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Sacramento, CA 95818  
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### **FRANKLIN**

7000 Franklin Blvd., Suite 540  
Sacramento, CA 95823  
(916) 262-3200

### **GALT**

1000 C Street, Suite 100  
Galt, CA 95632  
(209) 744-7702

### **GREATER SACRAMENTO URBAN LEAGUE**

3725 Marysville Blvd.  
Sacramento, CA 95838  
(916) 286-8600

### **HILLSDALE**

5655 Hillside Blvd., Suite 8  
Sacramento, CA 95842  
(916) 263-4100

### **LA FAMILIA COUNSELING CENTER**

5523 34th Street  
Sacramento, CA 95820  
(916) 452-3601

### **LEMON HILL**

5451 Lemon Hill Avenue  
Sacramento, CA 95824  
(916) 433-2620

### **MARK SANDERS COMPLEX**

2901 50th Street  
Sacramento, CA 95817  
(916) 227-1395

### **MATHER**

10638 Schirra Avenue  
Mather, CA 95655  
(916) 228-3127

### **RANCHO CORDOVA**

10665 Coloma Rd., Suite 200  
Rancho Cordova, CA 95670  
(916) 852-3608

### **SOUTH COUNTY**

8401 - A Gerber Road  
Sacramento, CA 95828  
(916) 525-4717

## Administrative Offices & Employer Services

925 Del Paso Blvd.  
Sacramento, CA 95815  
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Website: <http://www.seta.net>



## REGULAR MEETING OF THE SACRAMENTO WORKS, INC. BOARD

**DATE:** Wednesday, May 23, 2007

**TIME:** 8:00 a.m.

**LOCATION:** SETA Board Room  
925 Del Paso Blvd.  
Sacramento, California

While the Sacramento Works, Inc. Board welcomes and encourages participation in the Sacramento Works, Inc. meetings, it would be appreciated if you would limit your comments to five minutes so that everyone may be heard. Matters under the jurisdiction of the Sacramento Works, Inc. Board and not on the posted agenda may be addressed by the general public following completion of the regular agenda. The Sacramento Works, Inc. Board limits testimony on matters not on the agenda to five minutes per person and not more than fifteen minutes for a particular subject. Meeting facilities are accessible to persons with disabilities. Requests for Assisted Listening Devices or other considerations should be made through the Clerk's office at (916) 263-3827. This document and other Board meeting information may be accessed through the Internet by accessing the SETA home page: [www.seta.net](http://www.seta.net).

## **A G E N D A**

### **I. Call to Order/Roll Call**

- Introduction of New Board Member: Robert A. Bradley, Sacramento Veterans Resource Center
- Presentation on the Development of Education and Training Programs to Meet the Needs of the Transportation Industry in the Sacramento Region: Cris McCullough, Associate Vice President, American River College

### **II. Consent Item**

- A. Approval of Minutes of the March 28, 2007 Meeting

### **III. Action Items**

- A. Approval of Funding Extension Recommendations for the Workforce Investment Act Investment Act, Title I Youth Program for Program Year 2007-2008 (*GOAL 4 – Ensure Youth are Prepared to Compete in the Local Economy*) (Christine Welsch)

- B. Approval of Sole-Source Procurement with Valley Vision to Implement the Partnership for Prosperity Education Action Team Goals (*GOAL 3 – Coordinate the development of a Workforce system that Creates, Attracts, and Sustains Higher paying Careers/Professions*) (Robin Purdy)
- C. Ratify the Executive Committee's Action to Transfer 10% of WIA funds from Workforce Investment Act Dislocated Worker Funding Stream to Adult Programs (*GOAL 1 – Facilitate Workforce Development for Critical Industries*) (Robin Purdy)

**IV. Information Items**

- 1. Sacramento Employment and Training Agency Regional Nurse Support II (RNslI) Project Update (Robin Purdy)
- 2. Overview of SETA/Sacramento Works Youth Programs and Priorities for the Sacramento Works Youth Council (Christine Welsch)
- 3. Small Business Administration Presentation (Gisela Weissman/Jim O’Neal)
- 4. Agency Awards and Staff Recognition (Robin Purdy)
- 5. Volunteer Income Tax Assistance (VITA)/Earned Income Tax Credit (EITC) Project Summary (Esperanza Lindsey)
- 6. Dislocated Worker Update (William Walker)
- 7. Committee Updates
  - Youth Council – Matt Kelly
  - Planning/Oversight Committee – Mike Dourgarian
  - Employer Outreach Committee - Kim Parker

**V. Other Reports**

- 1. Chair
- 2. Members of the Board
- 3. Counsel
- 4. Public Participation

**VI. Adjournment**

**DISTRIBUTION DATE: THURSDAY, MAY 17, 2007**

# Role of Sacramento Works, Inc., the Local Workforce Investment Board

Sacramento Works, Inc., the local Workforce Investment Board is a 39-member board charged with providing policy, planning and oversight for local workforce development initiatives.

**Vision:**

*Jobs for People and People for Jobs*

**Mission:**

Sacramento Works unites business, labor, education and public agencies to assure qualified and trained workers are available to meet the needs of the region's economy.

## **Priority Goals**

### **GOAL 1 – Facilitate Workforce Development for Critical Industries**

The Board will take a proactive role in engaging the business community by assessing the regional labor market, identifying critical industries, and facilitating plans to train and retain workers for critical industries.



### **GOAL 2 – Develop Private-sector Driven Initiatives to Increase Employer Involvement and Satisfaction**

The Board will increase employer interest, involvement and satisfaction with the workforce system by developing a comprehensive business led employer outreach and marketing plan and measuring employer customer satisfaction.

### **GOAL 3 – Coordinate the development of a Workforce system that Creates, Attracts, and Sustains Higher paying Careers/Professions**

By engaging the business community, labor, educators and workforce professionals by focusing strategic attention and aligning resources on minimizing barriers to employment (literacy, childcare, transportation, and housing), promoting career ladders, and preparing a workforce that creates, attracts, and sustains higher paying careers/professions.

### **GOAL 4 – Ensure Youth are Prepared to Compete in the Local Economy**

The Board will ensure that local youth are prepared to compete in the local economy by supporting the workforce development system, education, employer and community partners to ensure that all K-12 students have a quality education and an introduction to the world of work.

### **GOAL 5 – Evaluate and Improve the One-Stop System and Processes**

The Board will evaluate the one stop system and make recommendations to continuously improve the process to make it more effective, efficient and relevant to current and future needs of employers and job seekers.

## ***Sacramento Works, Inc. “Critical Industries”***

**Sacramento Works, Inc.**, the local Workforce Investment Board, engages the business community by assessing the regional labor market, identifying critical industries, and developing a plan to train workers for critical industries. The Sacramento Works, Inc. Planning Committee has identified seven occupational clusters in the region as critical. These seven clusters represent those occupations that are most consistent with our goal of helping job seekers, through the one-stop system, find long term, career oriented employment.

➤ ***ADMINISTRATIVE AND SUPPORT SERVICES***

The Administrative and Support Services industry category is comprised of a diverse group of occupations. In addition to occupations directly related to office administration, clerical support, and finance and insurance, also included in this broad group are occupations that provide a wide variety of support-related activities and services, including investigation and security related occupations.

- Locally, for the occupations included in this industry, an increase of more than 31,000 jobs due to growth and more than 33,000 jobs due to separation are projected between 2002 and 2012.

➤ ***CONSTRUCTION***

The Construction industry category is primarily comprised of occupations involved in the construction of buildings. Also included in this group are specialty trade contractors (e.g., Electricians, Painters, Carpet Installers, etc.), Cabinetmakers, Construction and Building Inspectors, Cost Estimators, and Welders.

- Locally, for the occupations included in this industry, an increase of nearly 17,000 jobs due to growth and nearly 10,000 jobs due to separation are projected between 2002 and 2012.

➤ ***HEALTHCARE AND SUPPORT SERVICES***

The Healthcare and Support Services industry category is comprised of occupations employed by Hospitals, Nursing and Residential Care, Physician's Offices, Dental Offices, Outpatient Care Centers, and Medical/Diagnostic Laboratories. This critical industry will also include biomedical and health related business. Nationally, it is predicted that between 2000 and 2010, 13 percent of all new wage and salary jobs will be in Health Services.

- Locally, for the occupations included in this industry, an increase of more than 11,000 jobs due to growth and more than 7,000 jobs due to separation are projected between 2002 and 2012.

➤ ***INFORMATION TECHNOLOGY AND TELECOMMUNICATIONS***

The Information Technology and Telecommunications industry category is comprised of occupations that involve the design, production, installation, and/or maintenance of computer hardware and software systems and networks as well as cable and telephone communications systems. As with Office and Administration Support related occupations, a large number of the occupations in

this category are employed, to some degree, across most other industries. Nationally, between 2000 and 2010, 8 of 10 fastest growing occupations will be IT related.

- Locally, for the occupations included in this industry, an increase of more than 6,000 jobs due to growth and nearly 3,000 jobs due to separation are projected between 2002 and 2012.

➤ ***INSTALLATION, MAINTENANCE, AND REPAIR***

The Installation, Maintenance, and Repair industry category is primarily comprised of occupations involved in restoring machinery, equipment, and other products to working order as well as occupations that typically provide general or routine maintenance or service on products to ensure they work efficiently and to prevent breakdown and unnecessary repairs.

- Locally, for the occupations included in this industry, an increase of nearly 6,000 jobs due to growth and nearly 5,000 jobs due to separation are projected between 2002 and 2012.

➤ ***TOURISM AND HOSPITALITY***

The Tourism and Hospitality industry category is primarily comprised of occupations involved in providing accommodations and food service related activities as well as occupations providing customer service, recreation, and entertainment related activities. Nearly 75 percent of the jobs in this industry are in the Food Service sector.

- Locally, for the occupations included in this industry, an increase of nearly 16,000 jobs due to growth and more than 22,000 jobs due to separation are projected between 2002 and 2012.

➤ ***TRANSPORTATION AND PRODUCTION***

The Transportation and Production industry category is comprised of a diverse group of occupations directly related to the actual manufacturing and/or production of goods, as well as the manufacturing of industrial machinery, recycling, and green energy manufacturing efforts. Also included in this category are occupations related to the storage, distribution, and transportation of manufactured goods.

- Locally, for the occupations included in this industry, an increase of nearly 11,000 jobs due to growth and nearly 14,000 jobs due to separation are projected between 2002 and 2012.

ITEM II-A – CONSENT

APPROVAL OF MINUTES OF THE MARCH 28, 2007 MEETING

BACKGROUND:

Attached are the minutes of the March 28, 2007 meeting for review.

RECOMMENDATION:

That your Board review, modify if necessary, and approve the attached minutes.

## **REGULAR MEETING OF THE SACRAMENTO WORKS, INC. BOARD**

Minutes/Synopsis

*(Minutes reflect the actual progression of the meeting.)*

SETA Board Room  
925 Del Paso Blvd.  
Sacramento, California

Wednesday, March 28, 2007  
8:00 a.m.

Information items were reviewed while awaiting a quorum.

### **IV. Information Items**

#### **2. Presentation of the 2006/2007 Occupational Outlook & Training Directory**

Mr. John Harden reviewed the directory. Sutter and Yuba Counties are included in the training directory. He read a list of the sponsors that participated in the production of the directory. This year, 1,000 books were printed and 1,000 CDs produced. A copy was sent out to 150 regional high schools for the directory to be placed in the libraries or the resource centers.

#### **1. Transit Training Partnership Program – Collaboration with the California Labor Federation, Sacramento Regional Transit District and Santa Clara County Valley Transit Authority**

Mr. Z. Wayne Johnson, Chief Administrative Officer, Joint Labor Management Initiative, reported that 25-30% of Regional Transit's labor force will be retiring in the next five years. By 2010 there will be more jobs available than workers. There is a need to look at what the skill gaps are in the existing workforce, and look at the pension plans to provide for retired annuitants. Secondly, a training program is needed where people can get training and continue through the employment process. These need to be advertised not only as jobs but as careers.

Mr. Darryl Norris, IBEW, is working to enter into an agreement with the Regional Transit. The light rail and bus mechanics have a very specific skill set. They do not have a mechanic that can do everything. The skills gap training will bring people up to where they are able to do all types of mechanics.

Ms. Purdy stated that the California Labor Federation will receive \$600,000 from WIA 15% funds and they would like SETA to be the fiscal agent. Subcontracts will be entered into with Sacramento Regional Transit for \$205,000 and Santa Clara Transit Authority for \$280,000. Each program will develop an incumbent worker training program. SETA will receive \$80,000 for management and tracking of participants. Regional Transit will work with 60 incumbent workers and 20 new workers in this program.

Ms. Portela stated that the nursing program was attracting people that had similar issues working 24/7 under difficult situations.



3. WIA Adult/Dislocated Worker Performance Incentive Awards

Ms. Kossick reported that SETA was the sixth highest awarded local WIA for incentive awards due to the excellent work of the program operators. Ms. Purdy stated that initially, there were 17 performance measures but four more were added. She reviewed the various performance measures. There are different performance measures for youth.

4. Dislocated Worker Update: Mr. William Walker reviewed the updated report.

5. California Workforce Development Annual Report: Ms. Purdy stated that some of our members are attending the labor design/build competition. The third annual Sacramento Builders Exchange Safety Expo is also at CSUS. Ms. McClatchy stated that the Safety Center is a partner in this Expo. Ms. Kossick reminded board members to complete their AB 1234 ethics training which is required for all board members.

6. Committee Updates: No reports.

V. **Other Reports:** No reports.

I. **Call to Order/Roll Call:** A quorum was achieved at 9:03 a.m. and Mr. Tsang called the meeting to order

**Members Present:** Diane Ferrari, David Gordon, Barbara Hayes, Mark Erlichman, Brice Harris, Mark Ingram, Gary King, Matt Kelly, Kathy Kossick, James Lambert, James Pardun, Gloria Parker, Bruce Parks, Joan Polster, Deborah Portela, Tim Ray, Lorenda Sanchez, Maurice Read, Kingman Tsang, Bruce Wagstaff, and Terry Wills.

**Members Absent:** Dr. Larry Buchanan, Bill Camp, Mike Dourgarian, Lynn Conner, Walter DiMantova, John Koogle, Matt Mahood, Elizabeth McClatchy, Michael Micciche, Anne Moore, Kim Parker, Alan Roberts, Anette Smith-Dohring.

➤ Introduction of New Board Members: Ms. Gloria Parker was introduced as a new required partner member representing Area 4 Agency on Aging.

II. **Consent Item**

A. Approval of Minutes of the January 24, 2007 Meeting

Minutes were reviewed; no questions or corrections.

Moved/Hayes, second/McClatchy, to approve the January 24, 2007 minutes.  
Voice Vote: Unanimous approval.

### III. Action Items

#### A. Election of Officers for Sacramento Works, Inc.

Ms. Kossick reported that the nominating committee met in the fall and recruited individuals interested in participating as officers. This subcommittee is providing the following recommendations for officers:

Chair – Mark Ingram

1<sup>st</sup> Vice Chair – Kim Parker

2<sup>nd</sup> Vice Chair - Bill Camp

Secretary/Treasurer – Gary King

Moved/Read, second/Erichman, to approve the election of officers as reported.  
Voice Vote: Unanimous approval.

Ms. Kossick thanked Mr. Tsang for the outstanding efforts during his tenure as Chair.

#### B. Approval of the Workforce Investment Act Sacramento Works One Stop Career Center Resource Allocation Plan for 2007-2008

Ms. Robin Purdy reviewed this item which approves how the funds are spread through the career centers. The Planning/Oversight Committee met three times to review and take action on the funds for the career centers. Some areas of the budget were increased which others were decreased. \$400,000 will be put in the OJT program, which has proven to be a good investment of training services funds. Staff has successfully marketed the SMARTware case management system to other counties. We are receiving licensing fees from these counties.

Mr. Tim Ray appreciated the work of staff on this board item.

Mr. Bruce Parks arrives at 9:11 a.m.

Moved/Wagstaff, second/Mahood, to approve the WIA Resource Allocation Plan for 2007-2008.

Roll Call vote: Aye: 20, Nay: 0, Abstentions: 1 (Polster).

Moved/Erichman, second/Portela, to adjourn at 9:13 a.m.

### VI. Adjournment: Meeting adjourned at 9:13 a.m.

## ITEM III-A – ACTION

### APPROVAL OF FUNDING EXTENSION RECOMMENDATIONS FOR THE WORKFORCE INVESTMENT ACT, TITLE I, YOUTH PROGRAM, FOR PROGRAM YEAR 2007-2008

#### BACKGROUND:

Five years ago, in response to shrinking resources and increased demand for services, the Sacramento Works Youth Council implemented the WIA Youth Collaborative approach to service delivery. This collaborative approach enhances the program funding, resources and services available to the community. The Collaboratives are required to include active membership and participation from:

- Educational Institutions
- Sacramento Works One Stop Career Centers (SWCC),
- Community Based Organizations, and
- Provide access to the **required WIA Program Elements:**
  - **Improving Academic Achievement**
    - Secondary school completion & drop out prevention strategies (ISY)
    - Alternative secondary school services (OSY)
  - **Preparing for & Succeeding in Employment**
    - Occupational skills training
    - Work Experience / On-the-Job Training directly linked to academic and occupational learning
  - **Supporting Youth Development**
    - Leadership development opportunities
    - Supportive services
    - Adult mentoring
    - Comprehensive guidance & counseling including alcohol and drug abuse
    - Follow-up services for one year

The Youth Council along with SETA staff and youth providers continue to reach out to the community to increase and enhance this collaboration. The principles that guide the work of the Youth Council and the Youth program include:

- Asset-based approach - Focus on **Youth Development** issues
- Focus on the identified **critical industries** for training and placement;
- Focus on **soft skills** to attain and retain employment and academic achievement;
- Promote **academic achievement** and lifelong learning

The Youth Council has identified several activities to continue or enhance and targeted areas of concern:

- **Universal services to all youth through Youth Specialists** co-located at Sacramento Works One Stop Career Centers
- Services to **high-risk populations**, including **probation youth** and **juvenile offenders**, youth at risk of criminal involvement, and current and emancipating **foster youth**;
- Increase outreach to community, youth and employers.

## **Evaluation Process**

SETA staff monitor the Youth program services and performance. Areas that are reviewed and addressed include:

- Attainment of enrollment, training completion and placement goals
- SMARTware documentation of services and progress to success
- Understanding and adhering to the Youth Council's program design and performance requirements
- Ensuring that targeted challenged communities are served;
- Commitment to youth development and a collaborative approach to service delivery
- Staffing infrastructure – ensuring that funded agencies have an adequate staff to participant ratio
- Ability to implement all component elements.

## **Service Delivery Changes**

San Juan Unified School District: After many years of partnering with SETA, the San Juan Unified School District has elected to discontinue the WIA Individualized Youth program, providing only follow-up and universal services in the future. This creates a gap in services in the north and north-eastern sections of Sacramento County. Staff is recommending augmenting two current providers, Asian Resources, and Sacramento Chinese Community Services Center, to deliver WIA Youth services in the North and Northeast area of the County formerly served by San Juan Unified School District (recommendation attached).

Elk Grove Unified School District – Because the WIA Youth programs are supervised by and housed with the Adult and Community Education division of the Elk Grove Unified School District, the district has elected to discontinue providing WIA In-School Youth services. The district has requested that SETA increase the WIA funding for the district in the WIA Out-of-School Youth subgrant agreement by the amount they are returning in In-School funding. Because this is the first year that Elk Grove USD has provided out-of-school youth services, staff is recommending approval of their request with the funding stipulation that if Elk Grove Unified School District does not meet their first year performance goals for the out-of-school youth program by August, 2007, their contract will be deobligated. Elk Grove School District has agreed with this option.

## **Funding Challenges and Available Funding**

The current WIA program year ends June 30, 2007. Annual performance reports will be completed and ready for review by August 2007. SETA's WIA Youth Allocation for Sacramento County has increased from last year's funding level. Staff is recommending using this increased allocation for direct services. This funding recommendation is based on an estimate that \$2,430,665 will be available for subgrants in program year 2007 - 2008.

Staff is recommending the following allocation:

Out-of-School Youth	\$1,215,240
In-School Youth	\$ 540,425
Universal Services	\$ 550,000
Workforce Skills Preparation	\$ 80,000
Youth Council Initiatives	\$ 45,000
Total	<u>\$2,430,665</u>

## **Youth Council Initiatives**

### Work Scholarship Program

Staff is recommending that the Youth Council allocate \$35,000 to continue the program that SETA/Sacramento Works currently operates in partnership with Raley's Grocery Stores. This program, located at Luther Burbank High School, provides after-school work readiness programs, leadership development and academic counseling services. Students who successfully complete the program are offered employment by Raley's in their junior or senior year.

### Outreach to the Community and other Youth Council Initiatives

The Youth Council is reserving \$45,000 for other Youth Council Initiatives including sponsoring job fairs, community outreach, the Youth Service Provider Network, and youth leadership training.

### Youth Advocates at the Sacramento Works Career Centers

Universal Youth Specialists provide "core" services to youth accessing the Sacramento Works Career Centers. These services include outreach, recruitment, job search assistance and access to resources. The Youth Council is expanding this concept to recruit former WIA participants and hire them as youth interns at the Career Centers for one year. Working with the youth and adult program career center staff, the youth will target one critical industry to become the "youth critical industry" advocates and will become skilled in youth development principles. To support this activity, staff is recommending \$15,000 in additional funding to those providers that are co-located at the SWCC sites and provide paid work experience activities.

The funding recommendation is attached.

### RECOMMENDATION:

Review and approve the staff funding recommendation for the WIA, Title I, Youth Program, PY 2007-2008. The Youth Council approved funding recommendations on May 16, 2007.

Approve with the stipulations noted above and that all funding recommendations are subject to satisfactory year-end program performance reviews. Subgrantees that do not meet performance goals and benchmarks will be evaluated in August, 2007 and may face deobligation of funds.

## WIA YOUTH FUNDING PY 2007-2008

OUT-of-SCHOOL								
Provider	Cost per	2006-7	Staff Recommendation				Increase from FY2006-2007	Neighborhood
	Participant	Allocation	Case Mgmt & WEX *	# of Youth	+Youth Advocate	Total		Served
Elk Grove Unified School District	\$3,383	\$ 138,100	\$ 245,100	72	\$ 15,000	\$ 260,100	\$ 122,000	5, 6, 22
Galt Joint Union High School District	\$4,375	\$ 75,000	\$ 131,261	30	15,000	146,261	71,261	32
Grant Joint Union High School District	\$4,069	\$ 153,500	\$ 170,888	42	**	170,888	17,388	3,4,9,21
La Familia Counseling Center	\$4,821	\$ 147,700	\$ 163,899	34	15,000	178,899	31,199	1,2,5,6,17
Sacramento City Unified School District ***	\$4,725	\$ 145,000	\$ 155,925	33	**	155,925	10,925	1,2,5,6,12,26
Asian Resources, Inc.	\$ 4,268	\$ 120,085	\$ 273,168	64	30,000	303,168	183,083	1,2,5,6,12,19,20,25
<b>Total</b>		\$ 779,385	\$ 1,140,240	<b>275</b>	\$ 75,000	<b>\$ 1,215,240</b>	<b>\$ 435,855</b>	

\* \$10,000/provider will be held at SETA for Workforce Skills Preparation services - this category is currently underspent and under review by SETA staff.

\*\* Provider does not meet parameters of paid Youth Advocate concept (either does not provide paid WEX or not co-located at SWCC site)

\*\*\* SCUSD is on corrective action --staff will be reviewing progress and will return to the Youth Council for deobligation if benchmarks are not met.

## WIA YOUTH FUNDING PY 2007-2008

IN-SCHOOL								
Provider	Cost per Participant	2006-7 Allocation	Staff Recommendation		+Youth Advocate	Total	Increase from FY2006-2007	Neighborhood Served
			Case Mgmt & WEX *	# of Youth				
Sacramento Chinese Community Service Center	\$4,568	\$ 134,500	\$ 287,753	63	\$ 30,000	\$ 317,753	\$ 183,253	2,6,14,16,19, 21
City of Sacramento	\$2,816	\$ 120,000	\$ 135,173	48	**	135,173	15,173	1,2,5,6,12,26
San Juan Unified School District ***	\$4,225	\$ 116,600	\$ 52,500	12	0	52,500	-64,100	4,9,13,16,19
Sacramento County Office of Education	\$3,280	\$ 123,000	\$ -			0		Declined funding to serve Galt/ River Delta in September, 2006.
Elk Grove Unified School District	\$2,980	\$ 107,265	\$ -			0		Requested funding to serve out-of-school youth only.
Work Scholarship Program		\$ 30,000	\$ -	25		35,000	5,000	2, 6, 14
<b>Total</b>		\$ 631,365	\$ 475,426	123	\$ 30,000	\$ 540,425	\$ (90,940)	

\* \$10,000/provider will be held at SETA for Workforce Skills Preparation Services. This category is currently underspent and under review by SETA staff.

\*\* Provider does not meet parameters of paid Youth Advocate concept (either does not provide paid WEX or not co-located at SWCC sit

\*\*\* SJUSD will close out current WIA cases and provide follow-up service.

### Other Youth Council Initiatives

Leadership Training, Job Fairs, etc.	\$ 30,000
Youth Services Provider Network	\$ 15,000
<b>Total</b>	<b>\$ 45,000</b>

## WIA YOUTH FUNDING PY 2007-2008

UNIVERSAL SERVICES				
Provider	Number of Youth	2006-7 Allocation	Staff Recommendation	SWCC
Asian Resources, Inc.	200	\$ 50,000	\$ 55,000	Broadway
Crossroads	200	\$ 50,000	\$ 55,000	Rancho
Crossroads	200	\$ 50,000	\$ 55,000	Citrus Heights
Elk Grove Unified School District	200	\$ 50,000	\$ 55,000	South County
Greater Sacramento Urban League	200	\$ 50,000	\$ 55,000	GSUL
La Familia Counseling Center	200	\$ 50,000	\$ 55,000	LFCC
Sacramento Chinese Community Service	200	\$ 50,000	\$ 55,000	Franklin
Sacramento City Unified School District	200	\$ 50,000	\$ 55,000	Lemon Hill
San Juan Unified School District	200	\$ 50,000	\$ 55,000	Hillsdale
SETA	200	\$ 50,000	\$ 55,000	Galt
<b>Total</b>		<b>\$ 500,000</b>	<b>\$ 550,000</b>	

	2007-2008
<b>Total Available</b>	\$ 2,430,665
<b>Universal</b>	\$ 550,000
<b>Out-of-School</b>	\$ 1,215,240
<b>In-School</b>	\$ 540,425
<b>Youth Council Initiatives</b>	\$ 45,000
<b>Workforce Skills Prep Allocation</b>	\$ 80,000



## ITEM III-B - ACTION

### APPROVAL OF SOLE-SOURCE PROCUREMENT WITH VALLEY VISION TO IMPLEMENT THE PARTNERSHIP FOR PROSPERITY EDUCATION ACTION TEAM GOALS

#### BACKGROUND:

As part of the Education Team, Sacramento Works Board Members and staff have worked to develop action goals for the Partnership for Prosperity that would:

1. Focus education and training certificate and degree programs on jobs that are forecasted to be in demand in the region and
2. Assist job seekers, students, parents, workforce development professionals, teachers and employers identify education and training providers that can teach skills that are in demand.

To achieve the first goal, the PFP Education Team is recommending contracting with SRRI to conduct the Workforce Forecast. The projected cost for this forecast is \$115,000 and LEED has volunteered to coordinate fundraising efforts to achieve this goal. Last month, Sacramento Works, Inc. pledged \$10,000 to support this effort.

To achieve the second goal, PFP's Education Team is recommending developing a web clearinghouse, or portal, that will organize the full range of current education/training programs in the region accessible by education providers, industry, and individuals. The projected cost for this goal is \$16,000 the first year and \$3,000 annual maintenance costs in subsequent years. Staff is recommending that Sacramento Works, Inc. approves sponsoring and funding this goal.

Implementation of the Clearinghouse will take 4-6 months and will include:

- ✓ Creation of a Web-based relational database of industrial strength with open-source database language (Valley Vision coordinates design and selects web-designer).
- ✓ Population of database with current education/training program information from suitable sources in the 6-county area that would be highly sort-able (The Occupational Outlook and Training Directory, published by SETA and Sacramento Works, Inc., which includes an up-to-date, detailed listing of more than 200 education/training providers (training directory) would be used to populate the proto-type and then new expanded data would be added)
- ✓ Use of a narrowed "Wikipedia" strategy to gather information from institutional experts via an online form – highly decentralized approach
- ✓ Linked resources
- ✓ Scalable and easily renewable database for future growth and adaptability
- ✓ Easy maintenance and up-keep

The benefits to Sacramento Works would include:

- ✓ Visibility for Sacramento Works, Inc. as the sponsor of the Web-Site

- ✓ Fulfilling the Sacramento Works mission to provide information to employers and job seekers on training and education programs in the region.
- ✓ 24 hour/7 day a week access to information on education and training providers, as well as expansion of the audience for the Occupational Outlook and Training Directory
- ✓ Access to an easy to use search engine for researching and updating information on education and training providers.
- ✓ Low cost for website development and maintenance
- ✓ Valley Vision staff will coordinate project.

**RECOMMENDATION:**

Staff is recommending that Sacramento Works, Inc. provide sole-source funding to Valley Vision to coordinate the implementation plan, develop the platform for the clearinghouse, and populate the clearinghouse with the information from the education and training providers in the Occupational Outlook and Training Directory.

Sole-source procurement is consistent with both the SETA Procurement Policies and federal Common Rule procurement regulations because Valley Vision is the facilitating organization for the Partnership for Prosperity, a coalition of 34 local workforce, education and economic development organizations chartered with creating and implementing a Regional Business Plan for the Sacramento region.

ITEM III-C – ACTION

RATIFY THE EXECUTIVE COMMITTEE'S ACTION TO TRANSFER 10% FUNDS FROM WORKFORCE INVESTMENT ACT DISLOCATED WORKER FUNDING STREAM TO ADULT PROGRAMS

BACKGROUND:

Local areas are allowed to request transfers of funds from adult or dislocated worker funding streams. The maximum amount that may be transferred between funding streams is 50%. For the Sacramento Workforce Investment Area, staff is recommending transferring 10% (\$320,000) of PY2006-2007 dislocated worker funds to the adult funding stream because of the continuing need to sustain the adult program and provide services to special populations of adults.

On April 30, the Executive Committee approved the transfer of funds request for the Sacramento Workforce Investment Area.

RECOMMENDATION:

Ratify the Executive Committee's approval to submit a transfer of funds request to move 10% (\$320,000) of Dislocated Worker program funds to the Adult program.

## ITEM IV-1 - INFORMATION

### SACRAMENTO EMPLOYMENT AND TRAINING AGENCY REGIONAL NURSE SUPPORT II (RNSII) PROJECT UPDATE

#### BACKGROUND:

In March, 2005, SETA received an \$800,000 Workforce Investment Act 15% Governor's Discretionary grant to address the critical nursing shortage in the greater Sacramento region by creating growth in the regional nurse training capacity and increasing the capacity of local hospitals to provide health care to underrepresented populations. The project term is March 1, 2005 to June 30, 2007.

The project, named the Regional Nurse Support II (RNsII), was implemented through a strong partnership that was established more than seven years ago while collaborating on previous successful healthcare projects, the Caregiver Training Initiative and Nurse Workforce Initiative. Partners to this project include:

- SETA
- Los Rios Community College District
- CSU, Sacramento
- Sutter Health Sacramento Sierra Region
- Kaiser Permanente
- UC Davis Medical Center

The primary goals of the project are to train sixty (60) new or upgraded Registered Nurses (Associate or Bachelor degree) through American River College and CSUS and assist twenty (20) immigrant nurse or allied healthcare workers that were health professionals in their countries of origin to obtain certification or licensure in this country. Each health system partner selected from its own workforce a minimum of fifteen (15) healthcare workers as candidates for upgrade training as Registered Nurses. Recruitment of immigrant healthcare workers was primarily through the SETA Healthcare Career Center, staff outreach, and the existing workforce of the health system partners.

#### **Project Accomplishments**

As of April 30, 2007, the following outcomes have been accomplished:

1. **Exceeded enrollment goals.** A total of 88 participants were enrolled (planned enrollment was 84):
  - 42 enrolled at the American River College Associate Degree in Nursing (ADN) Program
  - 21 enrolled at the CSUS Bachelor of Science Degree in Nursing (BSN) Program
  - 25 immigrants were enrolled to obtain certification or licensure as Registered Nurses, Licensed Vocational Nurses, Certified Nurse Assistants, Medical Assistants and Emergency Medical Technicians

2. **Very low attrition rate.** In 2 years, the program has experienced a 4% attrition rate versus the typical 20% to 30% at regional nursing schools. This was due directly to having supportive healthcare partners, careful participant assessment procedures, WIA case management requirements, services provided by staff that had experience with previous healthcare initiatives, and the availability of financial and support services for students facing barriers to completion.
3. **High hourly wages for graduates.** The wages of the project graduates now employed as Registered Nurses range from \$30 per hour to \$63 per hour with an average of \$35 per hour.
4. **Foreign-trained immigrant healthcare workers have successfully entered the workforce.** Of the 25 foreign-trained immigrant healthcare workers enrolled, nine (9) are now employed as a result of participation in this project. Three (3) are Registered Nurses making an average of \$33 per hour and six (6) are Certified Nurse Assistants making an average wage of \$10. Eleven (11) are in the process of taking their exam to become Registered Nurses and should have their license by the end of June, 2007. One (1) will soon be taking her exam to be a Licensed Vocation Nurse (LVN). Four (4) are still in training or seeking employment.
5. **Graduates are new nurse educators at American River College.** Several graduates of the BSN program are now substitute teaching for American River College's ADN program.

#### **Incumbent Registered Nurses**

Employment statistics of the sixty-three (63) incumbent workers enrolled in nurses training are as follows:

1. Two (2) have graduated with a Bachelor Degree in Nursing
2. Nine (9) will graduate with a Bachelor's Degree in Nursing in May, 2007,
3. Eight (8) will graduate with a Bachelor's Degree in Nursing in December, 2007
4. Thirty-seven (37) will graduate with their Associate Degree in Nursing in May, 2007
5. Three (3) will graduate with their Associate Degree in Nursing in December, 2007.
6. Four (4) have dropped prior to graduation.

Case management by SETA staff will continue for the participants that are in training beyond the project end date to ensure successful completion of training, certification or licensure and employment. A minimum of 59 incumbent workers will complete training and continue to be employed at a higher rate of pay. BSN graduates will now have opportunities for employment as Nurse Supervisors and Managers, Clinical Nursing Instructors, case managers, Nurse Preceptors, and Public Health Nurses, and are prepared to advance to obtain their Masters of Science in Nursing degree.

## ITEM IV-2 - INFORMATION

### OVERVIEW OF SETA/SACRAMENTO WORKS YOUTH PROGRAMS AND PRIORITIES FOR THE SACRAMENTO WORKS YOUTH COUNCIL

#### BACKGROUND:

To address shrinking federal dollars for youth services, several years ago the Sacramento Works Youth Council developed a collaborative approach of service delivery. Following a county-wide assessment of assets, gaps, and needs for youth services, the Youth Council identified policies and priorities to better serve the Sacramento youth including focusing on:

1. On-going assessment of assets, gaps and needs for services
2. Targeting resources to **challenged communities and populations**
3. **Critical industries** for youth occupational skills training and placement
4. Services to **probation, foster** and **disabled** youth
5. **Soft Skills** to enhance training and placement retention
6. **Academic achievement** – all Out-of-School youth without high school diploma receive GED/High School completion services
7. **Occupational Skills Training** - all In-School youth participate in Occupational Skills Training
8. Expanding outreach for **new partnerships and enhancing current partnerships**

**Sacramento Works provides funding to school districts, community based organizations and governmental entities to provide** approximately 500 youth per year with employment and academic assistance, vocational training, leadership development, work experience and support services. In addition, the Sacramento Works Youth Council has funded **Universal Youth Specialists**, who work in the Sacramento Works Career Centers connecting youth to educational opportunities, job search assistance, and career and academic counseling. Annually, over 5,000 youth receive services at the Sacramento Works Career Centers.

#### **Youth Council Initiatives**

- **Youth Development and Crime Prevention Program** – provides employment, academic and wrap-around support services to 110 youth at risk of or involved in criminal behavior. The recent funding from the Department of Justice ended March 2007 and the program was originally funded with WIA discretionary funds.
- **Work Scholarship Program** provides 20 Luther Burbank High School students with life skills training and academic counseling and tutoring to improve academic performance and graduate.
- Sponsor of **Youth Services Provider Network** – SETA/Sacramento Works is a founding partner of the Youth Services Provider Network which provides youth and staff development training and technical assistance to youth providers.

- SETA was recently awarded a **Department of Corrections - Juvenile Justice Challenge Grant** to serve probation and parole youth ages 16 to 25. SETA will partner with Asian Resources, Sacramento Chinese Community Services Center, All Nations Church of God, the Effort, Sacramento City Unified School District, and parole and probation departments to provide life skills; academic, vocational and employment services coupled with substance abuse and mental health counseling.

### **Summer Employment Opportunities**

- **Sacramento Works Summer Boot Camp** – Three 20-hour boot camps in targeted neighborhoods were conducted during Spring break to prepare 128 youth for summer employment. These were coordinated in partnership with **ACT (Area Congregations Together)**, **EDD**, **the City of Sacramento** and Assemblymember Dave Jones.
- Conducted three one-day pre-employment workshops in April and May, 2007 in targeted neighborhoods to prepare 160 youth for summer employment
- Conducted four youth job fairs in March, April and May 2007 attended by over 1,000 youth
- Created 180 subsidized summer jobs for youth aged 16-21.

### **Partnerships/Linkages**

- Coordinating with and out-stationing staff at **LINKS**, Sacramento County Office of Education's youth diversion program at Elinor Hickey High School
- Coordinating with EDD and **Youth Employment Opportunity Program**
- Coordinating with each **school district** to identify a point person to liaison with Youth Council and WIA providers
- Participating in the **Youth Construction Career Awareness Day**

### **After-school, Gang Diversion and Employment Services for Youth**

- **Casey Great Start** provides emancipating foster youth employment, academic and social services. Staff is located at two SWCC sites and the program is funded by the Casey Family Program. Services are coordinated with local school districts Independent Living Programs, Sacramento Department of Health and Human Services and other local providers.
- **La Familia Counseling Center** – targets employment and mentoring services to South Sacramento youth at risk of gang involvement.
- **Linkages to Education** - Emancipated foster youth and formerly incarcerated youth receive assistance to enroll in community college. Three youth who have successfully completed their first year of college have been hired to mentor youth enrolled in the program.
- **Visions Unlimited**, in South Sacramento/Meadowview, provides drop-out prevention services to youth.
- **Elk Grove Unified School District** - Emancipating foster youth receive employment and social services

## ITEM IV-3 – INFORMATION

### SMALL BUSINESS ADMINISTRATION PRESENTATION

#### BACKGROUND:

The Business Information Center (BIC) concept originated in 1997 as a service provided to workers affected by the McClellan Air Force Base closure. The original partners included; the US Small Business Administration (SBA), Small Business Development Center (SBDC), and Service Corps Of Retired Executives (SCORE). This group of partners came together and developed a small business resource library and training program to provide dislocated workers from McClellan AFB . The McClellan workers attended specialized entrepreneur workshops and learned the fundamentals of starting a small business, and developing a successful business plan.

The Business Information Centers (BICs), which include four centers located at the Sacramento Works Career Centers, help small and start-up businesses access the information, tools and guidance every entrepreneur needs to ensure the success of his or her business. BICs are a one-stop resource for technical assistance and information geared to help start, operate and grow a business. The BICs offer a variety of tools and services, from business books to one-on-one counseling with a business expert. Through the combined efforts of all five BICs, over 1,500 customers were assisted last fiscal year to help start their own business.

Presently the BIC partners are:

- Sacramento Employment and Training Agency/Sacramento Works
- City of Sacramento Office of Small Business Development
- Employment Development Department (EDD)
- Sacramento County Department of Human Assistance (DHA)
- Sacramento Housing and Redevelopment Agency (SHRA)
- Counselors to America's Small Business (SCORE)
- Small Business Development Center (SBDC)
- U.S. Small Business Administration (SBA)

Jim O'Neal from the U.S. Small Business Administration (SBA) will provide a brief presentation on the Business Information Centers and the benefits of SBA's partnership



ITEM IV-4 - INFORMATON

AGENCY AWARDS AND STAFF RECOGNITION

BACKGROUND:

**Award for Services to Veterans:**

SETA/Sacramento Works has been informed that Workforce Development Department staff from Employer Services and the Sacramento Works One Stop Career Center at Mark Sanders were nominated for an award from the International Association of Workforce Professionals (IAWP) California State Chapter. The following staff were nominated for their outstanding support for Veterans.

**Services to Veterans Group Award**

William Walker  
Terri Carpenter  
Josh Woodson  
Simone Paurley  
Greg Eason  
Antwaun Billoups

**Award for Services to Foster Youth:**

SETA/Sacramento Works was honored for services to Foster Youth at the Change a Lifetime Event at the Capitol for Foster Youth Awareness Month. On May 1, 2007, the SETA/Casey Great Start Program was recognized at the 3<sup>rd</sup> Annual California Capitol Foster Youth Awareness Event honoring individuals, programs and partnerships that are changing the lives of California foster youth. The Sacramento Works One Stop Career Center system was recognized for the work done to make the career center system "youth friendly" and SETA/Casey Great Start Staff Ken Broughton, Mauricio Camarena, and Fran Myers were honored for their work assisting foster youth and former foster youth to find education, training and employment opportunities.

ITEM IV- 5 - INFORMATION

VOLUNTEER INCOME TAX ASSISTANCE (VITA)/EARNED INCOME TAX CREDIT  
(EITC) PROJECT SUMMARY

BACKGROUND:

The EITC is a refundable tax credit available to qualifying individuals and families. Millions of dollars go unclaimed each year simply because eligible taxpayers do not apply. The County Department of Human Assistance (DHA) and the Internal Revenue Service (IRS) formed a partnership to increase awareness of the EITC among DHA clients. The project provides free tax preparation services to working families and wage earners, helping to reduce taxes, supplement wages, and make work more attractive than welfare.

For tax year 2006, the Sacramento Employment and Training Agency, through the Sacramento Works Career Center System (SWCC), continues to participate in the VITA Project with the IRS, DHA and other partners. Staff have been trained and certified by the IRS in tax preparation, so centers can offer free income tax preparation services to SWCC customers.

To date, the SWCCs have reported the following activity:

<b>SITE</b>	<b>NUMBER OF RETURNS FILED</b>	<b>EITC</b>	<b>NET REFUND</b>
Del Paso	75	\$ 39,102	\$ 93,154
Franklin	85	50,071	92,921
Hillsdale	70	33,010	70,667
Rancho Cordova	93	58,809	121,729
Asian Resources	249	170,000	359,324
Mark Sanders	39	7,300	38,162
D.H.A.	2,292	2,195,896	3,804,295
<b>TOTAL</b>	<b>2,903</b>	<b>\$ 2,554,188</b>	<b>\$ 4,580,252</b>

ITEM IV-6- INFORMATION  
DISLOCATED WORKER UPDATE

BACKGROUND:

Attached is the most current dislocated worker update.

Staff will be available to answer questions.

## Dislocated Worker Information PY 2006/2007

The following is an up date of information as of May 04, 2007 on the Worker Adjustment and Retraining Notification (WARN) notices and Non WARN notifications in Sacramento County

WARN Status	Month Receive Notice	Company and Address	Dislocation Date	# of Affected Workers	SETA's Intervention
Official	3/27/06	<b>Defense Commissary Agency (DeCA)</b> 3401 Acacia St., Suite 115 McClellan, CA 95652-1002	9/30/06	50	7/17/06
Official	5/10/06	<b>Northstar Plumbing and Construction</b> 4280 Pinell St. Sacramento, CA 95838	7/10/06	60	Employer Did not use Services
Official	5/10/06	<b>Sun Microsystems, Inc.</b> 1545 River Park Dr. Point, Suite 400 Sacramento, CA 95815	7/09/06	1	Mailed
Official	5/15/06	<b>AmerisourceBergen Corporation</b> 1281 National Drive Sacramento, CA 95834	7/15/06	87	7/26/06
Official	5/18/06	<b>E*Trade Financial</b> 10951 White Rock Road Rancho Cordova, CA 95670	8/31/06	500	8/22/06
Official	06/06/06	<b>Albertsons #7248</b> 2211 F Street Sacramento, CA 95816	8/06-8/19/06	25	7/21/06
Official	06/06/06	<b>Albertsons #7206</b> 5609 Pacific Street Rocklin, CA 95677	8/06-8/19/06	52	7/21/06
Official	06/06/06	<b>Albertsons #7213</b> 6184 Sunrise Mall Citrus Heights, CA 95610	8/06-8/19/06	47	7/21/06
Official	06/15/06	<b>Intel Corporation</b> 1900 Prairie City Road Folsom, CA 95630	7/06/06	53	Employer chose Outplacement Service
Official	06/30/06	<b>Crystal Cream &amp; Butter Company, Inc.</b> 1013 D Street Sacramento, CA 95815	8/31/2006	50	Resolved Closure Issue
Official	07/28/06	<b>Northrop Grumman</b> USCIS ASC Sacramento Application Support Center 731 K Street Sacramento, CA 95814	09/30/06	16	Awarded Contract Layoff Rescinded
Official	08/03/06	<b>Intel Corporation</b> 1515 Route Ten Parsippany, NJ 07054	7/28/06	77	Employer chose Outplacement Services
Official	08/03/06	<b>Sun Microsystems, Inc.</b> 8880 Cal Center Drive, Suite 200 Sacramento, CA 95826	10/02/06	2	Mailed
Official	08/08/06	<b>D.R. Horton, Inc.</b> 11919 Foundation Place, Suite 200 Gold River, CA 95670	10/03/06	17	Material Delivered
Unofficial	09/01/06	<b>NorthWest Airlines</b> 6970 Airport Blvd. Sacramento, CA 95837	10/31/06	28	9/07/06
Official	09/08/06	<b>Intel Corporation</b> 1900 Prairie City Rd. Folsom, CA 95630	09/19/06 through 06/01/07	61	Employer chose Outplacement Service
Unofficial	9/15/06	<b>Copeland's Sports</b> 545 Downtown Plaza Sacramento, CA 95814	11/24/06 Approx.	20	Materials Delivered To Worksite
Unofficial	9/15/06	<b>Copeland's Sports</b> 6404 Fair Oaks Blvd. Carmichael, CA 95608	11/24/06	20	Material Delivered To Worksite
Official	9/27/06	<b>Sun Microsystems, Inc.</b> 8880 Cal Center Drive, Suite 200 Sacramento, CA 95826	11/27/06	2	Mailed

Official	9/28/06	<b>Intel Corporation</b> 1900 Prairie City Rd. Folsom, CA 95630	10/26/06 through 10/01/07	159	Employer chose Outplacement Service
Unofficial	10/03/06	<b>Sun Microsystems, Inc.</b> 8880 Cal Center Drive, Suite 200 Sacramento, CA 95826	11/27/06	2	Mailed
Unofficial	10/09/06	<b>Tower Records/Video/Books</b> 2500 16 <sup>th</sup> Street Sacramento, CA 95818	1/10/07	15	11/20/06
Unofficial	10/09/06	<b>Tower Records/Video/Books</b> 2514 Watt Ave Sacramento, CA 95821	1/10/07	15	11/20/06
Unofficial	10/09/06	<b>Tower Records/Video/Books</b> 7830 Macy Plaza Drive, Citrus Heights, CA 95610	1/10/07	15	11/20/06
Official	10/13/06	<b>Sun Microsystems</b> 8880 Cal Center Drive, Suite 200 Sacramento, CA 95826	11/27/06	2	Mailed
Official	10/18/06	<b>Barbara's Bakery</b> 3750 Pell Circle Sacramento, CA 95838	1/12/07 through 3/30/07	30	2/28/07 Material Delivered
Official	10/19/06	<b>Intel Corporation</b> 1900 Prairie City Rd. Folsom, CA 95630	10/20/06 through 10/01/07	146	Employer chose Outplacement Service
Official	10/27/06	<b>San Jose Mercury News</b> Sacramento Bureau 1215 K Street Sacramento, CA 95814	12/19/06	N/A	Declined Services
Official	10/27/06	<b>Washington Mutual</b> 2710 Gateway Oaks Drive Sacramento, CA 95833	12/04/06	80	Mailed Brochures/Restructured
Unofficial	11/15/06	<b>Sun Microsystems, Inc.</b> 8880 Cal Center Drive, Suite 200 Sacramento, CA 95826	1/15/07	1	Mailed
Unofficial	11/29/06	<b>Frontier Fence Company</b> 6837 Power Inn Road Sacramento, CA 95828	12/01/06	20	Material Delivered
Unofficial	12/11/06	<b>Hunter Douglas – Bytheway Manufacturing Inc.</b> 2750 Redding Ave. Sacramento, CA 95826	12/22/06	22	12/19/06
Official	12/11/06	<b>Sun Microsystems, Inc.</b> 8880 Cal Center Drive, Suite 200 Sacramento, CA 95826	1/15/07	1	Mailed
Unofficial	12/13/06	<b>A. J. Wright Company</b> Anchor Plaza 3311 Northgate Blvd. Sacramento, CA 95834	2/02/07	40	1/16/07
Unofficial	12/13/06	<b>A. J. Wright Company</b> Valley Mack Plaza 6300 Mack Road Sacramento, CA 95823	2/02/07	40	1/17/07
Unofficial	12/13/06	<b>A. J. Wright Company</b> Watt Towne Center 3615 Elkhorn Blvd. North Highlands, CA 95660	2/02/07	40	1/18/07
Unofficial	12/19/06	<b>Angelica Textile Services, Inc.</b> 8360 Belvedere Ave. Sacramento, CA 95826	2/01/07 through 5/01/07	54	1/23/97
Official	1/02/07	<b>Hampton Distribution Companies – Sacramento</b> 4522 Parker Avenue McClellan, CA 95652	3/04/07	113	1/30/07
Unofficial	1/08/07	<b>Sacramento Natural Food Co-op</b> 8517 Bond Road Elk Grove, CA 95624	2/01/07	40	1/26/07

Official	3/07/07	<b>Williams Lumber, Inc.</b> 7338 French Road Sacramento, Ca 95828	4/13/07 through 4/20/07	N/A	TradesMark Lumber & Truss, Inc. will hire the affected employees.
Official	3/09/07	<b>Venture Lath &amp; Plaster, Inc.</b> 7108 28 <sup>th</sup> Street North Highlands, CA 95660	4/13/07 through 4/20/07	N/A	TradesMark is a Name Change only for its affected employees
Official	3/08/07	<b>Production Framing Systems, Inc.</b> 3412 Auburn Blvd, Sacramento, CA 95821	4/13/07 through 4/20/07	N/A	TradesMark is a Name Change only for its affected employees
Official	3/13/07	<b>Production Framing Systems Consulting, Inc.</b> 3412 Auburn Blvd Sacramento, CA 95821	4/13/07 through 4/20/07	N/A	TradesMark is a Name Change only for its affected employees
Official	3/08/07	<b>BPH Management Services, Inc.</b> 3412 Auburn Blvd, Sacramento, CA 95821	4/13/07 through 4/20/07	N/A	TradesMark is a Name Change only for its affected employees
Official	3/07/07	<b>Rayco Electric, Inc</b> 3144 Fitzgerald Road Ranch Cordova, 95670	4/16/07 through 4/29/07	N/A	TradesMark is a Name Change only for its affected employees
Official	3/30/07	<b>ACC Capital Holdings</b> 10536 Peter A. McCuen Blvd., Mather, CA 95670	5/25/07	122	Material Mailed
Official	3/30/07	<b>ACC Capital Holdings</b> 10600 White Rock Rd. Rancho Cordova, CA 95670	5/25/07	263	Material Mailed
Official	4/03/07	<b>Nationwide Health Plans</b> 1651 Exposition Drive Sacramento, CA 95815	5/31/07	46	5/02/07
Official	4/17/06	<b>CVS/Caremark</b> 10481 Armstrong Avenue Mather, CA 95655	6/01/07	257	Pending
			<b>Total # of Affected Workers</b>	<b>2691</b>	

## ITEM IV-7- INFORMATION

### COMMITTEE UPDATE

#### BACKGROUND:

This item provides an opportunity for a report from the following committees:

- Youth Council – Matt Kelly
- Planning/Oversight Committee – Mike Dourgarian
- Employer Outreach Committee – Kim Parker

## ITEM V - OTHER REPORTS

1. CHAIR'S REPORT: The Chair of the Sacramento Works, Inc. Board, on a regular basis, receives numerous items of information concerning employment and training legislation, current programs, agency activities, and miscellaneous articles.

The important information from the material received and meetings attended will be shared with the entire Board and the method proposed by the Chair is to give a verbal report at each regular meeting. It will also allow time for the Board to provide input on items that may require future action.

2. MEMBERS OF THE BOARD

This item provides the opportunity for Workforce Investment Board members to raise any items for consideration not covered under the formal agenda. It also provides the opportunity for Board members to request staff to research or follow up on specific requests or to ask that certain items be placed on the next agenda.

3. COUNSEL REPORT: The Sacramento Works, Inc. Legal Counsel is the firm of Phillip M. Cunningham, Attorney at Law. This item provides the opportunity for Legal Counsel to provide the Sacramento Works, Inc. Board with an oral or written report on legal activities

4. PUBLIC PARTICIPATION: Participation of the general public at Sacramento Works, Inc. Board meetings is encouraged. The Sacramento Works, Inc. Board has decided to incorporate participants of the audience as part of its agenda for all meetings. Members of the audience are asked to address their requests to the Chair, if they wish to speak.