REGULAR MEETING OF THE
SETA GOVERNING BOARD

DATE: Thursday, August 3, 2006

TIME: 10:00 a.m.

LOCATION: SETA Board Room
925 Del Paso Blvd.
Sacramento, CA 95815

While the SETA Governing Board welcomes and encourages participation in the Governing Board meetings, it would be appreciated if you would limit your comments to five minutes so that everyone may be heard. Matters under jurisdiction of the SETA Governing Board and not on the posted agenda or any off-agenda matters may be addressed by the general public following completion of the regular agenda. The SETA Governing Board limits testimony on matters not on the agenda to five minutes per person and not more than fifteen minutes for a particular subject.   Meeting facilities are accessible to persons with disabilities. Requests for Assisted Listening Devices or other considerations should be made through the Clerk's office at (916) 263-3827. This document and other Board meeting information may be accessed through the Internet by accessing the SETA home page: www.seta.net.

A G E N D A

I. **Call to Order/Roll Call/Pledge of Allegiance**
➢ Recognition of Long-Term Employees: Warren Hackett (20 years); Mohsen Ghahremani (15 years)

II. **Consent Items**

A. Minutes of the July 6, 2006 Regular Board Meeting

B. Approval of Claims and Warrants

C. Approval of Temporary Extensions Reclassifications

D. Approval to Continue Participation with the Child and Adult Care Food Program

III. **Action Items**

A. **GENERAL ADMINISTRATION/SETA**

1. Approval of 2006-2007 Compensation Recommendations for Unrepresented Confidential and Management Personnel (Kathy Kossick)

"Preparing People for Success: in School, in Work, in Life"

B.   **WORKFORCE INVESTMENT ACT**

1.   Appointment of Education Sector Member to the Sacramento Works, Inc. Board of Directors (Kathy Kossick)

2.   Concurrence with Sacramento Works, Inc. to Approve the Workforce Investment Act Local Plan Modification, Fiscal Year 2006-2007 (Robin Purdy/Ginger Brunson)

3.   Approval of Submission of Employment Training Panel Grant (William Walker)

C.   **HEAD START**

1.   Approval to Utilize California Department of Education Reserve Funds to Pilot a Therapeutic Preschool Classroom (Denise Lee)

D.   **COMMUNITY SERVICES BLOCK GRANT**: No items.

E.   **REFUGEE PROGRAMS**: No items.

IV.   **Information Items**

A.   Head Start Quarterly Report

B.   Fiscal Monitoring Reports (Rick Pryor)
  ➢   Elk Grove Unified School District
  ➢   Sacramento City Unified School District

C.   Update on Hires from the Job Expo (William Walker)

D.   One Stop Demographic Report for 2005-2006 (Robin Purdy)

E.   Update on Elk Grove Unified School District WIA Youth Funding (Christine Welsch)

F.   Dislocated Worker Update (William Walker)

V.   **Reports to the Board**
A.   Chair
B.   Executive Director
C.   Counsel
D.   Members of the Board
E.   Public

VI.   **Adjournment**

DISTRIBUTION DATE: FRIDAY, JULY 28, 2006

<u>ITEM II-A - CONSENT</u>

<u>MINUTES OF THE JULY 6, 2006 REGULAR BOARD MEETING</u>

<u>BACKGROUND</u>:

Attached are the minutes of the July 6, 2006 regular SETA Governing Board meeting for your review.

<u>RECOMMENDATION</u>:

That your Board review, modify if necessary, and approve the attached minutes.

REGULAR MEETING OF THE SACRAMENTO EMPLOYMENT AND TRAINING AGENCY GOVERNING BOARD
Minutes/Synopsis

SETA Board Room   Thursday, July 6, 2006
925 Del Paso Blvd.   10:00 a.m.
Sacramento, CA 95815

I. **Call to Order/Roll Call/Pledge of Allegiance:** Ms. Collin called the meeting to order at 10:02 a.m.

Members Present:
Illa Collin, Chair, SETA Governing Board; Member, Board of Supervisors
Sophia Scherman, Vice Chair, SETA Governing Board; SETA Governing Board Public Representative
Don Nottoli, Member, Board of Supervisors
Bonnie Pannell, Councilmember, City of Sacramento

Member Absent:
Robbie Waters, Councilmember, City of Sacramento

➢ Recognition of Long-Term Employees: Kim Peck and Ronald Jones were presented with gifts in recognition of their years of service to SETA.

II. Consent Items

A. Minutes of the May 4, 2006 Regular Board Meeting

Moved/Nottoli, second/Scherman to approve the May 4, 2006 minutes.
Voice Vote: Unanimous approval with one abstention (Pannell).

B. Approval of Claims and Warrants
C. Approval of Staff Recommendation for Workforce Skills Prep Vendor List

Moved/Nottoli, second/Scherman, to approve the claims and warrants and the Staff Funding Recommendations for Workforce Skills Preparation Services Vendor List for 2006-2007.
Voice Vote: Unanimous approval.

III. Action Items

A. GENERAL ADMINISTRATION/SETA

1. **TIMED ITEM 10:00 A.M. AND PUBLIC HEARING**: First Reading of the Proposed Sacramento Employment and Training Agency Budget for Fiscal Year 2006-2007

Ms. Scherman opened the public hearing for the budget. Mr. Rick Pryor reported that there is a 1% reduction in Head Start funds and a 10% reduction in WIA funds, so the figures in the budget are estimates.

Moved/Nottoli, second/Pannell, to continue this item to September 7, 2006, where the public hearing will be closed and the Agency budget adopted.
Voice Vote: Unanimous approval.

2.   Approval of Resolution Naming a Head Start Early Learning Center in Honor of Norma Johnson

Ms. Kossick reviewed this item and reported that SETA owns the Norwood Early Learning Center. It is an honor to recommend the approval of this item.

Moved/Pannell, second/Scherman, to approve a resolution naming the Norwood Early Learning Center the Norma Johnson Early Learning Center.
Voice Vote: Unanimous approval.

B.   WORKFORCE INVESTMENT ACT

1.   Reappointment of Workforce Investment Board Members

Ms. Kossick reviewed this item which requests the reappointment of 16 private sector members, two education sector members, two economic development sector members, three organized labor sector members, and seven required partner members. There will be a future report on two private sector members that had not decided whether they wish to be considered for reappointment.

Ms. Pannell inquired how involved members of the WIB are and Ms. Kossick stated that board members are very involved and very participatory. The board meets every other month at 8:00 a.m. In addition, there are three committees that meet every month.

Mr. Thatch pointed out to the board that they are not given choices the WIA does not require 150% of nominees for private sector. Mr. Thatch stated there may be some board members that we do not wish to reappointed. Ms. Kossick stated that staff has contacted all board members and found that all, save for the two private sector members, were interested in reappointment.

Ms. Kossick stated that there are four people on the list in the private sector that were appointed by this board within the past 12 months. The Executive Committee was asked for a recommendation for each of these appointments. Each time there are nominations brought before the Governing Board, a list of nominees is submitted for consideration.

Board members seeking reappointment:
Private Business Sector:
- Lynn Conner, Parasec
- Michael Dourgarian, Manpower Staffing Services
- Barbara Hayes, SACTO
- Mark Ingram, Pacific Coast Companies, Inc.
- Gary R. King, Sacramento Municipal Utility District
- James E. Lambert, Sacramento Builder's Exchange
- Gerry Lawrence, DST Output
- Matt Mahood, Sacramento Metro Chamber of Commerce
- Elizabeth McClatchy, The Safety Center
- Kim Parker, California Association of Employers
- Bruce Parks, Tarts & Truffles/Meals at Work.com
- Deborah Portela, Casa Coloma Health Care Center
- Tim Ray, AT & T
- Anette Smith-Dohring, Sutter Health, Sacramento/Sierra Region
- Kingman Tsang, First Bank
- Terry A. Wills, Esq., Cook Brown, LLP

Education Sector:
- Dr. Larry M. Buchanan, Grant Joint Union High School District
- Joan Polster, Sacramento City Unified School District

Organized Labor Sector:
- Bill Camp, Sacramento Central Labor Council
- Matt Kelly, Sacramento/Sierra Building & Construction Trade Council
- Maurice Read, Sacramento Sierra Building & Construction Trades Council

Required Partners:
- Bruce Wagstaff, Department of Human Assistance
- Mark Erlichman, California Department of Rehabilitation
- Kathy Kossick, Sacramento Employment and Training Agency
- Anne Moore, Sacramento Housing and Redevelopment Agency
- Michael Micciche, California Human Development Corporation
- Diane Ferrari, Employment Development Department
- Lorenda Sanchez, California Indian Manpower Consortium

Economic Development Sector:
- Walter DiMantova, Los Rios Community College District
- James R. Pardun, County of Sacramento

Moved/Scherman, second/Pannell, to appoint the above-listed board members to three-year terms on the Sacramento Works, Inc. Board.
Voice Vote: Unanimous approval.

2. Appointment of Education Sector Member to the Sacramento Works, Inc. Board of Directors

There was no discussion on this item.

Moved/Pannell, second/Scherman, to appoint Dr. Brice Harris to the Education Sector vacancy on the Workforce Investment Board operating as Sacramento Works, Inc.
Voice Vote: Unanimous approval.

3.   Approval of Workforce Investment Act (WIA) Title I, One Stop Career Center Services in North Sacramento/Del Paso Heights

Ms. Christine Welsch reviewed this item. In April, a Request for Proposals was released for career center services in North Sacramento. Two proposals were received: one from the Greater Sacramento Urban League; one from Goodwill Industries. Staff is recommending the Great Sacramento Urban League proposal with the career center location to be at 3725 Marysville Blvd.

Moved/Pannell, second/Scherman, to approve Workforce Investment Act (WIA) Title I funds for One Stop Career Center Services in North Sacramento/Del Paso Heights to the Greater Sacramento Urban League for $175,000. Authorize the SETA Executive Director to execute the subgrant agreement, modifications and any other documents required by the State of California.
Voice Vote: Unanimous approval.

4.   Approval to Extend WIA Title I Adult and Dislocated Worker Subgrant Agreements for an Additional Year

Ms. Robin Purdy reviewed the extension recommendation for the Adult and Dislocated Worker subgrant agreements. SETA has not yet received the final allocations for the WIA budget. Staff is hoping the final numbers will be known by September and there will be more funds. Ms. Purdy reviewed the evaluation of the career center system. Over 29,000 customers were served in the past year in the career centers. The career center system has become much more efficient over the past year. Staff is anticipating a 10% decrease in the funding over the next year.

Ms. Purdy stated staff is recommending a decrease in the dislocated worker funds for La Familia. La Familia will be funded for the adult program. Staff is requesting time to close out the books and find out how much funding is left over and get our final numbers. Staff requests approval of the extension recommendation now and come back to the board in August or September with additional funding recommendations. Ms. Kossick stated that realistically, it will be September before the final budget numbers are known.

Mr. Nottoli inquired if there were a way to anticipate the funding cuts. He requested staff to provide the board some feedback earlier in the year. Ms. Purdy replied that for next year, it may be good to start in the 3rd quarter to look at funding. Ms. Purdy stated that staff anticipates a funding cut next year and

one or more career centers may have to be closed. Mr. Nottoli stated that if the funding cuts are known ahead of time, it gives people more time to plan and prepare for potential closing.

Speakers before the Board:
>   Juanita Sendejas Lopez, South County Career Center
>   Kathy Hamilton, Elk Grove Unified School District

Ms. Purdy reported that Department of Human Assistance funds are often utilized to subsidize WIA programs. It is very difficult to plan because the funds are never known from one year to the next.

Mr. Nottoli suggested the board approve what is before them, and in September look at La Familia and South County to discuss the populations served and potential funding addition.

Moved/Pannell/Scherman, to approve the following with a report back in September:
➢   Extend the Workforce Investment Act Title 1 Adult and Dislocated Worker Subgrant Agreements through June 30, 2007 as shown on
>   Attachment 1: One-Stop Services Extension Recommendation
>   Attachment 2: On-the-Job Training Extension Recommendation
➢   Authorize the SETA Executive Director to execute the subgrant agreement, modifications and any other documents required by the State of California.
➢   Authorize the Executive Director to apply a pro-rated reduction to subgrant agreements if the final WIA allocations from the State of California are decreased.
➢   Authorize the Executive Director to amend contracts to include the incentive awards as approved by Sacramento Works, Inc.
Voice Vote: Unanimous approval

5.   Concurrence with the Sacramento Works, Inc. Board to Approve Youth Funding Recommendations for the Workforce Investment Act, Title I, Youth Program, for Program Year 2006-2007

Ms. Christine Welsch reported that the youth funding is reviewed and approved by three boards: Youth Council, Sacramento Works, Inc., and the SETA Governing Board. She reviewed the funding recommendations. SETA will cover the Galt Career Center with our own funding.

The Sacramento Youth Council and youth services providers spent many months and meetings to prepare the funding recommendations.

Speaker before the Board:
>   May Lee, Executive Director, Asian Resources

Moved/Nottoli, second/Scherman, to concur with the Sacramento Works, Inc. recommendation funding for the WIA, Title I, Youth Program, PY 2006-2007. Funding recommendations are subject to satisfactory year-end program performance reviews. Funding recommendations are also subject to contract and program stipulations. Sacramento Works, Inc. and the Youth Council retain the right to augment or modify contracts based on the performance review, revised allocation from the State of California and implementation of Youth Council program priorities by August 2006.
Voice Vote: Unanimous approval.

Mr. Nottoli left at 11:20 a.m.

6. Ratification of Agreement with the Sacramento County Department of Human Services

Mr. Roy Kim reviewed this item. SETA will be contracting with the Department of Human Assistance for Mather Community Campus services.

Moved/Pannell, second/Scherman, to ratify the agreement for $2,670,000 with the County Department of Human Assistance to continue One-Stop Services to CalWORKs customers.
Voice Vote: Unanimous approval.

C. HEAD START

1. Approval of Fiscal Year 2006-2007 Head Start/Early Head Start Program Improvement Grant Submission

Mr. Kim Peck stated that this item requests approval of Program Improvement funds from the Administration for Children and Families.

Moved/Pannell, second/Scherman, to approve the formal submission of an application to the Administration for Children and Families for a supplemental Program Improvement Grant and authorize the Executive Director to execute the contract for Head Start Fiscal Year 2006-2007.
Voice Vote: Unanimous approval.

D. COMMUNITY SERVICES BLOCK GRANT: No items.

E. REFUGEE PROGRAMS: No items.

IV. Information Items

A. Fiscal Monitoring Reports: No questions.

B. Expansion of Services for the Residents of Mather Community Campus

Ms. Beth Martin and Ms. Toni Moore, Department of Human Assistance, spoke before the board and thanked SETA for the coordination and collaboration of the program. There are 320 residents at the campus. Ms. Martin provided a brief overview of the program and how the residents are eventually transitioned into their own residence.

C.   Sacramento's Nurse Workforce Initiative Selected for National Department of Labor Excellence Award

Ms. Kossick reviewed this item and stated that SETA was selected for this award. A camera crew came out in June and video taped the program. Participants in this program have more than doubled their wages.

D.   Nursing Initiatives Article in the Sacramento <u>Business Journal</u>: No report.

E.   Final Report Earned Income Tax Credit: No additional report.

F.   Dislocated Worker Update: No additional report.

V.   Reports to the Board

A.   Chair: No report.
B.   Executive Director: SETA's Fourth Annual Employment Expo was held last week. Mr. William Walker reported there were 70 employers present, 400 people attended and 60 people were hired on the spot.
C.   Counsel: No report.
D.   Members of the Board: No report.
E.   Public: Mr. Ronald Jones spoke on behalf of the Family Partnership Unit inviting the board to the Family Day in the Park, scheduled for Friday October 6. There will be a designated parking area for board members.

VI.   Adjournment: Meeting adjourned at 11:34 a.m.

<u>ITEM II-B – CONSENT</u>

<u>APPROVAL OF CLAIMS AND WARRANTS</u>

<u>BACKGROUND</u>:

Kathy Kossick, Executive Director, has reviewed the claims for the period 6/30/06 through 7/27/06, and all expenses appear to be appropriate.

<p style="text-align:center;">ITEM II-C - CONSENT</p>

<p style="text-align:center;">APPROVAL OF TEMPORARY RECLASSIFICATION EXTENSIONS</p>

BACKGROUND:

On April 13, 2006, Edward Harvey and Taylor Priestly, SETA/Head Start Family Services Workers, were assigned as temporary Health/Nutrition Specialists. Pursuant to Article 1.1b(2) of the agreement between the Sacramento Employment and Training Agency and United SETA Employees, American Federation of State, County and Municipal Employees, Local #146, staff is requesting an extension to October 7, 2006.

Staff is also recommending an extension of the temporary reclassification of Margie Schirling, Employment and Training Analyst II, to an Employment and Training Analyst III. The temporary reclassification will be:

1. To continue to coordinate the review of proposals submitted in response to the workforce Skills Preparation Request for Qualifications.

2. To continue to negotiate the contract narrative and payment schedule with approved Workforce Skills Preparation applicants, and attached to boilerplate contract documents.

3. To continue to assist approved Workforce Skills Preparation Providers to meet SETA's contract and insurance requirements.

The Executive Director has authority to temporarily reclassify staff up to three (3) months; however, Board approval is necessary to extend these assignments.

Classification	Department	Requested Date of Assignment Extension
Health/Nutrition Specialist (2 staff)	Children and Family Services	October 7, 2006
Employment and Training Analyst III (1 staff)	Workforce Development & Planning	September 2, 2006

RECOMMENDATION:

Extend the temporary reclassifications as outlined above.

<u>ITEM II - D - CONSENT</u>

<u>APPROVAL TO CONTINUE PARTICIPATION WITH THE CHILD AND ADULT CARE
FOOD PROGRAM</u>

<u>BACKGROUND</u>:

The Sacramento Employment and Training Agency Head Start Program participates in
the Child and Adult Care Food Program (CACFP). This is one of several publicly
funded programs, wholly/partly funded by Federal, State, or local dollars in which the
Agency participates. Last year, the CACFP accounted for $1,116,724 of Agency
revenues.

In order to continue participation in the CACFP, an Update Application for 2006-2007
has been prepared by staff, which requires the Chair and the Executive Director's
signatures. The signatures will certify that all information and documents submitted with
the Annual Update are true and correct and that they accept final administrative and
financial responsibility for all CACFP operations.

<u>RECOMMENDATION</u>:

Authorize the renewal for participation in the Child and Adult Care Food Program, and
authorize the SETA Chair to sign the renewal application.

ITEM III-A -1 - ACTION

APPROVAL OF 2006-2007 COMPENSATION RECOMMENDATIONS FOR
UNREPRESENTATED CONFIDENTIAL AND MANAGEMENT PERSONNEL

BACKGROUND:

On a periodic basis, the Governing Board reviews a report containing recommendations
of the Executive Director for salary and benefit improvements for unrepresented
confidential and management personnel. The board last acted on August 5, 2005. The
current report is being sent under separate cover.

RECOMMENDATION:

Review and approve the report, and adopt the resolution to authorize the
implementation of the proposed 2006-2007 salary and benefit increases for
unrepresented confidential and management employees on the effective date given in
the report.

<u>RESOLUTION NO. 2006-13</u>

Adopted by the Sacramento Employment and Training Agency Governing Board on the
Date of

August 3, 2006

A RESOLUTION APPROVING THE DIRECTOR'S REPORT DATED AUGUST 3, 2006,
RELATING TO 2006-2007 COMPENSATION RECOMMENDATIONS FOR
UNREPREESENTED CONFIDENTIAL AND MANAGEMENT PERSONNEL AND
ESTABLISHING A PERSONNEL RESOLUTION COVERING UNREPRESENTED
EMPLOYEES

BE IT RESOLVED BY THE GOVERNING BOARD OF THE SACRMENTO
EMPLOYMENT AND TRAINING AGENCY that:

The report dated August 3, 2006, relating to 2006-2007 compensation
recommendations for the unrepresented confidential and management personnel and
establishing a personnel resolution covering unrepresented employees, a copy of which
is attached hereto, is hereby approved in full.

_____
Illa Collin, Chair

ATTEST:

_____
Nancy L. Hogan
Clerk of the Boards

<u>ITEM III–B - 1 – ACTION</u>

<u>APPOINTMENT OF EDUCATION SECTOR MEMBER TO THE SACRAMENTO
WORKS, INC. BOARD OF DIRECTORS</u>

<u>BACKGROUND:</u>

On July 26, 2006 the Sacramento Works Workforce Investment Board voted to increase
the size of the board from 37 members to 39 members to include an additional seat for
Education and an additional Private Sector seat.

Mr. David Gordon, Sacramento County Superintendent of Schools, has submitted an
application for this Education Sector seat.   A copy of the application will be sent under
separate cover and has been reviewed by Legal Counsel.

Mr. Gordon was a charter member of the Sacramento Works, Inc. Board and served
until October, 2003.

Staff will be available to answer questions.

<u>RECOMMENDATION:</u>

Review the staff report, review the application, and appoint David Gordon to the
Education Sector vacancy on the Workforce Investment Board operating as
Sacramento Works, Inc.

ITEM III-B – 2 - ACTION

CONCURRENCE WITH SACRAMENTO WORKS, INC., ON APPROVAL OF WORKFORCE INVESTMENT ACT LOCAL PLAN MODIFICATION, FISCAL YEAR 2006-07

BACKGROUND:

The State of California, EDD, is requiring Workforce Investment Areas to submit modifications to their Program Year 2006-07 Local Plans. The Sacramento Five Year Local Plan was initially approved on March 16, 2000. Updates and modifications are submitted to the state annually to update the plan.

For the Sacramento Workforce Investment Area, a Public Notice requesting comments and a draft of the plan modification were made available for public comment beginning June 5, 2006 and ending July 5, 2006. No comments were received by the July 5 deadline. The Plan Modification was approved by the Sacramento Works, Inc., Executive Committee on July 10, 2006. The deadline for submission of the plan modification to EDD is October 2, 2006.

The plan modification includes items that are new, items that were not submitted with the initial plan and/or subsequent year modifications, and required planning forms. The modifications include:
  1.   Revised Local Goals
  2.   Change of local board members and new Regional WIB
  3.   Addendum
  4.   Budget and Participant Plan Summary Forms

A copy of the entire local Workforce Investment Plan is available upon request. Both the Strategic Five-year Plan and the Five-year extension update can be accessed through the web-site at www.seta.net and double click on Sacramento Works, Inc., then double click on WIA Strategic Five-Year Plan.

RECOMMENDATION:

Concur with Sacramento Works, Inc., in approving the WIA 5-year plan modification.

ITEM III-B – 3 - ACTION

APPROVAL TO SUBMIT A PROPOSAL TO THE CALIFORNIA EMPLOYMENT
TRAINING PANEL (ETP) FOR HIGH TECH TRAINING

BACKGROUND:

Sacramento Works, Inc. and the SETA Governing Board have received funding from
the Employment Training Panel (ETP) for the past four years. Our initial grant was
approximately $205,000 and the current $815,500 grant provides incumbent workers
with training in basic and advanced information and computer technology. Tech Skills is
the training provider for the project specializing in high tech skills training and has
successfully trained over 400 incumbent workers under the current grant.

Training has been successfully provided to incumbent workers from 28 local employers,
including Federal Express Freight Systems, Schools Financial Credit Union, TASQ
Technology, Raging Wire and Vail Communications. Training courses have focused on
both basic and advanced technology (see attached menu of classes available).

Staff from SETA and Tech Skills will be available to answer questions.

RECOMMENDATION:

Approve the submission of an application to the Employment and Training Panel for
$1,500,000 to provide high technology training to 770 incumbent workers under a new
contract.

TechSkills
Tech Force Menu Curriculum- Course Descriptions & Hours

Computer Hardware & Software Technology

Description: This training will give you the knowledge to build, repair, troubleshooting and configure a computer and its software. You will learn the functions and features of Windows. Additionally you will learn how to navigate through an operating system using both command line prompts and the Windows Interface.

Topics Covered: Hardware Fundamentals, Hardware Installation and Configuration, Motherboards, Processors, Memory, and Printers, Operating System Fundamentals, Managing and Troubleshooting hardware and software

Length: Skill Level   Novice, Intermediate, Advanced
                Hours   40-200

Networking – The Basics

Description: This training covers network topologies and transmission media and standards. It also covers Connectivity devices, for both network and remote access. It introduces network services in particular, network addressing and resolution, WAN technologies and finally covers the TCP/IP troubleshooting utilities. It also covers network security and teaches how to plan the network, in particular, fault tolerance and disaster recovery. Finally it teaches network troubleshooting considerations.

Topics Covered: Media and Topologies, Protocols and Standards, Network Implementation

Length: Skill Level   Novice, Intermediate, Advanced
                Hours   40-200

E- Commerce (Certified Internet Webmaster)

Description: This course presents students with both theoretical and practical instruction on E-commerce marketing. The instruction covers Web Marketing Goals and Online Product Marketing. The course will also cover user tracking and referral programs. It also covers ways to provide online customer service, online promotion banner ads, allowing customers to search for products or services through your website.

Topics Covered: Internet Site Design and Development, Internet Basics and Infrastructure, Web Site Development, Security and Business Concepts, Facing the e-Business Challenge
Securing Your Business, E-Commerce Designer, JavaScript Fundamentals, Perl Fundamentals, Security Professional, Site Designer, HTML and XHTML, Active Server Pages

Length: Skill Level   Novice, Intermediate, Advanced
                Hours   40-200

Web Design

Description: This course teaches the principles of web design, how to make   Professional Web Graphics using Dream weaver, JavaScript, DHTML, and Home Site. The training also covers planning developing, and managing a successful website using FrontPage as well as Flash. Advanced web technologies are covered as well.

Topics Covered: Professional Web Graphics, Planning, Developing, and Managing a Successful Web Site, Creating Web Pages with Flash, Using FrontPage, Dream weaver, Home Site Using Paint Shop Pro, Flash, JavaScript, DHTML

Length: Skill Level   Novice, Intermediate, Advanced
                  Hours   40-200

Microsoft Courses
Windows
Description: These courses cover the basics on how to manage your network using Windows. The course covers Windows Professional, Windows Server and other Windows products. The course covers user accounts, Groups and resource management, computer management, installing, configuring, Administering, connectivity and growth. Designing a directory services infrastructure is a necessary component to Windows; this course covers how to implement and design active directory as it best relates to your network, Group policies are also covered. There is also a course available on how to upgrade your network from one version of Windows to another Windows version.

Topics Covered: Windows Professional, Windows Server, Designing a Directory Services Infrastructure, Designing a Network Infrastructure, Directory Services Infrastructure, Network Infrastructure Administration, Network Management, Planning and Implementing Active Directory, Upgrading from Microsoft Windows NT 4.0, Analyzing Requirements and Defining Solution Architectures, Managing a Windows Network Environment

Course: Installing, Configuring & Administering Windows Professional
Length: Skill Level   Novice, Intermediate, Advanced
                  Hours   40-200

Course: Installing, Configuring & Administering Windows Server
Length: Skill Level   Novice, Intermediate, Advanced
                  Hours   40-200

Course: Designing a Directory Services Infrastructure (Active Directory)
Length: Skill Level   Novice, Intermediate, Advanced
                  Hours   40-200

Course: Implementing and Administering a Windows Network Infrastructure
Length: Skill Level   Novice, Intermediate, Advanced
                  Hours   40-200

Course: Analyzing Requirements and Defining Solution Architectures
Length: Skill Level   Novice, Intermediate, Advanced
                  Hours   40-200

Course: Managing a Windows Network Environment
Length: Skill Level   Novice, Intermediate, Advanced
                  Hours   40-200

Course: Designing a MS Windows Network Infrastructure
Length: Skill Level   Novice, Intermediate, Advanced
                  Hours   40-200

Course: Designing a MS Windows Directory Services Infrastructure

Length:	Skill Level	Novice, Intermediate, Advanced
	Hours	40-200

Windows 98
Description: This course will provide the knowledge to install, configure, customize, optimize, integrate and troubleshoot Microsoft Windows. You will learn to identify the hardware requirements for installation, and the measures to prevent software conflicts during setup. Configure hardware, systems and software setting by using Control Panel and the registry. Display system performance data and perform maintenance and back up tasks. Identify and troubleshoot the system problems that arise while working with Windows.

Topics Covered: Installing and Configuring, Configuring Hardware and Troubleshooting Networking, Operating within a Network

Length:	Skill Level	Novice, Intermediate, Advanced
	Hours	40-200

Security
Description: These courses present students with both theoretical and practical instruction on installing, configuring, troubleshooting and administering Microsoft Internet Security and Acceleration (ISA) Server. The course will focus on ISA Features, Installing and Configuring ISA server clients. Students will learn how to create access policies, enabling secure Internet access, configuring caching, and configuring cache policy and settings. This course covers server security, configuring packet filtering and IP routing, and configuring application filters and server publishing. The course also covers VPN network configurations. The student will learn to monitor intrusion detection, server activity, and Internet access.

Topics Covered: Designing Security for Windows Network, Network Security and Data Protection Intrusion Detection, Threat Analysis

Course:	Designing Security for a MS Windows Network	
Length:	Skill Level	Novice, Intermediate, Advanced
	Hours	40-200

Course:	Implementing and Supporting MS Proxy Server 2.0	
Length:	Skill Level	Novice, Intermediate, Advanced
	Hours	40-200

Database Development
Description: These courses will teach students how to plan and manage databases with SQL Server. This course includes both theoretical and practical instruction in the creation and management of objects. Students will learn to identify the database option categories, features of the tools used to view database properties. A student will also learn backup and restoration strategies as well as guidelines for preventing data loss for SQL Server as well as managing security and permissions with SQL Server. The course also covers how to upgrade from one SQL Server version to another SQL Server version.

Topics Covered: Database Design, SQL Server Administration and Maintenance, Managing Databases, Security and Data Recovery, Managing Data, Maintaining SQL Server.

Course: Designing & Implementing Databases with MS SQL Server Enterprise Edition

Length:	Skill Level	Novice, Intermediate, Advanced
	Hours	40-200

Course: Installing, Configuring & Administering MS SQL Server Enterprise Edition

Length:	Skill Level	Novice, Intermediate, Advanced
	Hours	40-200

Exchange Server

Description: These courses cover Active Directory and network design considerations for Exchange, as well as designing a backup and security strategy for the Exchange server. The focus of the course is showing the learner how to analyze company's organizational requirements. It is important to understand the design decisions in Active Directory that are specific to Exchange server. This course deals with assessing your users' needs and your network needs. The network needs to be examined to ensure that it meets the requirements for Exchange. Because the new topologies supported by Active Directory include hub-and-spoke, mesh, and serial link, network planners will have to consider how best to design the upgraded network. This course also covers designing a backup and restoration strategy for your Exchange system. A well-designed strategy can help you recover from various types of data losses with minimal downtime for your mail system. The design of a suitable security system for the Exchange 2000 organization will also be covered.

Topics Covered: Installing and Configuring, Implementing and Supporting, User Accounts, Groups and Resource Management, Computer Management

Course:	Installing, Configuring & Administering MS Exchange Server	
Length:	Skill Level	Novice, Intermediate, Advanced
	Hours	40-200

Course:	Designing & Deploying a Messaging Infrastructure with MS Exchange Server	
Length:	Skill Level	Novice, Intermediate, Advanced
	Hours	40-200

Course:	Implementing and Supporting MS Exchange Server 5.5	
Length:	Skill Level	Novice, Intermediate, Advanced
	Hours	40-200

Visual Basic 6.0

Description: This course will introduce learners to the opportunities and challenges of creating enterprise-level applications. Participants will see how creating such flexible and scalable applications can be challenging and will learn how to address these challenges by employing appropriate design, tools, and technology.

Topics Covered: Designing & Implementing Desktop Applications with Microsoft Visual Basic 6.0

Course:	Designing & Implementing Desktop Applications with MS Visual Basic 6.0	
Length:	Skill Level	Novice, Intermediate, Advanced
	Hours	40-200

Course:	Designing & Implementing Distributed Application with MS Visual Basic 6.0	
Length:	Skill Level	Novice, Intermediate, Advanced
	Hours	40-200

Cisco

Description: This course covers Designing, Building and Installing Cisco Remote Access Networks, Building Multilayer Switched Networks as well as Installing and Maintaining Routers. This course covers the different ways to control routing update information. It also discusses route redistribution to interconnecting networks that use multiple routing protocols. Configuration techniques and considerations for route selection are also discussed. This course also covers Building Cisco Remote Access Networks. This series teaches students how to build a remote access network to interconnect central sites to branch offices and home office/telecommuters. In addition, controlling access to a central site, as well as how to maximize bandwidth utilization over remote links is covered. Participants will also identify the components of a typical Cisco router.

Topics Covered: Building Cisco Remote Access Networks, Building Multi-layer Switched Networks, Building Scalable Networks, Designing Networks, Installing and Maintaining Routers, Interconnecting Network Devices, Internetwork Troubleshooting, Security Specialist, Broadband Technologies, High, Speed Technologies, LAN/WAN Integration, Wireless Networks, Bridges, Switches and Routers

Course:	Cisco Certified Network Associate
Length:	Skill Level Novice, Intermediate, Advanced
	Hours 40-200

Course:	Designing Cisco Networks
Length:	Skill Level Novice, Intermediate, Advanced
	Hours 40-200

Course:	Building Scalable Cisco Networks
Length:	Skill Level Novice, Intermediate, Advanced
	Hours 40-200

Course:	Building Cisco MultiLayer Switched Networks
Length:	Skill Level Novice, Intermediate, Advanced
	Hours 40-200

Course:	Building Cisco Remote Access Networks
Length:	Skill Level Novice, Intermediate, Advanced
	Hours 40-200

Course:	Cisco Internetwork Troubleshooting Support
Length:	Skill Level Novice, Intermediate, Advanced
	Hours 40-200

Oracle Courses

Description: This course will introduce participants to the critical task of planning and implementing an Oracle database. In this course, users will be introduced to administration as well as backup concepts and the Oracle architecture. They will learn how to change the archive mode of a database and configure a database for archive processing. Additionally, users will be presented with the components and features of Recovery Manager and how to maintain a recovery catalog. Participants will also learn about the concepts associated with storage structure components, managing rollback segments, temporary segments, and indexes. In addition, creating and maintaining databases will be covered. Identify common tuning problems that directly affect database performance.

Topics Covered: Introduction to PL/SQL, Architecture and Administration, Performance Tuning, Back Up and Recovery, Create Database, Manage Data Storage, Manage Security

Course: Introduction to Oracle: SQL and PL/SQL
Length: Skill Level   Novice, Intermediate, Advanced
            Hours   40-200

Course: Oracle 8i: Architecture and Administration
Length: Skill Level   Novice, Intermediate, Advanced
            Hours   40-200

Course: Oracle 8i: Performance Tuning
Length: Skill Level   Novice, Intermediate, Advanced
            Hours   40-200

Course: Oracle 8i: Back Up and Recovery
Length: Skill Level   Novice, Intermediate, Advanced
            Hours   40-200

Course: Oracle 8i: Network Administration
Length: Skill Level   Novice, Intermediate, Advanced
            Hours   40-200

UNIX

Description: The first course in the UNIX implementation track covers basic user and system administration in a UNIX environment. It focuses on the common skills that an administrator will perform and how they are handled in a UNIX environment. One will also identify the features and functions of the UNIX system as well as the hardware requirements for installing UNIX. The types of file systems supported by UNIX are also covered. In this course, you will learn about printers and terminals in a UNIX system. You will also learn about network connections and services.

Topics Covered: UNIX Administration, UNIX for Users, UNIX Shell Programming

Course: Sun Certified Systems Administrator
Length: Skill Level   Novice, Intermediate, Advanced
            Hours   40-200

Linux

Description: This course introduces the learner to basic system administration. It begins by covering Linux system installation, the startup and shutdown processes, and system configuration. The course then teaches learners to install applications and manage users. It also examines system backup from an administrator's perspective. The learner will learn how to add and manage printers, serial devices and additional disk storage for a Linux system. The course also examines how to set up sound, graphics, and video when configuring Linux clients. Other topics covered include shell scripting, C programming, and X Windows applications. The course also covers how to create network connections and provide network services. The coursework places an emphasis on Mandrake but also covers Red Hat as well as Turbo Linux.

Topics Covered: Linux Administration, Linux for Users, Linux Red Hat Advanced System Administration, Installation, Administration, Hardware, Programming, Networking,

Security, Planning, Basic Installation, Advanced Installation, Basic Configuration, User Administration, X Windows, Network Management, Services, Operational Administration

<u>Course</u>:   Linux+
<u>Length</u>:   Skill Level   Novice, Intermediate, Advanced
             Hours   40-200

Java Courses

<u>Description</u>:   The Java platform is based on the idea that the same software should run on many different kinds of computers, consumer products, and other devices. Java software works on any device from mobile phones to supercomputers and is incorporated into all major Web browsers. This course is designed to give students a basic understanding of Java 2. Identify the benefits and features of Java, identify the components of a Java program, and install Java 2. The course provides the knowledge needed to compile, run and distribute a simple Java application. It teaches the features of this programming language, as well as using identifiers, keywords, types, arrays, operators and assignments, and flow control.

<u>Topics Covered</u>: Developing custom business solutions with Java development tools and technologies, Java Language, Java Programming

<u>Course</u>:   Sun Certified Programmer for the Java 2 Platform (310-025)
<u>Length</u>:   Skill Level   Novice, Intermediate, Advanced
             Hours   40-200

Microsoft Office Courses

<u>Course</u>:   Word
<u>Length</u>:   Hours   40

<u>Course</u>:   Excel
<u>Length</u>:   Hours   40

<u>Course</u>:   Access
<u>Length</u>:   Hours   40

<u>Course</u>:   Outlook
<u>Length</u>:   Hours   40

<u>Course</u>:   Power Point
<u>Length</u>:   Hours   40

ITEM III-C – 1 - ACTION

APPROVAL TO UTILIZE CALIFORNIA DEPARTMENT OF EDUCATION RESERVE
FUNDS TO PILOT A THERAPUETIC PRESCHOOL CLASSROOM

BACKGROUND:

Aggression in children is escalating, and at younger ages. Studies indicate that
anywhere from 7 to 25 percent of preschool and early school age children meet the
diagnostic criteria for oppositional defiant disorder and/or conduct disorder (defined as
high rates of aggression, non-compliance and defiance). It is between the ages of three
to five when many problems become unmistakably visible. Observational data on
preschoolers suggest that between 4 and 6 percent have serious emotional and
behavioral disorders and between 16 and 30 percent pose on-going problems to
classroom teachers.

In 2005, SETA Head Start was forced to disenroll five (5) children due to severe
challenging social/emotional behaviors in class. Their behaviors posed serious health
and safety issues for licensing as well as other children and staff in the classroom. As a
provider of last resort, SETA Head Start desires to be in a position to continue to serve
these children while maintaining positive classroom interactions and safe and healthy
environments for all children and staff. Many times, however, children with severe
challenging social/emotional behaviors are not ready for mainstream classroom
settings.

SETA Head Start, in partnership with River Oak Center for Children's Building Blocks
(ROCC), seeks to pilot a therapeutic preschool model at Crossroad Gardens Early
Learning Center. A detailed project summary will be sent under separate cover. An oral
report will also be provided.

SETA maintains a reserve with the California Department of Education (CDE) created
from successful completion of contracts. These reserve funds can be used only for
CDE-eligible children. The current balance of reserve funds is approximately $198,000.

RECOMMENDATION:

Approve the use of California Department of Education State Preschool reserve funds in
the amount of $45,000 to pilot a therapeutic, early intervention preschool classroom.
Additional future funds will be sought to support the project with outside grants and
partnerships.

<u>ITEM IV-A – INFORMATION</u>

<u>HEAD START QUARTERLY REPORT</u>

<u>BACKGROUND</u>

A Quarterly Report for the months of April, May and June 2006 will be provided under separate cover. Staff will be present at the meeting to answer questions.

<u>ITEM IV-B - INFORMATION</u>

<u>FISCAL MONITORING REPORTS</u>

<u>BACKGROUND:</u>

Attached for your information are copies of the latest fiscal monitoring reports.

Staff will be available to answer questions.

MEMORANDUM

TO: **Ms. Nancy Herota**   **DATE: June 29, 2006**

FROM: **Greg P. Tayros, SETA Fiscal Monitor**

RE: **On-Site Fiscal Monitoring of Elk Grove Unified School District**

PROGRAM	ACTIVITY	FUNDING	CONTRACT PERIOD	PERIOD COVERED
Head Start	Basic & COLA	$ 1,809,826	8/1/05-7/31/06	8/1/05-3/31/06
Head Start	T & TA	7,500	8/1/05-7/31/06	8/1/05-3/31/06
Head Start	Prog. Impv.	29,982	8/1/05-7/31/06	8/1/05-3/31/06

Monitoring Purpose: Initial __X__   Follow-Up ___   Special ___   Final __
Date of review: 5/11/06 & various dates

	AREAS EXAMINED	SATISFACTORY YES	NO	COMMENTS/ RECOMMENDATIONS YES	NO
1	Accounting Systems/Records	X			
2	Internal Control	X			
3	Bank Reconciliation	N/A			
4	Disbursement Control	X			
5	Staff Payroll/Files	X			
6	Fringe Benefits	X			
7	Participant Payroll	N/A			
8	OJT Contracts/Files/Payment	N/A			
9	Indirect Cost Allocation	X			
10	Adherence to Budget	X			
11	In-Kind Contribution	X			
12	Equipment Records	N/A			

Program Operator: Elk Grove Unified School District

Findings and General Observations:

1)   The total costs as reported to SETA from August 1, 2005 to March 31, 2006 have been traced to the delegate agency records. The records were verified and appeared to be in order.
2)   There are no findings.

Recommendations for Corrective Action:

1)   None.

MEMORANDUM

TO: **Ms. Aida Buelna**   **DATE: July 14, 2006**

FROM: **Greg P. Tayros, SETA Fiscal Monitor**

RE: **On-Site Fiscal Monitoring of Sacramento City U. S. D.**

PROGRAM	ACTIVITY	FUNDING	CONTRACT PERIOD	PERIOD COVERED
Head Start	Basic, COLA,Quality	$ 7,688,621	8/1/05-07/31/06	8/1/05-3/31/06
Head Start	T & TA	20,000	8/1/05-07/31/06	8/1/05-3/31/06
Early H. S.	Basic, COLA,Quality	1,064,931	8/1/05-07/31/06	8/1/05-3/31/06
Early H.S.	T & TA	17,667	8/1/05-07/31/06	8/1/05-3/31/06

Monitoring Purpose: Initial _X___ Follow-Up ___ Special ___ Final ____
Date of review: Various dates.

		SATISFACTORY		COMMENTS/ RECOMMENDATIONS	
	AREAS EXAMINED	YES	NO	YES	NO
1	Accounting Systems/Records	X			
2	Internal Control	X			
3	Bank Reconciliation	N/A			
4	Disbursement Control	X			
5	Staff Payroll/Files	X			
6	Fringe Benefits	X			
7	Participant Payroll	N/A			
8	OJT Contracts/Files/Payment	N/A			
9	Indirect Cost Allocation	X			
10	Adherence to Budget	X			
11	In-Kind Contribution	X			
12	Equipment Records	N/A			

Memorandum
Fiscal Monitoring Findings

Program Operator: Sacramento City Unified School District

Findings and General Observations:

1) The total costs as reported to SETA from August 1, 2005 to March 31, 2006 have been traced to the delegate's records. The records were reviewed and appeared to be in order.
2) There are no findings.

Recommendations for Corrective Action:

1) None.

cc: Kathy Kossick
    Governing Board
    Policy Council

<u>ITEM IV-C – INFORMATION</u>

<u>UPDATE ON HIRES FROM THE JOB EXPO</u>

<u>BACKGROUND:</u>

At the last Board meeting, Ms. Scherman requested a listing of hires from the Sacramento Works Job Expo sponsored by SETA and Sacramento Works. Attached is a chart showing the employer, the number of people hired and the wage.

Staff will be available to answer questions.

Fourth Annual Sacramento Employment & Training Expo
Summary of Employer Hires

Accent Care 20 Hires @ $9.00/Hr.	Experienced Caregivers, CNA's and CHHA's
Advantage Services Group 2 Hires @ $12.00/Hr.	Shipping, Assembly, Production, Clerical, Customer Service
Beutler Heating and Air 3 Hires @ $12.00/Hr.	HVAC Installers, Office Admin., Call Center, AC Service Technicians, Warehouse Worker, Sheet Metal Production
CSAA 4 Hires @ $12.56/Hr.	Emergency Roadside Assistance Technician
FedEx Ground 6 Hires @ $9.50/Hr.	Part-time Package Handlers
Kragen Auto Parts 6 Hires @ $9.00/Hr.	Retail Management, Retail Sales, Distribution Center positions
Motivational Systems, Inc. 2 Hires @ $12.00/Hr. 3 Hires @ $11.00/Hr.	Living Signs, Placers, Sign & Display Installers
Nelson Staffing Solutions 10 Hires @ $9.00/Hr.	Administrative, Clerical, Data Entry, General Labor, Shipping/Receiving, Forklift
River City Staffing 6 Hires @ $12.00/Hr.	Clerical, Administrative, Receptionist, Customer Service, Accounting, A/P, A/R.
Roto-Rooter 1 Hire @ $500/Week	Service and Repair Plumbers/Apprentices
Schwan's Home Service, Inc. 1 Hire @ $35,000/Yr.	Customer Service-Route Managers
Trendwest 10 Hires @ $8.00/Hr. plus commission	Appointment Setters
Wells Fargo Sacramento Phone Bank 7 Hires @ $12.72/Hr.	Phone Bankers
Total Hires 78	Average Wage $10.50/Hr.

ITEM IV-D – INFORMATION

ONE STOP CAREER CENTER INTENSIVE/TRAINING SERVICES DEMOGRAPHIC
REPORT 7/1/05 TO 6/30/06

BACKGROUND:

Attached is a report indicating the demographics of the customers served in the
intensive and training service programs through the Sacramento Works One Stop
Career Center system. The report includes data on age, ethnicity, gender, education
status and employment barriers of the customers enrolled in each of the Sacramento
Works One Stop Career Centers.

Intensive/Training Demographics Summary
From 07/01/2005 to 06/30/2006

SWCC		Age				Ethnicity					Gender		
Agency	**Total Intensive Enrollments**	**Age 14-17**	**Age 18-22**	**Age 22-46**	**Age 46+**	**White**	**Black**	**Hispanic**	**Native American**	**Asian**	**Male**	**Female**	
Broadway One Stop	274	11%	29%	47%	13%	21%	30%	20%	2%	27%	43%	57%	
Citrus Heights	346	27%	20%	32%	21%	51%	25%	14%	2%	8%	42%	58%	100%
Franklin	220	12%	16%	56%	15%	17%	30%	15%	0%	38%	46%	54%	100%
Galt	252	16%	4%	63%	17%	50%	11%	25%	2%	13%	28%	72%	100%
Hillsdale	374	16%	9%	53%	22%	42%	29%	19%	3%	6%	53%	47%	100%
La Familia	237	31%	22%	38%	9%	11%	35%	39%	3%	12%	43%	57%	100%
Lemon Hill	194	0%	26%	56%	19%	28%	25%	21%	2%	24%	40%	60%	100%
Mark Sanders	175	0%	3%	62%	32%	38%	37%	13%	1%	11%	42%	58%	100%
Mather	90	0%	2%	68%	30%	49%	31%	10%	4%	6%	39%	61%	100%
Rancho Cordova	158	0%	14%	62%	24%	41%	8%	16%	1%	34%	44%	56%	100%
South County	165	24%	5%	45%	24%	27%	32%	26%	2%	13%	38%	62%	100%
Overall	2470	9%	15%	56%	20%	34%	26%	21%	2%	17%	42%	58%	100%

		Education Status								Employment Characteristics			

Intensive/Training Demographics Summary
From 07/01/2005 to 06/30/2006

Agency	Total Intensive Enrollments	Student: HS or Less	Student: Post HS	Out of School: Dropout	Out of School: HS Grad, Empl Difficulty	Student: Post HS	Out of School: Dropout	Out of School: HS Grad, Empl Difficulty	Out of School: HS Grad, No Empl Difficulty	Disabled	Ex-Offender	Veteran	Cash Public Assistance
Broadway One Stop	274	13%	1%	9%	76%	1%	9%	76%	1%	3%	7%	2%	19%
Citrus Heights	346	28%	0%	10%	62%	0%	10%	62%	0%	19%	5%	3%	18%
Franklin	220	12%	4%	14%	69%	4%	14%	69%	1%	4%	7%	2%	27%
Galt	252	18%	1%	2%	28%	1%	2%	28%	51%	7%	1%	3%	9%
Hillsdale	374	17%	0%	15%	67%	0%	15%	67%	1%	9%	8%	5%	24%
La Familia	237	31%	1%	15%	52%	1%	15%	52%	0%	10%	11%	3%	33%
Lemon Hill	194	0%	0%	14%	85%	0%	14%	85%	1%	4%	16%	4%	30%
Mark Sanders	175	0%	0%	9%	90%	0%	9%	90%	1%	2%	1%	9%	9%
Mather	90	0%	0%	11%	89%	0%	11%	89%	0%	11%	4%	12%	33%
Rancho Cordova	158	1%	1%	33%	65%	1%	33%	65%	1%	4%	3%	4%	32%
South County	165	26%	1%	12%	62%	1%	12%	62%	0%	5%	12%	4%	28%
Overall	2470	16%	1%	12%	66%	1%	12%	66%	6%	8%	7%	4%	23%

SWCC

<u>ITEM IV-E – INFORMATION</u>

<u>UPDATE ON ELK GROVE UNIFIED SCHOOL DISTRICT ONE STOP SERVICES
CONTRACT</u>

<u>BACKGROUND:</u>

At the July meeting, the Board requested that staff work with Elk Grove Unified School District to review the amounts allocated to the South County Career Center and ensure that the One Stop Career Center was able to continue to provide services to high risk customers, specifically ex-offenders.

Staff has met with Elk Grove and reviewed their budgets. The following actions have been taken:

1. Elk Grove Unified School District included $19,000 in their original budget for support services for ex-offenders. Staff advised them that this should not be allocated to the One Stop Services budget, but should come from the Scholarship Allocation approved by the board. The $19,000 was redirected to personnel costs.
2. The Elk Grove Unified School District identified funding from their average daily attendance funds to pay for the teacher providing classes on-site at Rio Cosumnes Correctional Facility.
3. SETA agreed to place a temporary clerical assistant on-site at the South County Career Center to assist customers in the career center.
4. SETA will continue to outstation three full-time staff at the South County Career Center to provide intensive and case management services.
5. Elk Grove Unified School District received $51,000 for staff to provide Universal Services to youth in the South County Career Center.
6. Elk Grove Unified School District received $148,100 in WIA Youth funding for Out-of School Services targeting Older Youth. Since Elk Grove was not funded for this activity in prior years, staff formerly assigned to provide services to adults and dislocated workers can be assigned to serve older youth.

Staff believes that these actions will allow South County to provide services to the ex-offender population. Final allocations have not yet been received for the Workforce Investment Act programs and carryover funds have not been finalized. A final report will be provided to the Board in September.

ITEM IV-F – INFORMATION

DISLOCATED WORKER UPDATE

BACKGROUND:

Attached is a copy of the most current dislocated worker update. Staff will be available to answer questions.

Dislocated Worker Information PY 2006/2007

The following is an up date of information as of July 27, 2006 on the Worker Adjustment and Retraining Notification (WARN) notices and Non WARN notifications in Sacramento County

WARN Status	Month Receive Notice	Company and Address	Dislocation Date	# of Affected Workers	SETA's Intervention
Official	3/27/06	**Defense Commissary Agency (DeCA)** 3401 Acacia St., Suite 115 McClellan, CA 95652-1002	9/30/06	50	707/17/06
Official	5/10/06	**Northstar Plumbing and Construction** 4280 Pinell St. Sacramento, CA 95838	7/10/06	60	Employer Did not use Services
Official	5/10/06	**Sun Microsystems, Inc.** 1545 River Park Dr. Point, Suite 400 Sacramento, CA 95815	7/09/06	1	Mailed
Official	5/15/06	**AmerisourceBergen Corporation** 1281 National Drive Sacramento, CA 95834	7/15/06	87	07/26/06
Official	5/18/06	**E*Trade Financial** 10951 White Rock Road Rancho Cordova, CA 95670	8/31/06	500	Pending
Official	06/06/06	**Albertsons #7248** 2211 F Street Sacramento, CA 95816	8/06-8/19/06	25	07/21/06
Official	06/06/06	**Albertsons #7206** 5609 Pacific Street Rocklin, CA 95677	8/06-8/19/06	52	07/21/06
Official	06/06/06	**Albertsons #7213** 6184 Sunrise Mall Citrus Heights, CA 95610	8/06-8/19/06	47	07/21/06
Official	06/15/06	**Intel Corporation** 1900 Prairie City Road Folsom, CA 95630	7/06/06	53	Employer chose Outplacement Services
Official	06/30/06	**Crystal Cream & Butter Company, Inc.** 1013 D Street Sacramento, CA 95815	8/31/2006	50	Pending
			Total # of Affected Workers	**925**	

ITEM V - REPORTS TO THE BOARD

A. CHAIR'S REPORT: The Chair of the SETA Governing Board, on a regular basis, receives numerous items of information concerning employment and training legislation, current programs, agency activities, and miscellaneous articles about human service programs throughout the nation, and attends meetings pertinent to SETA business.

 The important information from the material received and meetings attended will be shared with the entire Board and the method proposed by the Chair is to give a verbal report at each regular meeting. It will also allow time for the Board to provide input on items that may require future action.

B. EXECUTIVE DIRECTOR'S REPORT: This item is set aside to allow the SETA Executive Director to report to the Board on any items of important information or to deal with special requests which need to be addressed but, because of time constraints, were not included in the formal SETA Governing Board Packet.
 The Executive Director's Report also allows the opportunity for the SETA Executive Director to apprise the Board of upcoming events, significant agency activities, or conferences.

C. COUNSEL REPORT: The SETA Legal Counsel is the firm of Gregory D. Thatch, Attorney at Law. This item provides the opportunity for Agency Counsel to provide the SETA Governing Board with an oral or written report on legal activities

D. MEMBERS OF THE BOARD: This item provides the opportunity for SETA Governing Board members to raise any items for consideration not covered under the formal agenda. It also provides the opportunity for Board members to request or to ask that certain items be placed on the next Governing Board agenda.

E. PUBLIC PARTICIPATION: Participation of the general public at SETA Governing Board meetings is encouraged. The SETA Governing Board has decided to incorporate participants of the audience as part of its agenda for all meetings. Members of the audience are asked to address their requests to the Chairperson, if they wish to speak.