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SACRAMENTOWORKS

SACRAMENTO WORKS, INC.
Executive Committee

Date: Monday, November 13, 2017

Time: 4:00 p.m.

Place: Sacramento Employment & Training Agency
Board Room
925 Del Paso Blvd.
Sacramento, CA 95815

AGENDA

1. Call to Order/Roll Call
2. Approval of Minutes of the September 25, 2017 Meeting
3. Review of the November 15, 2017 Agenda Packet
4. Recommendation of Private Sector Appointment to the Sacramento Works Board
5. Adjournment

COMMITTEE MEMBERS: Larry Booth, Lisa Clawson, Diane Ferrari, David Gordon, Gary King, Kathy Kossick, Elizabeth McClatchy, Dr. Jamey Nye, Rick Wylie

DISTRIBUTION DATE: MONDAY, NOVEMBER 6, 2017

SACRAMENTO WORKS, INC.

Executive Committee

Minutes

(The minutes reflect the actual progression of the meeting.)

SETA Board Room
925 Del Paso Blvd.
Sacramento, CA 95815

Monday, September 25, 2017
4:00 p.m.

1. **Call to Order/Roll Call:** Ms. Conner called the meeting to order at 4:00 p.m.

Members Present: Lynn Conner, Diane Ferrari, David Gordon, Rick Wylie, Kathy Kossick, Dr. Jamey Nye (arrived at 4:04 p.m.), Elizabeth McClatchy (arrived at 4:07 p.m.)

Members Absent: Larry Booth, Gary King

Others Present: Phil Cunningham, Roy Kim, Julie Davis-Jaffe, Michelle O'Camb, William Walker, Lisa Clawson, David DeMers, Terri Carpenter

Ms. Conner introduced David DeMers, a new board member representing the Sacramento Regional Conservation Corps.

2. **Approval of Minutes of the July 24, 2017 Meeting**

Minutes were reviewed; no question or corrections.

Moved/Wylie, second/Ferrari, to approve the July 24, 2017 minutes.

Roll call vote:

Aye: 5 (Conner, Ferrari, Gordon, Kossick, Wylie)

Nay: 0

Abstentions: 0

Absent 4 (Booth, King, McClatchy, Nye)

3. **Review of the September 27, 2017 Agenda Packet**

The board packet was reviewed.

Dr. Nye arrived at 4:04 p.m.

Ms. McClatchy arrived at 4:07 p.m.

Mr. Kim and Ms. O'Camb reviewed the request to transfer funds.

Mr. Kim reviewed the regional plans and goals which have been approved by the State. The state provides funds for each region. There is a regional coordinator

to identify whatever gaps are at a regional level. As a result of that work, three priority goals have been identified for the Capital Region:

- 1) Alignment of partners (WIOA, Strong Workforce, Align Capital Region, Adult Education) to ensure alignment of resources and building on the strengths of the partners to build a regional workforce system.
- 2) Ensure business leadership in priority sector initiatives (healthcare, construction, agriculture, etc.) by focusing on employer engagement and leadership.
- 3) Identifying and implementing administrative efficiencies and system alignment.

Mr. Kim stated that this is a discussion item. The grant application is due in November. Mr. Kim will take the board's input and build it into a narrative with a budget. Some of the details will be fleshed out. It is a significant increase over what was initially available.

4. **Recommendation of Private Sector Appointment to the Sacramento Works Board**

Ms. Conner referred members to the e-mailed applications for consideration. Mr. Gordon inquired whether the person from SAFE be a CEO or another representative?

Moved/McClatchy, second/Ferrari, to recommend the appointment of Deborah Portela to serve on the Sacramento Works board.

There was discussion as to why Ms. Portela left the WIB and Ms. Kossick stated that she was not selected by the Governing Board when the WDB members were chosen. Board members asked Ms. Kossick to reach out to the applicants to ensure they are committed to attending board meetings and participate at the committee level.

Both Ms. McClatchy and Ms. Ferrari withdrew their motion.

5. **Adjournment:** The meeting was adjourned at 4:41 p.m.

ITEM 4 – ACTION

RECOMMENDATION OF PRIVATE SECTOR APPOINTMENT TO THE SACRAMENTO WORKS BOARD

BACKGROUND:

The local Sacramento Works Workforce Development Board was newly formed in early 2016 to comply with the 2014 Workforce Innovation and Opportunity Act. As part of its action on February 4, 2016, the SETA Governing Board satisfied the desire for a smaller Workforce Development Board by setting the size of the Board at twenty-five members and allocated the twenty-five membership positions to the five membership categories in the following manner: Thirteen members were allocated to business (a majority of the membership); four members were allocated to Labor and Apprenticeship (at least 15% of the membership); six members were allocated to specific programs in the workforce system (community based organizations, Adult Education, Higher Education, Economic Development, Wagner-Peyser (EDD) and Vocational Rehabilitation); and two members were allocated to the “Other” category permitted by WIOA to provide the Governing Board with flexibility in appointing members in this catch-all category.

On March 3, 2016 the Governing Board appointed twenty-five members to the newly formed Sacramento Works Workforce Development Board. Ms. Janet Bard, Chief Financial Officer of Ramos Oil Company, Inc., recently resigned from the board. Ms. Bard was appointed to a three-year term to represent Private Business.

During the recruitment process for the new board, SETA received applications in early 2016 for seats representing Private Business. Each applicant included on the attached list has confirmed their continued interest to become a member of the Sacramento Works Board.

Historically, the Executive Committee of Sacramento Works has recommended the name(s) of individual applicants for appointment to the private sector seats by the SETA Governing Board.

RECOMMENDATION:

Provide the SETA Governing Board the name(s) of applicants recommended to fill the seat vacated by Ms. Janet Bard.