



Thought for the Day: "Take a chance, expect the best, and see things in a different way."

Author: Unknown

REGULAR MEETING OF THE HEAD START/EARLY HEAD START
PARENT ADVISORY COMMITTEE

Date: Tuesday, March 9, 2004 (Note: meeting date)

Time: 6:00 p.m. (Note: meeting time)

Location: SETA Boardroom
925 Del Paso Blvd.
Sacramento, CA 95815

While the Head Start Parent Advisory Committee (PAC) welcomes and encourages participation in the Committee meetings, it would be appreciated if you would limit your comments to five minutes so that everyone may be heard. Matters under the jurisdiction of the Head Start Parent Advisory Committee and not on the posted agenda may be addressed by the general public following completion of the regular Committee for consideration. The Head Start Parent Advisory Committee limits testimony on matters not on the agenda to five minutes per person and not more than fifteen minutes for a particular subject.

AGENDA

I. Welcome/Call to Order

II. Annual Self Assessment Parent Training

A. Ms. Denise Lee

I. Welcome (cont')

A. Roll Call

B. PAC Meeting Attendance Update

III. Consent Items

A. Approval of Minutes for PAC Meeting of February 17

IV. Action Items

A. Selection of Representatives and Alternates to Attend the Public Policy Symposium

B. Election of Policy Council Alternates

V. Information Items

A. Standing Information Items

- Introduction of Staff
- California Head Start Association Conference Reports (Attached)
- NHSA Annual Training Conference - April 21-24, 2004 (Wednesday - Saturday), Anaheim, CA
- Annual Parent Leadership Institute (date pending)
- NHSA/Region IX Head Start Education Awards and Scholarships
- California Head Start Association (CHSA) Report
- Fiscal Report (January, April, July, October) Mr. Kim Peck
- Parent/Staff Recognitions
- Child Care Center Food Menu (Attached)

B. SETA Governing Board Minutes

VI. Committee Report

- Executive Committee
 - Critique of the Parent Advisory Committee, February 17, 2004

VII. Other Reports

- Chair's Report - Mr. Hasan McWhorter
- Policy Council's Report(s) - Ms. Kama Meredith, Ms. Betty Walker, Ms. Jennifer Lozano, Ms. Larisa Yarbrough, Mr. Hasan McWhorter, Ms. Denise Nelson
- Head Start Deputy Director's Report - Ms. Norma Johnson

VIII. Discussion

IX. Public Participation

X. Adjournment

Distribution Date: Wednesday, March 4, 2004

ITEM II

ANNUAL SELF ASSESSMENT PARENT TRAINING

Ms. Denise Lee

BACKGROUND:

This agenda provides an opportunity for Ms. Denise Lee, Program Officer, to train the Parent Advisory Committee on the Self-Assessment.

NOTES:

ITEM I-A – ROLL CALL

The Parent Advisory Committee Secretary will call the roll for the following members:

- ___ Georgia Work, Auberry Park Head Start
- ___ Christina Matson, Bannon Creek Head Start
- ___ **Vacant**, Broadway Early Learning Center
- ___ Vera Holland, Center of Praise Head Start
- ___ **Vacant**, Countrywood Head Start
- ___ Phonvilay Kham-Avone, Crossroads Garden Head Start
- ___ **Vacant**, CSUS Head Start
- ___ **Vacant**, Dos Rios Head Start
- ___ Sherry Hall Gangloff, Early Head Start
- ___ Hasan McWhorter, Franklin Head Start
- ___ Crystal Guevara, Fruitridge Head Start
- ___ **Vacant**, Galt Head Start
- ___ **Vacant**, Grace Lutheran Head Start
- ___ **Vacant**, Grant Skills Center
- ___ **Vacant**, Hillsdale Head Start
- ___ **Vacant**, Home Base/CCCP Head Start
- ___ **Vacant**, Home Base/CCCP Head Start
- ___ **Vacant**, Job Corp Head Start
- ___ **Vacant**, Kennedy Estates Head Start
- ___ Keely Miller, La Riviera Head Start
- ___ **Vacant**, LaVerne Stewart Head Start
- ___ **Vacant**, Los Niños Head Start
- ___ Arlene Mendez, Marie Cleveland's Bright Beginnings Head Start
- ___ Suzy Root, Mather Head Start
- ___ Kama Meredith, Mulberry Commons Head Start
- ___ **Vacant**, Nedra Court Head Start
- ___ **Vacant**, New Helvetia Head Start
- ___ Betty Walker, Northview Head Start
- ___ **Vacant**, Norwood Head Start
- ___ **Vacant**, Parker Avenue Head Start
- ___ LaRisa Yarbrough, Strizek Head Start
- ___ Jennifer Lozano, Vineland Head Start
- ___ **Vacant**, Walnut Grove Head Start
- ___ Joi Tikoi, Watt and "E" Head Start
- ___ **Vacant**, Whispering Pines Head Start
- ___ Denise Nelson, Foster Parent Representative
- ___ Penny Campbell-Mays, Grandparent Representative
- ___ Gary Rauscher, Male Involvement Representative
- ___ Margie Mitchell, Out Going Chair
- ___ Aisha Money, Past Parent/Community Representative
- ___ Beverly Shah, Past Parent/Community Representative

New Representatives to be seated:

- | | |
|---------------------------------------------------------|---------------------------------------|
| ___ Christina Canda, CSUS Head Start | ___ Nancy Flores, Los Niños |
| ___ Neikeia (Nikki) Campbell, Home Base/CCCP Head Start | ___ Sonja Montana, Norwood Head Start |
| ___ Patricia Rodriguez, Home Base/CCCP Head Start | ___ Margorie Friedrich, Walnut Grove |
| ___ Minerva Gillette, Kennedy Estates | ___ Ursha Baines, Whispering Pines |

ITEM I-B – PAC MEETING ATTENDANCE UPDATE

The PAC was seated on November 13, 2003
PARENT ADVISORY COMMITTEE - MEETING ATTENDANCE PROGRAM YEAR 2003-2004

| BOARD MEMBER | CENTER | 11/13 | 12/16 | 1/13 | 2/17 | | | | | | | |
|------------------------------------------|---------|-------|-------|------|------|--|--|--|--|--|--|--|
| Georgia Work S/B Seated 11/03 | AP | U | X | U | X | | | | | | | |
| Christina Matson | BC | | | E | X | | | | | | | |
| Datisha Tarvin S/B Seated 12/03 | BLC | | U | E | E | | | | | | | |
| Vera Holland S/B Seated 02/04 | COP | | | | X | | | | | | | |
| Silvia Sarmienta S/B Seated 12/03 | CW | | AP | U | X | | | | | | | |
| Phonvilay Kham-Avone S/B Seated 12/03 | CR | | E | X | U | | | | | | | |
| Rebecca Fender S/B Seated 11/03 | CSUS | U | X | E | E | | | | | | | |
| Vacant | DR | | | | E | | | | | | | |
| Sherry Hall Gangloff Seated 12/03 | EHS | | X | U | X | | | | | | | |
| Hasan McWhorter Seated 11/03 | FR | X | X | X | X | | | | | | | |
| Crystal Guevara Seated 11/03 | FT | X | X | E | X | | | | | | | |
| Vacant | G | | | | | | | | | | | |
| Sandra Cabrea S/B Seated 1/04 | GL | | | U | U | | | | | | | |
| Vacant | GSC | | | | | | | | | | | |
| Vacant | H | | | | | | | | | | | |
| Neikeia Campbell S/B Seated 02/04 | HB/CCCP | | | | E | | | | | | | |
| Vacant | HB/CCCP | | | | | | | | | | | |
| Patricia Rodriguez S/B Seated 02/04 | JC | | | | U | | | | | | | |
| Minerva Gillette Seated 02/04 | K | | | | X | | | | | | | |
| Keely Miller Seated 11/03 | LAR | X | X | U | X | | | | | | | |
| Vacant | LVS | | | | | | | | | | | |
| Vacant | LN | | | | | | | | | | | |
| Arlene Mendez Seated 11/03 | MCBB | X | X | X | X | | | | | | | |
| Suzy Root Seated 11/03 | M | X | E | X | X | | | | | | | |
| Kama Meredith Seated 11/03 | MULBC | X | U | X | X | | | | | | | |
| Vacant | NC | | | | | | | | | | | |
| Vacant | NH | | | | | | | | | | | |
| Betty Walker Seated 11/03 | NV | X | E | X | X | | | | | | | |
| Vacant | N | | | | | | | | | | | |
| Vacant | PA | | | | | | | | | | | |
| LaRisa Yarbrough Seated 11/03 | S | X | X | X | X | | | | | | | |
| Jennifer Lozano Seated 11/03 | V | X | E | X | X | | | | | | | |
| Joi Tikoi Seated 11/03 | WE | X | E | U | X | | | | | | | |
| Margorie Friedrich S/B Seated 02/04 | WG | | | | U | | | | | | | |
| Ursha Baines S/B Seated 02/04 | WP | | | | E | | | | | | | |
| Denise Nelson Seated 11/03 | FPR | X | X | U | X | | | | | | | |
| Penny Campbell-Mays Seated 11/03 | GPR | X | X | X | X | | | | | | | |
| Gary Rauscher Seated 04/03 | MIR | X | E | X | E | | | | | | | |
| Margie Mitchell Seated 11/03 | OGC | X | X | X | X | | | | | | | |
| Aisha Money S/B Seated 11/03 | PPR | U | E | X | X | | | | | | | |

| | | | | | | | | | | | |
|------------------------------|-----|---|---|---|---|--|--|--|--|--|--|
| Beverly Shah Seated 11/03 | PPR | X | X | X | X | | | | | | |
|------------------------------|-----|---|---|---|---|--|--|--|--|--|--|

Members: If you cannot attend a meeting and are going to be absent, you must:

1. First, call your Alternate to see if they can attend in your place,
2. Second, call Head Start Social Services/Parent Involvement Coordinator, Marie Desha at 263-4082, and
3. Third, please call PAC Chair, Mr. Hasan McWhorter at 429-7847 or the PAC Secretary, Lori Black at 263-4068.

PARENT ADVISORY COMMITTEE - MEETING ATTENDANCE UPDATE
PROGRAM YEAR 2003-2004
(Continued)

Center Abbreviations

| | | | |
|-----------------|---------------------------------------------|---------------|-----------------------------------|
| AP: | Auberry Park | LAR: | La Riveria |
| BC: | Bannon Creek | LN: | Los Ninos |
| BLC: | Broadway Early Learning Center | LVS: | LaVerne Stewart |
| COP: | Center of Praise | M: | Mather |
| CR: | Crossroads Garden | MCBB: | Marie Cleveland Bright Beginnings |
| CSUS: | CA State University, Sacramento | MULBC: | Mulberry Commons |
| CW: | Countrywood | N: | Norwood |
| DR: | Dos Rios | NC: | Nedra Court |
| EHS: | Early Head Start | NH: | New Helvetia |
| FR: | Franklin | NV: | Northview |
| FT: | Fruitridge | PA: | Parker Avenue |
| G: | Galt | S: | Strizek |
| GL: | Grace Lutheran | V: | Vineland |
| GSC: | Grant Skills Center | WE: | Watt and E |
| H: | Hillsdale | WG: | Walnut Grove |
| HB/CCCP: | Home Based/Child Care Collaboration Program | WP: | Whispering Pines |
| JC: | Job Corp | | |
| K: | Kennedy Estates | | |

Representative Abbreviations

| | |
|-------------|---------------------------------|
| FPR: | Foster Parent Representative |
| GPR: | Grandparent Representative |
| MIR: | Male Involvement Representative |
| OGC: | Out Going Chair |
| PPR: | Past Parent Representative |

Attendance Record Abbreviations

| | |
|-------------|---------------------------|
| X: | Present |
| E: | Excused |
| AP: | Alternate Present |
| U: | Unexcused |
| PAC: | Parent Advisory Committee |

ITEM III-A – CONSENT ITEM

APPROVAL OF MINUTES FOR PAC MEETING
FEBRUARY 17, 2004

BACKGROUND:

The minutes of the Parent Advisory Committee meeting of February 17, 2004 will be provided in April's agenda.

NOTES:

ITEM IV - A – ACTION ITEM

**SELECTION OF REPRESENTATIVES AND ALTERNATES TO
ATTEND THE PUBLIC POLICY SYMPOSIUM**

BACKGROUND:

BACKGROUND:

This agenda item provides an opportunity for the Parent Advisory Committee to select five (5) Representatives and five (5) Alternates to attend the Public Policy Symposium, Wednesday, April 21, 2004, at the Sacramento Convention Center and State Capitol. See attached information.

Representatives:

1. _____
2. _____
3. _____
4. _____
5. _____

Alternates:

1. _____
2. _____
3. _____
4. _____
5. _____

RECOMMENDATION:

That the Parent Advisory Committee approves the selection of five (5) Representatives and five (5) Alternates to attend the Public Policy Symposium.

NOTES:

ACTION: Moved _____ Seconded _____

VOTE: Aye _____ Nay _____ Abstain _____

ITEM IV - B – ACTION ITEM

ELECTION OF POLICY COUNCIL ALTERNATES

BACKGROUND:

There are currently two (2) vacant Alternate positions to the Sacramento County Head Start/Early Head Start Policy Council.

The duties of an Alternate, if Representative is not available, include:

1. Attend monthly Policy Council meeting held at the SETA Boardroom on the fourth Tuesday of each month 9:00 a.m.
2. Attend Committee meeting as needed.
3. Report to PAC Representatives information received and decisions made by the Policy Council.
4. Must be a parent who currently has a child/children enrolled in Head Start/Early Head Start.

RECOMMENDATION:

That the PAC elects two (2) Alternates to the Policy Council.

NOTES:

ACTION: Moved _____ Seconded _____

VOTE: Aye _____ Nay _____ Abstain _____

ITEM V-A – INFORMATION ITEMS

STANDING INFORMATION ITEMS

BACKGROUND:

This agenda item provides an opportunity for information to be shared on the following:

Standing Information Items

- Introduction of Staff
- California Head Start Association Conference Reports (Attached)
- NHSA Annual Training Conference - April 21-24, 2004 (Wednesday - Saturday), Anaheim, CA
- Annual Parent Leadership Institute (date pending)
- NHSA/Region IX Head Start Education Awards and Scholarships
- California Head Start Association (CHSA) Report
- Fiscal Report (January, April, July, October) Mr. Kim Peck
- Parent/Staff Recognitions
- Child Care Center Food Menu (attached)

NOTES:

ITEM V-B – INFORMATION ITEMS

GOVERNING BOARD MINUTES

BACKGROUND:

The Governing Board minutes will be provided during meeting.

NOTES:

ITEM -VI – COMMITTEE REPORT

EXECUTIVE COMMITTEE REPORT

BACKGROUND:

This agenda item provides an opportunity for the PAC Executive Committee to present a report.

- Executive Committee
 - Critique of the Parent Advisory Committee, February 17, 2004

NOTES:

PAC EXECUTIVE COMMITTEE CRITIQUE
OF THE JANUARY 13, 2004 MEETING

| GOOD | NEEDS IMPROVEMENT |
|-----------------------------------|--------------------------------------|
| 1. Timeliness of meeting (length) | 1. No food/drink in Boardroom |
| 2. Attendance | 2. Starting on time |
| 3. Chair - overall great job. | 3. Cell phones on vibrate |

NOTES:

ITEM VII – OTHER REPORTS

BACKGROUND:

This agenda item provides an opportunity for other reports to be shared with PAC.

- Chair's Report - Mr. Hasan McWhorter
- Policy Council's Report(s) - Ms. Kama Meredith, Ms. Betty Walker, Ms. Jennifer Lozano, Ms. Larisa Yarbrough, Mr. Hasan McWhorter, Ms. Denise Nelson
- Head Start Deputy Director's Report - Ms. Norma Johnson

NOTES:

ITEM VIII – DISCUSSION

BACKGROUND:

This agenda item allows Parent Advisory Committee members the opportunity to ask questions about the program pertinent to their centers.

ITEM IX – PUBLIC PARTICIPATION

BACKGROUND:

Participation of the general public at the SETA-Operated Parent Advisory Committee is encouraged. Members of the audience are asked to address their request to the Chair if they wish to speak.

ITEM X – ADJOURNMENT