



## HEAD START TEMPORARY ON-CALL COOK/DRIVER

The SACRAMENTO EMPLOYMENT & TRAINING AGENCY (SETA), a joint powers agency of the City and County of Sacramento, was formed in 1978. From its inception SETA has been an effective force in connecting people to jobs, business owners to quality employees, education and nutrition to children, assistance to refugees, and hope to many Sacramento area residents. For additional information please visit us at [www.seta.net](http://www.seta.net).



We are looking for Temporary On-Call Cook/Drivers. This is a specialized classification for performing food preparation and delivery for the Head Start Program.

**Position Summary:** Under general supervision, perform food preparation, delivery, and service assignments in the Head Start program operated by the Sacramento Employment and Training Agency. Duties include food preparation, food deliver, sanitation, and recordkeeping assignments.



**Salary:** \$12 per hour

### Minimum Qualifications:

#### Training and Experience:

Any combination of training and experience which would likely provide the required knowledge and abilities is qualifying. A typical way to obtain these knowledge and abilities would be:

- I. At least one (1) year of working experience (paid or volunteer) as a cook.



## **SPECIAL REQUIREMENTS:**

Possession of a valid class C Driver's License is required. A good driving record of at least three (3) years duration, as evidenced by freedom from multiple or serious traffic violations or accidents. ***Additionally, must be over the age of twenty-one (21) for insurance purposes.***

## **HOW TO APPLY:**

A completed SETA application must be submitted using the online application which can be found at <https://laserfiche.seta.net/Forms/app>. **Copies of all degrees, food handlers certificates, and DMV printouts must be attached to the application.**

**Upon job offer individuals will be required to complete a pre-employment health screening, TB test, Motor Vehicle Records (MVR) check, and background check, and provide copies of immunization records for MMR, TDAP and flu (or flu waiver).**

**POSTING DATE:** Continuous Filing

Auxiliary aids and services are available upon request to individuals with disabilities. SETA is an Equal Opportunity Employer.

