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Website: <http://www.seta.net>



SACRAMENTO WORKS, INC. Executive Committee

Date: Monday, July 26, 2010

Time: 4:00 p.m.

Place: Sacramento Employment & Training Agency
Board Room
925 Del Paso Blvd.
Sacramento, CA 95815

AGENDA

1. Call to Order/Roll Call
2. Approval of Minutes of the May 25, 2010 meeting
3. Review of Board Packet for the July 28, 2010 Sacramento Works, Inc. Meeting
4. Adjournment

COMMITTEE MEMBERS: Bill Camp, Lynn Conner, Mark Ingram, Matt Kelly, Gary King, Kathy Kossick, Elizabeth McClatchy, Kim Parker, Kingman Tsang

DISTRIBUTION DATE: MONDAY, JULY 12, 2010

Sacramento Works, Inc.
Executive Committee
Minutes/Synopsis

SETA Board Room
925 Del Paso Blvd.
Sacramento, CA 95815

Tuesday, May 25, 2010
4:00 p.m.

1. **Call to Order/Roll Call:** The meeting was called to order at 4:05 p.m.

Members Present: Bill Camp, Mark Ingram, Kathy Kossick, Elizabeth McClatchy, Kingman Tsang

Members Absent: Lynn Conner, Gary King, Matt Kelly.

Others Present: Brian Broadway, Robin Purdy

2. **Approval of Minutes of the April 26, 2010 meeting**

Moved/Camp, second/McClatchy, to approve the April 26 minutes.
Voice Vote: Unanimous approval.

3. **Approval of Private Sector WIB Applications**

The Governing Board makes the final appointment for private sector applicants.

Moved/McClatchy, second/Camp, to forward the recommendation to the SETA Governing to appoint three Private Sector applicants to the Sacramento Works Board:

- ✓ Leslie Botos, Bloodsource
- ✓ Rick Wylie, President, Beutler Corporation
- ✓ Jason Hanson Sierra Pacific.

Voice Vote: unanimous approval.

4. **Approval of Sole Source Finding for the Northern California Center of Excellence**

SETA and Sacramento Works, Inc., is required to abide by federal procurement procedures when procuring goods and services. In order to work with this group, a sole source finding must be made. This is the only provider that can do the survey employers to identify IT job functions and identify the necessary skills to succeed in jobs in the ICT sector.

Moved/Tsang, second/Camp, to make the following sole source finding:
"On May 25, 2010 the Executive Committee adopted staff's recommendation to allocate \$20,000 of Board Initiative funds to the

Northern California Center of Excellence to survey employers to identify IT job functions and identify the necessary skills to succeed in jobs in the ICT sector. SETA's Procurement Policies authorize its Boards, including Sacramento Works, Inc. to procure goods and services without competition when such goods or services are available only from a single source. The Executive Committee finds, based upon information provided by staff in the background information, that the Northern California Center for Excellence is specifically tasked by the Chancellor's Office of the California Community Colleges and uniquely qualified to provide for environmental scanning in Northern California and is the only entity with a proven track record available to provide primary research needed to gather new data on skills in demand and ICT occupations as defined by the related industries."

Voice Vote: Unanimous approval.

5. **Review of the May 26, 2010 Sacramento Works Board Packet**

Ms. Purdy reviewed the board packet. A large number of board members are expected for tomorrow's meeting.

6. **Adjournment:** Meeting adjourned at 5:03 p.m.