opportunity to attend a Head Start Conference.
2. The PAC Representative must give a written report to the PAC at the next scheduled PAC meeting upon his/her return from the parent conference (local or out-of-state). The Travel Approval and Expense Claim Form will not be approved until written report has been received.
3. The PAC Representative's report must include the PAC Representative's name, conference title, date, location, and workshops attended.
4. Networking information and additional comments are optional.

National Head Start Association

- [Online Store](#)
- [About NHSA](#)
- [Member Login](#)



- [News & Advocacy](#)
- [Services](#)
- [Research](#)
- [Membership](#)



Your Voice Matters.

[JOIN NOW](#)



Make a difference
Help support NHSA.

[DONATE NOW](#)

28th Annual Parent Training Conference

December 9, 2011 - December 13, 2011

Hilton New Orleans Riverside--New Orleans, Louisiana

28th Annual Head Start Parent Conference & Institutes

December 9-13, 2011 ■ New Orleans, Louisiana

Every Child. Every Parent. Every Opportunity.

CONFERENCE SCHEDULE-AT-A-GLANCE*

Friday, December 9th

- Pre-Conference Special Tracks (9 a.m. - 5 p.m.)
- Pre-Conference Training Seminars (9 a.m. - 5 p.m.)

Saturday, December 10th

- Pre-Conference Special Tracks (9 a.m. - 4:30 p.m.)
- Pre-Conference Training Seminars (8 a.m. - 5 p.m.)
- Opening General Session (5 - 7 p.m.)
- Taste of New Orleans Reception (7 - 9 p.m. in the Exhibit Hall)

Sunday, December 11th

- General Conference Educational Sessions (9 a.m. - 3:30 p.m.)
- Family Services Institute (9 a.m. - 4 p.m.) **NEW**
- Health Services Institute (9 a.m. - 4 p.m.) **NEW**
- Achieving Educational Equity for Head Start Children Town Hall Meeting (2 - 4 p.m.) **NEW**
- Exhibits Open (9 a.m. - 5 p.m.) **NEW**
- Parent Policy Council Recognition Dinner (7 - 9 p.m.) **NEW**

Monday, December 12th

- General Conference Educational Sessions (9 a.m. - 3:30 p.m.)
- Cooking Matters Celebrates Healthy Eating (9 a.m. - 4 p.m.) **NEW**
- Father Engagement Summit (9 a.m. - Noon) **NEW**
- Family Services Institute (8:30 a.m. - 5 p.m.) **NEW**
- Health Services Institute (9 a.m. - 4 p.m.) **NEW**
- Exhibits Open (9 a.m. - 2 p.m.)
- NHSA 3-on-3 Basketball Tournament (4 - 7 p.m.)

Tuesday, December 13th

- Closing General Session featuring actor & Master Teacher Pepe Serna (8:30-10:30 a.m.)

Registration
is now OPEN!
GO TO
<https://nhsa.expotracker.net>

Please note: Conference participants are responsible for their meals. Learn more about the many culinary delights of New Orleans (as well as local attractions, music, and other key information) by visiting www.neworleanscvb.com/nhsa

* Subject to change.

[CLICK HERE TO REGISTER](#) or go to www.nhsa.org for information on this and other professional development opportunities designed specifically for the Head Start community.





Every Child. Every Parent. Every Opportunity.

To register, click [HERE](#).

NHSA welcomes two very special guests...

T. Berry Brazelton, M.D.

[Bio](#)



Joshua Sparrow, M.D.

[Bio](#)



Touchpoints: Strengthening Families, Building Communities

Opening Session Saturday December 10th 5:00 - 7:00 pm

Raising children has always been stressful, but today's families face more challenges than ever before. Rising costs in the face of stagnating wages; lack of affordable, quality child care for parents who work outside the home, overburdened healthcare systems incapable of dealing with the increase in families with children who have health related chronic conditions (diabetes, asthma, and autism spectrum disorders), and fragmented communities are facts of life in the United States, which negatively affect us all.

The paths which we know help children thrive and families succeed in the midst of these challenges-strong emotional bonds with adults in a child's early years, children who enter school ready to learn and access to education, jobs that pay livable wages, affordable health care, quality child care, and thriving community support systems - are eroding faster than we can rebuild them.

Dr. Brazelton's and Dr. Sparrow's presentation will focus on the stresses parents face today and offer solutions for relieving those stresses, based on Dr. Brazelton's pioneering research on infant development and more than 60 years of listening to parents and children. They will discuss what they call the Touchpoints Approach. The Touchpoints Approach empowers parents to discover their effectiveness as parents, guiding them through their children's predictable crises to support the development of their children's self-esteem and readiness to learn, and to take on the world.

Closing Session Tuesday December 13th

8:30-10:30 am

Pepe Serna



Veteran actor Pepe Serna has appeared in more than 100 feature films with other accomplished actors such as Al Pacino, Clint Eastwood, and Kevin Costner, and 300 television shows. In addition to his acting career, Pepe Serna is a Master Teacher at improve with over 40 years of experience teaching people from all walks of life, including educators, children, athletes, and other professionals. His workshops create an interactive environment of discovery that promote childlike playfulness, enabling even the most timid of participants to come out of their shells. Serna's workshop topics range from light comedy to real-life drama. Using lively discussions and role plays, participants learn to listen, get in touch with their inner core instincts, enhance their creativity, strengthen their public-speaking skills, increase their self-esteem, and find new ways of seeing old challenges.

NHSA's Annual Head Start Parent Conference is the only national parent conference that delivers high-quality training and educational opportunities to Head Start parents and those who work with or on behalf of parents. Participants in this comprehensive professional development event will learn best practices, effective strategies, and cutting-edge approaches that address the many challenges they face, explore areas critical to parent engagement, and facilitate the healthy development of Head Start children. The goal of this conference is to ensure that all participants gain the information and resources needed to prepare for kindergarten and to build lifelong learning skills.

Who should attend the Head Start Parent Conference?

With more than 100 educational sessions that address a broad range of topics to suit all levels of learners and their interests, the conference is a valuable learning opportunity for...

- **Parents** who are looking for effective strategies that support their child's optimal development, facilitate school readiness, and help their family attain self-sufficiency.
- **Directors and Managers** seeking the latest information to advance their agency's capacity to serve families and communities.
- **Entry-level professionals, recent graduates, and students** who are just beginning their careers and are looking for an effective and convenient way to cover a diverse range of topics in a short period of time; who want to build a network of experienced professionals who can provide future guidance; and who are interested in discussing the questions and challenges they are encountering.
- **Seasoned early childhood professionals** who want to remain current on best practices, new developments in the field, and changes in federal guidelines and requirements, and who are looking to increase their network of professionals with whom they can collaborate.

To register, click [HERE](#).

[Download the Conference Schedule at a Glance here.](#)

Pre-Conference Seminars and Special Tracks offered December 9-10th

[Free Training Seminars](#)

[Special Tracks](#)--Feldesman Tucker's Hot Topics in Child Care, A Joyous Jump in Literacy, Building Stronger Communities by Strengthening Children and Families, and more!

Conference Events

- Policy Council Dinner (additional fee--\$80) - Sunday, December 11th 7:00 PM-9:00 PM
- [Father Engagement Summit](#) - Monday, December 12th 9:00 AM-12:00 PM
- [Health Services Institute](#) - Sunday, December 11th and Monday December 12th
- [Family Services Institute](#) - Sunday, December 11th and Monday December 12th

What learning areas will be covered during the Conference?

- [Parent Involvement and Parenting Practices](#)
- [The Head Start Child Development and Early Learning Framework](#)
- [The Role of Parents as Teachers](#)
- [Parent/Family Engagement](#)
- [Health, Nutrition, and Safety](#)
- [Early Education/Care and Child Development](#)
- [Partnerships and Collaboration](#)

- [Social Emotional Development and Challenging Behavior](#)
- [Assessments, Planning, and Management](#)
- [Self-Development and Awareness Building](#)
- [Diversity and Multiculturalism](#)
- [Staff Professional Development](#)
- [Organizational Development](#)
- [Professional Development for Parents](#)
- [Cultural Competence/Dual Language Learners](#)
- [Program Governance](#)

General questions about the conference may be e-mailed to Ed Condon at econdon@nhsa.org.

[Interested in volunteering? Click here to download a volunteer packet. \(Please allow enough time to download.\)](#)

Interested in being a vendor at our conference, [click here](#).

Conference Registration Rates:

Early-bird registration on or before October 21, 2011: \$300 NHSA member rate & \$350 non-member rate

Regular registration: \$400 NHSA member rate & \$450 non-member rate



[Hilton New Orleans Riverside](#)

Two Poydras Street
New Orleans, LA 70130

(504) 561-0500

Ask for the NHSA Annual Parent Training Conference
Room Rate

Single/Double - \$174

Hotel cut-off date: November 14, 2011

[Airport and Transportation](#)

Presenters, click [here](#) to complete the required registration, or download your registration form [here](#).

Exhibiting at the Conference: [Click here to download the exhibitor prospectus](#) or contact Owen Snyder at owen@carambolagroup.com or (407) 999-9449.

Advertising in the Conference Program Guide: [Click here to download an insertion order](#) or contact Julie Antoniou at julie@nhsa.org or (703) 739-7561.

Interested in presenting an educational workshop? [Download the Call for Presentation here.](#)

Interested in presenting a Special Track? [Download the Call for Special Track Proposals here.](#)

Downloads

[Call for Presenter Form Download](#)

- [Head Start Locator](#)
- [Privacy Policy](#)
- [Terms of Use](#)
- [Site Map](#)
- [Contact Us](#)

© 2011 NHSA. All Rights Reserved



- [Home](#)
- [New Orleans Events](#)
- [What to Do](#)
- [Restaurants](#)
- [Music](#)
- [Airport & Transportation](#)
- [Getting Around](#)
- [Green Traveler](#)
- [Weather](#)
- [About New Orleans](#)
- [New Orleans FAQ](#)
- [Family Fun](#)
- [Voluntourism & Donations](#)
- [Photo and Video Gallery](#)
- [What's New in New Orleans](#)
- [Ask the Experts](#)
- [Testimonials](#)
- [Brochures/Coupons](#)

Airport Shuttle:

Adults (6 or older) are \$38 round trip per person, or \$20 one-way. Children under 6 are free. The first 3 bags per passenger are free. It departs every 10 minutes from airport. 504-596-2699.

Taxi:

One or two passengers from the airport is \$33. For 3 or more passengers the fare is \$14 per passenger.

Street Car:

Ride through the Crescent City on a national historic landmark, it only costs \$1.25. Streetcars have been rumbling along St. Charles Avenue for over 165 years. The current route runs over 13 miles downtown from Canal Street along St. Charles, past Greek Revival mansions and raised cottages, Tulane University and Audubon Park, and beyond the shops at the Riverbend, where it takes a right-hand turn onto Carrollton Avenue. The St. Charles Streetcar made its inaugural run as the Carrollton Railroad, which shuttled passengers between the French Quarter and the resort town of Carrollton. Thousands of residents commute to work on the olive-green electric cars.

Riverfront Streetcar:

For \$1.50, you can ride the traditional green or newer red streetcars. The two-mile route includes stops at all the right places: the Convention Center at Julia Street, Riverwalk, the Aquarium of the Americas, the French Market, and the Old Mint on Esplanade.

Canal/Carrollton Streetcar:

The "newest" re-established streetcar line in New Orleans runs the length of Canal Street. This is the original "Cemeteries" line, which runs from the Mississippi River to the cemeteries located at the mid-city end of Canal Street. Along the line there is a Carrollton Spur, which will take you to beautiful City Park, home of the New Orleans Museum of Art and the New Orleans Botanical Gardens. This stop is also within easy walking distance to the Fairgrounds Race Course, where the world-famous New Orleans Jazz Festival takes place every April-May.





- [Home](#)
- [New Orleans Events](#)
- [What to Do](#)
- [Restaurants](#)
- [Music](#)
- [Airport & Transportation](#)
- [Getting Around](#)
- [Green Traveler](#)
- [Weather](#)
- [About New Orleans](#)
- [New Orleans FAQ](#)
- [Family Fun](#)
- [Voluntourism & Donations](#)
- [Photo and Video Gallery](#)
- [What's New in New Orleans](#)
- [Ask the Experts](#)
- [Testimonials](#)
- [Brochures/Coupons](#)

To get up to the minute weather updates for New Orleans and the surrounding areas, please click below.

New Orleans, LA
Updated: 03:01 PM

Overcast

Humidity: 69%

Visibility: 10 miles

Wind: SE at 9.0 mph

79 °F

click for forecast

New Orleans Weather

New Orleans has a subtropical climate with pleasant year-round temperatures. Temperatures range from the mid 40's in winter to the upper 90's in the summer. Rainfall is common in New Orleans, with a monthly average of about five inches of precipitation.

Month	Max	MIN	Avg. Rainfall	% Sunshine
January	63	43	4.9	49
February	64	45	5.2	51
March	72	52	4.7	57
April	79	59	4.5	65
May	84	64	5.1	69
June	90	72	4.6	67
July	91	73	6.7	61
August	90	73	6.0	63
September	88	70	5.9	64
October	79	59	2.7	72
November	70	50	4.1	62
December	64	45	5.3	48



ITEM III-A – INFORMATION (Continued)

STANDING INFORMATION

BACKGROUND:

This agenda item provides an opportunity for information to be shared on the following:

- Calendar of Events and Activities, Parent/Family Support Unit (attached) – Ms. Mary Brown
- PC/PAC Calendar of Events (attached) – Ms. Mary Brown
- Community Resources – Parent/Staff – Ms. Mary Brown
- Child Care Center Food Menu (attached)

NOTES:

CALENDAR OF EVENTS AND ACTIVITIES
PARENT/FAMILY SUPPORT UNIT

<u>EVENT</u>	<u>DATE</u>
Countywide Parent Conference Planning Meeting	Friday, November 18, 2011 8:30 a.m. – 12:00 p.m. 925 Del Paso Blvd. Redwood Room
Know Your Rights Workshop	Wednesday, November 30, 2011 5:30 – 8:00 p.m. 925 Del Paso Blvd. (flyer attached)

Know Your Rights Workshops

Date: Wednesday, November 30, 2011

Location: 925 Del Paso Blvd. #100

Sacramento, CA.

(Sequoia Room)

Time: 5:30pm - 8:00pm

(Across from Globe light rail Station)

**Panel Discussion
Topics:**

Child Support

***Presented by the Sacramento County
Office of Child Support***

Dinner and Childcare will be provided

*To RSVP and arrange for Spanish translation, please contact
Belinda Malone @ 263-4078 or Robert Silva @263-3809*

Conferencias: Sepa sus Derechos

Fecha: Miercoles, 30 de Noviembre del 2011

Lugar: 925 Del Paso Blvd. #100

Sacramento, CA 95815

(Sala Sequoia Room de SETA)

Hora: 5:30pm - 8:00pm

(Frente a la estación Globe del tren ligero)

Discusión del Panel Tópicos:

Custodia Infantil

*Presentado por la oficina de la conada de Sacramento de
suporte de menor.*

Habrà cena y cuidado infantil





*Para la reservación y arreglos de interpretación comuníquese
con*

Belinda Malone al 263-4078 o Robert Silva al 263-3809.

PC/PAC CALENDAR OF EVENTS

<u>EVENT</u>	<u>DATE</u>
PC/PAC Budget Planning Meeting	Tuesday, November 8, 2011 9:30 – 10:00 a.m. 925 Del Paso Blvd. Oak Room
PAC Executive Committee	Thursday, November 17, 2011 9:00 a.m. 925 Del Paso Blvd. Magnolia Room (Chair only – all other officer positions null and void.)
Countywide Parent Conference Planning Meeting	Friday, November 18, 2011 8:30 a.m. – 12:00 p.m. 925 Del Paso Blvd. Redwood Room
PC/PAC Executive Committee Meeting	Tuesday, November 22, 2011 11:00 a.m. (after PC meeting) 925 Del Paso Blvd. Room TBA
PC Executive Committee	Tuesday, November 29, 2011 9:30 a.m. 925 Del Paso Blvd. (Chair only – all other officer positions null and void.)
PC/PAC NHSA Parent Travel Conference Meeting	Wednesday, December 7, 2011 1:30 – 3:00 p.m. 925 Del Paso Blvd. Redwood Room

November 2011

	Monday	Tuesday	Wednesday	Thursday	Friday
Week 7		1 Breakfast: Oatmeal, Banana, Milk Lunch: Macaroni & Cheese, Seasoned Green Beans, Strawberries or Tangerines, Milk Snack: Strawberry Waffle, Whole Grain Grahams, Milk	2 Breakfast: Whole Wheat Apple Cinnamon Muffin, Diced Peaches, Milk Lunch: BBQ Chicken on Whole Wheat Bun, Peas & Carrots, Cantaloupe, Milk Snack: Dreamy Orange Whole Grain Mini Loaf, Diced Pears	2 Breakfast: Whole Grain Pancakes/Syrup, Apple, Milk Lunch: Beef Meatloaf and Sauce, Mashed Potatoes, Canned Apricots, Dinner Roll, Milk Snack: Strawberry Yogurt, Fruit Cup	3 Breakfast: Whole Grain Kix Cereal, Pineapple, Milk Lunch: Roasted Turkey on Whole Wheat Bread, Carrot Sticks, Kiwi, Milk Snack: Sunrise Bites Whole Wheat Crackers, Apple
	7 Breakfast: Whole Grain Pancakes, Mango, Maple Syrup, Milk Lunch: Lemon Pepper Chicken, Peas/Carrots, Steamed Brown Rice, Orange, Milk Snack: Cottage Cheese, Cheese-It Crackers	8 Breakfast: Whole Wheat Sweet Corn Muffin, Orange, Milk Lunch: Beef Patty on whole Wheat bun, whole Kernel Corn, Pickle, Kiwi, Milk Snack: String Cheese, Apple	9 Breakfast: Whole Grain Biscuit/Jelly, Diced Peaches, Milk Lunch: Build a Burrito, Refried Beans, Flour Tortilla, Shredded Cheese & Lettuce, Diced Tomato, Tangerine or Snack: Sunrise Bites Whole Grain Crackers, Banana	10 Breakfast: Whole Wheat Banana Muffin, Diced Pears, Milk Lunch: Cheese on Whole Wheat Bread, Cauliflower with Dip, Apples or Watermelon, Butter, Milk Snack: Kix Whole Grain Cereal, Milk	11  Veteran's Day
Week 2	14 Breakfast: Whole Grain Kix Cereal, Apples, Milk Lunch: Oven Baked chicken, Sweet Potatoes, Cantaloupe, Whole Wheat Sweet Corn Muffin, Milk Snack: Oranges, Strawberries, Yogurt	15 Breakfast: Whole Grain Pancakes/Syrup, Kiwi, Milk Lunch: BBQ Beef Burger on Whole Wheat Bun, Mixed Vegetables, Tangerine or Strawberries, Milk Snack: Whole Wheat Apple Cinnamon Muffin, Banana	16 Breakfast: Oatmeal/Raisins, Pineapple Tidbits, Maple Syrup, Milk Lunch: Chicken Chow Mein, Steamed Brown Rice, Apple or Watermelon, Milk Snack: Tropical Treat, Whole Grain Crackers, Pear	17 Breakfast: Crispix Cereal, Banana, Milk Lunch: Turkey Ham on Whole Wheat Bread, Cucumbers with Dip, Orange, Milk Snack: Dreamy Orange Whole Grain Mini Loaf, Milk	16 Breakfast: Whole Wheat Blueberry Muffin, Diced Mango, Milk Lunch: Roasted Sliced Turkey on Whole Wheat Bread, Baby Carrots, Kiwi, Milk Snack: American Cheese Quesadilla, Butter
	21 Breakfast: Multi Grain Cereal, Orange, Milk Lunch: Macaroni & Cheese, Broccoli/Ranch Dip, Cantaloupe, Milk Sanck: Strawberry Waffle, Whoe Grain Grahams, Milk	22 Breakfast: Whole Wheat Apple Cinnamon Muffin, Banana, Milk Lunch: Roasted Turkey on Whole Wheat Bread, Zucchini Strip with Dip, Tangerine or Strawberries, LF Milk Sanck: Whole Wheat Banana Mini Loaf, Apples	23 Breakfast: Whole Grain Biscuit/Jelly, Diced Peaches, Milk Lunch: Swiss Cheese on Whole Wheat Bread, Sliced Tomatoes, Diced Apricots, Butter, Milk Snack: Sound Bites Whole Grain Crackers, Peach Yogurt	24 	25 
Week 4	28 Breakfast: Whole Wheat Blueberry Muffin, Cantaloupe, Milk Lunch: Spanish Rice, Sweet Kernel Corn, Tangerine or Strawberries, Milk Snack: Cheese-It Crackers, Apricot Halves	29 Breakfast: Bagel/Cream Cheese, Orange, Milk Lunch: Teriyaki Chicken, Steamed Brown Rice, Sunomono Salad, Kiwi, Milk Snack: Tropical Treat Whole Grain Crackers, Apple	30 Breakfast: Oatmeal Cereal, Banana, Brown Sugar, Milk Lunch: Whole Wheat Pasta with Tomato Sauce, Green Salad with Dressing, Orange, Milk Snack: Rice Cakes, Dices Peaches		

Novembre 2011

	lunes	martes	miércoles	jueves	viernes
Semana 7		1 Desayuno: Avena, Plátano, Leche. Comida: Macarrón con Queso, Ejotes Sazonados, Fresa o Tanjarina, Leche. Bocadillo: Waffle de Fresa, Galletas de Grano Integral Grahams, Leche.	2 Desayuno: Mollete de Trigo Integral con Manzana y Canela, Durazno Picado, Comida: Pollo Asado con Pan de Trigo Integral, Chicharos y Zanahorias, Melón, Leche. Bocadillo: Minibarra de Grano Integral Dreamy Orange, Pera Picada.	3 Desayuno: Jotqueis (Pancakes) de Grano Integral con Miel, Manzana, Leche. Comida: Pastel de Carne de Res con Salsa, Puré de Papa, Chabacanos Enlatados, Bollo para Cena, Leche. Bocadillo: Yogur de Fresa, Taza con Fruta.	4 Desayuno: Cereal Kix de Grano Integral, Piña, Leche. Comida: Pavo Asado en Pan de Trigo Integral, Barritas de Zanahoria, Kiwi, Leche. Bocadillo: Galletas Saladas de Trigo Integral Sunrise Bites, Manzana.
Semana 1	7 Desayuno: Jotqueis (Pan-cakes) de Grano Integral, Man-go, Miel de Arce (Maple), Comida: Pollo con Limón y Pimienta, Chicharos y Zanahorias, Arroz Integral a Vapor, Naranja, Leche. Bocadillo: Requesón, Galletas Cheese-It.	8 Desayuno: Mollete de Trigo Integral y Maíz, Naranja, Leche. Comida: Hamburguesa de Res en Pan de Trigo Integral, Granos Enteros de Elote, Pepino en Vinagre, Kiwi, Leche. Bocadillo: Barrita de Queso, Manzana.	9 Desayuno: Bizcocho de Grano Integral con Jalea, Durazno Picado, Leche. Comida: Haga su Propio Burrito, Frijoles Refritos, Tortilla de Harina, Queso Rayado y Lechuga, Jitomate Picado, Tanjarina o Bocadillo: Minigalletas Sun-rise Bites de Trigo Integral, Plátano.	10 Desayuno: Mollete de Trigo Integral con Plátano, Pera Pica-da, Leche. Comida: Queso en Pan de Trigo Integral, Coliflor con Aderezo, Manzana o Sandía, Mantequilla, Leche. Bocadillo: Cereal Kix de Grano Integral, Leche.	11  Veteran's Day
Semana 2	14 Desayuno: Cereal Kix de Grano Integral, Manzana, Leche. Comida: Pollo Horneado, Camote, Melón, Mollete de Trigo Integral y Elote Dulce, Leche. Bocadillo: Naranja, Fresa, Yogur.	15 Desayuno: Jotqueis (Pancakes) de Grano Integral con Miel, Kiwi, Leche. Comida: Hamburguesa Asada de Res en Pan de Trigo Integral, Verduras Mixtas, Tanjarina o Fresa, Leche. Bocadillo: Mollete de Trigo Integral con Manzana y Canela, Plátano.	16 Desayuno: Avena con Pasas, Golosinas de Piña, Miel de Arce (Maple), Leche. Comida: Chow Mein de Pollo, Arroz Integral a Vapor, Manzana o Sandía, Leche. Bocadillo: Obsequio Tropical, Galletas Saladas de Grano Integral, Pera.	17 Desayuno: Cereal Crispix, Plátano, Leche. Comida: Jamón de Pavo con Pan de Trigo Integral, Pepino con Aderezo, Naranja, Leche. Bocadillo: Minibarra de Pan de Trigo Integral Dreamy Orange, Leche.	18 Desayuno: Mollete de Trigo Integral con Arándanos Azules, Mango Picado, Leche. Comida: Rebanada de Pavo Asado en Pan de Trigo Integral, Zanahorias, Kiwi, Leche. Bocadillo: Quesadilla de Queso Americano, Mantequilla.
Semana 3	21 Desayuno: Cereal Multigrano, Naranja, Leche. Comida: Macarrón con Queso, Brócoli con Aderezo Ranch, Melón, Leche. Bocadillo: Cereal Multigrano, Naranja, Leche.	22 Desayuno: Cereal Multigrano, Naranja, Leche. Comida: Pavo Asado con Pan de Trigo Integral, Barritas de Calabacita con Aderezo, Tanjarina o Fresa, Leche Baja Bocadillo: Galletas Saladas de Grano Integral Sound Bites, Yogur de Durazno.	23 Desayuno: Bizcocho de Grano Integral con Jalea, Durazno Picado, Leche. Comida: Queso Suizo con Pan de Trigo Integral, Rebana-das de Jitomate, Chabacano Picado, Mantequilla, Leche. Bocadillo: Galletas Saladas de Grano Integral Sound Bites, Yogur de Durazno.	24 	25 
Semana 4	28 Desayuno: Mollete de Trigo Integral con Arándanos Azules, Melón, Leche. Comida: Arroz Español, Granos de Elote Dulce, Tanjarina o Fresa, Leche. Bocadillo: Galletas Saladas Cheese-It, Mitades de Chabacano.	29 Breakfast: Bagel/Cream Cheese, Orange, Milk Lunch: Teriyaki Chicken, Steamed Brown Rice, Sunomono Salad, Kiwi, Milk Snack: Tropical Treat Whole Grain Crackers, Apple	30 Breakfast: Oatmeal Cereal, Banana, Brown Sugar, Milk Lunch: Whole Wheat Pasta with Tomato Sauce, Green Salad with Dressing, Orange, Milk Snack: Rice Cakes, Dices Peaches		

ITEM IV-B – INFORMATION

GOVERNING BOARD MINUTES

BACKGROUND:

This agenda item provides an opportunity for the Parent Advisory Committee to review the Governing Board minutes of September 1, 2011 attached.

**REGULAR MEETING OF THE
SACRAMENTO EMPLOYMENT AND TRAINING AGENCY
GOVERNING BOARD**

Minutes/Synopsis

(Minutes reflect the actual progression of the meeting.)

SETA Board Room
925 Del Paso Blvd.
Sacramento, CA 95815

Thursday, September 1, 2011
10:00 a.m.

- I. Call to Order/Roll Call/Pledge of Allegiance:** Mr. Nottoli called the meeting to order at 10:13 a.m.

Members Present:

Don Nottoli, Chair, SETA Governing Board; Member, Board of Supervisors
Sophia Scherman, Vice Chair, SETA Governing Board; Public Representative
Jimmie Yee, Member, Board of Supervisors

Members Absent:

Jay Schenirer, Councilmember, City of Sacramento
Bonnie Pannell, Councilmember, City of Sacramento

II. Consent Items

- A. Minutes of the July 7, 2011 and August 4, 2011 Regular Board Meetings
- B. Approval of Claims and Warrants
- C. Approval of Out-of-State Travel for Staff to Attend the Open Society Foundation Institute in Washington, D.C.
- D. Approval of Revised Workforce Skills Preparation Services (WSP) Request for Qualifications (RFQ)

The consent items were reviewed; no questions or corrections.

Moved/Scherman, second/Yee, to approve the consent items as follows:

- A. Approve the minutes of the July 7, 2011 and August 4, 2011 meetings.
 - B. Approve the claims and warrants for the period 7/29/11 through 8/25/11.
 - C. Approve out-of-state travel for William Walker to attend the Open Society Foundation Institute on September 13-15, 2011 in Washington DC, at no cost to SETA.
 - D. Approve the Release of the Revised Workforce Skills Preparation Services (WSP) Request for Qualifications (RFQ) to include an On-the-Job Training/ Subsidized Employment (OJT/SE) "pay-for-performance" vendor service.
- Voice Vote: Unanimous approval.

III. Action Items

A. GENERAL ADMINISTRATION/SETA

1. Approval to Modify Retiree Medical And Dental Insurance Program Administrative Policy for Calendar Year 2012

Mr. Rod Nishi stated that in August, the board approved the Medical And Dental Insurance Program Administrative Policy for Calendar Year 2012. This item requests the modification of Section IX, Eligibility for Subsidy/Offset Payments which must be modified to coincide with the actions taken by the Board regarding eligibility for subsidy/offset payments. Mr. Nishi stated that this policy differs slightly from the county in that the county has different date requirements for qualified employees.

Moved/Yee, second/Scherman, to approve modification of Section IX. Eligibility for Subsidy/Offset Payments as identified in the Retiree Medical and Dental Insurance Program Administrative Policy, effective January 1, 2012.

Voice Vote: Unanimous approval.

2. Approval of Addendum to Payroll Services Contract with High Line Corporation

Mr. Nishi stated that SETA's payroll system software vendor is High Line Corporation. The former vendor, Ingentra, provided services to develop the payroll system. Staff is seeking approval of a contract addendum with High Line to troubleshoot the current system so the payroll system can be implemented. This contract addendum is not to exceed \$10,000. The president of High Line has stated that the cost of bringing SETA's payroll system on-line will not exceed \$10,000.

Moved/Scherman, second/Yee, to approve a contract addendum with High Line Corporation to provide consulting and troubleshooting to implement the timesheet entry module at a cost not to exceed \$10,000.

Roll Call Vote: Aye: 3, Nay: 0, Abstentions: 0

3. Approval of Revised Program Coordinator Job Classification and Re-Titling to Facilities Coordinator

Mr. Nishi stated that this item recommends the revision of the Program Coordinator job classification. While the scope of the duties of the classification have held fairly constant, the: tools, terminology, and specific tasks of the Program Coordinator's work need further clarification. Mr. Nishi reviewed the modified job classification and stated that there will be no financial impact.

Speaker before the board: Donna Hubbs, Program Coordinator

Moved/Scherman, second/Yee, to approve the revised Program Coordinator job classification and the re-titling to Facilities Coordinator.
Voice Vote: Unanimous approval.

B. WORKFORCE DEVELOPMENT DEPARTMENT

1. Approval of the Community Services Block Grant (CSBG) Request for Proposals for the 2012 Program Year

Ms. Cindy Sherwood-Green reviewed this item. This RFP will seek proposals from organizations to serve low income Sacramento resident.

CSBG funding will be allocated as follows:

1. Sixty percent (60%), or \$480,000, for Safety-Net Services, one-time or limited services to families who find themselves in a crisis situation.
2. Forty percent (40%), or \$320,000, for Family Self Sufficiency services, which are comprehensive, case-managed services for families.

Proposals are due by October 6 and the Governing Board is scheduled to make final funding decisions on December 1. There are stipulations included in the RFP that the program would be run according to the state funding levels.

Moved/Yee, second/Scherman, to approve the CSBG Request for Proposals for the 2012 Fiscal Year.

Voice Vote: Unanimous approval.

Refugee Services

2. Approval of Staff Funding Recommendations for the Refugee Employment Social Services, Targeted Assistance, Older Refugee Discretionary, Targeted Assistance Discretionary Programs, Program Year 2011-2012

Ms. Michelle O'Camb stated that on June 17, 2011, SETA received 22 proposals. The 22 proposals were submitted by 14 applicants requesting a total of \$2,730,115; all proposals were reviewed by a team of nine. Ms. O'Camb reviewed the funding recommendations for refugee services. SETA has not received notification of PY's 2011-12 RESS and TA or Older Refugee Discretionary (ORD) allocations. It is anticipated that SETA will receive this information in September 2011. Preliminary estimates indicate that funds available for allocation will be:

RESS: \$590,528 **TA**: \$319,638 **ORD**: \$47,725

There will not be any carryover funds this year.

Ms. O'Camb reviewed the programs being recommended for funding. The agencies being recommended have demonstrated their ability to provide services indicated in the RFP. Ms. O'Camb reviewed a map indicating the highest

refugee concentrations in the county. Programs recommended for funding will provide services to refugees county-wide.

Mr. Nottoli spoke of a letter received by Sacramento City Unified School District. Ms. O'Camb stated that there have been issues with the program moving around so much and the refugee population's inability to find their services.

Speaker before the board:

Susan Lytle Gilmore, Director, Adult Education, Sacramento City Unified School District

Moved/Yee, second/Scherman, to approve staff funding recommendations for the Refugee Employment Social Services (RESS), Targeted Assistance (TA), Older Refugee Discretionary (ORD), and Targeted Assistance Discretionary (TAD) programs, Program Year 2011-2012, as indicated on the attached funding charts. Additionally, approve the following stipulations:

- 1) VESL/ES service providers must ensure open entry and prompt placement into VESL classes for all clients that are assessed to be in need of English language training.
- 2) All VESL/ES and ES Stand Alone budgets must include a minimum allocation of 5% for supportive services.
- 3) Providers with case management and job development staff budgeted for less than 12 months, or budgeted for part-time employment, must stagger respective staff to ensure program services are available Monday through Friday, at least eight hours a day, from October 1, 2011 through September 30, 2012.
- 4) If the final allocations for RESS, TA, ORD, and/or TAD are less than the anticipated amounts, SETA reserves the right to reduce amounts allocated to providers accordingly.
- 5) If the final allocations for RESS and TA are more than anticipated, Staff will return with an augmentation recommendation. If staff returns with an augmentation recommendation, priority for funding will be given to Lao Family Community Development, Inc. for the Employment Service activity.

Roll call vote: Aye: 3, Nay: 0, Abstentions: 0

One Stop Services: No items.

Youth Services: No items.

IV. Information Items

- A. Child and Adult Care Food Program Review Report and Response: No questions.
- B. Report Back on Services Provided to Parolees

Ms. Kathy Hamilton, Director, Elk Grove Adult & Community Education thanked the board for approving staff to attend the Open Society Foundation Institute. This will assist staff to work with people between sixth and 12th grades. The team that goes to Washington, D. C. will bring back the action plan.

Ms. Purdy reviewed a variety of grants that have been received in Sacramento to assist public sector dislocations as well as other private sector dislocations.

- C. Fiscal Monitoring Reports: No questions or comments.
- D. Head Start Reports: No questions or comments.
- E. Employer Success Stories and Activity Report: No questions or comments.
- F. Dislocated Worker Update: Mr. Walker stated that Borders Books is not yet on the list; will be put on the list later.
- G. Unemployment Update/Press Release from the Employment Development Department: No additional report.

V. Reports to the Board

- A. Chair: No report.
- B. Executive Director: Ms. Kossick: originally scheduled to present the Children and Family Services workshop in October. This will be moved to the November meeting.
- C. Deputy Directors: No comments.
- D. Counsel: No report.
- E. Members of the Board: No comments.
- F. Public: No comments.

VI. Adjournment: The meeting was adjourned at 11:50 a.m.

ITEM V – OTHER REPORTS

BACKGROUND:

This agenda item provides an opportunity for other reports to be shared with PAC.

- Head Start Deputy Director's Monthly Report – Ms. Denise Lee
 - ✓ Monthly Head Start Report (attached)

- Managers' Reports
 - ◆ Program Support Services Monthly Report – Ms. Brenda Campos
 - ◆ Parent/Family Support Report – Ms. Lisa Carr
 - ◆ Child Development and Education Services Monthly Report – Ms. Karen Gonzales
 - ✓ Region Reports (attached)

NOTES:



Monthly Head Start Report

November 2011

SETA Operated Program

Education Update:

October and November are the months we have the annual Supervision Policies and Procedures and the Code of Conduct Training. This yearly training reinforces SETA's expectations that all children and families are treated with respect and are kept safe.

The first assessment of the school year is underway. The DRDP (Desired Results Developmental Profile) is completed for each child. Information is used to create goals and strategies to support school readiness.

Teachers participated in a forum on free art and creative expression. The Mentor Coaches facilitated great conversations about how to strengthen art in the classroom

Family Partnership Unit:

The Male Involvement Program provided 18 Daddy and Me workshops to the early learning sites. Fathers and their children were able to carve pumpkins together at a variety of harvest festivals. After carving pumpkins, the fathers were able to learn about the different ways they could get involved in the classrooms, and why it is so important for them to stay involved in their children's lives.

Parents also had an opportunity to take a field trip to Sacramento City College to look at the campus, to meet advisors, and pick up financial aid paperwork. SETA Head Start has a Career Incentive Program which allows Head Start to reimburse parents, as well as staff, the cost of tuition and books for whatever financial aid does not cover.

Family Service Workers completed health screenings on children and met with parents to share the results of those screenings. Pedestrian safety workshops were held in the month of October. Parents and children were reminded of the need to look both ways when crossing the streets, how to install car seats correctly, and the importance of using sidewalks and staying with parents in parking lots. FSWs will also be meeting with parents to complete the Family Partnership Agreement.

Staff Development:

On October 24, 2011, SETA CFS held an All Staff Training Day at the Scottish Rite Masonic Center. Denise Lee provided a "kickoff" of the 30th Anniversary Celebration for SETA Head Start with a power point presentation that captured key elements of each program year from 1982-2011. After the general session, there were three breakout sessions that staff rotated to throughout the day which provided professional as well as personal growth for the staff: "*Building Constructive Alliances*", "*Understanding Aggressive Behavior*", and "*Sealogs for Success-Leading through Chaos and Change*". This was a great day for staff to gather together

away from their work locations and have the opportunity to interact with each other in a whole new setting; getting to know new staff, gain knowledge, and share stories and ideas.

CFS also provided the resources for staff to get their TB tests done at the All Staff Training rather than taking their own time away from work or home to get the test done at their own medical facility. Staff was very appreciative of this convenience.

Overall, the day was a great success and staff came away from the training with new thoughts, friendships and a refreshed outlook of the future.

Elk Grove Unified School District

Education Services Update:

Monica Barber, Education Coordinator from Sacramento Employment and Training Agency (SETA), presented information on developing partnerships with the families of the children in the Head Start program. She explained that the goal of Head Start is to both teach children and to assist families in developing and utilizing individual and family strengths in order to successfully meet personal and family objectives. Monica gave examples of questions to ask when helping families create goals and how to help them break goals into the smaller steps that are often needed to get to the larger goal.

Enrollment:

The Head Start program is fully enrolled with 380 students in the regular Head Start classrooms and 40 students in the expansion classrooms. Average Daily Attendance in the regular Head Start classrooms was 89%. Average Daily Attendance in the Head Start Expansion classrooms was 88%.

Disabilities Services and Mental Health Services Update:

The program educators and clerks have worked closely with the PreK special education program specialist and the consulting psychologist in placing students with an active IEP into the Head Start program. There are 37 students with active IEPs being served.

Health Services Update:

Representatives from Smile Keepers visited every Head Start classroom this month to provide fluoride treatments and discuss dental health. Program educators are monitoring files and providing additional support to ensure that children who have need of further dental treatment receive it. This month's Elk Grove Meals/Snack calendars are attached.

Family and Community Partnerships Update:

"Latino Family Literacy", a class for Spanish speaking parents, was held every Tuesday during the month of October at Samuel Kennedy Elementary School. This class teaches parents how to read aloud with their children and gives them strategies for establishing a reading routine in their home. There was an average of 5 parents in attendance at these classes.

"Parent Expectations Support Achievement" (PESA), a class for helping parents build their parenting skills, was held Wednesdays during the month of September at Charles Mack Elementary School. There was an average of eight parents in attendance at these classes.

"Read Together, Talk Together", a class that teaches parents how to make the most of the reading experience when reading with their child at home was held at Charles Mack on October 11, and Samuel Kennedy on October 18. Three parents attended the class at Charles Mack. Four parents attended the class at Samuel Kennedy.

Recruitment:

Individual registrations are taking place and students are being placed on a waiting list. There is a waiting list at each of the school sites.

Sacramento City Unified School District

Education:

In October, teaching staff received the first of a three part training series on Language and Literacy Development by Dr. Theresa Roberts. The in-depth training focuses on three key areas: Alphabet Knowledge, Phonological Awareness and Oral Language/Comprehension. Teachers will understand and implement specific indicators for high-quality instruction for the three areas. They will also receive on-site coaching support from our Resource Teachers.

Health & Nutrition:

The Dental Varnish Clinics began this month. The preschoolers are screened for dental needs and have dental varnish applied by Dental Hygienists from Smile Keepers. The Child Development Nurses are actively involved in every dental varnish clinic. The nurses follow-up on preschool children with dental needs by helping these families access dental care and by promoting good dental health practices through dental education and encouragement of routine dental care.

SCUSD nurses were also busy with health screenings of new entry preschoolers and have met their first 45 day screening deadline. Screenings continue for second year students and for children identified as needing rescreening.

Preschool teachers have begun incorporating the “I am Moving, I am Learning” objectives into their monthly parent meetings. Year One of the Head Start Three Year Goals focuses on bridging the gap between healthy lifestyle, exercise and nutrition information presented to preschoolers in the classroom and information given to their parents. Teachers were given a master list of each IMIL topic that will be covered in the classroom setting each month. Goals, objectives and master copies of handouts are provided for each monthly parent meeting and include topics such as “Share a Family Meal”, “Take Me Shopping” and “The Food Plate”.

Nurses attended the Head Start Delegate Kick-Off this month and gleaned valuable information such as California Head Start Association updates, political advocacy for the Head Start Programs and how to manage stress in the workplace.

Enrollment:

All of SCUSD’s hard work recruiting and enrolling has paid off! SCUSD is now fully enrolled in all program options.

Mental Health:

Social Workers continue attending the Sacramento County of Education (SCOE) Full Inclusion/CSEFEL Trainings with West Ed on Promoting “The Social Emotional Competence of Young Children.” Training includes: The Module Trainings, Train the Trainer, and Coaches Training. Social workers are starting to meet with External coaches to process training information and plan to implement strategies.

EHS and Home Base:

Pregnant and parenting teen groups are on-going at American Legion and Hiram Johnson. The Social Workers are currently collaborating with the Foster Youth Social Worker at American Legion to create/facilitate a 7th period for credit parenting class for male and female teen parents. Social Workers are also working with an independent study teacher at Capital City to create /facilitate a for credit class for teen mothers.

San Juan Unified School District

Family and Community Partnership Update:

The Policy Committee has gotten off to a good start. SJUSD began the new school year with a breakfast for new representatives on October 4, 2011. New Representatives not only shared a morning meal together but played an ice breaker game and were introduced to the various board positions they are eligible to run for at the first meeting. Additionally, the outgoing board gave the new reps some idea of what holding a position had been like for them.

The following week was the first meeting of the year and it was very well attended. Business was conducted smoothly, the new policy of having reps sign the Statement of Economic Interest form was accomplished and new reps appeared to become comfortable speaking up to make motions. At the Executive Board Meeting the following week, the board had positive responses to how the first meeting had been conducted.

Early Head Start:

Early Head Start is completing the first round of the education cycle. Child screenings and assessments (Desired Results Developmental Profile) are complete. Individualized Development Plans have been developed for each child and case management meetings have begun. Parent conferences and home visits during the next few weeks will complete the cycle. This will provide the program with the year's first data for analysis and integration.

Mental Health Services Update:

The Mental Health Therapist has been participating in parent-teacher conferences to both address specific social-emotional needs of identified children as well as to provide community resources/mental health referral information. The MHT continues to provide workshops for parents and staff throughout program. Counseling interns providing weekly counseling for children program-wide.

Nutrition:

The SETA Delegate Kick Off presented informational as well as motivational speakers, each of whom is dedicated to advocating for early education. Jack O'Connell, former California Superintendent of Schools, reminded the audience of the importance of providing meals to children to support not only their nutritional needs as well as children's academic success.

Grand Oaks Head Start, the recipient of the Western Growers Garden Grant, now has three garden boxes planted full of potatoes, beets, snap peas, celery, broccoli and cauliflower. The current plan is to create a "nature center" around the first garden that greets the families as they walk to the classroom. Parents will be putting in a wood chip path and donated tree stumps to be used as benches.

Education:

All preschool programs have completed their first Desired Results Developmental Profile assessments. This assessment is a California state mandate. Preschool children are assessed twice a year, first within 60 calendar days of their enrollment date, then again within six months of the first assessment date.

These assessments are based on anecdotal notes and work samples gathered during the assessment period. All areas of learning are covered in the three domains of social emotional, cognitive, and physical development. Data is aggregated for individual children, individual classrooms, and there is an agency level report divided by funding sources: State, Head Start, and Head Start and State.

Training:

Teachers were trained on the Early Childhood Environment Rating Scale. This assessment tool measures the quality of each child's experience in the class room. This is an evidences based assessment which is mandated for all California State Preschool programs. This assessment is completed once a year for all classrooms. An action plan is created after the assessment is completed and reviewed toward the end of the year with a follow up process.

Teachers experienced small group practice in scoring environment items, definitions of the terms and calculating substantial portion of the day where all learning centers are open for children to self direct during 1/3 of the class time daily.

Fiscal:

Head Start and Early Head Start Expansion ARRA funds ended on September 29th. As of October 1st, all funds that were funded under the ARRA funds were shifted, due to federal regulations under a supplemental Head Start and Early Head Start Grant. The supplemental grant now rolls into the main base grants for Head Start and Early Head Start. There is no more ARRA reporting, or any separate fiscal/in-kind reports that are due to SETA and to ACF. At this time the supplemental funds have only been funded for 6 months by the Federal Government. SJUSD hopes that the 2012 budget for Head Start will include the remaining funds needed to carry on the additional 6 months. This will be decided by the Senate and House as they work through the development of the 2012 Federal Budget.

The base grants for Head Start and Early Head Start are doing well with the year fully under way and enrolled at 100%. All fiscal reports show that the spending levels are right on schedule with the budget with 75% of SJUSD's program year remaining and 75% of the funds remaining.

Head Start submitted a modification to SETA on the 27th of October, which aligned the Head Start program and budget with the preschool reorganization. Approval of this modification should be known within 6 to 8 weeks.

Health Services Update:

Health is screening one day a week in the centralized screening room. Health Assistants are also screening in the field to test children that did not pass the first time & they have screened the children's growth. Health has continued doing dental screenings with Kate Varanelli. These dental screenings will continue through December. Any children that qualify and are in need of dental restoration will be referred to 'Smiles for Kids Day' to start the needed dental work on the first Saturday in February. The selected school sites are preparing for the SETA Monitoring Team that will be herein the beginning of November.

Twin Rivers Unified School District

Highlights: challenges/successes, enrollment and attendance, on-going monitoring, DRDP-r, self assessment, PIR, program highlights and significant program changes, expansion updates, etc.

Events:

All students participated in Red Ribbon Week from October 24-28th. Activities included a teacher and parent door decorating contest and take-home coloring contest. The School Social Worker held parent meetings in each classroom to provide information about the dangers of drugs and how to be healthy. On October 27th, students participated in the annual Fall Festival. Students paraded around the campus with their costumes and enjoyed a hay wagon ride during the event.

For the male involvement activity, Fathers and Football was held on October 18th. Over 60 fathers (mothers and grandparents too) participated in football drills and activities at Morey Avenue as a part of the obesity and parent involvement activities. Participants received certificates and goodie bags. Photos are attached.

Professional Development:

On October 31st, all district preschool staff participated in professional development related to the Enlightened Discipline philosophy. Julie Jenkins Sathe, the author of the Enlightened Discipline book, was the trainer. Preschool staff are beginning to implement the three rules of be safe, be clean and be kind as noted in the book. All preschool staff will participate in additional training with the author on two future training sessions this school year.

Components:

Component leaders continue to follow up on their respective screenings and assessments that are required at the beginning of every school year.

The Nutrition Component Leader continues following up on hemoglobin and blood lead tests. The heights and weights have been completed for all students and have been input into the Childplus database.

The Health Component Leader continues the screenings for vision, hearing, blood pressure and dental for all students. Dental screenings have been scheduled for November 1st-3rd.

The School Social Worker/Counselor continues the Family Partnership Agreement with the incoming families as well as supporting classroom teachers with classroom observations and implementation of behavioral strategies/interventions. The Component Leader is also assessing mental health referrals that have been submitted by the teaching staff and parents for social skills and behavior intervention. The social skills and friendship groups will begin in November 2011 for referred students.

The Speech and Language Pathologist continues providing speech services to students with speech IEPs. All speech rescreening has been completed.

The Education Component Leader continues to support classroom teachers with file management and classroom strategies. The ECERS assessment has been completed for all classrooms as well as plans of action developed.

The ERSEA Component Leaders continue enrolling students and arranging enrollment files. Data input into the Child Plus, CDMIS and AERIES school database continues and a wait list has been formed. The component leaders also continue file monitoring to ensure all necessary documents are correctly completed.

Policy and Parent Committees:

The Parent Committees at both Expansion sites held parent meetings. The Policy Committee held a meeting at Morey Avenue on October 18th. During the meeting, members approved the prior meeting minutes, fundraising idea, and the new HS teachers. Members received copies of monthly Component reports. The next Policy Committee meeting will be held on November 15th at 8:30am.

Parenting:

Parents are invited to attend parenting classes in collaboration with the nearby elementary school, Garden Valley. Plans are underway to provide parenting classes in collaboration with the Mutual Assistance Network (MANN) during Spring 2012.

Fiscal:

Any information on recent audits, overview of projects and expenditures of ARRA funds as well as basic funds.

Staff and PC members were provided budget information at the staff and PC meetings. Teaching staff completed their first orders based on information from their ECERS assessments.

WCIC

Program Design and Management:

WCIC's management values staff development/education, team leadership, team-building, and stability of diverse quality staff.

Family and Community Partnerships:

WCIC/Playmate Head Start Program's management is currently developing a MOU with The Effort Clinic to

provide health assistance, such as: TB testing, lead screenings, hemoglobin, physical and dental exams.

Early Childhood Education:

WCIC/Playmate Head Start Program had a Second Step Skills/Social and Academic Success, Social Emotional Skills for Early Learning Training presented by Melanie Nicolas, Program Officer, Program Support Services from SETA on October 14, 2011. She stated the brand-new Second Step Early Learning Program is designed specifically for multiple-age early learning classrooms. The curriculum is taught through 28 weekly themes, consisting of short activities to be done throughout the week. The activities build on each other to develop children's self-regulation skills and social-emotional competence. The kit contains: Color Photo Weekly Theme Cards; Join In and Sing CD; Listening Rules Cards; Feelings Cards; Boy and Girl puppets; Colorful posters; Teaching Materials Notebook; and Online Teaching Guide. There will be only two PM classes piloting this curriculum.

WCIC/Playmate Head Start Program received Language Delay training by Paul Lee, Speech Therapist, from Father Keith B. Kenny Elementary School October on 19, 2011. He addressed the parents on how you talk to your child is important and children must make verbal answers when spoken to. He passed out the following handouts: How to talk with your child is important; How children use language to satisfy needs; Asking questions, simplify your language to help your child understand; Pupil personnel services guidelines for parents; and Developmental articulation ages for females. He holds Individual Education Plan (IEP) meetings if a child has a language delay. Also, if a parent has a concern regarding their child's speech, they should inform their child's teacher so the child can be tested for any speech and language delays.

WCIC/Playmate Head Start Program teaching staff received ELLCO Training presented by Wanda Baker, Mentor Coach from SETA on October 21, 2011. She asked what is a "Mentor?" All staff gave a brief description on what a "Mentor" meant. She gave an introduction of herself and stated she has had over 100 jobs in her life. She stated we need to believe in ourselves in order to do well in life. She asked staff to give a brief description of what they are good at. She ended the training by stating she will be coming to the center to observe teachers on Mondays and Fridays.

WCIC/Playmate Head Start Program staff received Dental Health training by Garnett Volkens, Health Coordinator from Sacramento Employment Training Agency on October 28, 2011. She stated cavities, also known as tooth decay, occur when plaque, the sticky substance that forms on teeth, combines with the sugars and/or starches of the foods that we eat. This combination produces acids that attack tooth enamel. Tooth decay is also the second most prevalent disease in the United States. Cavities can be easily prevented by brushing your teeth daily, flossing daily, eating healthy, regular dental visits, replacing your sealants, using mouth rinse, and chewing sugarless gum. She also stated that if a toothbrush is not available, rinsing with water can help remove food from teeth. Tooth decay can affect a child's development and ability to learn, so children need to see a dentist regularly.

Recent Program Instruction Memos from Administration for Children and Families (ACF)

ACF-PI-HS-11-04 School Readiness in Programs Serving Preschool Children

SOP ENROLLMENT REPORT FOR SCHOOL YEAR 2010-2011

Site	Loc Id	Track II	# Enrolled 10/31/11	# Present 10/31/11	# Absent 10/31/11	# Term W/I 30 days
Off Track		1				
Off Track		2				
Off Track		3				
Auberry Park	1238A	3	20	17	3	
Auberry Park	1238B	2	19	16	3	1
Bannon Creek	1200A	2	19	16	3	1
Bannon Creek	1200B	2	20	17	3	
Bannon Creek	1200X	3	21	18	3	
Bright Beginnings	1201A	3	19	14	5	1
Bright Beginnings	1201B	3	20	14	6	
Bright Beginnings	1201C	3	20	16	4	
Bright Beginnings	1201D	3	20	19	1	
Broadway ELC	1246A	2	11	6	5	
Broadway ELC	1246B	3	11	7	4	2
Country Woods	1245A	2	20	19	1	
Country Woods	1245B	3	20	18	2	
Country Woods	1245C	2	20	19	1	
Country Woods	1245D	3	20	17	3	
Crossroad Gardens	1242A	3	20	19	1	
Crossroad Gardens	1242R	2	21	18	3	
Crossroad Gardens	1242U	EHS	7	2	5	1
Crossroad Gardens	1242X	3	21	18	3	
EHS-HB OPTION	1230C	EHS	12	8	2	
EHS-HB OPTION	1230D	EHS	13	9	4	
EHS-HB OPTION	1230E	EHS	12	2	4	
EHS-HB OPTION	1230G	EHS	12	9	0	
EHS-HB OPTION	1230H	EHS	10	9	1	
EHS-HB OPTION	1230I	EHS	10	9	1	
EHS-HB OPTION	1230J	EHS	12	7	1	
EHS-HB OPTION	1230K	EHS	12	7	6	
EHS-HB OPTION***	1230L	EHS	12	9	2	
EHS-HB OPTION***	1230M	EHS	11	5	6	
EHS-HB OPTION***	1230N	EHS	13	11	1	
Elkhorn	1255A	3	20	11	9	
Elkhorn	1255B	2	20	15	5	
Elkhorn	1255C	2	20	12	8	
Elkhorn	1255D	2	17	15	2	3
Elkhorn	1233M	EHS	8	6	2	
Elkhorn	1255U	EHS	8	5	3	
Elkhorn	1255X	2	21	18	3	

SOP ENROLLMENT REPORT FOR SCHOOL YEAR 2010-2011

Site	Loc Id	Track II	# Enrolled 10/31/11	# Present 10/31/11	# Absent 10/31/11	# Term W/I 30 days
Freedom Park	1239A	3	20	15	5	
Freedom Park	1239B	2	19	14	5	1
Freedom Park	1239C	2	18	13	5	
Freedom Park	1239D	2	20	15	5	
Freedom Park	1239R	3	20	16	4	1
Freedom Park	1239X	3	21	19	2	
Fruitridge	1216A	3	19	16	3	1
Fruitridge	1216B	2	19	16	3	2
Fruitridge	1216X	2	20	20	0	
Galt	1234A	2	20	19	1	
Galt	1234B	2	20	19	1	
Galt	1234C	3	20	17	3	
Galt	1234D	3	19	16	3	1
Galt	1234E	3	20	19	1	
Galt	1234F	2	20	17	3	
Grant Skills	1217A	2	19	7	12	1
Grant Skills	1217B	3	19	8	11	1
Grant Skills	1217C	2	20	4	16	
Grant Skills	1217X	3	21	8	13	
Grizzly Hollow	1252A	2	20	19	1	
Grizzly Hollow	1252B	3	20	18	2	
Grizzly Hollow	1252U	EHS	8	4	4	
Hillsdale	1228A	2	20	14	6	
Hillsdale	1228B	2	18	14	4	2
Hillsdale	1228C	3	20	13	7	
Hillsdale	1228D	3	20	14	6	
Hillsdale	1228R	3	21	14	7	
Hillsdale	1228X	3	18	16	2	3
Home Base Option	1213A	2	12	8	0	
Home Base Option	1213B	5	13	11	3	
Home Base Option	1213C	2	9	9	3	2
Home Base Option	1213D	3	13	7	7	
Home Base Option	1213E	3	12	5	3	
Home Base Option	1213F	3	12	5	4	

SOP ENROLLMENT REPORT FOR SCHOOL YEAR 2010-2011

Site	Loc Id	Track II	# Enrolled 10/31/11	# Present 10/31/11	# Absent 10/31/11	# Term W/I 30 days
Hopkins Park	1253A	2	17	15	2	2
Hopkins Park	1253B	3	19	16	3	
Hopkins Park	1253C	2	20	17	3	
Hopkins Park	1253D	3	20	16	4	
Illa Collin ELC	1221A	3	14	10	4	3
Illa Collin ELC	1221B	2	12	8	4	1
Job Corp	1237M	EHS	8	4	4	
Job Corp	1237U	EHS	8	8	0	
Job Corp	1237X	3	20	18	2	1
Kennedy Estates	1240A	2	19	14	5	
Kennedy Estates	1240B	3	18	14	4	1
La Riviera	1241M	EHS	8	3	5	
La Riviera	1241R	2	17	13	4	4
La Riviera	1241U	EHS	8	5	3	
La Riviera	1241X	3	20	15	5	
La Verne Stewart	1219A	2	18	13	5	1
La Verne Stewart	1219B	3	20	19	1	
Mather	1223A	3	20	15	5	
Mather	1223B	2	19	15	4	1
Mather	1223R	2	20	16	4	
Mather	1223U	EHS	8	7	1	
Mather	1223X	3	21	17	4	
Nedra Court	1244A	3	20	17	3	
Nedra Court	1244B	2	19	17	2	1
Nedra Court	1244C	2	20	18	2	
New Helvetia I-EHS	1212U	EHS	15	3	2	1
New Helvetia II-HS	1247A	2	19	6	13	1
New Helvetia II-HS	1247B	2	19	12	7	1
Norma Johnson ELC	1214R	2	20	12	8	
Norma Johnson ELC	1214U	EHS	8	3	5	
Norma Johnson ELC	1214X	3	21	13	8	
Northview	1224A	2	20	15	5	
Northview	1224B	3	20	12	8	
Northview	1224R	2	21	16	5	
Northview	1224U	EHS	8	5	3	
Northview	1224X	3	20	12	8	1
Parker Avenue	1207E	5	9	7	2	3

SOP ENROLLMENT REPORT FOR SCHOOL YEAR 2010-2011

Site	Loc Id	Track II	# Enrolled 10/31/11	# Present 10/31/11	# Absent 10/31/11	# Term W/I 30 days
Phoenix Park	1248R	2	21	16	5	
Phoenix Park	1248U	EHS	8	7	1	
Phoenix Park	1248X	3	21	18	3	
River Oak EHS HB***	1280A	EHS	11	5	4	1
River Oak EHS HB***	1280B	EHS	12	8	0	
River Oak EHS HB***	1280C	EHS	12	9	3	
River Oak EHS HB***	1280D	EHS	12	10	1	
River Oak EHS HB***	1280E	EHS	11	4	1	
SCOE EHS HB***	1281A	EHS	13	10	4	
SCOE EHS HB***	1281B	EHS	14	6	6	
SCOE EHS HB***	1281C	EHS	13	8	3	
Sharon Neese ELC	1249R	3	21	15	6	
Sharon Neese ELC	1249U	EHS	8	6	2	
Sharon Neese ELC	1249X	2	21	15	6	
Solid Foundation	1254A	3	18	15	3	2
Solid Foundation	1254B	3	19	13	6	1
Solid Foundation	1254C	2	19	16	3	1
Strizek Park	1225A	2	19	12	7	1
Strizek Park	1225B	3	20	13	7	
Vineland	1211A	3	20	13	7	
Vineland	1211B	2	20	10	10	
Walnut Grove	1235A	3	20	16	4	
Whispering Pines***	1215A	5	17	15	2	
***ARRA Expansion						

SPECIAL EDUCATION REPORT

Sacramento County Head Start/Early Head Start
(As of 10/31/11)

The Special Education Report shows the percentage of enrolled preschool aged children with a diagnosed disability receiving services through an Individualized Education Plan (IEP). For Early Head Start, the Special Education Report shows the number of children ages 0-3 who are receiving early intervention services through an Individualized Family Services Plan (IFSP).

Head Start Program Performance Standards Reference: 1305.6 (c) states that at least 10% of the total number of enrollment in each grantee and delegate agency must be made available to children with disabilities.

<u>Agency/AFE (HS)(EHS)</u>	<u>Head Start #IEP (% AFE)</u>		<u>Early Head Start #IFSP (% AFE)</u>	
Twin Rivers USD (211)	9	(4%)	N/A	
Elk Grove USD (420)	37	(9%)	N/A	
Sacramento City USD (1292)(147)	108	(8%)	3	(2%)
San Juan USD (700) (161)	57	(8%)	13	(8%)
WCIC (120)	3	(2%)	N/A	
SETA (2796) (345) (1878 Tracks)	155	(8%)	30	(9%)
County (4621)* (653)*	369	(8%)	46	(7%)

* Totals include ARRA enrollments

AFE = Annual Funded Enrollment

% AFE = Percentage of Annual Funded Enrollment

REGION I
2011-2012
BUDGET BALANCE

**PETTY CASH FUND 2011-2012
BUDGET \$10 PER CHILD (HS) and \$15 PER CHILD (EHS)**

SITE	# OF CHILDREN	Beg. Bal	Aug-11	Sep-11	Oct-11	Nov-11	Dec-11	Jan-12	Feb-12	Mar-12	Apr-12	May-12	Jun-12	Jul-12	Obligated	Remaining
Bright Beginnings 1201A	20	200.00														200.00
Bright Beginnings 1201B	20	200.00														200.00
Bright Beginnings 1201C	20	200.00														200.00
Bright Beginnings 1201D	20	200.00														200.00
Fruitridge 1216A	20	200.00	16.06													183.94
Fruitridge 1216B	20	200.00														200.00
Fruitridge 1216X	20	200.00														200.00
Hopkins Park A	20	200.00														200.00
Hopkins Park B	20	200.00														200.00
Hopkins Park C	20	200.00														200.00
Hopkins Park D	20	200.00														200.00
Illa Collin 1221A	20	200.00	40.46	38.21	6.47											114.86
Illa Collin 1221B	20	200.00		25.46												174.54
Kennedy E 1240A	20	200.00														200.00
Kennedy E 1240B	20	200.00														200.00
La Riviera 1241X	20	200.00		38.84												161.16
La Riviera 1241R	20	200.00														200.00
La Riv 1- E.H.S. 1241M	8	120.00														120.00
La Riv 2- E.H.S. 1241U	8	120.00														120.00
La Verne Stewart 1219A	20	200.00														200.00
La Verne Stewart 1219B	20	200.00			37.61											162.39
Mather 1223A	20	200.00	24.80													175.20
Mather 1223B	20	200.00														200.00
Mather 1223R	20	200.00														200.00
Mather 1223X	20	200.00			51.41											148.59
Mather - E.H.S. 1223U	8	120.00														120.00
Parker 1207E	12	144.00														144.00
TOTAL		5104.00	81.32	102.51	95.49	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4824.68


APPROVED BY:


Signature of Program Manager (Karen Gonzales)

DATE:

11/8/11

REVIEWED BY:


Signature of Fiscal Manager (Roger Bartlett)

DATE:

11/7/11

REGION II
2011-2012
BUDGET BALANCE

PETTY CASH FUND 2011-2012
BUDGET \$10 PER CHILD (HS) and \$15 PER CHILD (EHS)

SITE	# OF CHILDREN	Beg. Bal	Aug-11	Sep-11	Oct-11	Nov-11	Dec-11	Jan-12	Feb-12	Mar-12	Apr-12	May-12	Jun-12	Jul-12	Obligated	Remaining
Auberry Park 1238A	20	200.00														200.00
Auberry Park 1238B	20	200.00														200.00
Bannon Creek 1200A	20	200.00														200.00
Bannon Creek 1200B	20	200.00														200.00
Bannon Creek 1200X	20	200.00														200.00
Broadway 1246R	20	200.00														200.00
Broadway 1246X	20	200.00														200.00
Grant Skills 1217A	20	200.00														200.00
Grant Skills 1217B	20	200.00														200.00
Grant Skills 1217C	20	200.00														200.00
Grant Skills 1217D	20	200.00														200.00
Grant Skills 1217X	20	200.00														200.00
Job Corp 1237X	20	200.00														200.00
Job Corp - EHS 1237M	8	120.00														120.00
Job Corp - EHS 1237U	8	120.00														120.00
New Helvetia I 1212U	16	240.00			21.53											218.47
New Helvetia II 1247A	20	200.00														200.00
New Helvetia II 1247B	20	200.00		4.92	31.16											163.92
Northview 1224A	20	200.00		45.00												155.00
Northview 1224B	20	200.00		41.76												158.24
Northview 1224R	20	200.00		40.00	11.77											148.23
Northview 1224X	20	200.00														200.00
Northview - E.H.S.1224U	8	120.00														120.00
Solid Foundation A	20	200.00			9.13											190.87
Solid Foundation B	20	200.00														200.00
Solid Foundation C	20	200.00		14.79	10.93											174.28
TOTAL		5000.00	0.00	146.47	84.52	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4769.01

APPROVED BY: 
Signature of Program Manager (Karen Gonzales)

DATE: 11/8/11


REVIEWED BY: 
Signature of Fiscal Manager (Roger Bartlett)

DATE: 11/7/11

REGION III
2011-2012
BUDGET BALANCE

PETTY CASH FUND 2011-2012
BUDGET \$10 PER CHILD (HS) and \$15 PER CHILD (EHS)

SITE	# OF CHILDREN	Beg. Bal	Aug-11	Sep-11	Oct-11	Nov-11	Dec-11	Jan-12	Feb-12	Mar-12	Apr-12	May-12	Jun-12	Jul-12	Obligated	Remaining
Elkhorn A	20	200.00			56.87											143.13
Elkhorn B	20	200.00		12.47												187.53
Elkhorn C	20	200.00		12.80												187.20
Elkhorn D	20	200.00														200.00
Elkhorn X	20	200.00	54.75													145.25
Elkhorn EHS	16	160.00														160.00
Freedom Park 1239A	20	200.00	42.00													158.00
Freedom Park 1239B	20	200.00														200.00
Freedom Park 1239C	20	200.00														200.00
Freedom Park 1239D	20	200.00														200.00
Freedom Park 1239X	20	200.00			39.00											161.00
Freedom Park 1239R	20	200.00														200.00
Hillsdale 1228A	20	200.00														200.00
Hillsdale 1228B	20	200.00			29.05											170.95
Hillsdale 1228C	20	200.00	33.53	26.50	22.03											117.94
Hillsdale 1228D	20	200.00			27.04											172.96
Hillsdale 1228R	20	200.00														200.00
Hillsdale 1228X	20	200.00		17.99												182.01
Norma Johnson 1214R	20	200.00														200.00
Norma Johnson 1214X	20	200.00	17.24	26.07												156.69
Norma Johnson - EHS	8	80.00			16.25											63.75
Sharon Neese 1249R	20	200.00														200.00
Sharon Neese 1249X	20	200.00														200.00
Sharon N-EHS 1249U	8	80.00														80.00
Strizek 1225A	20	200.00	15.71													184.29
Strizek 1225B	20	200.00														200.00
Vineland 1211A	20	200.00		32.52	39.50											127.98
Vineland 1211B	20	200.00		57.65												142.35
TOTAL		5320.00	163.23	186.00	229.74	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4741.03

APPROVED BY: 
Signature of Program Manager (Karen Gonzales)

DATE: 11/8/11

REVIEWED BY: 
Signature of Fiscal Manager (Roger Bartlett)

DATE: 11/7/11

REGION IV
2011-2012
BUDGET BALANCE

**PETTY CASH FUND 2011-2012
BUDGET \$10 PER CHILD (HS) AND \$15 PER CHILD (EHS)**

SITE	# OF CHILDREN	Beg. Bal	Aug-11	Sep-11	Oct-11	Nov-11	Dec-11	Jan-12	Feb-12	Mar-12	Apr-12	May-12	Jun-12	Jul-12	Pending	Remaining
Country Woods 1245A	20	200.00														200.00
Country Woods 1245B	20	200.00														200.00
Country Woods 1245C	20	200.00		15.09												184.91
Country Woods 1245D	20	200.00														200.00
Crossroad - E.H.S. 1242U	8	120.00														120.00
Crossroad G 1242R	20	200.00														200.00
Crossroad G 1242X	20	200.00														200.00
Crossroads - 1242A	20	200.00	16.17	14.42												169.41
Galt 1234A	20	200.00														200.00
Galt 1234B	20	200.00														200.00
Galt 1234C	20	200.00														200.00
Galt 1234D	20	200.00	21.24	20.64	3.75											154.37
Galt 1234E	20	200.00														200.00
Galt 1234F	20	200.00		7.34												192.66
Grizzly Hollow - E.H.S.	8	120.00														120.00
Grizzly Hollow 1252 A	20	200.00		56.01	23.55											120.44
Grizzly Hollow 1252B	20	200.00	8.84													191.16
Nedra 1244A	20	200.00	18.32	41.25	34.37											106.06
Nedra 1244B	20	200.00		13.99	27.22											158.79
Nedra 1244C	20	200.00		28.26	26.38											145.36
Phoenix Park EHS1248U	8	120.00														120.00
Phoenix Park 1248R	20	200.00	15.02	6.22												178.76
Phoenix Park 1248X	20	200.00														200.00
Walnut Grove 1235A	20	200.00														200.00
Whispering Pines 1215A	20	200.00														200.00
TOTAL		4760.00	79.59	203.22	115.27	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4361.92

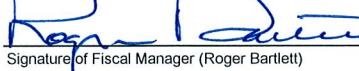
APPROVED BY:



Signature of Program Manager (Karen Gonzales)

DATE: 11/8/11

REVIEWED BY:



Signature of Fiscal Manager (Roger Bartlett)


DATE: 11/7/11

HOME BASE
2011-2012
BUDGET BALANCE

PETTY CASH FUND 2011-2012
BUDGET \$10 PER CHILD and \$15 PER CHILD (EHS)

SITE	NUMBER OF CHILDREN	Beg. Bal	Aug-11	Sep-11	Oct-11	Nov-11	Dec-11	Jan-12	Feb-12	Mar-12	Apr-12	May-12	Jun-12	Jul-12	Obligated	Remaining
B. Parnell	11	165.00														165.00
C. Bunge	11	165.00														165.00
C. Wynne	11	165.00														165.00
D. Nichols	11	165.00														165.00
H. McClellan	11	165.00	4.11	24.66												136.23
J. Jimenez	11	165.00														165.00
K. Aroyau	11	165.00														165.00
K. Lee	11	165.00														165.00
L. Letourneaux	11	165.00		13.55												151.45
L. Moore	11	165.00														165.00
L. Schleicher	11	165.00														165.00
K. Afoyan	11	165.00														165.00
P. Medrano	15	150.00														150.00
J. Isaac	15	150.00			84.34											65.66
L. Glines	15	150.00		11.23	18.89											119.88
M. Edwards	15	150.00														80.97
V. Oezhehovsky	15	150.00														150.00
R. Ramirez	15	150.00														150.00
TOTAL		2880.00	4.11	49.44	103.23	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2654.19

APPROVED BY:


Signature of Program Manager (Karen Gonzales)

DATE: 11/8/11

REVIEWED BY:



Signature of Fiscal Manager (Roger Bartlett)

DATE: 11/7/11

FIELD TRIP FUND 2011-2012
 BUDGET \$7 PER CHILD

SITE	Beg. Bal	Aug-11	Sep-11	Oct-11	Nov-11	Dec-11	Jan-12	Feb-12	Mar-12	Apr-12	May-12	Jun-12	Jul-12	Remaining
Head Start	14000.00	68.25	68.25	914.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12949.25
														0.00
EHS	8500.00	0.00	155.25	665.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7679.75
														0.00
TOTAL	22500.00	68.25	223.50	914.25	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20629.00

APPROVED BY:

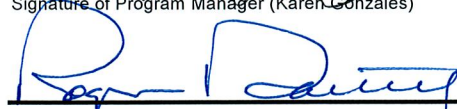


 Signature of Program Manager (Karen Gonzales)

DATE:

11/8/11

REVIEWED BY:



 Signature of Fiscal Manager (Roger Bartlett)

DATE:

11/7/11

ITEM VI – DISCUSSION

BACKGROUND:

This agenda item allows Parent Advisory Committee Representatives the opportunity to ask questions about the program pertinent to their centers.

NOTES:

ITEM VII - PUBLIC PARTICIPATION

BACKGROUND:

Participation of the general public at the SETA-Operated Program Parent Advisory Committee meeting is encouraged. Members of the audience are asked to address their request to the Chair if they wish to speak.

NOTES: