

CAREER CENTERS

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Sacramento, CA 95818
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CITRUS HEIGHTS

7640 Greenback Lane
Citrus Heights, CA 95610
(916) 676-2540

FRANKLIN

7000 Franklin Blvd., Suite 540
Sacramento, CA 95823
(916) 262-3200

GALT

1000 C Street, Suite 100
Galt, CA 95632
(209) 744-7702

GREATER SACRAMENTO URBAN LEAGUE

3725 Marysville Blvd.
Sacramento, CA 95838
(916) 286-8600

HILLSDALE

5655 Hillside Blvd., Suite 8
Sacramento, CA 95842
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LA FAMILIA COUNSELING CENTER

5523 34th Street
Sacramento, CA 95820
(916) 452-3601

LEMON HILL

5451 Lemon Hill Avenue
Sacramento, CA 95824
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MARK SANDERS COMPLEX

2901 50th Street
Sacramento, CA 95817
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10638 Schirra Avenue
Mather, CA 95655
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RANCHO CORDOVA

10665 Coloma Rd., Suite 200
Rancho Cordova, CA 95670
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SOUTH COUNTY

8401 - A Gerber Road
Sacramento, CA 95828
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Administrative Offices & Employer Services

925 Del Paso Blvd.
Sacramento, CA 95815
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Website: <http://www.seta.net>



REGULAR MEETING OF THE SACRAMENTO WORKS, INC. BOARD

DATE: Wednesday, September 26, 2007

TIME: 8:00 a.m.

LOCATION: SETA Board Room
925 Del Paso Blvd.
Sacramento, California

While the Sacramento Works, Inc. Board welcomes and encourages participation in the Sacramento Works, Inc. meetings, it would be appreciated if you would limit your comments to five minutes so that everyone may be heard. Matters under the jurisdiction of the Sacramento Works, Inc. Board and not on the posted agenda may be addressed by the general public following completion of the regular agenda. The Sacramento Works, Inc. Board limits testimony on matters not on the agenda to five minutes per person and not more than fifteen minutes for a particular subject. Meeting facilities are accessible to persons with disabilities. Requests for Assisted Listening Devices or other considerations should be made through the Clerk's office at (916) 263-3827. This document and other Board meeting information may be accessed through the Internet by accessing the SETA home page: www.seta.net.

A G E N D A

I. Call to Order/Roll Call

II. Consent Item

A. Approval of Minutes of the July 25, 2007 Meeting

III. Action Items

A. Approval of Revised Sacramento Works Vision Statement (Robin Purdy) (GOAL 2 – Develop Private-sector Driven Initiatives to Increase Employer Involvement and Satisfaction)

B. Approval of Performance Measures for the Sacramento Works Career Center System (Mike Dourgarian/Robin Purdy – Planning/Oversight Committee) (GOAL 3 – Coordinate the development of a Workforce System that Creates, Attracts, and Sustains Higher paying Careers/Professions)

- C. Approval of the 2007-2008 Modification of the Sacramento Workforce Investment Area Strategic Five-Year Local Workforce Investment Plan (Mike Dourgarian and Robin Purdy) (GOAL 5 – Evaluate and Improve the One-Stop System and Processes)
- D. Approval of Board Agreement (Mark Ingram/Terri Carpenter) (GOAL 2 – Develop Private-sector Driven Initiatives to Increase Employer Involvement and Satisfaction)
- E. Approval to Submit a Proposal for Rapid Response Special Projects Funding from the California Employment Development Department (Robin Purdy) (GOAL 3 – Coordinate the development of a Workforce system that Creates, Attracts, and Sustains Higher paying Careers/Professions)

IV. Information Items

- 1. Report Back on Reading and Math Skills Level for Recently Released Ex-Offenders (Rudy Meza)
- 2. Review of One Stop Career Center Annual Performance Report for Fiscal Year 2006-2007 (Robin Purdy)
- 3. Dislocated Worker Update (William Walker)
- 4. Committee Updates
 - Youth Council
 - Planning/Oversight Committee
 - Employer Outreach Committee

V. Other Reports

- 1. Chair
- 2. Counsel
- 3. Public Participation

VI. Adjournment

DISTRIBUTION DATE: THURSDAY, SEPTEMBER 20, 2007

Role of Sacramento Works, Inc., the Local Workforce Investment Board

Sacramento Works, Inc., the local Workforce Investment Board is a 41-member board charged with providing policy, planning and oversight for local workforce development initiatives.

Vision:

Jobs for People and People for Jobs

Mission:

Sacramento Works unites business, labor, education and public agencies to assure qualified and trained workers are available to meet the needs of the region's economy.

Priority Goals

GOAL 1 – Facilitate Workforce Development for Critical Industries

The Board will take a proactive role in engaging the business community by assessing the regional labor market, identifying critical industries, and facilitating plans to train and retain workers for critical industries.



GOAL 2 – Develop Private-sector Driven Initiatives to Increase Employer Involvement and Satisfaction

The Board will increase employer interest, involvement and satisfaction with the workforce system by developing a comprehensive business led employer outreach and marketing plan and measuring employer customer satisfaction.

GOAL 3 – Coordinate the development of a Workforce system that Creates, Attracts, and Sustains Higher paying Careers/Professions

By engaging the business community, labor, educators and workforce professionals by focusing strategic attention and aligning resources on minimizing barriers to employment (literacy, childcare, transportation, and housing), promoting career ladders, and preparing a workforce that creates, attracts, and sustains higher paying careers/professions.

GOAL 4 – Ensure Youth are Prepared to Compete in the Local Economy

The Board will ensure that local youth are prepared to compete in the local economy by supporting the workforce development system, education, employer and community partners to ensure that all K-12 students have a quality education and an introduction to the world of work.

GOAL 5 – Evaluate and Improve the One-Stop System and Processes

The Board will evaluate the one stop system and make recommendations to continuously improve the process to make it more effective, efficient and relevant to current and future needs of employers and job seekers.

Sacramento Works, Inc. “Critical Occupational Groups”

ADMINISTRATIVE AND SUPPORT SERVICES

The Administrative and Support Services occupational group is comprised of a diverse group of occupations. In addition to occupations directly related to office administration, clerical support, and finance and insurance, also included in this broad group are occupations that provide a wide variety of support-related activities and services, including firefighting and investigation and security related occupations.

- Locally, for the occupations included in this group, an increase of more than 38,000 jobs due to growth and more than 43,000 jobs due to separation are projected between 2004 and 2014.

ARCHITECTURE AND ENGINEERING

The Architecture and Engineering occupational group is comprised of occupations involved primarily in planning and designing residential, institutional, leisure, commercial, and industrial buildings and structures by applying knowledge of design, construction procedures, zoning regulations, building codes, and building materials.

- Locally, for the occupations included in this group, an increase of nearly 4,500 jobs due to growth and nearly 3,500 jobs due to separation are projected between 2004 and 2014.

CONSTRUCTION

The Construction occupational group is primarily comprised of occupations involved in the construction of buildings. Also included in this group are specialty trade contractors (e.g. Electricians, Painters, Carpet Installers, etc.), Cabinetmakers, Construction and Building Inspectors, Cost Estimators, and Welders.

- Locally, for the occupations included in this group, an increase of nearly 16,000 jobs due to growth and nearly 16,000 jobs due to separation are projected between 2004 and 2014.

HEALTHCARE AND SUPPORT SERVICES

The Healthcare and Support Services occupational group is comprised of occupations employed by hospitals, nursing and residential care facilities, physician's offices, dental offices, outpatient care centers, and medical/diagnostic laboratories. This group will also include biomedical and health related business.

- Locally, for the occupations included in this group, an increase of nearly 12,000 jobs due to growth and more than 8,500 jobs due to separation are projected between 2004 and 2014.

INFORMATION TECHNOLOGY

The Information Technology occupational group is comprised of occupations involved in the design, production, and administration of computer hardware and software systems and networks. As with Administrative and Support Services related occupations, many of the occupations in this category are employed, to some degree, across most industries.

- Locally, for the occupations included in this group, an increase of nearly 6,000 jobs due to growth and more than 2,000 jobs due to separation are projected between 2004 and 2014.

INSTALLATION, MAINTENANCE, AND REPAIR

The Installation, Maintenance, and Repair occupational group is primarily comprised of occupations involved in restoring machinery, equipment, and other products to working order as well as occupations that typically provide general or routine maintenance or service on products to ensure that they work efficiently and to prevent breakdown and unnecessary repairs.

- Locally, for the occupations included in this group, an increase of nearly 6,000 jobs due to growth and nearly 6,000 jobs due to separation are projected between 2004 and 2014.

TOURISM AND HOSPITALITY

The Tourism and Hospitality occupational group is primarily comprised of occupations involved in providing accommodations and food service related activities as well as occupations providing customer service, recreation, and entertainment related activities.

- Locally, for the occupations included in this group, an increase of nearly 20,000 jobs due to growth and more than 29,000 jobs due to separation are projected between 2004 and 2014.

TRANSPORTATION AND PRODUCTION

The Transportation and Production occupational group is comprised of a diverse group of occupations directly related to the actual manufacturing and/or production of goods, as well as the manufacturing of industrial machinery, recycling, and green energy manufacturing efforts. Also included in this category are occupations related to the storage, distribution, and transportation of manufactured goods.

- Locally, for the occupations included in this group, an increase of more than 15,500 jobs due to growth and more than 20,000 jobs due to separation are projected between 2004 and 2014.

ITEM II-A – CONSENT

APPROVAL OF MINUTES OF THE JULY 25, 2007 MEETING

BACKGROUND:

Attached are the minutes of the July 25, 2007 meeting for review.

RECOMMENDATION:

That your Board review, modify if necessary, and approve the attached minutes.

REGULAR MEETING OF THE SACRAMENTO WORKS, INC. BOARD

Minutes/Synopsis

SETA Board Room
925 Del Paso Blvd.
Sacramento, California

Wednesday, July 25, 2007
8:00 a.m.

I. Call to Order/Roll Call: Mr. Mark Ingram called the meeting to order 8:05 a.m.

Members Present: Robert Bradley, Bill Camp, Lynn Conner, Walter DiMantova, Mark Erlichman, Diane Ferrari, Barbara Hayes, Mark Ingram, Matt Kelly, Kathy Kossick, James Lambert, Matt Mahood, Elizabeth McClatchy, Michael Micciche, Anne Moore, James Pardun, Gloria Parker, Joan Polster, Deborah Portela, Anette Smith-Dohring, Kingman Tsang, and Bruce Wagstaff.

Members Absent:, Mike Dourgarian, David Gordon, Dr. Brice Harris, Gary King, John Koogle, Kim Parker, Bruce Parks, Tim Ray, Maurice Read, Alan Roberts, Lorenda Sanchez, and Terry Wills.

II. Consent Item

A. Approval of Minutes of the May 23, 2007 Meeting

Minutes were reviewed; no questions or comments.

Moved/Wagstaff, second/Kelly, to approve the May 23, 2007 minutes.

Voice Vote: Unanimous approval.

III. Action Items

A. Approval of Sacramento Works, Inc. Board Composition

Ms. Kossick stated that Senate Bill 293 requires that each local Workforce Investment Board have 15% local labor seats on the board. The Executive Committee has discussed this requirement and reviewed two options. After researching required partners, and since there is no local training program working with HUD training programs, it is not a required seat. Ms. Anne Moore will remove herself from the board and that seat will be removed as a mandatory partner. In addition, Dr. Larry Buchanan, representing the Education Sector, recently resigned. There is a recommendation from the Executive Committee to approve Option 1, which would add three labor seats, and one private business seat to the composition of the board for a total of 41 members.

Moved/McClatchy, second/Tsang, to approve Option 1 as recommended by the Executive Committee.

Voice Vote: Unanimous approval.

Ms. Anne Moore was thanked for her service on the board. The Housing Authority will continue to have representation on the Youth Council.

B. **TIMED ITEM: 8:00 A.M. AND PUBLIC HEARING:** Approval of Amendments to the Sacramento Works, Inc. Bylaws

Mr. Phil Cunningham stated that some of the committees have encountered problems with quorums. There were problems when the Oversight Committee and Planning Committee were combined. The quorum problem was resolved by allowing the committee to adopt a lower quorum needed to do business. The Employer Outreach Committee approached him about doing this for the committee. The bylaw amendment allows committees, with the exception of the Executive Committee, to adopt a quorum that would be less than a majority of the committee.

A question was raised as to whether it would be possible to bring in missing committee members by phone or voice mail. Mr. Cunningham stated that it would not be allowed on this board.

Mr. Jim Pardun stated that if the Planning/Oversight Committee had not lowered the quorum requirement, business could not be conducted.

Mr. Tsang suggested choosing a set minimum for each committee and recommended a minimum of 40%. There is no requirement that committees have representation across the board.

Moved/Camp, second/Kossick, to approve a modification of the bylaws to modify the number required for a quorum at committee meetings with less than a majority, but not less than 40% of the committee.

Voice Vote: Unanimous approval

C. Approval of Critical Industries Recommendations

Mr. John Harden reviewed the critical industry recommendations. Mr. Bill Camp asked how the selection of critical industries is done. Mr. Harden replied that occupational groups that provide the best opportunities for long term employment are chosen.

Moved/Micciche, second/Camp, to approve the Critical Industries changes and modifications as outlined in the board agenda, changing "Critical Industries and Occupations" to Critical Occupational Groups."

Voice Vote: Unanimous approval.

IV. Information Items

1. Update on Clean Energy Technology Initiative

Ms. Barbara Hayes reviewed information on the clean energy initiative. Approximately 60 clean energy companies have been identified locally with more expected in the near future.

2. Future Directions for the Sacramento Works One Stop Career Center System

Ms. Robin Purdy stated that SETA engaged John Chamberlin, a nationally recognized consultant, who reviewed and critiqued our career centers. Mr. Chamberlin travels across the country and has been in over 300 career centers; he is an expert on how career centers are run and how they can be improved. The report from Mr. Chamberlin, which suggests five recommendations, was included in the packet. It is recommended to have the Planning/Oversight Committee determine which of the recommendations could be implemented. Mr. Chamberlin stated that he has not seen a system in the USA that has done as good a job as integrating youth in the career centers as he has seen in the Sacramento system. He also liked that our system is neighborhood based and focused on a neighborhood. He suggested more community development; survey employers in our communities to see how the communities can be made a better place to live. Mr. Chamberlin will be back in September.

Mr. Cunningham stated that Mr. Chamberlin was very lavish in his praise of our accomplishments and our system. Sacramento is way ahead of the curve compared to other areas.

Mr. Camp would like to share our success with the local congressional representatives. Ms. Purdy stated that an action plan will be developed and staff will draft some letters.

3. Review of Veterans Workforce Issues

Mr. Robert Bradley, Sacramento Veterans Resource Center, provided a power point presentation on the need of local military and service people. There will be a tremendous number of veterans due to the Iraqi conflict.

4. SMARTware Update

Mr. Ralph Giddings and Mr. Earl Sullaway reviewed the most current SMARTware update. Mendocino Works just came on-line with the SMARTware case management system. North Central Counties Consortium will be coming soon. There will be 11 different workforce investment areas utilizing the SMARTware system including: East Bay Works, Golden Sierra, Yolo, Riverside, Sacramento, Mendocino and Napa.

The agency is bringing in about \$100,000 a year in licensing fees from the partners. The licensing fee is negotiable. SETA is now starting to pay itself back for the SMARTware investment. A contractor has been engaged to rewrite the SMARTware code into an open source that will make it more efficient. SMARTware is revenue producing but not profit making.

5. SETA Workforce Services to Customers Transitioning from the Criminal Justice System

A presentation was given on the services available to recently released ex-offenders. A question was asked whether it is possible to assess the reading level of inmates coming out of prison. Ms. Christine Welsch stated that anytime an adult comes into one of our career centers, an academic and vocational assessment is done. If the customer does not have a GED, they are sent to the appropriate areas. Staff recently met with prison wardens and notified them of the services available in Sacramento.

Mr. Rudy Meza, site supervisor at the Lemon Hill Career Center, stated that every Tuesday afternoon since 1999, an orientation is provided for recently released individuals. Attendees receive information of what is available in the community. All of the things that would be an issue to someone getting out of prison is included. They go to the orientation on Tuesdays and are encouraged to come to the career center orientation about what is available at the career center. The Board requested a report back on the reading and math levels and what ex-offenders are coming out of prison with in terms of skills. It was suggested giving this information to Darryl Steinberg and let local assembly members know what the prison system is doing with the inmates.

6. Dislocated Worker Update: Nothing new.

7. Committee Updates

- Youth Council: None.
- Planning/Oversight Committee: Has not met recently.
- Employer Outreach Committee: Meeting tomorrow morning at 9 a.m.

Mr. Tsang spoke of the Board Development Committee that is working to develop a mission statement. The Committee is working on an action plan and identifying board goals.

V. Other Reports

1. Chair: No report.
2. Counsel: No report.
3. Public Participation: No comments.

VI. Adjournment: Meeting adjourned at 9:47 a.m.

ITEM III-A - ACTION

APPROVAL OF REVISED SACRAMENTO WORKS VISION STATEMENT

BACKGROUND:

During the first retreat of the newly formed Sacramento Works, Inc. board in the year 2000, the board adopted the vision statement “Jobs for People and People for Jobs”. This was in recognition of the fact that the board’s focus is on meeting the needs of both the employer and the job seeker.

The newly formed Board Development Committee has been working to create a new vision to promote the Workforce Investment Board as an active partner in the regional workforce system. The Committee has proposed adoption of the following vision:

“Building a dynamic workforce for the Sacramento Region”.

RECOMMENDATION:

Review and discuss the recommended revised vision statement for the Sacramento Works Board.

ITEM III-B - ACTION

APPROVAL OF PERFORMANCE MEASURES FOR THE
SACRAMENTO WORKS CAREER CENTER SYSTEM

BACKGROUND:

In response to the U.S. Department of Labor (DOL) Employment Training Administration's (ETA) announcement of its intention to implement a set of Common Performance Measures for all of the department's employment and training programs, the State of California has requested a waiver to discontinue use of the 17 performance measures that are currently required by the Workforce Investment Act and reduce the WIA outcome measures to six Common Measures.

California currently reports 17 performance measures for the WIA Title I programs. There are four primary measures across three funding streams – Adult, Dislocated Worker, and Older Youth, three performance measures for Younger Youth, and two customer satisfaction measures (see Information Item – WIA Annual Report, section 2 for details on the current performance measures).

Table 1 below lists the six performance measures California is proposing to implement effective July 1, 2007. Table 2 provides a detailed definition for each of the Common Measures.

TABLE 1. COMMON PERFORMANCE MEASURES

<u>PROGRAM</u>	<u>PERFORMANCE MEASURE</u>	<u>TOTAL MEASURES</u>
Adults & Dislocated Workers	Entered Employment; Employment Retention; Average Earnings	3
Youth	Placement in Employment or Education, Attainment of a Degree or Certificate; Literacy and Numeracy Gains	3
Total Measures		6

In addition to approving use of the Common Measures to evaluate the numbers of customers entering employment, retaining employment and average wages earned, the Planning/Oversight Committee of Sacramento Works, Inc. is recommending the following "actionable" local goals that will measure the efforts of the career centers to improve the skills of job seekers and place job seekers in high-growth, high-wage occupations:

Locally Developed Performance Measures:

1. Every customer, on every visit will develop or practice one of the following skills:
 - a. Career development skills
 - b. Job Seeking skills
 - c. Technical skills
 - d. Success/Next skills

This goal will be measured by bar-coding all skill development services provided by the career centers and providing quarterly reports to the Planning/Oversight Committee.

2. 75% of all training scholarships and referrals will be for training in critical occupational clusters identified by Sacramento Works, Inc.
 - a. Administrative and Support Services
 - b. Architecture and Engineering
 - c. Construction
 - d. Healthcare and Support Services
 - e. Information Technology and Telecommunications
 - f. Installation, Maintenance, and Repair
 - g. Tourism and Hospitality
 - h. Transportation and Production

This data is already collected and reported to the committee quarterly.

3. Customer Satisfaction surveys for employers and jobs seekers will reflect that customers are satisfied with services. (This data is already collected and reported to the committee quarterly).

RECOMMENDATION:

The Planning/Oversight Committee is recommending that, effective July 1, 2007, the Sacramento Works Career Center system discontinue use of the 17 performance measures listed in Section 136 of the Workforce Investment Act and implement the common performance measures described in Tables 1 and 2 of this directive and the three local performance measures recommended by the Planning/Oversight Committee. The Youth Council met on September 12 and also approved implementation of the three youth common measures.

TABLE 2. COMMON MEASURES AT-A-GLANCE

ADULT MEASURES	YOUTH MEASURES
<p>Entered Employment <i>Of those who are not employed at the date of participation:</i></p> <p>The number of adult participants who are employed in the first quarter after exit quarter divided by the number of adult participants who exit during the quarter</p>	<p>Placement in Employment or Education <i>Of those who are not in post-secondary education or employment (including the military) at the date of participation:</i></p> <p>The number of youth participants who are in employment (including the military) or enrolled in post-secondary education and/or advanced training/occupational skills training in the first quarter after the exit quarter divided by the number of youth participants who exit during the quarter.</p>
<p>Employment Retention <i>Of those who are employed in the first quarter after exit:</i></p> <p>The number of adult participants who are employed in <u>both</u> the second and third quarters after exit quarter divided by the number of adult participants who exit during the quarter</p>	<p>Attainment of a Degree or Certificate <i>Of those enrolled in education (at the date of participation or at any point during the program):</i></p> <p>The number of youth participants who attain a diploma, GED, or certificate by the end of the third quarter after the exit quarter divided by the number of youth participants who exit during the quarter</p>
<p>Average Earnings <i>Of those adult participants who are employed in the first, second, and third quarters after the exit quarter:</i></p> <p>The total earnings in the second plus total earnings in the third quarters after the exit quarter divided by the number of adult participants who exit during the quarter</p>	<p>Literacy and Numeracy Gains <i>Of those out-of-school youth who are basic skills deficient:</i></p> <p>The number of youth participants who increase one or more educational functioning levels divided by The number of youth participants who have completed a year in the program (i.e., one year from the date of first youth service) plus the number of youth participants who exit before completing a year in the youth program.</p>

ITEM III-C – ACTION

APPROVAL OF THE 2007-2008 MODIFICATION OF THE SACRAMENTO
WORKFORCE INVESTMENT AREA STRATEGIC FIVE-YEAR LOCAL WORKFORCE
INVESTMENT PLAN

BACKGROUND:

On August 2, 2007, the State of California, Employment Development Department released a directive announcing a one-year extension to existing Local Workforce Investment Areas (LWIA) Five-Year Strategic Local Plans via the local plan modification process. This process provides an opportunity to realign significant local and/or State changes in Workforce Investment Act (WIA) program administration/service delivery policy for the Sacramento Employment and Training Agency's Five (5) Year Strategic Plan. The Governor requires modifications in situations where there are significant changes which could include local economic conditions; changes in the financing available to support WIA Title I and partner-provided WIA services; changes to the Local Board structure; or a need to revise strategies to meet performance goals. The Planning and Oversight Committee of your Board has reviewed and approved the elements of this Modification. The attached is a summary of those policy issues that SETA proposes to modify or address within the original Plan document.

RECOMMENDATION:

Approve the submission of SETA's Modification of the Five (5) Year Strategic Plan to the State of California, Employment Development Department.

Executive Summary

Workforce Investment Area Local Plan Modification

Fiscal Year 2007-2008

On August 2, 2007, the State of California, Employment Development Department released a directive announcing a one-year extension to existing Local Workforce Investment Areas (LWIA) Five-Year Strategic Local Plans via the local plan modification process. This process provides an opportunity to realign significant local and/or State changes in Workforce Investment Act (WIA) program administration/service delivery policy for the Sacramento Employment and Training Agency's Five (5) Year Strategic Plan. The Governor requires modifications in situations there is an occurrence of significant policy changes which could include local economic conditions; changes in the financing available to support WIA Title I and partner-provided WIA services; changes to the Local Board structure; or a need to revise strategies to meet performance goals. Noted below is a summary of those policy issues that SETA proposes to modify within the original Plan document.

Redefining SETA's Workforce Development System

Beginning in February of 2007, a series of meetings was hosted by the Employment Development Department that brought together both the Workforce Development and Job Services Divisions within EDD, as well as representatives of the California Workforce Association and local Workforce Investment Boards. The discussion centered on planning for true integration of Workforce Investment programs that in the past have remained separated by customer base, eligibility, performance measures, customer flow/tracking requirements, and/or services offered. These programs include the Workforce Investment Act, Wagner-Peyser and the Trade Adjustment Reform Act of 2002. From these initial discussions, the EDD has selected Local Workforce Investment Areas throughout the State representing California's existing diversity of One-Stop Operator models to become "Learning Labs". These Learning Labs will be charged with taking the strategies developed by this group and putting them into action. Effective July 1, 2008, the Sacramento Employment and Training Agency will become a Learning Lab and begin the integration process.

The planning of this service delivery will include the identification of strategies and operating models in three key areas: Integrated customer pool, integrated customer flow and functional supervision.

Adoption of Common Performance Measures

In 2005, the U.S. Department of Labor (DOL) Employment Training Administration (ETA) announced its intention to implement a set of Common Performance Measures for all of the department's employment and training programs. The State of California has requested a waiver from the U.S. Department of Labor to discontinue use of the

17 performance measures that are currently required by the Workforce Investment Act and reduce the WIA outcome measures to six (6) Common Measures. The key elements of the waiver include:

- Combining performance measurement of customers served with Adult and Dislocated Worker funds;
- Using a single set of measures for customers served through the Youth funding stream, (instead of splitting youth into Older and Younger youth performance measures);
- Eliminating the credential measure for Adults and Dislocated Workers; and
- Eliminating the customer satisfaction measurement system required by DOL.

Sacramento Works Inc. has chosen from the previous action item to adopt the following Common Measures effective July 1, 2007 (contingent upon EDD's receipt of waiver approval from DOL authorizing their use).

Adult Measures (includes both Adult and Dislocated Workers)

Entered Employment
Employment Retention
Average Earnings

Youth Measures

Placement in Employment or Education
Attainment of a Degree or Certificate
Literacy and Numeracy Gains

Locally Developed Performance Measures

In addition to the Common Measures noted above, the Planning/Oversight Committee of Sacramento Works, Inc. has discussed the need for "actionable" local goals that will measure the efforts of the career center to improve the skills of job seekers and place job seekers in high-growth, high-wage occupations. These goals include:

1. Every customer, on every visit, will develop and/or practice a new skill. Skills include Career Development skills, Job seeking skills, technical skills and success/Next skills.

These goals will be measured by bar-coding all skill development services provided by the career centers into the SMARTware Client Tracking and Case Management System and providing quarterly reports to the Committee and Sacramento Works, Inc. Board.

2. Seventy-five percent of all training referrals will be for training in those critical occupational clusters identified by Sacramento Works, Inc. which include the following:

- Administrative and Support Services
- Architecture and Engineering
- Construction
- Healthcare and Support Services
- Information Technology
- Installation, Maintenance and Repair
- Tourism and Hospitality
- Transportation and Production

This data is already collected and reported to the committee quarterly.

3. Customer Satisfaction surveys for employers and job seekers will reflect that customers are satisfied with services. (This data is already collected and reported on a quarterly basis to the Committee.)

Skill Based System (Demand Driven/Occupational clusters)

Every year, the Sacramento Works, Inc. Board reviews the labor market projections of the Employment Development Department and uses local labor market surveys and information to update the Critical Industries and Occupations list. This list provides guidance to customers using the Sacramento Works One Stop Career Centers in their search for high-demand, high-wage jobs in the region. Additionally, it provides education and training agencies with information about the jobs in which training is needed in the region and focuses the career center staff on approving training scholarships in high-wage jobs. For Fiscal Year 2007-2008, staff has made recommendations for modifying the Critical Industry and Occupations list to include the following:

- Change the title of the report from “Critical Industries and Occupations” to “Critical Occupational Groups”. What has been previously referred to as “industries” are in fact, occupational groups. These groups were created to allow occupations with similar characteristics to be combined into categories. These occupations are also those that are projected to provide the best employment opportunities based on their projected growth and separations.
- Rename “Information Technology and Telecommunications” Critical Occupational Group to “Information Technology”. The Standard Occupational Classification (SOC) system identifies two “Telecommunications” related occupations: Telecommunications Line Installers and Repairers, is already included in the Installation, Maintenance and Repair group; and Telecommunications Equipment Installers and Repairers, no longer has any available projections data (EDD has indicated that since the number of employers for this occupation are so few in number that it compromises confidentiality to include projections data for the occupation).

- Add “Architecture and Engineering” to the Critical Occupational Groups list. The Occupations defined in the architecture and engineering group are projected to grow (based on an absolute growth and separations) by more than 7,500 jobs by 2014.

Of the current critical occupational groups, clean energy and green technologies are related to numerous occupations that cross almost all groups (and industries) as well as employer types. Over the next two years, SETA staff will be working with our partners to evaluate and identify the occupational groups and/or industries that are most closely associated with Clean Energy and Green Technology.

For Fiscal Year 2007-2008, the critical occupational clusters approved by the Workforce Investment Board are:

- Administrative and Support Services
- Architecture and Engineering
- Construction
- Healthcare and Support Services
- Information Technology
- Installation, Maintenance and Repair
- Tourism and Hospitality
- Transportation and Production

Shifting to a Skills Based System/Changing the Service Paradigms

Since the inception of the Workforce Investment Act, the needs of our career center customers have shifted away from the “work first” triage model initially used by Career Center Staff, to one which more closely meets the needs of our employers. This original service strategy is based on the requirements of WIA where customers can only move up the prescribed service hierarchy, regardless of their employability needs. The required career center client flow outlined a hierarchy of services where a majority of customers would use “Core or Self Service” services. These services were provided with the intent that the customer would be capable of seeking out and utilizing existing services without staff assistance. Once a customer began to use Core Services, staff would informally assess the employability needs and begin to ascertain the customer’s need for more “Intensive” services. Intensive services are those that require eligibility determination and provide services either through “one on one” staff assisted services or through group activities such as Workshops. Both Intensive services and Training Services are provided to WIA customers in fewer numbers and are considered to be a much more rigid method of service delivery.

Redefining SETA’s Career Center System to a Skills Based System provides our customers with a flexible service strategy which offers the right services plan from the start. The emerging service paradigm offers career center customers the ability to move through the various services, core, intensive or training/ 1-on-1, self-service or group activities based on their individual needs, not by prescription.

What this new system will also provide is more intense services to a much greater number of customers. Though service delivery will be simplified, the focus will be on increased skills assessment and skills development. Short, fast turnaround workshops will be the primary vehicle for getting customers “job ready”. A common skills path might include Basic skills, Occupational skills, customized or OJT Training, Computer use skills, Job-specific skills, Interviewing skills, Job Search skills, and Using LMI skills. Those that are job ready will have their skills verified through short self-administered assessments such as Prove It!, a testing system used to assess the clerical, technical, accounting, industrial, call center and software skills of the customer.

Case Management is redefined as “Continual Engagement” and “Skill Coaching.” All customers referred to the Skill Development Team will further assess the customer’s job skills by administering three of the WorkKeys Skill Assessments in Reading for Information, Locating Information and Applied Mathematics. The WorkKeys assessments measure foundational skills of the participant. Those that obtain qualifying scores on each assessment will receive a WorkKeys Certificate identifying skills and skill levels that can be attached to employment applications. The skill assessments also assist the Skill Development Team in guiding the customer to occupations or trainings where the customer has demonstrated that they possess the foundational skills. For customers who have skill gaps, they will be referred to skill gap training and then retested.

The Employment Plan will continue to be the vehicle that documents the customer’s transition through the system. However, due to the sheer numbers who will be enrolled into the One-on-One services, (which require eligibility determination and skill coaching), the SMARTware Barcode System will become the primary tool to document customer participation in career center services.

During the last three years planning and procurement process, the Sacramento Works Youth Council engaged the Sacramento Community and Youth Service providers to address the changes in WIA legislation and the Sacramento economy. As a result, the Youth Council identified the following priorities for serving Sacramento youth:

- Focus occupational training on the identified Sacramento Critical Industries
- Enhance collaboration by implementing a vendorized approach for some services
- Focus on soft skills to enhance employment and academic retention
- Focus on GED attainment for those Out-of-School youth
- Require Occupational Skills training for all In-School youth
- Focus on youth with increased barriers such as transitioning foster youth, disabled youth and youth involved in the criminal justice system.

The Youth Council believes that this renewed focus on demand driven occupational skills training and academic attainment will best prepare the WIA youth for success in the California economy. The Youth Council also has developed new strategies to coordinate and collaborate services with more community and faith-based

organizations. During 2006-2007, the Youth Council coordinated with a local faith-based organizing entity to develop strategies on reducing youth violence and increasing youth employment opportunities.

SETA's Commitment to Serving Special Populations

The Sacramento Employment and Training Agency remains committed to providing services to those most in need and continues to serve those persons who are included in the "Special Populations" categories identified in the Workforce Investment Act. SETA currently has adequate funds to provide necessary services. These include TANF recipients, Refugees, Foster Youth, and Ex-Offenders. Additionally, SETA supports and will continue to partner with other organizations serving the needs of Special Populations.

Performance Goals 2007-2008

Adult

Entered Employment Rate	76%
Employment Retention	81%
Average Earnings	\$12.50
OJT Average Earnings	\$10.50

Youth

Placement (Employment or Education)	73%
Degree or Certificate	53%
Literacy/Numeracy (Out Of School Only)	50%

- WIA Local Plan Modification PY 2007-08**
 Modification # _____

LWIA: Sacramento

Date: 07/01/07

TITLE IB PARTICIPANT PLAN SUMMARY

WIA 118; 20 CFR 661.350(a)(13)

Plan the number of individuals that are in each category.

Totals for PY 2007 (07/01/07 through 06/30/08)	ADULT	DW	OY	YY
1. Registered Participants Carried in from PY 2006	403	343	60	32
2. New Registered Participants for PY 2007	554	331	479	305
3. Total Registered Participants for PY 2007 (Line 1 plus 2)	957	674	539	337
4. Exiters for PY 2007	536	335	236	159
5. Registered Participants Carried Out to PY 2008 (Line 3 minus 4)	421	339	303	178

PROGRAM SERVICES				
6. Core Self Services	43,027	43,027		
7. Core Registered Services	957	671		
8. Intensive Services	957	674		
9. Training Services	568	311		

SKILL ATTAINMENT				
10. Attained a Skill/Goal				297

EXIT STATUS				
11. Entered Employment	428	297	92	38
11A. Training-related	264	125	31	8
11B. Entered Postsecondary/Advanced/Credential Program	1	0	0	
12. Remained with Layoff Employer		0		
13. Entered Military Service				0
14. Entered Advanced Training			12	1
15. Entered Postsecondary Education			69	47
16. Entered Apprenticeship Program				0
17. Attained High School Diploma/GED				54
18. Returned to Secondary School				66
19. Exited for Other Reasons	29	8	3	2

Melissa Noteboom, Program Officer

263-3858

Contact Person, Title

Telephone

Date Prepared

Comments:

WIA Local Plan Modification PY 2007-08
 Modification # _____ **LWIA:** Sacramento (SETA)
Date: _____ 07/01/07

TITLE IB BUDGET PLAN SUMMARY (Adult or Dislocated Worker)

WIA 118; 20 CFR 661.350(a)(13)

PROGRAM TYPE for PY 2007, beginning 07/01/07 through 06/30/08

- Grant Code 201/202/203/204 WIA IB-Adult
- Grant Code 501/502/503/504 WIA IB-Dislocated Worker

FUNDING IDENTIFICATION	R7xxxxx Subgrant	R8xxxxx Subgrant
1. Year of Appropriation	2006	2007
2. Formula Allocation		3,310,363
3. Allocation Adjustment - Plus or Minus		0
4. Transfers - Plus or Minus		0
5. TOTAL FUNDS AVAILABLE (Line 2 plus 4)	0	3,310,363
TOTAL ALLOCATION COST CATEGORY PLAN		
6. Program Services (sum of Lines 6A through 6E)	0	2,979,327
A. Core Self Services		744,832
B. Core Registration Services		
C. Intensive Services		1,072,558
D. Training Services		1,161,937
E. Other		
7. Administration (Line 5 minus 6)	0	331,036
8. TOTAL (Lines 6 plus 7)	0	3,310,363
QUARTERLY TOTAL EXPENDITURE PLAN (cumulative from July 1, 2006 and July 1, 2007 respectively)		
9. September 2006		
10. December 2006		
11. March 2007		
12. June 2007		
13. September 2007		827,591
14. December 2007		1,655,182
15. March 2008		2,482,772
16. June 2008		3,310,363
17. September 2008		
18. December 2008		
19. March 2009		
20. June 2009		

Roy Kim, Fiscal Manager	(916)263-3814	8/21/2007
Contact Person, Title	Telephone Number	Date Prepared

Comments:

NOTE: Final Rule 667.160, What Reallocation Procedures Must the Governors Use, discusses local area obligation rates, recapture, and reallocation. Also see WIA Directive WIAD01-10.
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WIA Local Plan Modification PY 2007-08
 Modification # _____ **LWIA:** Sacramento (SETA)
Date: _____ 07/01/07

TITLE IB BUDGET PLAN SUMMARY (Adult or Dislocated Worker)

WIA 118; 20 CFR 661.350(a)(13)

PROGRAM TYPE for PY 2007, beginning 07/01/07 through 06/30/08

- Grant Code 201/202/203/204 WIA IB-Adult
- Grant Code 501/502/503/504 WIA IB-Dislocated Worker

FUNDING IDENTIFICATION	R7xxxxx Subgrant	R8xxxxx Subgrant
1. Year of Appropriation	2006	2007
2. Formula Allocation		2,797,032
3. Allocation Adjustment - Plus or Minus		0
4. Transfers - Plus or Minus		0
5. TOTAL FUNDS AVAILABLE (Line 2 plus 4)	0	2,797,032

TOTAL ALLOCATION COST CATEGORY PLAN		
6. Program Services (sum of Lines 6A through 6E)	0	2,517,329
A. Core Self Services		629,332
B. Core Registration Services		
C. Intensive Services		906,239
D. Training Services		981,758
E. Other		
7. Administration (Line 5 minus 6)	0	279,703
8. TOTAL (Lines 6 plus 7)	0	2,797,032

QUARTERLY TOTAL EXPENDITURE PLAN (cumulative from July 1, 2006 and July 1, 2007 respectively)		
9. September 2006		
10. December 2006		
11. March 2007		
12. June 2007		
13. September 2007		699,258
14. December 2007		1,398,516
15. March 2008		2,097,774
16. June 2008		2,797,032
17. September 2008		
18. December 2008		
19. March 2009		
20. June 2009		

Roy Kim, Fiscal Manager	(916)263-3814	8/21/2007
Contact Person, Title	Telephone Number	Date Prepared

Comments:

NOTE: Final Rule 667.160, What Reallocation Procedures Must the Governors Use, discusses local area obligation rates, recapture, and reallocation. Also see WIA Directive WIAD01-10.
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WIA Local Plan Modification PY 2007-08

Modification # _____

LWIA: Sacramento (SETA)

Date: 04/01/07

TITLE IB BUDGET PLAN SUMMARY (Youth)

WIA 118; 20 CFR 661.350(a)(13)

PROGRAM TYPE for PY 2007, beginning 04/01/07 through 06/30/08

Grant Code 301/302/303/304 WIA IB-Youth

FUNDING IDENTIFICATION	R7xxxxx Subgrant	R8xxxxx Subgrant
1. Year of Appropriation	2006	2007
2. Formula Allocation		3,447,070
3. Allocation Adjustment - Plus or Minus		
4. TOTAL FUNDS AVAILABLE (Line 2 plus 3)	0	3,447,070
TOTAL ALLOCATION COST CATEGORY PLAN		
5. Program Services (sum of Lines 5A and 5B)	0	3,102,363
A. In School		961,733
B. Out-of-School (30%)		2,140,630
6. Administration (Line 4 minus 5)	0	344,707
7. TOTAL (Line 5 plus 6)	0	3,447,070
QUARTERLY TOTAL EXPENDITURE PLAN (cumulative from April 1, 2006 and April 1, 2007 respectively)		
8. June 2006		
9. September 2006		
10. December 2006		
11. March 2007		
12. June 2007		
13. September 2007		861,768
14. December 2007		1,723,535
15. March 2008		2,585,303
16. June 2008		3,447,070
17. September 2008		
18. December 2008		
19. March 2009		
20. June 2009		

Roy Kim, Fiscal Manager

(916)263-3814

8/21/2007

Contact Person, Title

Telephone Number

Date Prepared

Comments:

NOTE: Final Rule 667.160, What Reallocation Procedures Must the Governors Use, discusses local area obligation rates, recapture, and reallocation. Also see WIA Directive WIAD01-10.

ITEM III-D - ACTION

APPROVAL OF BOARD AGREEMENT

BACKGROUND

The Board Development Committee has been reviewing materials and ideas to improve board outreach and develop better tools for recruitment. One of the recommendations from this committee is to implement a Board Agreement that each Workforce Investment Board member would sign on an annual basis.

The draft agreement was reviewed by the Executive Committee on August 27, with some changes made to the draft. Attached is the revised Board Agreement for review and approval of the full Workforce Investment Board.

RECOMMENDATION

Review and approve the attached Board Agreement for Sacramento Works, Inc.

Workforce Investment Board-Sacramento County
Sacramento Works, Inc.

Board Agreement

To: 2007/2008 Sacramento Works, Inc. Board Members

From: Mark Ingram, Chair
2007/2008 Sacramento Works, Inc Board

Introduction

Sacramento Works, Inc. (the local Workforce Investment Board) is part of a national effort to eliminate the gap between the people who employ workers and the people who prepare and train workers for jobs by bringing together leaders from employer groups (chambers of commerce, organized labor, private businesses) and the worker preparation community (school districts, educational institutions, community-based organizations, private training providers.) Our goal is to ensure that the needs of both job seekers and employers are identified, and to develop policies and systems to satisfy those needs.

Benefits from Serving on the Board

Sacramento Works, Inc. board members do not receive compensation. Sacramento Works does reimburse for expenses related to the organization's mission, such as attendance at workforce development conferences. The primary benefits Board members receive consist of the following: an opportunity to help shape the workforce of the region; to interact with high level community leaders, both in the public and private sector; and, to be involved directly in the leadership of economic and workforce development activities in the region.

Selecting Board Members

As a community-wide organization, Sacramento Works, Inc. strives to have a Board that reflects the community. Sacramento Works, Inc. actively seeks Board members from throughout the Sacramento area, and seeks to have ethnic, gender, and geographic diversity and representation from a wide variety of business sectors and critical occupational clusters represented on the Board. Board members are expected to be active in the organization and to understand its operations.

Time Commitment

Serving on the Sacramento Works, Inc. Board will require a commitment of at least 25-35 hours per year in addition to attendance at an annual Board retreat. The time commitment includes:

1. Six bi-monthly Board meetings, held from 8:00 a.m. to 10 a.m.
2. 8-12 Committee meetings, which generally last less than two hours

Term of Office

Board members serve a three-year term, and may serve additional terms.

Board Responsibilities

- Develop and oversee the Vision, Mission, and Strategic Plan for the organization.
- Select the Sacramento Works, Inc., chair and participate in self-evaluation of the board.
- Approve and provide oversight for the organization's programs and services.
- Engage in strategic planning.
- Select and orient new Board members.
- Enhance the organization's public image.
- Ensure effective Board and Committee communication.
- Assist with membership recruitment and retention, as needed.

Attendance and Punctuality

- Attend Board meetings and designated committee meetings regularly.
- Be present at the scheduled beginning of meetings and remain until adjournment.
- Board and Committee Chairs should start and conclude meetings on time.
- The Chair will cancel any meeting when there is no substantive agenda.
- Each Board Committee determines its schedule.
- Committee meetings are announced through email and Board mailings.

Participation

- Prepare for meetings by reviewing pre-meeting materials, and contact resource people as necessary for further information and opinions.
- Use our best thinking and sound judgment on substantive board issues. We should look for a candid expression of ideas and opinions among colleagues and respect each other's opinions on different points of view.
- The Board Chair and Executive Committee members should provide materials in advance of each meeting.
- Be prepared to tap into other resources available to use in order to carry out our Board Mission. Such resources might include professional networks, technical supports, corporate gifts, etc.
- Board members are expected to serve on, and participate in, at least one committee (Employer Outreach, Planning/Oversight, Youth Council).

Thank you for your commitment of time and expertise.
Mark Ingram, 2007/2008 Sacramento Works, Inc. Chair
Print Name: _____

2007/2008 Sacramento Works Inc. Board Member

Signature: _____

Date: _____

ITEM III-E - ACTION

APPROVAL TO SUBMIT A PROPOSAL FOR RAPID RESPONSE SPECIAL PROJECTS FUNDING FROM THE CALIFORNIA EMPLOYMENT DEVELOPMENT DEPARTMENT

BACKGROUND:

The State of California, Employment Development Department has recently announced the availability of \$3.3 million for Rapid Response (RR) Special Projects for program year 2007-2008. Rapid Response funds can be used for:

- Lay-off Aversion: identify and assist employers at risk of layoff by leveraging training opportunities for employees and gathering information on changing workforce needs due to changes in the economy.
- Small Business Services – provide on-site services to small businesses to avert closure and layoff and increase business retention and expansion.
- Regional Impact – support efforts focused on regional industries and labor markets that are emerging and critical.

Staff is requesting approval to submit a proposal requesting \$225,000 for one year for Rapid Response Special Projects funding. The objectives of this grant will be:

1. Increase and improve our workforce intelligence by surveying local employers, supporting regional workforce studies, and gathering information on changing workforce needs.
2. Collect information on available training and education providers and make it easily accessible through a website for the purpose of leveraging training opportunities, minimizing duplication of training efforts and ensuring that training is relevant to local employers.
3. Support the efforts of Partnership for Prosperity in developing an action plan to expand and retain businesses in the emerging and critical clean technology industry.
4. Provide small business development and retention services by actively participating in the CleanStart, an initiative of McClellan Technology Incubator (MTI) and Sacramento Area Regional Technology Alliance (SARTA) designed to accelerate the development of clean energy technology ventures within the Greater Sacramento Region, through a mentoring program for new clean tech start-ups.
5. Participate in business associations and local business resource centers to provide technical assistance to small and new businesses to reduce the rate of

business failure and link with economic development and business retention activities.

RECOMMENDATION:

Approve the submission of a proposal for Rapid Response Special Projects Funding from the California Employment Development Department.

ITEM IV-1 - INFORMATION

REPORT BACK: READING/MATH ASSESSMENT FOR RECENTLY RELEASED EX-OFFENDERS

BACKGROUND:

An oral report was provided at the July 25 meeting on the services available to recently released ex-offenders. A report back on the reading and math assessments for customers was requested. The report is attached. Mr. Rudy Meza, Site Supervisor, Lemon Hill Career Center, will be present to answer questions.

Reading and Math Skills for Released Ex-offenders

NAME	CDC ORIENT	H.GRADE COMP	SKILLS ORIENT	READING	MATH
Parolee 1	1/16/2007	11	1/17/2007	9	7
Parolee 2	1/16/2007	12	1/31/2007	10	8
Parolee 3	1/16/2007	9	6/6/2007	8	8
Parolee 4	1/16/2007	12	1/31/2007	9	9
Parolee 5	1/16/2007	10	1/17/2007	9	7
Parolee 6	1/16/2007	10	1/24/2007	6	8
Parolee 7	1/16/2007	10	2/21/2007	4	5
Parolee 8	1/16/2007	10	1/17/2007	8	9
Parolee 9	1/16/2007	11	1/17/2007	12	11
Parolee 10	1/16/2007	10	1/17/2007	10	10
Parolee 11	1/23/2007	11	1/24/2007	9	9
Parolee 12	1/23/2007	14	1/24/2007	10	13
Parolee 13	1/30/2007	12	1/31/2007	9	6
Parolee 14	1/30/2007	12	1/31/2007	10	12
Parolee 15	1/30/2007	12	2/28/2007	11	10
Parolee 16	2/6/2007	12	2/14/2007	11	10
Parolee 17	2/6/2007	10	2/7/2007	11	7
Parolee 18	2/6/2007	12	2/7/2007	11	9
Parolee 19	2/6/2007	12	2/14/2007	11	8
Parolee 20	2/6/2007	12	2/7/2007	11	6
Parolee 21	2/6/2007	12	4/25/2007	11	11
Parolee 22	2/13/2007	10	2/14/2007	8	8
Parolee 23	2/20/2007	10	4/18/2007	9	7
Parolee 24	2/20/2007	10	2/21/2007	8	8
Parolee 25	2/20/2007	10	6/6/2007	11	12
Parolee 26	2/27/2007	12	3/28/2007	8	10
Parolee 27	2/27/2007	11	3/14/2007	9	8
Parolee 28	3/6/2007	12	6/20/2007	8	9
Parolee 29	3/6/2007	10	6/20/2007	12	10
Parolee 30	3/13/2007	12	5/5/2007	9	9
Parolee 31	3/13/2007	10	6/13/2007	8	8
Parolee 32	3/13/2007	11	3/14/2007	8	6
Parolee 33	3/13/2007	10	6/27/2007	11	11
Parolee 34	3/20/2007	12	3/21/2007	10	8
Parolee 35	3/20/2007	12	3/21/2007	10	9
Parolee 36	3/20/2007	?	3/21/2007	6	6
Parolee 37	3/20/2007	11	3/21/2007	11	1st-2nd
Parolee 38	3/20/2007	12	3/21/2007	11	11
Parolee 39	3/27/2007	9	6/27/2007	10	8
Parolee 40	3/27/2007	12	6/20/2007	8	6
Parolee 41	3/27/2007	8	5/30/2007	7	8
Parolee 42	4/3/2007	10	8/15/2007	8	4
Parolee 43	4/3/2007	9	5/11/2007	8	8
Parolee 44	4/3/2007	8	7/18/2007	9	7
Parolee 45	4/3/2007	12	4/3/2007	12	13+
Parolee 46	4/3/2007	12	4/25/2007	11	13+
Parolee 47	4/10/2007	12	4/25/2007	11	6
Parolee 48	4/10/2007	12	7/18/2007	9	9
Parolee 49	4/10/2007	12	4/18/2007	11	12
Parolee 50	4/10/2007	16	3/14/2007	10	9
Parolee 51	4/10/2007	12	5/5/2007	3	6
Parolee 52	4/17/2007	12	5/9/2007	11	13+
Parolee 53	4/17/2007	12	4/18/2007	12	12
Parolee 54	4/17/2007	12	4/18/2007	11	7
Parolee 55	4/17/2007	9	4/18/2007	9	6
Parolee 56	4/23/2007	10	4/25/2007	10	12
Parolee 57	4/23/2007	12	4/25/2007	3	4
Parolee 58	5/1/2007	12	5/16/2007	10	11

ITEM IV-2 – INFORMATION

REVIEW OF ONE STOP CAREER CENTER ANNUAL PERFORMANCE REPORT
FOR FISCAL YEAR 2006-2007

BACKGROUND:

Ms. Robin Purdy, Deputy Director for Workforce Development, will review the annual performance report for the One Stop Career Center System.

ITEM IV-3 – INFORMATION
DISLOCATED WORKER UPDATE

BACKGROUND:

Attached is a copy of the most current dislocated worker update. Staff will be available to answer questions.

Dislocated Worker Information PY 2007/2008

The following is an update of information as June 1, 2007 on the Worker Adjustment and Training Notification (WARN) notices and Non WARN notifications in Sacramento County

WARN STATUS	MONTH NOTICE RECEIVED	COMPANY AND ADDRESS	WARN STATUS	# OF AFFECTED WORKERS	SETA'S INTERVENTION
Official	5/16/2007	Sutter Medical Center, Sacramento 2800 L Street Sacramento, CA 95816-5600	7/13/2007	36	Pending
Unofficial	6/12/2007	Bank of America 11080 White Rock Road, Suite 500 Rancho Cordova, CA 95670	7/31/2007	20	6/22/2007
Official	8/10/2007	Sutter Medical Center, Sacramento 2800 L Street Sacramento, CA 95816-5600	8/25/2007	15	Pending
Official	9/7/2007	Gala Construction, Inc. & SPM 2215 Plaza Dr. Rocklin, CA 95765	11/9/2007	44	Pending
			Total Number Affected	115	

ITEM IV-4- INFORMATION

COMMITTEE UPDATES

BACKGROUND:

This item provides an opportunity for a report from the following committees:

- Youth Council – Matt Kelly
- Planning/Oversight Committee – Mike Dourgarian
- Employer Outreach Committee – Kim Parker

ITEM V - OTHER REPORTS

1. CHAIR'S REPORT: The Chair of the Sacramento Works, Inc. Board, on a regular basis, receives numerous items of information concerning employment and training legislation, current programs, agency activities, and miscellaneous articles.

The important information from the material received and meetings attended will be shared with the entire Board and the method proposed by the Chair is to give a verbal report at each regular meeting. It will also allow time for the Board to provide input on items that may require future action.

2. MEMBERS OF THE BOARD

This item provides the opportunity for Workforce Investment Board members to raise any items for consideration not covered under the formal agenda. It also provides the opportunity for Board members to request staff to research or follow up on specific requests or to ask that certain items be placed on the next agenda.

3. COUNSEL REPORT: The Sacramento Works, Inc. Legal Counsel is the firm of Phillip M. Cunningham, Attorney at Law. This item provides the opportunity for Legal Counsel to provide the Sacramento Works, Inc. Board with an oral or written report on legal activities

4. PUBLIC PARTICIPATION: Participation of the general public at Sacramento Works, Inc. Board meetings is encouraged. The Sacramento Works, Inc. Board has decided to incorporate participants of the audience as part of its agenda for all meetings. Members of the audience are asked to address their requests to the Chair, if they wish to speak.