

**WORKFORCE DEVELOPMENT
BOARD MEMBERS**

LARRY BOOTH
Frank M. Booth, Inc.

DENNIS CANEVARI
Sheet Metal Workers Local #104

N. LISA CLAWSON
Kaiser Permanente

LYNN R. CONNER –Chair
Better Business Bureau

DAVID P. DE MERS
Sacramento Regional Conservation Corps

MICHAEL DOURGARIAN
Asher College

ANN EDWARDS
Department of Human Assistance

DIANE FERRARI
Employment Development Department

TROY GIVANS
County of Sacramento, Office of Economic
Development

DAVID W. GORDON
Sacramento County Office of Education

TOM KANDRIS
Package One, Inc.

GARY R. KING – First Vice Chair
SMUD

KATHY KOSSICK
Sacramento Employment & Training Agency

MATT LEGE
SEIU – United Healthcare Workers

FRANK A. LOUIE
Xerox Corporation

ELIZABETH MCCLATCHY
The Safety Center, Inc.

DENNIS MORIN
Sacramento Area Electrical Training Center

DR. JAMEY NYE
Los Rios Community College District

JAY ONASCH
California Department of Rehabilitation

KIM PARKER
California Employers Association

FABRIZIO SASSO
Sacramento Central Labor Council

ANETTE SMITH-DOHRING
Sutter Health – Sacramento Sierra Region

PETER TATEISHI
Sacramento Metro Chamber of Commerce

RICK WYLIE – Secretary/Treasurer
Villara Building Systems



SACRAMENTOWORKS

SACRAMENTO WORKS, INC.
Executive Committee

Date: Monday, September 25, 2017

Time: 4:00 p.m.

Place: Sacramento Employment & Training Agency
Board Room
925 Del Paso Blvd.
Sacramento, CA 95815

- REVISED -
A G E N D A

1. Call to Order/Roll Call
2. Approval of Minutes of the July 24, 2017 Meeting
3. Review of the September 27, 2017 Agenda Packet
4. Recommendation of Private Sector Appointment to the Sacramento Works Board
5. Adjournment

COMMITTEE MEMBERS: Larry Booth, Lynn Conner, Diane Ferrari, David Gordon, Gary King, Kathy Kossick, Elizabeth McClatchy, Dr. Jamey Nye, Rick Wylie

**REVISED AGENDA DISTRIBUTION DATE: MONDAY,
SEPTEMBER 18, 2017**

SACRAMENTO WORKS, INC.

Executive Committee

Minutes

(The minutes reflect the actual progression of the meeting.)

SETA Board Room
925 Del Paso Blvd.
Sacramento, CA 95815

Monday, July 24, 2017
4:00 p.m.

1. **Call to Order/Roll Call:** Ms. Conner called the meeting to order at 4:09 p.m.

Members Present: Lynn Conner, Gary King, Rick Wylie, Larry Booth, Kathy Kossick, Dr. Jamey Nye, Elizabeth McClatchy (arrived at 4:18 p.m.)

Members Absent: Diane Ferrari

Others Present: Phil Cunningham, Roy Kim, Julie Davis-Jaffe, Michelle O'Camb, Terri Carpenter, William Walker

2. **Approval of Minutes of the May 22, 2017 Meeting**

Moved/booth, second/Kossick, to approve the May 22 minutes.

Roll call vote:

Aye: 6 (Booth, Conner, King, Kossick, Nye, Wylie)

Nay: 0

Abstentions: 0

Absent: 2 (Ferrari and McClatchy)

3. **Discussion of Board Initiative Funds**

Ms. Carpenter stated that the board initiative funds sat in our account last fiscal year. There is \$78,000 available to use over the next year. Ms. Carpenter stated that she is requesting input from the committee on how to spend the funds but there is no rush to spend the money. It is important to think strategically where the funds can be spent.

Mr. Booth asked if funding on the other programs was secure enough, or can the \$78,000 be used to augment other programs? Ms. Kossick stated that it can be utilized. We have been fortunate to get regional funding. It would be good to think about our goals and where to supplement. Another option is to think of a complementary area.

Ms. Kossick stated that staff anticipated about a 6% cut in our budget which was a cut that hurt but was not devastating; next year, she has no idea what the budget will look like.

Ms. Kossick stated that the Employer Outreach Committee will continue to look and perhaps they will come up with an idea. Mr. King stated that the City of Sacramento's Homeless Initiative has a number of projects focusing on the homeless. The city is looking at health, mental and physical, for those that are candidates. Mr. King asked if there was an employment related component and he has not heard. Ms. Kossick replied that yes, we are connected with this program through our career centers.

Ms. McClatchy arrived at 4:18 p.m.

4. **Review of the July 26, 2017 Agenda Packet**

Mr. Kandris will be returning to the board.

Ms. Carpenter reviewed the Mayor's Thousand Strong program. As of this date, SETA received 24 placements out of the youth recruited. Staff is working to develop a two-track system: one for youth going back to school and one for older youth working with ETP.

Mr. Kim reviewed the Slingshot update. There will be meeting with the Slingshot awardees on Thursday.

Ms. Carpenter stated that there is no Youth Committee Chair so she is planning to do a pitch for a committee chair at the full board meeting.

5. **Adoption of Resolution Establishing an Ad Hoc Nominating Committee for Sacramento Works**

Ms. Conner reviewed this item which establishes a nominating committee.

Ms. Kossick volunteered to be the chair of the Nominating Committee; she will then ask for committee members.

Moved/Booth, second/McClatchy, to establish an Ad Hoc Nominating Committee for Sacramento Works.

Roll call vote:

Aye: 6 (Booth, Conner, King, Kossick, McClatchy, Nye, Wylie)

Nay: 0

Abstentions: 0

Absent: 1 (Ferrari)

6. **Adjournment:** The meeting was adjourned at 4:58 p.m.

ITEM 4 – ACTION

RECOMMENDATION OF PRIVATE SECTOR APPOINTMENT TO THE SACRAMENTO WORKS BOARD

BACKGROUND:

The local Sacramento Works Workforce Development Board was newly formed in early 2016 to comply with the 2014 Workforce Innovation and Opportunity Act. As part of its action on February 4, 2016, the SETA Governing Board satisfied the desire for a smaller Workforce Development Board by setting the size of the Board at twenty-five members and allocated the twenty-five membership positions to the five membership categories in the following manner: Thirteen members were allocated to business (a majority of the membership); four members were allocated to Labor and Apprenticeship (at least 15% of the membership); six members were allocated to specific programs in the workforce system (community based organizations, Adult Education, Higher Education, Economic Development, Wagner-Peyser (EDD) and Vocational Rehabilitation); and two members were allocated to the “Other” category permitted by WIOA to provide the Governing Board with flexibility in appointing members in this catch-all category.

On March 3, 2016 the Governing Board appointed twenty-five members to the newly formed Sacramento Works Workforce Development Board. Ms. Janet Bard, Chief Financial Officer of Ramos Oil Company, Inc., recently resigned from the board. Ms. Bard was appointed to a three-year term to represent Private Business.

During the recruitment process for the new board, SETA received applications in early 2016 for seats representing Private Business. Each applicant included on the attached list has confirmed their continued interest to become a member of the Sacramento Works Board.

Historically, the Executive Committee of Sacramento Works has recommended the name(s) of individual applicants for appointment to the private sector seats by the SETA Governing Board.

RECOMMENDATION:

Provide the SETA Governing Board the name(s) of applicants recommended to fill the seat vacated by Ms. Janet Bard.

WORKFORCE DEVELOPMENT BOARD APPLICANTS

Private Business

	Applicant	Number of Employees	Type of Business	Postion in Company
1	Ronald Ellis 2SS.Com	3	IT Consulting Firm	Managing Director (Owner)
2	Serena J. Kallas Kallas Legal, A Professional Corporation	2 Contract + Less than 10 employees	Business Law Firm	President & CEO
3	Johnny Perez Safe Credit Union	600	Financial Institution	Community Banking Supervisor
4	Deborah Portela Casa Coloma Health Care Center	140	Skilled Nursing and Rehabilitation	Owner/Administrator