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Thought for the Day: If we all did the things we are capable of, we would astound ourselves

– Thomas Edison

**HEAD START/EARLY HEAD START**  
**REGULAR MEETING OF THE PARENT ADVISORY COMMITTEE**

**Date:** Tuesday, March 23, 2010  
**Time:** 9:00 a.m.  
**Location:** SETA Boardroom  
925 Del Paso Blvd.  
Sacramento, CA 95815

While the Head Start Parent Advisory Committee (PAC) welcomes and encourages participation in the Committee meetings, it would be appreciated if you would limit your comments to five minutes so that everyone may be heard. Matters under the jurisdiction of the Head Start Parent Advisory Committee and not on the posted agenda may be addressed by the general public under the Public Participation item of this agenda. The Head Start Parent Advisory Committee limits testimony on matters not on the agenda to five minutes per person and not more than fifteen minutes for a particular subject.

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    - Parent/Family Support Unit Calendar of Events – Ms. Jeanine Vandermolen

➤	Parent/Staff Recognitions – Ms. Jeanine Vandermolten	
➤	Fiscal Monthly Report/Corporate Card Monthly Statement of Account – Mr. Roger Bartlett	
➤	Annual Parent Leadership Institute: <i>“Effective Communication for Team Building,”</i> Ms. Betsy Haas, MA, Esteemed Human Development, Thursday, April 22, 2010 – Ms. Jeanine Vandermolten	
➤	National Head Start Association Annual Parent Training Conference – Ms. Jeanine Vandermolten	
➤	Region IX Head Start Scholarship Awards (Attachments)	
➤	Child Care Center Food Menu (Attached)	
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➤	Monitoring and Evaluation Committee (AKA Self-Assessment Committee)	
➤	Male Involvement Committee	
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➤	Head Start Deputy Director’s Monthly Report – Ms. Denise Lee	
➤	Managers’ Reports	
•	Child Development and Education Services Monthly Report – Ms. Denise Lee	
✓	Classroom Assessment Scoring System (CLASS) Overview – Mr. Nathanael Gale, Program Officer	
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**Distribution Date: Wednesday, March 17, 2010**

*Parent Advisory Committee (PAC) meeting hosted by PAC Officers:*

*Chair, Jeanine Vandermolen  
Vice Chair, Mary Brown  
Secretary, Katherine Arrue  
Treasurer, Kiesha Spriggs  
Parliamentarian, Eva Borja*

**ITEM I-A –ROLL CALL**

The Parent Advisory Committee Secretary will call the roll for the following members:

- \_\_\_ **Vacant**, Auberry Park Head Start
- \_\_\_ Zenobia Prothro, Bannon Creek Head Start
- \_\_\_ Antionette Walker, Broadway Early Learning Center
- \_\_\_ Eva Borja, Center of Praise Head Start
- \_\_\_ **Vacant**, Countrywood Head Start
- \_\_\_ **Vacant**, Crossroads Garden Head Start
- \_\_\_ **Vacant**, Early Head Start /Home Base
- \_\_\_ **Vacant**, Florin Meadows Head Start
- \_\_\_ **Vacant**, Freedom Park Head Start
- \_\_\_ Phoua Lee, Fruitridge Head Start
- \_\_\_ Luis Ramos, Galt Head Start
- \_\_\_ Juanita Ayala, Grant Skills Center
- \_\_\_ **Vacant**, Grizzly Hollows
- \_\_\_ **Vacant**, Hillsdale Head Start
- \_\_\_ Tamara Knox, Home Base
- \_\_\_ **Vacant**, Home Base
- \_\_\_ Kelly Martin, Hopkins Park Head Start
- \_\_\_ **Vacant**, Illa Collin Head Start
- \_\_\_ **Vacant**, Job Corps Head Start
- \_\_\_ David Quintero, Kennedy Estates Head Start
- \_\_\_ Mary Brown, La Riviera Head Start
- \_\_\_ Victor Goodwin, LaVerne Stewart Head Start
- \_\_\_ **Vacant**, Marie Cleveland’s Bright Beginnings Head Start
- \_\_\_ **Vacant**, Mather Head Start
- \_\_\_ **Vacant**, Nedra Court Head Start
- \_\_\_ **Vacant**, New Helvetia 1 Head Start
- \_\_\_ Yvette Hernandez, New Helvetia 2 Head Start
- \_\_\_ **Vacant**, Norma Johnson Head Start
- \_\_\_ Khalelah Hazewood, Northview Head Start
- \_\_\_ **Vacant**, Parker Avenue Head Start
- \_\_\_ Katherine Arrue, Phoenix Park Head Start
- \_\_\_ **Vacant**, Sharon Neese Early Learning Center
- \_\_\_ **Vacant**, Solid Foundation Head Start
- \_\_\_ Dina Patterson, Strizek Park Head Start
- \_\_\_ Kara Mann, Vineland Head Start
- \_\_\_ Laura Meza, Walnut Grove Head Start
- \_\_\_ **Vacant**, Whispering Pines Head Start
- \_\_\_ **Vacant**, Foster Parent Representative
- \_\_\_ **Vacant**, Grandparent Representative
- \_\_\_ **Vacant**, Male Involvement Representative
- \_\_\_ Jeanine Vandermolen, Past Parent/Community Representative
- \_\_\_ Kiesha Spriggs, Past Parent/Community Representative

**New Representatives to be seated:**

- \_\_\_ Mukeya Richardson, Early Head Start Home Base

**ITEM I-B – PAC MEETING  
ATTENDANCE UPDATE**

The PAC was seated on November 30, 2009  
PARENT ADVISORY COMMITTEE MEETING ATTENDANCE PROGRAM YEAR 2009-2010

COMMITTEE MEMBER	CENTER	11/30	12/18	01/26	02/23	03/23	04/27	05/25	06/22	07/27	08/24	09/28	10/26	11/23
Vacant	AP													
Zenobia Prothro Seated 11/09	BC	X	E	E	X									
Antionette Walker S/B Seated 11/09	BLC	U	X	AP	E									
Eva Borja Seated 11/09	COP	X	X	X	AP									
Vacant	CW													
Mayra Cervantes Seated 11/09	CR	X	U	R										
Mukeya Richardson S/B Seated 02/10	EHS/HB				AP									
Vacant	FM													
Vacant	FP													
Phoua Lee Seated 11/09	FT	X	X	X	X									
Luis Ramos Seated 02/10	G				X									
Vacant	GH													
Juanita Ayala Seated 12/09	GSC		X	X	X									
Robin Adams Seated 11/09	H	X	U	R										
Tamara Knox Seated 11/09	HB	X	X	E	X									
Vacant	HB													
Vacant	IC													
Kelly Martin Seated 11/09	HP	X	X	X	X									
Vacant	JC													
David Quintero Seated 11/09	K	X	X	X	X									
Mary Brown Seated 11/09	LAR	X	X	X	X									
Victor Goodwin Seated 01/10	LVS			X	X									
Vacant	MCBB													
Vacant	M													
Maria Morales Seated 12/09	NC		X	U	U									
Maria Castellanos Seated 11/09	NJ	E	X	E	U									
Vacant	NH1													
Yvette Hernandez S/B Seated 11/09	NH2	E	X	X	X									
Khalelah Hazewood Seated 11/09	NV	X	X	AP	U									
Vacant	PA													
Katherine Arrue S/B Seated 11/09	PP	E	X	X	X									
Vacant	SF													
Vacant	SN													
Dina Patterson Seated 11/09	SP	X	X	X	U									
Kara Mann Seated 11/09	V	X	X	X	U									
Laura Meza Seated 11/09	WG	X	E	X	X									
Vacant	WP													
Vacant	FPR													
Vacant	GPR													
Vacant	MIR													
Kiesha Spriggs Seated 11/09	PPR	X	X	X	X									
Jeanine Vandermolen Seated 11/09	PPR	X	X	X	X									

**Members: If you cannot attend a meeting and are going to be absent, you must:**

1. First, call your Alternate(s) to see if they can attend in your place;
2. Second, call Head Start Social Services/Parent Involvement Coordinator, Ms. Marie Desha, at 263-4082; and
3. Third, please call the PAC Chair, Ms. Jeanine Vandermolen, at 837-1176, or the PAC Clerk, Ms. Lori Black, at 263-4068

**PARENT ADVISORY COMMITTEE - MEETING ATTENDANCE UPDATE**  
**PROGRAM YEAR 2008-2009**  
(Continued)

**Head Start Center Abbreviations**

<b>AP:</b>	Auberry Park	<b>K:</b>	Kennedy Estates
<b>BC:</b>	Bannon Creek	<b>LAR:</b>	La Riviera
<b>BLC:</b>	Broadway Early Learning Center	<b>LVS:</b>	LaVerne Stewart
<b>COP:</b>	Center of Praise	<b>M:</b>	Mather
<b>CR:</b>	Crossroads Garden	<b>MCBB:</b>	Marie Cleveland Bright Beginnings
<b>CW:</b>	Countrywood	<b>NJ:</b>	Norma Johnson
<b>EHS:</b>	Early Head Start	<b>NC:</b>	Nedra Court
<b>FM:</b>	Florin Meadows	<b>NH1:</b>	New Helvetia 1
<b>FP:</b>	Freedom Park	<b>NH2:</b>	New Helvetia 2
<b>FT:</b>	Fruitridge	<b>NV:</b>	Northview
<b>G:</b>	Galt	<b>PA:</b>	Parker Avenue
<b>GH:</b>	Grizzly Hollow	<b>PP:</b>	Phoenix Park
<b>GSC:</b>	Grant Skills Center	<b>SF:</b>	Solid Foundation
<b>H:</b>	Hillsdale	<b>SN:</b>	Sharon Neese
<b>HB:</b>	Home Based	<b>SP:</b>	Strizek Park
<b>HP:</b>	Hopkins Park	<b>V:</b>	Vineland
<b>IC:</b>	Illa Collin	<b>WG:</b>	Walnut Grove
<b>JC:</b>	Job Corps	<b>WP:</b>	Whispering Pines

**Representative Abbreviations**

<b>FPR:</b>	Foster Parent Representative
<b>GPR:</b>	Grandparent Representative
<b>MIR:</b>	Male Involvement Representative
<b>OGC:</b>	Out Going Chair
<b>PPR:</b>	Past Parent Representative

**Attendance Record Abbreviations**

<b>X:</b>	Present
<b>E:</b>	Excused
<b>AP:</b>	Alternate Present
<b>AE:</b>	Alternate Excused
<b>U:</b>	Unexcused
<b>PAC:</b>	Parent Advisory Committee
<b>R:</b>	Resigned

**ITEM II-A – CONSENT ITEM**

**APPROVAL OF MINUTES FOR PAC REGULAR MEETING FEBRUARY 23, 2010**

**BACKGROUND:**

This agenda item provides an opportunity for the Parent Advisory Committee to review and approve the minutes of the PAC Regular Meeting of February 23, 2010.

**NOTES:**

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**ACTION:** Moved \_\_\_\_\_ Seconded \_\_\_\_\_

**VOTE:** Aye \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_

# REGULAR MEETING OF THE HEAD START PARENT ADVISORY COMMITTEE

## MINUTES/SYNOPSIS

SETA Boardroom  
925 Del Paso Blvd.  
Sacramento, CA 95815

February 23, 2010  
9:00 a.m.

### **I. Welcome**

#### **A. Call to Order/Roll Call**

Ms. Jeanine Vandermolen called the meeting to order at 9:12 a.m. The Pledge of Allegiance was recited. The Thought for the Day was read. Roll was called; a quorum confirmed. Two Spanish language translators, Claudia Martinez (for Laura Meza) and Fabiola Mondragon (for Juanita Ayala), were present.

#### **Members Present:**

Zenobia Prothro  
Phoua Lee  
Juanita Ayala (9:16 arrival)  
Tamara Knox  
Kelly Martin  
David Quintero  
Mary Brown  
Victor Goodwin (9:15 arrival)  
Yvette Hernandez  
Katherine Arrue  
Laura Meza  
Jeanine Vandermolen  
Kiesha Spriggs

#### **Members Absent:**

Antionette Walker (E)  
Maria Morales (U)  
Maria Castellanos (U)  
Khalelah Hazewood (U)  
Dina Patterson (U)  
Kara Mann (U)  
Eva Borja (AP) Malerie Meyers

#### **New Members Seated:**

Luis Ramos, Galt Head Start

#### **New Members Absent:**

Mukeya Richardson (~~U~~) *Correction – (AP) Alexandra Wright, Early Head Start/ Home Base*

#### **B. PAC Meeting Attendance Update attached.**

### **II. Consent Item**

#### **A. Approval of Minutes for PAC Meeting January 26, 2010**

Motion by Ms. Katherine Arrue, seconded by Mr. David Quintero, to approve the minutes. No discussion.



Ayes, 11. Nays, 0. Abstentions, 4 (Alexandra Wright, Malerie Meyers, Louis Ramos and Ms. Vandermolen).

(Second vote due to miscount.) Ayes, 12. Nays, 0. Abstentions, 4 (Alexandra Wright, Malerie Meyers, Luis Ramos, and Ms. Vandermolen.) Motion carried.

### **III. Information Items**

#### **A. Standing Information**

##### ➤ Introduction of Newly Seated Representatives

Mr. Luis Ramos was seated as the new Representative for Galt Head Start. Ms. Malerie Myers sat as Alternate for Eva Borja, Center of Praise Head Start. Ms. Alexandra Wright sat as Alternate for Mukeya Richardson, Early Head Start/Home Base.

- Fiscal Monthly Report/Corporate Card Monthly Statement of Account – Mr. Roger Bartlett reported on the attached fiscal reports. Personnel is at 50.38%, which is right on target. There will be one month more of CDE expenditures. No unusual fluctuations. T/TA (Head Start and Early Head Start) is relatively low; we will catch up as training programs pick up. We are overspent on AARA COLA for Head Start 2008-2009, and will have to adjust. There are 7 months of activity for CDE and Nutrition programs which run from July 1<sup>st</sup> to June 30<sup>th</sup>; we will catch up in month of July. Nothing unusual to report on the Corporate Card.

Mr. Bartlett addressed concerns with parents who claim child care when their child/ren should be in school. It is presumed that if a parent attends a meeting during the time his/her child is in school, the parent doesn't need child care for that child. When a parent completes a Child Care Claim form for reimbursement and claims child care to attend a meeting occurring during the hours the child should have been in school, more explanation must be given to show why care was needed; i.e., the child was sick and could not attend school. If the meeting time begins while the child is in school and continues after the child has left school, do not claim for reimbursement for the entire meeting time, only claim for the partial time that the child is not in school.

- SETA Operated Program Monthly Enrollment/ADA Report attached. Call Ms. Elsie Bowers at 263-3920 with questions.
- Parent/Family Support Unit Calendar of Events attached. There will be a Know Your Legal Rights Workshop, Wednesday, March 10<sup>th</sup>, 5:30-8:30 p.m., SETA Boardroom.
- PC/PAC Calendar of Events attached. Budget/Planning Committee meetings will be Friday, March 5<sup>th</sup>, March 12<sup>th</sup>, March 19<sup>th</sup>, and March 26<sup>th</sup>, 9:00 – 10:30 am., Oak Room.

- National Head Start Association Annual Parent Training Conference reports attached. Information will be shared at the next meeting. Attending Representatives may bring flyers or other information they would like to share.
- Child Care Center Food Menu attached.

B. Governing Board Minutes of January 7, 2010 attached.

#### **IV. Committee Reports**

- Executive Committee Critique read by Ms. Vandermolen.

#### **V. Other Reports**

- Chair's Report – No report to allow time for Ethics Training.
- Monthly Head Start Report attached.

(No Manager's reports this month to allow time for Ethics Training.)

#### **VI. Public Participation**

None.

#### **VII. Adjournment**

(Announcement - reimbursements available for the month of January. Badges available after meeting. Child care forms with Ms. Marie Desha.)

Meeting adjourned at 9:38 a.m.

Mr. Victor Bonanno presented *AB 1234 Ethics Training* to the PAC and PC following the PAC meeting (see agenda attachment).

**ITEM III-A – ACTION ITEM**

**ELECTION OF POLICY COUNCIL ALTERNATES**

**BACKGROUND:**

There are five (5) vacant Alternate positions to the Sacramento County Head Start Policy Council (PC).

The duties of Representatives and Alternates include:

- ✓ Attend monthly Policy Council meetings held at the SETA Boardroom on the fourth Tuesday of each month at 10:45 a.m., following the Parent Advisory Committee meetings
- ✓ Attend Committee meetings as needed
- ✓ Report to the PAC members information received and decisions made by the Policy Council
- ✓ **Policy Council Representatives must be parents of children currently enrolled in the Head Start/Early Head Start program**

**RECOMMENDATION:**

That the Parent Advisory Committee elects five (5) Alternates to the Policy Council.

**NOTES:**

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**ACTION:** Moved \_\_\_\_\_ Seconded \_\_\_\_\_

**VOTE:** Aye \_\_\_\_\_ Nay \_\_\_\_\_ Abstain \_\_\_\_\_

**ITEM IV-A – INFORMATION ITEMS**

**STANDING INFORMATION**

**BACKGROUND:**

This agenda item provides an opportunity for information to be shared on the following:

- Introduction of Newly Seated Representatives
- PC/PAC Calendar of Events – Ms. Jeanine Vandermolen
- Parent/Family Support Unit Calendar of Events – Ms. Jeanine Vandermolen
- Parent/Staff Recognitions – Ms. Jeanine Vandermolen
- Fiscal Monthly Report/Corporate Card Monthly Statement of Account – Mr. Roger Bartlett
- Annual Parent Leadership Institute: *“Effective Communication for Team Building,”* Ms. Betsy Haas, MA, Esteemed Human Development, Thursday, April 22, 2010 – Ms. Jeanine Vandermolen
- National Head Start Association Annual Parent Training Conference – Ms. Jeanine Vandermolen
- Region IX Head Start Scholarship Awards (Attachments)
- Child Care Center Food Menu (Attached)
- Community Resources - PAC Representatives/Staff – Ms. Jeanine Vandermolen

**NOTES:**

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## PC/PAC CALENDAR OF EVENTS

<u>EVENT</u>	<u>DATE</u>
Budget/Planning Committee Meeting (Refunding grant application)	Friday, March 12, 2010 9:00-10:30 a.m. 925 Del Paso Blvd. Oak Room
Budget/Planning Committee Meeting (Refunding grant application)	Friday, March 19, 2010 9:00-10:30 a.m. 925 Del Paso Blvd. Oak Room
Male Involvement Committee Meeting	Wednesday, March 24, 2010 2:00 p.m. 925 Del Paso Blvd. Redwood Room
PC/PAC Personnel/Bylaws Committee	Thursday, March 25, 2010 10:00 a.m. 925 Del Paso Blvd. Olympus Room
PAC Executive Committee Meeting	Thursday, March 25, 2010 11:00 a.m. 925 Del Paso Blvd. Olympus Room
Budget/Planning Committee Meeting (Refunding grant application)	Friday, March 26, 2010 9:00-10:30 a.m. 925 Del Paso Blvd. Oak Room
Early Child Development and Health Services Committee/ (Disaster Preparedness Subcommittee) Meeting	Tuesday, March 30, 2010 9:00 a.m. 925 Del Paso Blvd. Cypress Room
PC Executive Committee Meeting	Friday, April 2, 2010 9:00 a.m. 925 Del Paso Blvd. Redwood Room
Parent/Family Support Committee (AKA Child Safety Committee) Meeting (Emergency Preparedness for Families – Subcommittee)	Thursday, April 8, 2010 9:30-11:30 a.m. 925 Del Paso Blvd. Redwood Room

## PC/PAC CALENDAR OF EVENTS

### EVENT

### DATE

<p>Early Child Development &amp; Health Services Committee Meeting (AKA Child Safety Committee) (Disaster Preparedness – Subcommittee)</p>	<p>Tuesday, April 13, 2010 9:00 a.m.-12:00 p.m. 925 Del Paso Blvd. Redwood Room</p>
<p>7 Reasons Children Misbehave Workshop</p>	<p>Wednesday, April 14, 2010 6:00 p.m. 925 Del Paso Blvd. Sequoia Room</p>
<p>Annual Parent Leadership Institute: <i>Effective Communication for Team Building</i> – Ms. Betsy Haas, MA, Esteemed Human Development</p>	<p>Thursday, April 22, 2010 9:00 a.m.-5:00 p.m. 925 Del Paso Blvd. SETA Boardroom</p>
<p>Early Child Development &amp; Health Services (AKA Child Safety Disaster Planning and Parent/Family Support) Committee Meeting – Committee of the Whole (All Committee Members)</p>	<p>Friday, April 23, 2010 9:00 a.m.-12:00 p.m. 925 Del Paso Blvd. Cypress Room</p>
<p>Community Partnerships Advisory Committee (CPAC) Meeting</p>	<p>Thursday, April 29, 2010 9:00-10:30 a.m. 925 Del Paso Blvd. Cypress Room</p>
<p>PC/PAC Personnel/Bylaws Committee Meeting</p>	<p>Wednesday, April 28, 2010 9:00-11:00 a.m. 925 Del Paso Blvd. Oak Room</p>
<p>PAC Executive Committee Meeting</p>	<p>Friday, April 30, 2010 9:00 a.m. 925 Del Paso Blvd. Oak Room</p>
<p>PC Executive Committee Meeting</p>	<p>Thursday, May 6, 2010 9:00 a.m. 925 Del Paso Blvd. Redwood Room</p>

**ITEM IV-B – INFORMATION ITEM**

**UNIVERSITY CALIFORNIA AT DAVIS’ UNITED STATES DEPARTMENT OF  
AGRICULTURE *HEALTHY KIDS PROJECT GRANT***

**BACKGROUND:**

Over the past year, Head Start has collaborated with University California at Davis on their USDA *Healthy Kids Project* grant. In that year, a number of Head Start parents have participated in the creation and administration of the *Healthy Kids* obesity risk assessment tool, as well as nutrition classes guided by parent-specific goals. Fortunately, this wonderful project has been funded for the next four years and we have been asked to continue on as a community partner. Representatives from the grant committee (Ms. Christine Davidson, UCD Representative, and Ms. Mical Schilts, CSUS Representative) would like to present presented activities over the span of the next years and request assistance from PAC/PC parents to assist in distributing information to their home center.

**NOTES:**

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**ITEM IV-C – INFORMATION ITEM**

**GOVERNING BOARD MINUTES**

**BACKGROUND:**

This agenda item provides an opportunity for the Parent Advisory Committee to review the Governing Board minutes of February 4, 2010 attached.

**NOTES:**

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## ITEM V – COMMITTEE REPORTS

### **BACKGROUND:**

This agenda item provides an opportunity for the PAC Executive Committee and Program Area Committees to provide a report.

- Executive Committee
  - Critique of the Parent Advisory Committee meeting, February 23, 2010

<b>GOOD</b>	<b>NEEDS IMPROVEMENT</b>
1. Good job on clean Boardroom	1. Attendance
2. Thank you Ms. Claudia Martinez, (Nedra Court) and Ms. Fabiola Mondragon (Grant Skills Center) for translating	2. No cell phones or texting
3. Thank you Ms. Teresa Marshall for making reminder calls to PAC Representatives to attend the board meeting	3. Parent participation
4. Good job Mr. Victor Bonnano, ETA Supervisor, for a very timely Ethics Training	4. No side barring
5. Thank you Ms. Jeanine Vandermolen for proofing NHSA Parent Training Conference reports	

- Budget/Planning Committee
- Personnel/Bylaws Committee
- Early Childhood Development and Health Services Committee and Parent/Family Support Committee (AKA Child Safety Committee) – Disaster Planning Committees
- Monitoring and Evaluation Committee (AKA Self-Assessment Committee)
- Male Involvement Committee
- Community Partnerships Advisory Committee (CPAC)
- Health Services Advisory Committee (HSAC)
- Food Services Committee

### **NOTES:**

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## ITEM VI – OTHER REPORTS

### BACKGROUND:

This agenda item provides an opportunity for other reports to be shared with PAC.

- Chair's Report – Ms. Jeanine Vandermolen
- Policy Council Report(s) – Mr. David Quintero, Ms. Kelly Martin, Ms. Mary Brown, Ms. Katherine Arrue, Ms. Kara Mann and Ms. Yvette Hernandez
- Head Start Deputy Director's Monthly Report – Ms. Denise Lee
- Managers' Reports
  - Child Development and Education Services Monthly Report – Ms. Denise Lee
    - ✓ Classroom Assessment Scoring System (CLASS) Overview – Mr. Nathanael Gale, Program Officer
    - ✓ Region Monthly Reports
  - Program Support Services Monthly Report – Ms. Brenda Campos
  - Parent/Family Support Report – Ms. Lisa Carr

### NOTES:

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**ITEM VII – CENTER UPDATES**

**BACKGROUND:**

This agenda item provides an opportunity for Head Start (SOP) centers to give an update on their activities.

**NOTES:**

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**ITEM VIII – DISCUSSION**

**BACKGROUND:**

This agenda item allows Parent Advisory Committee Representatives the opportunity to ask questions about the program pertinent to their centers.

**NOTES:**

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**ITEM IX - PUBLIC PARTICIPATION**

**BACKGROUND:**

Participation of the general public at the SETA-Operated Program Parent Advisory Committee meeting is encouraged. Members of the audience are asked to address their request to the Chair if they wish to speak.

**NOTES:**

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**ITEM X - ADJOURNMENT**

**NOTES:**

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