



GOVERNING BOARD

LARRY CARR
Councilmember
City of Sacramento

PATRICK KENNEDY
Board of Supervisors
County of Sacramento

DON NOTTOLI
Board of Supervisors
County of Sacramento

JAY SCHENIRER
Councilmember
City of Sacramento

SOPHIA SCHERMAN
Public Representative

KATHY KOSSICK
Executive Director

925 Del Paso Blvd., Suite 100
Sacramento, CA 95815

Main Office
(916) 263-3800

Head Start
(916) 263-3804

Website: <http://www.seta.net>

**REGULAR MEETING OF THE
SETA GOVERNING BOARD**

DATE: Thursday, October 5, 2017

TIME: 10:00 a.m.

LOCATION: SETA Board Room
925 Del Paso Blvd., Suite 100
Sacramento, CA 95815

While the SETA Governing Board welcomes and encourages participation in the Governing Board meetings, it would be appreciated if you would limit your comments to five minutes so that everyone may be heard. Matters under jurisdiction of the SETA Governing Board and not on the posted agenda or any off-agenda matters may be addressed by the general public following completion of the regular agenda. The SETA Governing Board limits testimony on matters not on the agenda to five minutes per person and not more than fifteen minutes for a particular subject. Meeting facilities are accessible to persons with disabilities. Requests for Assisted Listening Devices or other considerations should be made through the Clerk's office at (916) 263-3827. This document and other Board meeting information may be accessed through the Internet by accessing the SETA home page: www.seta.net.

Revised
A G E N D A

I. Call to Order/Roll Call/Pledge of Allegiance

- ➔ Recognition of long-term employees:
 - **Staci Foster**, Workforce Development Analyst (20 years)

II. Consent Items

- A. Minutes of the September 7, 2017 Regular Board Meeting
- B. Approval of Claims and Warrants
- C. Approval of Appointments to the Sacramento Works Youth Committee (Kathy Kossick)
- D. Agreement to Transfer Workforce Innovation and Opportunity Act (WIOA) Dislocated Worker Funds to Adult Funds, Program Year (PY) 2017-18, and Authorize Staff to Submit a Request to the State of California, Employment Development Department (Michelle O’Camb)

III. Action Items

A. GENERAL ADMINISTRATION/SETA

1. ~~Ratification~~ **Approval** of the Submission of an Application to the AARP Foundation for Continuation Funding of the Back to Work 50+ Program and Authorize the Executive Director to Execute the Agreement/Modifications and any other Documents Required by the Funding Source (Julie Davis-Jaffe)

B. WORKFORCE DEVELOPMENT DEPARTMENT

Refugee Services

Community Services Block Grant

One Stop Services

1. Approval to Submit an Application for Workforce Innovation and Opportunity Act (WIOA), Dislocated Worker, 25% Additional Assistance Funds and Authorize the Executive Director to Execute the Agreement and any other Documents Required by the Funding Source (William Walker)
2. Approval to Submit an Application to the California Workforce Development Board for Regional Organizing Funds and Authorize the Executive Director to Execute the Agreement and any other Documents Required by the Funding Source (Roy Kim)
3. Approval of the Submission of Workforce Accelerator Applications to the California Workforce Development Board and Authorize the Executive Director to Execute the Agreements and any other Documents Required by the Funding Source (Terri Carpenter)

C. CHILDREN AND FAMILY SERVICES

1. Approval of Shared Decision-Making, Internal Dispute, Resolution and Impasse Procedures Between the SETA Governing Board and Head Start Policy Council (Denise Lee)

IV. Information Items

- A. Presentation: Overview of SETA's Adult and Dislocated Worker Programs and Related Challenges
- B. Presentation of 2016-2017 Countywide CLASS Results (Alexis Briggs and Karen Griffith)

- C. Head Start Reports (Denise Lee)
- D. Fiscal Monitoring Reports (Loretta Su)
 - Asian Resources, Inc.
 - Bach Viet Association, Inc.
 - Greater Sacramento Urban League
 - My Sister's House
 - North State Building Industry Foundation
 - The Salvation Army – SAC Metro
- E. Employer Success Stories and Activity Report (William Walker)
- F. Dislocated Worker Update (William Walker)
- G. Unemployment Update/Press Release from the Employment Development Department
- V. **Reports to the Board**
 - A. Chair
 - B. Executive Director
 - C. Deputy Directors
 - D. Counsel
 - E. Members of the Board
 - F. Public

VI. **Adjournment**

DISTRIBUTION DATE: WEDNESDAY, SEPTEMBER 20, 2017

REVISED AGENDA DISTRIBUTION DATE: MONDAY, OCTOBER 2, 2017

ITEM III-A – 1 - ACTION

APPROVAL OF THE SUBMISSION OF AN APPLICATION TO THE AARP FOUNDATION FOR CONTINUATION FUNDING OF THE BACK TO WORK 50+ PROGRAM AND AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE THE AGREEMENT/MODIFICATIONS AND ANY OTHER DOCUMENTS REQUIRED BY THE FUNDING SOURCE

BACKGROUND:

The AARP Foundation has invited SETA to apply for \$66,000 in continuation funding for the Back to Work (BTW) 50+ Program that SETA has delivered since July 2014. The AARP program is dedicated to moving individuals aged 50+, who are at greatest risk of economic insecurity and seek full time employment, from instability to stability by increasing employability and earning potential. Since the commencement of the Back to Work 50+ Program, SETA has established a pipeline that links BTW 50+ job candidates to in-demand jobs and provides the information resources, coaching support, and employer access needed to secure quality jobs through the Sacramento Works America's Job Centers of California (SWJCC) system.

In response to the AARP Foundation's invitation to apply for continuation funding, staff prepared an application for the grant period of February 1, 2018 through December 2018. The application is due October 5, 2017.

SETA's continuation application proposes to serve 180 participants. All participants will attend a Back to Work 50+ Informational Workshop. Participants will learn about career services available through the SWJCC system, as well as have access to various workshops such as those focusing on effective financial management practices for the 50+ job seeker. SETA will leverage Workforce Innovation and Opportunity Act (WIOA) funds, as well as other discretionary grant and partner resources. Resources will include the provision of coaching services, education and short term training, labor market and career exploration, supportive services, as well as job placement and retention services for participants assessed appropriate for more intensive, staff directed career services.

RECOMMENDATION:

1. Approve the submission of the continuation application for \$66,000 to The AARP Foundation for the Back to Work 50+ Program.
2. Authorize the Executive Director to execute the agreement, including modifications and any other documents required by the funding source.

PRESENTER: Julie Davis-Jaffe