

## CAREER CENTERS

### **BROADWAY**

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Sacramento, CA 95818  
(916) 324-6202

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Citrus Heights, CA 95610  
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(916) 255-3255

### **SOUTH COUNTY**

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## Administrative Offices & Employer Services

925 Del Paso Blvd.  
Sacramento, CA 95815  
(916) 263-3800

Website: <http://www.seta.net>



## **SACRAMENTO WORKS, INC.** **Executive Committee**

**Date:** Monday, September 20, 2010

**Time:** 4:00 p.m.

**Place:** Sacramento Employment & Training Agency  
Board Room  
925 Del Paso Blvd.  
Sacramento, CA 95815

## **AGENDA**

1. Call to Order/Roll Call
2. Approval of Minutes of the August 23, 2010 meeting
3. Review of the September 22 Board Packet
4. Adjournment

**COMMITTEE MEMBERS:** Bill Camp, Lynn Conner, Diane Ferrari, Matt Kelly, Gary King, Kathy Kossick, Elizabeth McClatchy, Kim Parker, Kingman Tsang, Terry Wills

**DISTRIBUTION DATE: TUESDAY, SEPTEMBER 14, 2010**

**Sacramento Works, Inc.**  
**Executive Committee**  
Minutes/Synopsis

SETA Board Room  
925 Del Paso Blvd.  
Sacramento, CA 95815

Monday, August 23, 2010  
4:00 p.m.

1. **Call to Order/Roll Call:** Ms. Parker called the meeting to order at 4:15 p.m.

Members Present: Bill Camp, Diane Ferrari, Gary King, Kathy Kossick, Elizabeth McClatchy, Kim Parker, Terry Wills

Members Absent: Lynn Conner, Matt Kelly, Kingman Tsang

Others Present: Phil Cunningham, Robin Purdy, Terri Carpenter

2. Approval of Minutes of the July 26, 2010 meeting

There were no changes to the minutes.

Moved/King, second/McClatchy, to approve the July 26, 2010 minutes.

Voice Vote: Unanimous approval.

3. Approval of \$1,500 of Sacramento Works Funds for Salute to Labor Dinner

Ms. Kossick stated that, at the last meeting, Mr. Camp brought up the idea of Sacramento Works sponsoring a corporate table of 10 honoring Matt Kelly at an event to be held Thursday, September 23 at the Radisson Inn. Ms. Kossick stated that the committee could utilize the Sacramento Works checking account. The bank account is rarely used. The Sacramento Works would be the logo on the table.

Since Mr. Kelly is being honored, committee members thought this would be an appropriate use of board funds.

Moved/Ferrari, second/King, to approve the corporate sponsorship of \$1,500 for the Salute to Labor annual dinner from the Sacramento Works checking account.

Voice Vote: Unanimous approval.

4. Approval to Use Board Discretionary Funds for Education Industry Cluster Report

This item concerns conducting an impact report on the education industry; there are a number of partners participating in the study. The amount of \$2,500 would make us a principal sponsor. The funds would come from board discretionary funding.

Ms. Purdy stated that this is an industry where there is not a lot of information. SACTO is spearheading the study on the education industry and where it is heading. Mr. King inquired whether education was a critical occupation cluster? Ms. Kossick stated that the study will determine whether it should be a critical occupation. Ms. Kossick thinks the study has already begun; the Center is still looking for sponsors. Ms. Purdy stated that perhaps there will be results of other types of jobs that could be considered critical occupations.

Mr. Camp wants to urge the Center to look at where the best practices for career preparation. Ms. Parker urged Mr. Camp to be in attendance on September 24 where the report will be presented.

Moved/McClatchy, second/Ferrari, to approve \$2,500 of board discretionary funds to become a Principle Sponsor of the Education Industry Cluster Economic Impact Report.

Roll Call Vote: Aye: 6, Nay: 0, Abstentions: 1 (Camp)

Ms. Kossick stated that an application to fill an Education Sector vacancy has been received by Dr. Bernadette Hallbrook is the applicant. Ms. Barbara Hayes has provided a letter of support.

Ms. Kossick spoke of providing board members more of an opportunity to interact and talk about what is going on in their businesses. Rick Wylie presented a great update on his business at a Green Jobs meeting. This would be an opportunity to have a spotlight on members. Perhaps two members per meeting could give an update on their business and how it interacts in the community. Ms. Kossick would like this as an agenda time at every board meeting.

Ms. Parker stated that she would not be in attendance at the September meeting and suggested that either Ms. Conner or Ms. Wills could run the meeting and introduce the concept.

Ms. McClatchy stated that the summer interns they had were really fantastic. It was suggested that Ms. McClatchy send a letter to the Youth Council.

5. Adjournment: The meeting was adjourned at 4:50 p.m.