



**HELPING OTHERS, INC.**

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“Promoting and supporting services to the economically disadvantaged residents of Sacramento County.”

## **ANNUAL MEETING OF HELPING OTHERS, INC.**

### **BOARD OF DIRECTORS**

**LARRY CARR**  
Councilmember  
City of Sacramento

**PATRICK KENNEDY**  
Board of Supervisors  
County of Sacramento

**DON NOTTOLI**  
Board of Supervisors  
County of Sacramento

**JAY SCHENIRER**  
Councilmember  
City of Sacramento

**SOPHIA SCHERMAN**  
Public Representative

### **ADMINISTRATION**

**KATHY KOSSICK**  
Executive Director

**ROY KIM**  
Deputy Director

**Date:** Thursday, November 2, 2017

**Time:** 10:15 a.m.

**Place:** SETA Board Room  
925 Del Paso Blvd.  
Sacramento, CA 95815

## **AGENDA**

1. Call to Order/Roll Call
2. Consent Item: Approval of the November 3, 2016 Minutes
3. Action Item
  - A. Designation of President and Secretary-Treasurer
  - B. Approval to Submit a Human Services Grant Proposal to the Kresge Foundation for an Amount Up to \$500,000, and Authorize the Executive Director to Execute the Agreement and any Other Documents Required by the Funding Source
4. Information Item
  - A. Fiscal Status of the Organization
5. Adjournment

**DISTRIBUTION DATE: TUESDAY, OCTOBER 24, 2017**

**ANNUAL MEETING OF HELPING OTHERS, INC.**

Minutes/Synopsis

SETA Board Room  
925 Del Paso Blvd.  
Sacramento, CA 95815

Thursday, November 3, 2016  
10:00 a.m.

- I. **Call to Order/Roll Call/Pledge of Allegiance:** Ms. Scherman called the meeting to order at 10:24 a.m.

**Members Present:**

Don Nottoli, Chair, Governing Board; Member, Board of Supervisors  
Patrick Kennedy, Member, Board of Supervisors  
Sophia Scherman, Public Representative  
Jay Schenirer, Councilmember, City of Sacramento

**Member Absent:**

Allen Warren, Councilmember, City of Sacramento

2. **Consent Item:** Approval of the November 5, 2015 Minutes

The minutes were reviewed; no questions or corrections.

Moved/Nottoli, second/Schenirer, to approve the November 5, 2015 minutes.

Roll Call Vote:

Aye: 4 (Kennedy, Nottoli, Schenirer, Scherman)

Nay: 0

Abstentions: 0

Absent: 1 (Warren)

3. **Action Item**

- A. Designation of President and Secretary-Treasurer

Mr. Thatch stated that traditionally, the Chair and Vice Chair of the SETA Governing Board serve as the President and Secretary-Treasurer of Helping Others, Inc.

Moved/Schenirer, second/Scherman, to ratify the designation of Jay Schenirer as the President and Patrick Kennedy as the Secretary-Treasurer of Helping Others, Inc.

Roll Call Vote:

Aye: 4 (Kennedy, Nottoli, Schenirer, Scherman)

Nay: 0

Abstentions: 0

Absent: 1 (Warren)

4. Information Item

A. Fiscal Status of the Organization

Ms. Kossick reported that the non-profit has \$5,612.83 available in the account. Mr. Nottoli asked if will there ever be an agenda item to spend the money. Ms. Kossick replied that staff is thinking creatively of options.

Ms. Scherman requested more details as to what this corporation is. Mr. Thatch replied that Helping Others, Inc. is a non-profit corporation formed to accept gifts and donations. In addition, when a 501(c)3 designation is needed to apply for a grant, it is done through this organization.

5. Adjournment: The meeting was adjourned at 10:28 a.m.

## ITEM 3-A – ACTION

### DESIGNATION OF PRESIDENT AND SECRETARY-TREASURER

#### BACKGROUND:

The Bylaws that govern Helping Others, Inc., provide that the Chair and Vice-Chair of the SETA Governing Board will be designated to serve as the President and Secretary-Treasurer, respectively, of Helping Others, Inc. Due to changes in the composition of the SETA Governing Board, it is now appropriate to designate new corporate officers for Helping Others, Inc.

#### RECOMMENDATION:

Designate Patrick Kennedy as the President and Larry Carr as the Secretary-Treasurer of Helping Others, Inc.

## ITEM 3-B - ACTION

### APPROVAL TO SUBMIT A HUMAN SERVICES GRANT PROPOSAL TO THE KRESGE FOUNDATION FOR AN AMOUNT UP TO \$500,000, AND AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE THE AGREEMENT AND ANY OTHER DOCUMENTS REQUIRED BY THE FUNDING SOURCE

#### BACKGROUND:

The Kresge Foundation invests in improving the bedrock economic, social, cultural and environmental conditions of urban life, with an emphasis on reducing disparities facing low-income people; advancing their pathways of opportunity; and promoting cultural vibrancy, systems of mutual support and environmental sustainability in the communities in which they live.

Helping Others Inc., a non-profit 501(c) 3 organization, established by SETA, is eligible to apply for funding through the Kresge Foundation. Staff is seeking approval to submit a grant for an amount up to \$500,000 in the Human Services category. The Human Services category supports the advancement of human services to accelerate social and economic mobility for people with low income in America's cities. The Kresge Foundation provides funding to support human services organizations facing significant obstacles that make it difficult to deliver services efficiently.

SETA, through Helping Others, Inc., is seeking funding from the Kresge Foundation to expand the Foster Youth at Work program to provide emancipating foster youth with an intensive work readiness/workplace skills boot camp followed by placement in paid work experience opportunities leading to permanent employment and career opportunities.

The Kresge Foundation accepts grant proposals on a regular basis and typical projects are funded for a one to three-year term.

#### RECOMMENDATION:

Approve the submission of a human services grant proposal to the Kresge Foundation for an amount up to \$500,000 and authorize the Executive Director to execute the agreement and any other documents required by the funding source.

ITEM 4-A – INFORMATION

FISCAL STATUS OF THE ORGANIZATION

BACKGROUND:

Staff will provide an oral report on the fiscal status of Helping Others, Inc. over the past year.