

## CAREER CENTERS

### **BROADWAY**

915 Broadway  
Sacramento, CA 95818  
(916) 324-6202

### **CITRUS HEIGHTS**

7011 Sylvan Rd, Suite A  
Citrus Heights, CA 95610  
(916) 676-2540

### **FRANKLIN**

7000 Franklin Blvd., Suite 540  
Sacramento, CA 95823  
(916) 262-3200

### **GALT**

1000 C Street, Suite 100  
Galt, CA 95632  
(209) 744-7702

### **GREATER SACRAMENTO URBAN LEAGUE**

3725 Marysville Blvd.  
Sacramento, CA 95838  
(916) 286-8600

### **HILLSDALE**

5655 Hillside Blvd., Suite 8  
Sacramento, CA 95842  
(916) 263-4100

### **LA FAMILIA**

5523 34th Street  
Sacramento, CA 95820  
(916) 452-3601

### **LEMON HILL**

5451 Lemon Hill Avenue  
Sacramento, CA 95824  
(916) 433-2620

### **MARK SANDERS**

2901 50th Street  
Sacramento, CA 95817  
(916) 227-1395

### **MATHER**

10638 Schirra Avenue  
Mather, CA 95655  
(916) 228-3127

### **RANCHO CORDOVA**

10381 Old Placerville Rd.,  
Suite 150  
Sacramento, CA 95827  
(916) 255-3255

### **SOUTH COUNTY**

8401 - A Gerber Road  
Sacramento, CA 95828  
(916) 525-4717

## Administrative Offices & Employer Services

925 Del Paso Blvd.  
Sacramento, CA 95815  
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Website: <http://www.seta.net>



## REGULAR MEETING OF THE SACRAMENTO WORKS, INC. BOARD

**DATE:** Wednesday, May 27, 2009

**TIME:** 8:00 a.m.

**LOCATION:** SETA Board Room  
925 Del Paso Blvd.  
Sacramento, California 95815

While the Sacramento Works, Inc. Board welcomes and encourages participation in the Sacramento Works, Inc. meetings, it would be appreciated if you would limit your comments to five minutes so that everyone may be heard. Matters under the jurisdiction of the Sacramento Works, Inc. Board and not on the posted agenda may be addressed by the general public following completion of the regular agenda. The Sacramento Works, Inc. Board limits testimony on matters not on the agenda to five minutes per person and not more than fifteen minutes for a particular subject. Meeting facilities are accessible to persons with disabilities. Requests for Assisted Listening Devices or other considerations should be made through the Clerk's office at (916) 263-3827. This document and other Board meeting information may be accessed through the Internet by accessing the SETA home page: [www.seta.net](http://www.seta.net).

## **A G E N D A**

- I. **Call to Order/Roll Call** (5 Minutes)
- II. **Consent Item** (5 minutes)
  - A. Approval of Minutes of the April 15, 2009 Meeting
- III. **Discussion/Action Items**
  - A. Approval of Funding Extension Recommendations for the Workforce Investment Act (WIA), Title I, Youth Program, for Program Year 2009 - 2010 (Christine Welsch, 15 minutes)
  - B. Approval to Submit a Proposal to the California Employment Development Department for the California Green Job Corps Program (Christine Welsch, 5 minutes)
  - C. Approval of the Resource Allocation Plan for the Workforce Investment Act and the American Recovery and Reinvestment Act (Robin Purdy, 10 minutes)

- D. Approval to transfer 30% of ARRA Dislocated worker Funds to ARRA Adult Funds (Robin Purdy, 5 minutes)
- E. Approval to Submit a Request to Transfer Workforce Investment Act Dislocated Worker Funds to Adult Funds (Robin Purdy, 5 minutes)

**IV. Information Items (15 Minutes)**

- 1. Evaluation Process for ARRA proposals (Robin Purdy)
- 2. Letter from Governor Arnold Schwarzenegger (Robin Purdy)
- 3. Monthly Unemployment Statistics (Robin Purdy)
- 4. Dislocated Worker Update (William Walker)
- 5. Committee Updates
  - Youth Council
  - Planning/Oversight Committee
  - Employer Outreach Committee
  - Board Development Committee

**V. Other Reports (5 minutes)**

- 1. Chair
- 2. Members of the Board
- 3. Counsel
- 4. Public Participation

**VI. Adjournment**

**DISTRIBUTION DATE: TUESDAY, MAY 19, 2009**

# Role of Sacramento Works, Inc., the Local Workforce Investment Board

Sacramento Works, Inc., the local Workforce Investment Board is a 41-member board charged with providing policy, planning and oversight for local workforce development initiatives.

## **Vision:**

Building a dynamic workforce for the Sacramento Region.

## **Mission:**

Sacramento Works partners with the workforce community to serve regional employment needs.

*Sacramento Works, Inc.*  
*Strategic Business Plan*

## **Goals**

Goal 1 (Planning/Oversight Committee)

Prepare workers for high wage, high demand, critical occupational clusters that provide:

- self-sufficiency wages
- employer paid benefits
- career advancement/career ladders

Goal 2 (Employer Outreach Committee)

Engage and Support Regional Employers

Goal 3 (Youth Council)

Prepare youth to succeed and thrive in the regional workforce

Goal 4 (Planning/Oversight Committee)

Continuously improve the One-Stop Career Center system.

ITEM II-A – CONSENT

APPROVAL OF MINUTES OF THE APRIL 15, 2009 MEETING

BACKGROUND:

Attached are the minutes of the April 15, 2009 meeting for review.

RECOMMENDATION:

That your Board review, modify if necessary, and approve the attached minutes.

## **SPECIAL MEETING OF THE SACRAMENTO WORKS, INC. BOARD**

### Minutes/Synopsis

SETA Board Room  
925 Del Paso Blvd.  
Sacramento, California

Wednesday, April 15, 2009  
8:00 a.m.

**I. Call to Order/Roll Call:** Mr. Ingram called the meeting to order at 8:09 a.m.

Members Present: Lynn Conner, Mike Egan, Mark Erlichman, Patrick Godwin, David Gordon, Barbara Hayes, Mark Ingram, Dr. William Karns, Matt Kelly, Kathy Kossick, Frank Louie, Matt Mahood, Elizabeth McClatchy, Dennis Morin, James Pardun, Deborah Portela, Maurice Read, Lorenda Sanchez, Mike Testa, Dr. Dan Throgmorton, Kingman Tsang, Bruce Wagstaff, and David Younger.

Members Absent: Larry Booth, Bill Camp, May Cha, Mike Dourgarian, Chris Ferguson, Diane Ferrari, Lisa Harr, Gary King, James Lambert, Michael Micciche, Kim Parker, Anette Smith-Dohring, Terry Wills, and Thomas Zender.

**II. Consent Item** (5 minutes)

A. Approval of Minutes of the March 25, 2009 Meeting

No questions or comments.

Moved/Kelly, second/Portela, to approve the March 25, 2009 minutes.

Voice Vote: Unanimous approval.

**III. Discussion/Action Items**

A. Approval of Funding Recommendations for the American Recovery and Reinvestment Act of 2009 (Recovery Act)/Workforce Investment Act (WIA) Youth Employment Services for Program Year 2009-2010

Mr. Phil Cunningham reminded board members that the SETA's conflict of interest code applies to this item. Because Sacramento Works is a public board, it is subject to the Brown Act and all business must be transparent and open to the public. All votes are done in public. The basic rule of thumb is that everything this board does is done in public. Board members with real or implied conflicts of interest must disclose their conflict and refrain from discussion and voting. Board members can ask that the items be voted on separately.

**David Gordon:** Conflict with the Sacramento County Office of Education

**Matt Kelly:** Conflict with Sacramento City Unified School District Career Tech

**Dennis Morin:** Conflict with Sacramento City Unified School District

Robertson Family Development Center

**Lorenda Sanchez:** Conflict with California Indian Manpower Consortium  
**Mike Testa:** Conflict with the City and County of Sacramento  
**Bruce Wagstaff:** Conflict with San Juan Unified School District  
**David Younger:** Conflict with Twin Rivers School District

Ms. Christine Welsch reviewed the youth funding recommendations. This item was reviewed by the Youth Council at their April 8, 2009 meeting.

Mr. Tsang stated that it will be a challenge for new providers to take on more kids with the same number of funded dollars.

Moved/Kelly, second/Erichman, to approve funding recommendations for the Recovery Act/WIA, Summer Youth Services 2009 in the amount of \$2,937,263 with the exception of: San Juan Unified School District, Sacramento City Unified School District, Sacramento County Office of Education, City of Sacramento, California Indian Manpower, Twin Rivers School District, and Robertson Family Development Center..

Roll call: Aye: 21, Nay: 0, Abstentions: 0

Moved/McClatchy, second/Kossick to approve San Juan Unified School District, Sacramento City Unified School District, Sacramento County Office of Education, City of Sacramento, California Indian Manpower, Twin Rivers School District, and Robertson Family Development Center.

Roll call Vote: Aye: 14 Nay: 0, Abstentions: 7 (Gordon, Kelly, Morin, Sanchez, Testa, Wagstaff, Younger)

- B. Approval of Funding Recommendations for the American Recovery and Reinvestment Act of 2009 (Recovery Act)/Workforce Investment Act (WIA) 2009-2010 – Youth Council Initiatives

Mr. Cunningham reminded board members to abstain if there is a potential conflict of interest.

The following board members announced their conflict of interest on this board item: David Gordon, William Karns, Kathy Kossick, Jim Pardun, Mike Testa, Dan Throgmorton, and David Younger.

Moved/McClatchy, second/Portela, to approve recommendation funding for the 2009 Youth Council Initiatives for Summer 2009 in the amount of \$90,000.

Roll Call Vote: Aye: 14, Nay: 0, Abstentions: 7 (Gordon, Karns, Kossick, Pardun, Testa, Throgmorton, Younger)

#### **IV. Information Items**

1. Updated Workforce Investment Board Goals and Strategies: Ms. Purdy reviewed modifications made by the various board committees.

2. Sacramento Region Clean Energy Roundtables: Input and Ideas for Action

Ms. Robin Purdy reviewed the results of roundtables for the Green Capital Alliance; staff will continue to work on these items. Dr. Throgmorton thanked everyone for their participation.

3. Committee Updates

- Youth Council: Mr. Kelly stated that on April 24 Granite Construction will host the Construction Career Awareness Day.
- Planning/Oversight Committee: Ms. Conner stated that the committee met recently and addressed the goals from the retreat. The committee also worked on the development of questions and criteria to assist staff for overseeing programs that get approved with the RFPs come in.
- Employer Outreach Committee: Ms. Terri Carpenter announced that new a new television ad campaign was launched on Comcast. This campaign will continue through September.
- Board Development Committee: No report.

V. **Other Reports** (5 minutes)

1. Chair: No report.
2. Members of the Board: No report.
3. Counsel: No report.
4. Public Participation: No report.

VI. **Adjournment**: The meeting adjourned at 9:08 a.m.



## ITEM III-A - ACTION

### APPROVAL OF FUNDING EXTENSION RECOMMENDATIONS FOR THE WORKFORCE INVESTMENT ACT (WIA), TITLE I, YOUTH PROGRAM, FOR PROGRAM YEAR 2009 - 2010

#### BACKGROUND:

The Sacramento Works for Youth WIA program is designed to meet the needs of local economic climate, the workforce needs and the increasing demand for youth services. The service delivery is a collaborative approach that enhances the program funding, resources and services available to the community. The WIA Youth collaboratives are required to include active membership and participation from:

- Educational Institutions
- Sacramento Works One Stop Career Centers (SWCC),
- Community Based Organizations.

The primary goals of the Sacramento Works Youth WIA program incorporate the following **required WIA Program Elements**:

- Improving Academic Achievement**  
Secondary school completion & drop out prevention strategies (ISY)  
Alternative secondary school services (OSY)
- Preparing for & Succeeding in Employment**  
Occupational skills training  
Work Experience / On-the-Job Training directly linked to academic and occupational learning
- Supporting Youth Development**  
Leadership development opportunities  
Supportive services  
Adult mentoring  
Comprehensive guidance & counseling including alcohol and drug abuse  
Follow-up services for one year.

The principles that guide the work of the Youth Council and the WIA Youth program include:

- Asset-based - **Youth Development** approach
- Focus on the identified **critical occupational groups** for training and placement;
- Focus on soft skills to attain and retain employment and academic achievement
- Promote **academic achievement** and lifelong learning
- **Universal services to all youth through Youth Specialists** co-located at Sacramento Works One Stop Career Centers

## ITEM III – A – ACTION (Continued)

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- Services to **high-risk populations**, including **probation youth** and **juvenile offenders**, youth at risk of criminal involvement, and current and emancipating **foster youth**;
- Continually reach out to the community, youth and employers to enhance and increase the services to Sacramento youth.

### Evaluation Process

SETA staff routinely monitors and evaluates the WIA Youth program services and performance. Areas that are reviewed and addressed include:

- Demonstrated ability to attain of WIA Common Measures, enrollment, training completion and placement goals. Sacramento's outcomes for the youth common measures are:

⇒ **Placement in Employment or Education – 70%**

Defined as: *Employment, military service, enrolled in post-secondary education and/or advanced training or occupational skills training.*

⇒ **Attainment of Degree Or Certificate - 53%**

Defined as: *Attaining a diploma, GED or certificate*

⇒ **Literacy Or Numeracy Gains – 35%**

Defined as: *Advancing one or more Adult Basic Education (ABE) or English as a Second Language (ESL) functioning levels.*

- SMARTware documentation of services and progress toward goal attainment
- Understanding and adhering to the Youth Council's program design and performance requirements
- Ensuring that targeted challenged communities are served
- Commitment to youth development and a collaborative approach to service delivery
- Staffing infrastructure – ensuring that funded agencies have an adequate staff to participant ratio
- Ability to implement all component elements.

Performance data is provided under separate cover. Based on the March 31, 2009 performance data and evaluation outcomes, staff is recommending the following:

- Several programs continue to have challenges meeting placement goals. This could be a result of the economic downturn. Staff will continue to monitor this activity. Recommend continue the increased Work Experience wages to support subsidized employment.

- Twin Rivers Unified School District has been under corrective action for program performance and enrollment deficiencies. This resulted in the Youth Council adjusting Twin Rivers enrollment goal from 67 to 45 – this goal was met in March 2009. As performance is based on youth exiting the program and Twin Rivers has not exited youth, there is no available performance data. Staff recommends withholding the funding extension for Twin Rivers until year-end data is available in August 2009 and make a funding determination at that time. It should be noted that historically, Twin Rivers has not begun program implementation until the fall. Additionally, Twin Rivers was recommended for funding under the Recovery Act funding to provide 50 youth with summer employment services. The Youth Council approved a time-only extension for Twin Rivers to continue providing services to youth in the year-round program.

### **Funding Challenges and Available Funding**

The current WIA program year ends June 30, 2009. Annual performance reports will be completed and ready for review by August 2009.

|                                  |                           |
|----------------------------------|---------------------------|
| Individualized services          | \$2,345,941               |
| Universal Services               | \$ 638,000                |
| <u>Youth Council Initiatives</u> | <u>\$ 45,000</u>          |
| <b>Total</b>                     | <b><u>\$3,028,941</u></b> |

### **Stipulation:**

Last program year, the Sacramento Youth Providers received an increased allocation to increase the summer employment opportunities for Sacramento youth. This allocation reflects that increased allocation to provide additional summer youth employment services for program year 2009. If the increased funds are not used for summer employment activities, the contracts may be reduced to reflect those unexpended funds. Any additional funding stipulations will be provided under separate cover.

Twin Rivers – Time only extension – Approve the use of carryover funds for Twin Rivers to provide youth with continued services – estimated amount of \$70,000.

### **Outreach to the Community and other Youth Council Initiatives**

The Youth Council is reserving \$45,000 for other Youth Council Initiatives including sponsoring job fairs, community outreach, the Youth Service Provider Network, and youth leadership training.

ITEM III – A – ACTION (Continued)  
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A chart outlining the funding recommendation is attached.

On May 13, 2009, the Sacramento Works Youth Council approved the funding extension recommendations with the above stipulations.

RECOMMENDATION:

Review and approve the staff recommendation funding for the WIA, Title I, Youth Program, PY 2009-2010 with the program year beginning June 1, 2009.

Approve the stipulations noted above, with the understanding that all funding recommendations are subject to satisfactory year-end program performance reviews. Subgrantees that do not meet performance goals and benchmarks will be evaluated in August 2009 and may face deobligation of funds.

## WIA YOUTH FUNDING PY 2009-2010

|  |                     | Recommended Funding PY 2009-2010 |                 |                 |                      |                      |
|--|---------------------|----------------------------------|-----------------|-----------------|----------------------|----------------------|
| Provider   | 2008-9 Allocation   | WIA 10 Elements                  | +Youth Advocate | Total Served ** | Cost per participant | New Allocation Total |
| <b>OUT-of-SCHOOL (70% of enrollments to serve out-of-school youth)</b> |                     |                                  |                 |                 |                      |                      |
| Elk Grove Unified School District                                      | \$ 355,667          | \$ 340,667                       | 15,000          | 100             | 3,407                | \$ 355,667           |
| Galt Joint Union High School District                                  | \$ 170,261          | \$ 195,261                       | 15,000          | 45              | 4,339                | \$ 210,261           |
| La Familia Counseling Center   | \$ 297,749          | \$ 282,749                       | 15,000          | 68              | 4,158                | \$ 297,749           |
| Sacramento City Unified School District                                | \$ 206,325          | \$ 206,325                       |                 | 50              | 4,127                | \$ 206,325           |
| Asian Resources, Inc.  | \$ 355,088          | \$ 340,088                       | 15,000          | 96              | 3,543                | \$ 355,088           |
| Local Conservation Corps   | \$ 97,325           | \$ 97,325                        |                 | 25              | 3,893                | \$ 97,325            |
| <b>IN-SCHOOL (70% of enrollments to serve in-school youth)</b>         |                     |                                  |                 |                 |                      |                      |
| Sacramento Chinese Community Service Center                            | \$ 428,753          | \$ 398,753                       | 30,000          | 90              | 4,431                | \$ 428,753           |
| Twin Rivers Unified School District *                                  | \$ 233,268          | \$ -                             |                 |                 |                      | \$ -                 |
| Sacramento County Office of Education                                  | \$ 134,600          | \$ 174,600                       |                 | 30              | 5,820                | \$ 174,600           |
| City of Sacramento   | \$ 220,173          | \$ 220,173                       |                 | 65              | 3,387                | \$ 220,173           |
| Youth Council initiative   | \$ 45,000           |                                  |                 |                 |                      | \$ 45,000            |
| <b>Total</b>   | <b>\$ 2,544,209</b> | <b>\$ 2,255,941</b>              | <b>90000</b>    | <b>569</b>      | <b>3,965</b>         | <b>\$ 2,390,941</b>  |

\* Staff has recommended holding this amount for an extension recommendation until year-end performance data is available.

## WIA YOUTH FUNDING PY 2009-2010

| UNIVERSAL SERVICES                      |                 |                   |                                |                |
|---|-----------------|-------------------|--------------------------------|----------------|
| Provider                                | Number of Youth | 2008-9 Allocation | 2009-2010 Staff Recommendation | SWCC           |
| Asian Resources, Inc.                   | 440             | \$ 58,000         | \$ 58,000                      | Broadway       |
| Crossroads                              | 440             | \$ 58,000         | \$ 58,000                      | Rancho         |
| Crossroads                              | 440             | \$ 58,000         | \$ 58,000                      | Citrus Heights |
| Elk Grove Unified School District       | 440             | \$ 58,000         | \$ 58,000                      | South County   |
| Greater Sacramento Urban League         | 440             | \$ 58,000         | \$ 58,000                      | GSUL           |
| La Familia Counseling Center            | 440             | \$ 58,000         | \$ 58,000                      | LFCC           |
| La Familia Counseling Center            | 440             |                   | \$ 58,000                      | Mark Sanders   |
| Sacramento Chinese Community Service    | 440             | \$ 58,000         | \$ 58,000                      | Franklin       |
| Sacramento City Unified School District | 440             | \$ 58,000         | \$ 58,000                      | Lemon Hill     |
| San Juan Unified School District        | 440             | \$ 58,000         | \$ 58,000                      | Hillsdale      |
| SETA                                    | 440             | \$ 58,000         | \$ 58,000                      | Galt           |
| <b>Total</b>                            | 4,840           | \$ 580,000        | \$ 638,000                     |                |

## ITEM III-B - ACTION

### APPROVAL TO SUBMIT A PROPOSAL TO THE CALIFORNIA EMPLOYMENT DEVELOPMENT DEPARTMENT FOR THE CALIFORNIA GREEN JOBS CORPS PROGRAM

#### BACKGROUND:

The California Employment Development Department has announced the availability of up to \$10 million of the Governor's Discretionary 15% funds to fund pilot programs to serve at-risk youth. The programs will train youth for technical, construction and other skilled jobs in eco-friendly industries that are expected to fuel economic recovery. Green Jobs Corps youth are expected to continue their education and contribute to their communities through community services while receiving job training and placement assistance. Only Community Colleges and Workforce Investment Boards may apply as lead agencies. The maximum award is \$1 million for a 20 month grant period.

Pilot programs are designed to be administered regionally and SETA has accepted the role of lead agency for the Greater Sacramento region. Proposals are due May 26, 2009 and a public forum was held May 13, 2009 to further develop the local program design. Current partners include:

- o Los Rios Community College District
- o Valley Vision
- o North Central Counties Consortium
- o Golden Sierra Job Training Agency
- o Community-based organizations
- o Local employers.

The Youth Council reviewed and approved this item at their May 13, 2009 meeting.

#### RECOMMENDATION:

Approve submission of a proposal to the California Employment Development Department for the California Green Jobs Corps program in the amount of \$1 million.

ITEM III-C - ACTION

APPROVAL OF THE RESOURCE ALLOCATION PLAN FOR THE WORKFORCE INVESTMENT ACT AND THE AMERICAN RECOVERY AND REINVESTMENT ACT

BACKGROUND:

The Resource Allocation Plan determines what activities and services are offered through the Sacramento Works One Stop Career Center system. On an annual basis, the Sacramento Works Workforce Investment Board reviews the plan and determines the percentage of funds that will be allocated to each activity in the next fiscal year.

The final allocation for Fiscal Year 2009-2010 for the Workforce Investment Act (WIA) Adult and Dislocated Worker programs is \$9,213,578, a 12% increase over last fiscal year. The increase is due to the increase in unemployment in the State of California and the County of Sacramento.

The Planning/Oversight Committee is responsible for reviewing the staff recommendation for the Resource Allocation Plan. This year staff is recommending two separate Resource Allocation Plans. One is for the WIA formula allocation for adults and dislocated workers and one is for the American Recovery and Reinvestment Act (ARRA) funding, one-time only funding received by SETA and Sacramento Works to be spent within the next 18 months.

WIA Formula Resource Allocation Plan

For the WIA formula allocation, staff is recommending continuation of the Resource Allocation Plan approved by Sacramento Works, Inc. last year. A detailed description of the services, activities and functions funded by this allocation plan is included as Attachment 1. This Resource Allocation Plan supports the one-stop system, scholarships, on-the-job training programs, supportive services, and job placement services. Staff is requesting approval to allocate funds to the following activities/functions in the one-stop system:

- 27% Talent Engagement (skills assessment, review, and identification),
- 35% Talent Development (skills enhancement and skills certification) 18%
- Talent Marketing (skills marketing to employers).
- 2% Board Initiatives
- 10.5% One-Stop Support
- 7.5% Administration
- 100% Total**

ARRA Resource Allocation Plan

For the ARRA Resource Allocation Plan, staff is recommending that 90% of the funding received by SETA/Sacramento Works, Inc. be allocated out to subgrantees through the Request for Proposal (RFP) process. There are three activities included in the RFP, Classroom Training Occupational Skills, Workplace Learning/Job Creation, and



ITEM III – C– ACTION (Continued)  
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Business Development and Innovations. The remaining funds, about 10%, will be used for Administration, One-Stop Support, and Sacramento Works Board Initiatives. The recommendation is described in more detail on Attachment 2.

- 50% Classroom Training Occupational Skills
- 18% Workplace Training
- 22% Business Development and Innovations
- 6% Administration
- 2% Sacramento Works Board Initiatives
- 2% One Stop Support, Tracking, Monitoring

RECOMMENDATION:

Approve the Resource Allocation Plan for Fiscal Year 2009-2010 for the Workforce Investment Act (Attachment 1) and the American Recovery and Reinvestment Act (Attachment 2).

**Attachment 1**  
**Recommended Resource Allocation Plan for FY 2009-2010**

| One-Stop Services Activities and Functions  | Approved Allocation % | WIA Adult and Dislocated Worker Funding 2008-2009 | WIA Adult and Dislocated Worker Funding 2009-2010 | Increase from last year |
|---|-----------------------|---|---|-------------------------|
| <b>Talent Engagement:</b> Staffing, infrastructure, and equipment associated with welcoming customers, providing orientation, registration, skill review, initial assessments, career coaching, counseling, referral to social services, talent development or talent marketing.  | 27%                   | \$ 2,172,318                                      | \$ 2,487,666                                      | \$ 315,348              |
| <b>Talent Development:</b> Staffing, infrastructure, and equipment associated with vocational skills assessment, career planning, coaching, workshops, on-site skills development classes, scholarships and occupational skills training provided by training providers and educational institutions, employed worker training, English-language training and support services. | 35%                   | \$ 2,815,968                                      | \$ 3,224,752                                      | \$ 408,784              |
| <b>Talent Marketing:</b> Staffing, infrastructure, and equipment associated with employer outreach, job development, resume and interview assistance, pre-screening and referral, On-the-Job Training, job advancement and job retention  | 18%                   | \$ 1,448,212                                      | \$ 1,658,444                                      | \$ 210,232              |
| <b>One Stop Support:</b> Program Monitoring, SMARTware support, Client tracking, reporting and follow-up  | 10.5%                 | \$ 844,791  | \$ 967,426  | \$ 122,635              |
| <b>Administration:</b> General Administration, Personnel, Payroll, Information Systems, Fiscal and Contracts staff  | 7.5%                  | \$ 603,422  | \$ 691,018  | \$ 87,597               |
| <b>Board Initiatives:</b> Funds Sacramento Works Board initiatives, including employer outreach, labor market research, participating in regional workforce plans and initiatives   | 2.0%                  | \$ 160,912  | \$ 184,272  | \$ 23,359               |
| <b>Total</b>  | <b>100.00%</b>        | <b>\$ 8,045,624</b>                               | <b>\$ 9,213,578</b>                               | <b>\$ 1,167,954</b>     |

**Attachment 2: Resource Allocation Plan for Recovery Act Funding 2009-2010**

| <b>Adult - Recovery Act</b> | <b>Dislocated Worker - Recovery Act</b> | <b>Total Funding</b> | <b>Comments</b>                        | <b>Total Funding</b> | <b>Approximate # Served</b> | <b>% of Total Funds</b> |
|-----------------------------|---|----------------------|--|----------------------|-----------------------------|-------------------------|
| <b>\$4,082,374</b>          | <b>\$3,599,960</b>                      | <b>\$7,682,334</b>   | <b>Total Recovery Act Funding</b>      | <b>\$7,682,334</b>   |                             |                         |
| 244,942                     | 215,998                                 | 460,940              | Admin                                  | <b>460,940</b>       |                             | <b>6%</b>               |
| 81,647                      | 71,999                                  | 153,647              | Sac. Works Board Initiatives           | <b>153,647</b>       |                             | <b>2%</b>               |
| 81,647                      | 71,999                                  | 153,647              | One Stop Support, Tracking, Monitoring | <b>153,647</b>       |                             | <b>2%</b>               |
| <b>3,674,137</b>            | <b>3,239,964</b>                        | <b>6,914,101</b>     | <b>Program Dollars</b>                 | <b>6,914,101</b>     |                             |                         |
| 2,191,733                   | 1,663,834                               | 3,855,567            | Classroom Training                     | <b>3,855,567</b>     | <b>771</b>                  | <b>50%</b>              |
| 912,661                     | 470,159                                 | 1,382,820            | Workplace Learning                     | <b>1,382,820</b>     | <b>277</b>                  | <b>18%</b>              |
| 569,743                     | 1,105,971                               | 1,675,714            | Business Development Innovations       | <b>1,675,714</b>     | <b>335</b>                  | <b>22%</b>              |
| (0)                         | 0                                       | -                    |  | <b>\$7,682,334</b>   | <b>1383</b>                 | <b>100%</b>             |

ITEM III-D - ACTION

APPROVAL TO TRANSFER 30% OF ARRA DISLOCATED WORKER FUNDS TO  
ARRA ADULT FUNDS

BACKGROUND:

The Recovery Act of 2009 (ARRA) is intended to preserve and create jobs, promote the nation's economic recovery, and to assist those most impacted by the recession, with an emphasis on serving low income and displaced workers. As with WIA funding, the Recovery Act includes three funding streams: Youth (ages 16-21), Adult (age 18+) and Dislocated Workers. Administratively, these funding streams are treated as separate programs, with separate procurement and eligibility requirements, and separate accounting and reporting systems. To be consistent with Congressional intent as to the level of funding appropriated for the WIA Adult and Dislocated Worker programs, fund transfers between the Dislocated Worker and Adult programs under the Recovery Act are allowed up to 30% of the funds allocated to a local area.

Staff has analyzed the effects of transferring funds from the Dislocated Worker to the Adult Funding stream and have identified positive outcomes associated with transferring 30% of the Dislocated Worker funding stream to the Adult funding stream. Staff has determined that the process simplifies accounting, data collection and reporting procedures and eliminates labor-intensive eligibility procedures. The merging of funds has also increased flexibility in service delivery. All adults can access services while adults who also demonstrate that they meet the conditions for eligibility as a Dislocated Worker can be counted as a distinct population within the SMARTware data management system as well as the State JTA system for reporting purposes. If the transfer request is approved, the funding allocations for the Recovery Act would change as follows:

| <b>Funding Stream</b>                     | <b>Allocation<br/>before 30%<br/>Transfer</b> | <b>% of<br/>funds</b> | <b>Allocation<br/>After 30%<br/>Transfer</b> | <b>% of<br/>funds</b> |
|---|---|-----------------------|--|-----------------------|
| <b>Recovery Act Adult</b>                 | \$ 2,539,534                                  | 33%                   | \$ 4,082,374                                 | 53%                   |
| <b>Recovery Act<br/>Dislocated Worker</b> | 5,142,800                                     | 67%                   | 3,599,960                                    | 47%                   |
| <b>Total</b>                              | \$ 7,682,334                                  |                       | \$ 7,682,334                                 |                       |

RECOMMENDATION

Approve the staff recommendation to transfer 30% of ARRA Dislocated Worker funds into the ARRA Adult funding stream.

## ITEM III-E - ACTION

### APPROVAL TO SUBMIT A REQUEST TO TRANSFER WORKFORCE INVESTMENT ACT DISLOCATED WORKER FUNDS TO ADULT FUNDS

#### BACKGROUND:

The Workforce Investment Act of 1998 - the federal law that governs and funds the Sacramento Works One Stop Career Center system - includes three funding streams: Youth (age 16-21), Adult (age 18+), and Dislocated Workers. Administratively, each of these funding streams have been considered as three distinct programs with separate accounting, reporting and procurement processes and enrollment into any one of these programs is based on eligibility criteria specific to each program.

The State of California submitted a waiver request to the Department of Labor to allow local workforce boards to consolidate the Adult and Dislocated Worker to reduce reporting and paperwork requirements. The waiver of WIA Section 133(b)(4) was originally approved in October, 2006 authorizing the transfer of up to 50 percent of funds between the Adult and the Dislocated Worker funding streams. That waiver was extended and expanded in the 2007-2009 WIA Plan, which was approved in February, 2008, allowing the transfer of 100 percent between funding streams.

The State of California Workforce Investment Board requested an extension of their Strategic Two-Year Plan for Title I of the Workforce Investment Act of 1998 and the Wagner-Peyser Act (Plan) for the period of July 1, 2009 to June 30, 2010. As a part of this extension, they are requesting the continuation of existing waivers. The waiver will continue to provide flexibility to Local Boards to respond to changes in their local labor markets and help to ensure that WIA funds are used in a way that maximizes customer service and other demand-driven needs of the business community.

On May 28, 2008, Sacramento Works, Inc. approved the transfer of 100% of Dislocated Worker funding to the Adult funding stream. In consolidating Dislocated Worker and Adult funding streams, staff has determined that the process simplifies accounting, data collection and reporting procedures, and eliminates labor-intensive eligibility procedures. The merging of funds has also increased flexibility in service delivery. All adults are can access services while adults who also demonstrate they meet the conditions for eligibility as a Dislocated Worker can be counted as a distinct population within the SMARTware data management system and the State JTA system for reporting purposes. Staff is recommending that the Board approve a continuation of the 100% transfer, based on approval by the U.S. Department of Labor of California's request for extension of the waiver. This would result in the transfer of \$4,919,800 of Dislocated Worker funds being transferred to the Adult funding allocation for 2009-2010 for a total funding of \$9,213,578.

ITEM III – E– ACTION (Continued)  
Page 2

RECOMMENDATION:

Approve submission to the State of California, Employment Development Department of a request to transfer 100% of the WIA Dislocated Worker funds into the WIA Adult funding stream for 2009-2010.

## ITEM IV-1 - INFORMATION

### EVALUATION PROCESS FOR ARRA PROPOSALS

#### BACKGROUND:

Friday May 8, 2009 was the deadline for applicants to pre-qualify for the Recovery Act Request for Proposals process. A total of 48 entities met the prequalification requirements.

#### **Important dates in the Proposal Review Process:**

##### **Phase I**

**Thursday, May 21, 2009:** Request for Proposals are due at 5:00 p.m.

**Tuesday, May 26, 2009:** Readers Orientation

**Friday, June 12, 2009 (1:00 p.m.):** Publish staff recommendations

**Wednesday, June 17, 2009 (8:30 a.m.):** Sacramento Works Planning/Oversight Committee meeting

##### **Phase II**

**Thursday, July 23, 2009:** Request for Proposals are due at 5:00 p.m.

**Friday, August 14, 2009:** Publish staff recommendations

#### Evaluation Criteria:

At the last Planning/Oversight Committee meeting, the committee brainstormed the important evaluation criteria for the review process. Attached is the summary of the evaluation criteria.

**Sacramento Employment and Training Agency  
American Recovery and Reinvestment Act (Recovery Act)  
Workforce Investment Act (WIA) Title I  
Adult and Dislocated Worker Program**

**Services to be provided:**

Occupational Skills Training/Workplace Training, Job Creation/Business Development

**1. Executive Summary/Program Synopsis**

- a. Executive Summary – Project has been summarized in one page or less
- b. Has adequately described the population and geographical target area(s) including:
  - i. Economic and workforce conditions in the area
  - ii. Statistical information that supports the needs of this program and has included data sources
  - iii. The benefits and outcomes anticipated

**2. Objectives and Need for Assistance**

- a. Has clearly identified the physical, economic, social, financial, institutional and/or other problems requiring a solution.
  - i. Has clearly demonstrated the need for assistance
  - ii. Has clearly demonstrated the principal and subordinate objectives of the project
- b. Has written a Statement of Problem(s) and Solution(s) which clearly identifies:
  - i. Physical, economic, social, financial and institutional issues
  - ii. The need for assistance is clearly demonstrated
  - iii. A clear statement of solution(s)

**3. Results, Benefits, Performance Outcomes**

- a. Has clearly identified results, benefits and performance measures to be attained
  - i. Long term jobs, critical occupations, cost per job, career advancements
  - ii. Do the results/benefits correlate to at least one of the purposes of this solicitation
- b. Occupational Skill Training/Job Creation – Preparing workers for high wages, critical occupations, career ladder
- c. Job Creation/Business Development and Innovations – Engage employers through job creation/business development and retention services

**4. Approach**

- a. Plan of Action – How the proposed project will be accomplished to include:
  - i. A plan that adequately responds to the needs identified in the needs statement;
  - ii. The scope and detail of how proposed work will be accomplished;
  - iii. A description of how the project will coordinate with the Career centers for enrollment, the provision of services and sharing information;



- iv. A description of how the applicant accounts for all functions or activities identified in the application; cited factors that might accelerate or decelerate the work; provided reasons for taking the proposed approach;
- v. A description of any unusual features of the project;
- vi. A plan that adequately describe how the outcomes will be achieved;
- vii. A timeline and flow chart (Exhibit B), which includes monthly or quarterly projections (quantitative) or both function/activities, accomplished or the number of people to be served;
- viii. A description of performance based contract and clearly defined benchmarks;
- ix. A list of Collaborative Partners, organizations, cooperating entities and key individuals with a short description of the nature of their efforts and contributions. How quickly will jobs be available?

**5. Evaluation - The proposal addresses the following:**

- a. How the project will be evaluated to determine accomplishments; how will evaluation determine whether the stated objectives have been accomplished and the extent to which accomplishments can be attributed to the project;
- b. Is the evaluation consistent with the work plan;
- c. Criteria used to evaluate results and methodology used to determine if needs are being met while project results and benefits are being achieved;
- d. Discussed impact of activities that address project's effectiveness;
- e. Provided internal program evaluation and monitoring system matrix;
- f. The evaluation and monitoring chart in Sec. III, page 5 matches the project narrative;
- g. Geographic Location: The proposal describes the location of the project and boundaries of the area the project will target. The proposal identifies and gives priority to communities with high unemployment rates.

**6. Staff and Position Data**

- a. Biographical sketch and job description for key personnel, and job descriptions for any vacant positions (Exhibit C)

**7. Organizational Profiles**

- a. Information on the applicant's organization and cooperating partners were provided (organizational charts, documentation of experience in program area, professional accreditation, etc.)
- b. A description of the organization's internal fiscal system including:
  - i. Type of accounting system used
  - ii. Staff person responsible for preparing fiscal reports
  - iii. Internal controls
  - iv. Ability to repay potential disallowed costs
  - v. Financial capacity to start-up quickly
  - vi. How effective has the applicant delivered comparable or related services based on demonstrated performance?

## **8. Budget and Budget Justification**

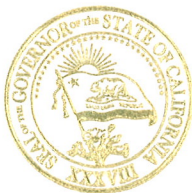
- a. Completed budget forms with line item details provided
- b. Budget narrative justification provided
  - i. Does the budget narrative support the program narrative;
  - ii. Is it clear and logical how costs will be derived;
  - iii. Is the cost per participant justified and reasonable, and are costs reasonable for the length and types of services proposed;
  - iv. Are costs necessary and do they support the program;
  - v. Fund leveraging, ARRA projects, other funds are listed;
  - vi. Non Federal leveraged funds are listed in the budget
  - vii. New positions are indicated in Exhibit C

ITEM IV-2 – INFORMATION

LETTER FROM GOVERNOR ARNOLD SCHWARZENEGGER

BACKGROUND:

Attached is a copy of a letter from Governor Arnold Schwarzenegger regarding the expenditure of stimulus funds.



RECEIVED  
APR 29 2009

GOVERNOR ARNOLD SCHWARZENEGGER

April 24, 2009

Mr. Mark Ingram  
Chair  
Sacramento Employment and Training Agency  
10600 White Rock Road, Suite 100  
Rancho Cordova, California 95670

Dear Mr. Ingram,

It is vital that American Recovery and Reinvestment Act (ARRA) funds be spent efficiently in ways that truly help our state through these difficult times and create jobs. The people demand it, and so does our economy. As California's unemployment rate tops 11 percent, you know full well the devastating effects job loss is having on your community. At the state level, I am committed to passing on Recovery Act dollars quickly and to helping local governments use these dollars. My administration recently spent \$415 million in Workforce Investment Act ARRA funds to California's 49 local Workforce Investment Boards.

But before we can see the benefits of this funding, you must do your part to ensure the money is being spent – and spent well – in your community. I urge you to work closely with your Local Workforce Investment Board (LWIB) to expedite the use of these funds. Where bureaucratic roadblocks exist, clear them. Where political distractions may be slowing the process, eliminate them. Every day of delay is another day our state and your community is not working its way out of an economic slump, and I am committed to helping you use Recovery Act dollars to hasten our recovery.

Workforce Investment Act funding is now available throughout the state to help workers understand where jobs will be created, gain new skills, receive training and education and move into career paths that will help them succeed in the labor market. The funds can be used for businesses at risk of more layoffs, and to help those displaced move more quickly into new occupations and jobs. This funding will also create summer job opportunities for thousands of youth between the ages of 16 and 24, which will give them work experience, education, and wages – an investment in California's future in more ways than one.

As an elected official there are three critically important roles you can play in this process:

Mr. Ingram  
April 24, 2009  
Page two

First, ensure that a large-scale summer youth program is up and running in your community. The U.S. Department of Labor has made it clear that the majority of the youth funding should be expended this summer on summer youth employment programs. I couldn't agree more. You should be directing your city and county departments to make jobs available, as well as working with your LWIB to ensure that there are jobs available in your community's nonprofit organizations and in the private sector where appropriate. This all has to be done immediately as summer will soon be here.

Second, remove bureaucratic obstacles so this funding can get to work in your community as quickly as possible. Thousands of your constituents are walking through the doors of your local One-Stop Career Centers, some experiencing unemployment for the first time in their lives. They need help. By expediting procurement and spending authority, you will help get the resources to those who urgently need services.

Third, you can play a pivotal role in ensuring that there is coordination among all of the job training-related Recovery Act resources coming into your community. Funding through the Workforce Investment Act is a large share of the ARRA job training funding, but there are also resources going to other local agencies for weatherization, construction, brown field cleanup, energy and transportation projects. Use your Local Workforce Investment Board as a convener and broker to maximize your community's job training funds in the most effective and accountable manner.

Thank you for all you are doing to help get our economy growing and to get jobseekers back to work again. I, along with my Recovery Task Force and state agencies, stand ready to work with you to see that the funds coming to your local area are spent with the greatest speed and economic impact.

Sincerely,

A handwritten signature in black ink, appearing to read "Arnold Schwarzenegger". The signature is fluid and cursive, with a prominent flourish at the end.

Arnold Schwarzenegger

/la

## ITEM IV- 3 – INFORMATION

### UNEMPLOYMENT RATES FOR SACRAMENTO COUNTY

#### BACKGROUND:

In March, 2009, the unemployment rate for Sacramento County was 11.3%. Attached is a listing of the unemployment rates by City and Census Designated Places provided to SETA by the California Employment Development Department.

**Monthly Labor Force Data for Cities and Census Designated Places (CDP)  
 March 2009 - Preliminary  
 Data Not Seasonally Adjusted**

| Area Name                    | Labor Force | Employment | Unemployment |       | Census Ratios |          |
|------------------------------|-------------|------------|--------------|-------|---------------|----------|
|                              |             |            | Number       | Rate  | Emp           | Unemp    |
| Sacramento County            | 695,900     | 617,600    | 78,300       | 11.3% | 1.000000      | 1.000000 |
| Arden Arcade CDP             | 57,600      | 51,400     | 6,300        | 10.9% | 0.083158      | 0.080285 |
| Carmichael CDP               | 29,800      | 27,300     | 2,500        | 8.3%  | 0.044186      | 0.031493 |
| Citrus Heights city          | 51,500      | 47,500     | 4,100        | 7.9%  | 0.076838      | 0.052031 |
| Elk Grove CDP                | 36,000      | 32,700     | 3,300        | 9.1%  | 0.052995      | 0.042014 |
| Fair Oaks CDP                | 17,500      | 16,400     | 1,100        | 6.3%  | 0.026612      | 0.013988 |
| Florin CDP                   | 12,900      | 10,800     | 2,200        | 16.8% | 0.017437      | 0.027771 |
| Folsom city                  | 27,700      | 26,300     | 1,400        | 5.1%  | 0.042525      | 0.018086 |
| Foothill Farms CDP           | 9,800       | 8,400      | 1,400        | 14.4% | 0.013603      | 0.017967 |
| Galt city                    | 11,000      | 9,100      | 1,900        | 17.0% | 0.014758      | 0.023844 |
| Gold River CDP               | 4,900       | 4,800      | 100          | 1.9%  | 0.007790      | 0.001181 |
| Isleton city                 | 400         | 400        | 100          | 11.9% | 0.000597      | 0.000642 |
| La Riviera CDP               | 7,100       | 6,600      | 400          | 6.1%  | 0.010732      | 0.005544 |
| Laguna CDP                   | 20,800      | 19,600     | 1,200        | 5.8%  | 0.031743      | 0.015451 |
| Laguna West Lakeside CDP     | 5,400       | 5,000      | 400          | 7.6%  | 0.008067      | 0.005210 |
| North Highlands CDP          | 22,900      | 19,100     | 3,800        | 16.6% | 0.030900      | 0.048382 |
| Orangevale CDP               | 16,200      | 14,900     | 1,300        | 8.1%  | 0.024187      | 0.016709 |
| Parkway South Sacramento CDP | 16,300      | 13,200     | 3,100        | 18.9% | 0.021411      | 0.039219 |
| Rancho Cordova City          | 31,600      | 27,600     | 4,100        | 12.9% | 0.044619      | 0.052031 |
| Rancho Murieta CDP           | 2,300       | 2,200      | 100          | 3.5%  | 0.003612      | 0.001027 |
| Rio Linda CDP                | 5,900       | 4,900      | 1,000        | 16.5% | 0.007917      | 0.012294 |
| Rosemont CDP                 | 14,100      | 12,900     | 1,300        | 8.9%  | 0.020836      | 0.016042 |
| Sacramento city              | 221,000     | 191,900    | 29,100       | 13.2% | 0.310678      | 0.371731 |
| Vineyard CDP                 | 6,000       | 5,700      | 300          | 5.2%  | 0.009153      | 0.003978 |
| Walnut Grove CDP             | 500         | 400        | 100          | 24.7% | 0.000566      | 0.001463 |
| Wilton CDP                   | 2,800       | 2,600      | 200          | 6.9%  | 0.004226      | 0.002464 |

CDP is "Census Designated Place" - a recognized community that was unincorporated at the time of the 2000 Census. of the 2000 Census.

**Notes:**

- 1) Data may not add due to rounding. All unemployment rates shown are calculated on unrounded data.
- 2) These data are not seasonally adjusted.

**Methodology:**

Monthly city and CDP labor force data are derived by multiplying current estimates of county employment and unemployment by the employment and unemployment shares (ratios) of each city and CDP at the time of the 2000 Census. Ratios for cities of 25,000 or more persons were developed from special tabulations based on household population only from the Bureau of Labor Statistics. For smaller cities and CDP, ratios were calculated from published census data.

City and CDP unrounded employment and unemployment are summed to get the labor force. The unemployment rate is calculated by dividing unemployment by the labor force. Then the labor force, employment, and unemployment are rounded.

This method assumes that the rates of change in employment and unemployment, since 2000, are exactly the same in each city and CDP as at the county level (i.e., that the shares are still accurate). If this assumption is not true for a specific city or CDP, then the estimates for that area may not represent the current economic conditions. Since this assumption is untested, caution should be employed when using these data.

ITEM IV- 4 – INFORMATION  
DISLOCATED WORKER UPDATE

BACKGROUND:

The most current dislocated worker update will be distributed at the meeting and staff will be available to answer questions.



## Dislocated Worker Information PY 2008/2009

The following is an update of information as May 18, 2009 on the Worker Adjustment and Training Notification (WARN) notices and Non WARN notifications in Sacramento County

| WARN STATUS | MONTH RECEIVE NOTICE | COMPANY AND ADDRESS  | WARN STATUS | # OF AFFECTED WORKERS | SETA'S INTERVENTION             |
|-------------|----------------------|--|-------------|-----------------------|---------------------------------|
| Official    | 3/10/2008            | <b>CSAA</b><br>Elk Grove, CA   | 3/28/2008   | 26                    | RR Scheduled Services Ongoing   |
| Official    | 5/23/2008            | <b>Sun MicroSystem-Sacramento Site</b><br>8880 Cal Center<br>Sacramento, CA 95826  | 8/8/2008    | 1                     | Mailed packet                   |
| Official    | 7/1/2008             | <b>Intuit, Inc.</b><br>1860 Howe Ave., Ste. 260<br>Sacramento, CA 95825  | 8/25/2008   | 6                     | 8/25/2008                       |
| Unofficial  | 7/2/2008             | <b>Room Source</b><br>849 North 10th Street<br>Sacramento, CA 95814  | 7/18/2008   | 25                    | 7/18/2006                       |
| Official    | 7/7/2008             | <b>Windsor Capital Group, Inc.</b><br><b>Residence Inn Sacramento</b><br>2410 El Camino Ave.<br>Sacramento, CA 95833           | 8/29/2008   | 87                    | Declined Services               |
| Official    | 7/11/2008            | <b>American Airlines</b><br>6900 Airport Blvd Terminal B<br>Sacramento, CA 95837   | 9/5/2008    | 8                     | 8/7/2008                        |
| Official    | 7/23/2008            | <b>Indymac Bank</b><br>10860 Gold Center Drive<br>Rancho Cordova, CA 95670   | 8/29/2008   | 109                   | Declined Services               |
| Official    | 7/23/2008            | <b>GenCorp-Aerojet</b><br>Highway 50 & Aerojet Rd<br>Rancho Cordova, CA 95670  | 9/23/2008   | 99                    | 9/24/2008                       |
| Official    | 7/24/2008            | <b>Paramount Pictures</b><br>5555 Melrose Ave<br>Hollywood, CA 90038   | 9/22/2008   | 1                     | Declined Services               |
| Official    | 8/5/2008             | <b>AT&amp;T Advanced Solutions Inc.,<br/>Broadband &amp; Narrowband Operations</b><br>3675 T. Street<br>Sacramento, California | 9/6/2008    | 188                   | 9/10-11/08 RR scheduled 9/17/08 |
| Unofficial  | 8/7/2008             | <b>Western Wood Manufacturing</b><br>3700 Riego Rd<br>Elverta, CA 95626  | 9/25/2008   | 35                    | 9/4/2008                        |
| Unofficial  | 8/14/2008            | <b>Winter Volvo</b><br>3805 Florin Rd<br>Sacramento, CA  | 8/26/2008   | 45                    | 8/20/2008                       |
| Unofficial  | 9/9/2008             | <b>Muzio Baking Co.</b><br>1708 34th Street<br>Sacramento, 95816-7004  | 9/9/2008    | 15                    | Delivered Packets               |

## Dislocated Worker Information PY 2008/2009

The following is an update of information as May 18, 2009 on the Worker Adjustment and Training Notification (WARN) notices and Non WARN notifications in Sacramento County

| WARN STATUS | MONTH RECEIVE NOTICE | COMPANY AND ADDRESS   | WARN STATUS          | # OF AFFECTED WORKERS | SETA'S INTERVENTION                       |
|-------------|----------------------|---|----------------------|-----------------------|---|
| Unofficial  | 9/15/2008            | <b>Ikon</b><br>1225 8th Street,<br>Sacramento, CA 95814                       | 9/15/2008            | 10                    | 9/15/2008                                 |
| Unofficial  | 10/3/2008            | <b>Bank of America</b><br>11080 White Rock Road Ste. #500<br>Rancho Cordova   | 10/10/2008           | 15                    | 10/9/2008                                 |
| Official    | 10/10/2008           | <b>Wachovia</b><br>1510 Arden Way<br>Sacramento, CA 95825                     | 7/5/08 -<br>12/31/08 | 56                    | Pending                                   |
| Official    | 10/1/2008            | <b>Johnson Controls</b><br>1900 Prairie City Rd<br>Folsom, CA 95630           | 12/7/2008            | 36                    | Pending                                   |
| Official    | 10/28/2008           | <b>Mervyns</b><br>Sacramento, CA  | 12/31/2008           | 512                   | 11/14/2008                                |
| Official    | 10/29/2008           | <b>CSAA</b><br>Elk Grove, CA  | 12/31/2009           | 346                   | RR Scheduled 11/24/08<br>Services Ongoing |
| Official    | 11/13/2008           | <b>Michael's Furniture</b><br>5849 88th St.<br>Sacramento, CA                 | 12/31/2008           | 123                   | 12/19/2008                                |
| Official    | 12/4/2008            | <b>Panattoni</b><br>8775 Folsom Blvd, Suite 200<br>Sacramento, CA 95826       | 2/5/2009             | 91                    | Declined Services                         |
| Official    | 12/12/2008           | <b>Marvell Semiconductor, Inc.</b><br>890 Glenn Drive<br>Folsom, CA 95630     | 2/13/2009            | 3                     | Pending                                   |
| Unofficial  | 12/19/2008           | <b>Borders</b><br>4750 Natomas Blvd.<br>Sacramento, CA 95835                  | 1/3/2009             | 30                    | 12/23/08<br>Delivered Packets             |
| Official    | 1/9/2009             | <b>Health Net, Inc.</b><br>12033 Foundation Place<br>Rancho Cordova, CA 95670 | 3/12/2009            | 80                    | 2/18-19/09<br>RR Scheduled<br>4/21/09     |
| Official    | 1/12/2009            | <b>JC Penney</b><br>5949 Fair Oaks Blvd.<br>Carmichael, CA 95608              | 3/30/2009            | 244                   | 1/12-15/09                                |
| Unofficial  | 1/20/2009            | <b>COUNTY OF SACRAMENTO-DHS</b><br>SACRAMENTO, CA                             |                      | 20                    | 2/17/2009                                 |
| Official    | 1/21/2009            | <b>Optisolar</b><br>McClellan, CA 95652                                       | 3/21/2009            | 105                   | Declined Services                         |
|             | 1/21/2009            | <b>Circuit City</b><br>2121 Arden Way<br>Sacramento, CA 95815                 | 3/21/2009            | 57                    | 2/10/2009                                 |
| Official    | 1/21/2009            | <b>Circuit City</b><br>8211 Laguna Blvd.<br>Elk Grove, CA 95758               | 3/21/2009            | 57                    | RR Scheduled<br>3/12/09                   |
| Official    | 1/21/2009            | <b>Circuit City</b><br>7980 Arcadia<br>Citrus Heights, CA 95610               | 3/21/2009            | 45                    | RR Scheduled<br>3/4/09                    |

## Dislocated Worker Information PY 2008/2009

The following is an update of information as May 18, 2009 on the Worker Adjustment and Training Notification (WARN) notices and Non WARN notifications in Sacramento County

| WARN STATUS | MONTH RECEIVE NOTICE | COMPANY AND ADDRESS   | WARN STATUS | # OF AFFECTED WORKERS | SETA'S INTERVENTION                      |
|-------------|----------------------|---|-------------|-----------------------|--|
| Unofficial  | 1/23/2008            | <b>Bank of America</b><br>11080 White Rock Road Ste. #500<br>Rancho Cordova               | 2/16/2009   | 25                    | RR Scheduled 2/11/09<br>Services Ongoing |
| Official    | 1/28/2009            | <b>Delta Dental</b><br>11155 International Drive<br>Rancho Cordova, CA 95670              | 3/31/2009   | 68                    | Declined Services                        |
| Official    | 2/4/2009             | <b>LifeMasters</b><br>10989 Trade Center Dr. #200<br>Rancho Cordova, CA 95670             | 3/30/2009   | 110                   | 2/23/2009                                |
| Official    | 3/5/2009             | <b>Marvell Semiconducto, Inc.</b><br>1890 Glenn Drive<br>Folsom, 95630                    | 5/4/2009    | 2                     | Declined Services                        |
| Official    | 3/10/2009            | <b>Sacramento Bee</b><br>2100 Q Street<br>Sacramento, 95852                               | 5/9/2009    | 128                   | Pending                                  |
| Official    | 3/23/2009            | <b>Indymac Bank</b><br>10860 Gold Center Drive<br>Rancho Cordova, CA 95670                | 5/19/2009   | 74                    | RR scheduled<br>4-22-09                  |
| Official    | 3/30/2009            | <b>Sun MicroSystem-Sacramento Site</b><br>8880 Cal Center<br>Sacramento, CA 95826         | 5/30/2009   | 11                    | Declined Services                        |
| Official    | 4/2/2009             | <b>Numonyx</b><br>1900 Prairie City Rd, FM3-N<br>Folsom, CA 95630                         | 6/8/2009    | 46                    | Delivered Packets                        |
| Official    | 4/3/2009             | <b>Franklin Templeton Investments</b><br>One Franklin Parkway<br>San Mateo, CA 94403-1906 | 4/7/2009    | 65                    | Pending                                  |
| Official    | 4/9/2009             | <b>InformedRx</b><br>2441 Warrenville Rd, Ste. 610<br>Sacramento, CA 95826                | 6/30/2009   | 36                    | RR Scheduled<br>6/3/2009                 |
| Official    | 4/9/2009             | <b>Gottschalks</b><br>8455 Elk Grove<br>Elk Grove CA 95758                                | 6/1/2009    | 101                   | Pending                                  |
| Official    | 4/9/2009             | <b>Gottschalks</b><br>2300 Watt Ave<br>Sacramento CA 95825                                | 6/1/2009    | 130                   | Pending                                  |
| Official    | 4/13/2009            | <b>Sacramento Logistics</b><br>8301 Fruitridge Rd.<br>Sacramento, CA 95826                | 6/8/2009    | 72                    | Pending                                  |
| Official    | 4/13/2009            | <b>USAA</b><br>2241 Harvard Street<br>Sacramento, CA 95815                                | 9/1/2009    | 2                     | Pending                                  |
| Official    | 5/1/2009             | <b>FFP Global</b><br>11093 Sun Center Dr. Unit F<br>Rancho Cordova, CA 95670              | 5/16/2009   | 94                    | Pending                                  |

## Dislocated Worker Information PY 2008/2009

The following is an update of information as May 18, 2009 on the Worker Adjustment and Training Notification (WARN) notices and Non WARN notifications in Sacramento County

| WARN STATUS | MONTH RECEIVE NOTICE | COMPANY AND ADDRESS  | WARN STATUS                        | # OF AFFECTED WORKERS | SETA'S INTERVENTION                |
|-------------|----------------------|--|------------------------------------|-----------------------|------------------------------------|
| Unofficial  | 5/5/2009             | <b>Lorretto High School</b><br>2360 El Camino Ave<br>Sacramento, CA 95826        | 6/4/2009                           | 60                    | RR Scheduled<br>6/4/09             |
| Unofficial  | 5/11/2009            | <b>Sutter Health Care</b><br>2700 Gateway Oaks Drive #12<br>Sacramento, CA 95833 |                                    | 121                   | RR Scheduled<br>5/19/09<br>5/21/09 |
|             |                      |  | <b>Total # of Affected Workers</b> | <b>3620</b>           |                                    |

## ITEM IV- 5 - INFORMATION

### COMMITTEE UPDATES

#### BACKGROUND:

This item provides an opportunity for a report from the following committees:

- Youth Council – Matt Kelly
- Planning/Oversight Committee – Lynn Conner
- Employer Outreach Committee – Kim Parker
- Board Development Committee – Kingman Tsang

## ITEM V - OTHER REPORTS

1. CHAIR'S REPORT: The Chair of the Sacramento Works, Inc. Board, on a regular basis, receives numerous items of information concerning employment and training legislation, current programs, agency activities, and miscellaneous articles.

The important information from the material received and meetings attended will be shared with the entire Board and the method proposed by the Chair is to give a verbal report at each regular meeting. It will also allow time for the Board to provide input on items that may require future action.

2. MEMBERS OF THE BOARD

This item provides the opportunity for Workforce Investment Board members to raise any items for consideration not covered under the formal agenda. It also provides the opportunity for Board members to request staff to research or follow up on specific requests or to ask that certain items be placed on the next agenda.

3. COUNSEL REPORT: The Sacramento Works, Inc. Legal Counsel is the firm of Phillip M. Cunningham, Attorney at Law. This item provides the opportunity for Legal Counsel to provide the Sacramento Works, Inc. Board with an oral or written report on legal activities

4. PUBLIC PARTICIPATION: Participation of the general public at Sacramento Works, Inc. Board meetings is encouraged. The Sacramento Works, Inc. Board has decided to incorporate participants of the audience as part of its agenda for all meetings. Members of the audience are asked to address their requests to the Chair, if they wish to speak.