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SACRAMENTOWORKS

Meeting of the Sacramento Works Youth Committee

Date: Wednesday, November 9, 2016

Time: 8:30 a.m.

Location: SETA Board Room
925 Del Paso Blvd., Suite 100
Sacramento, CA 95815

AGENDA

1. Call to Order/Roll Call
✓ Introduction of new member: Paul Castro
2. **ACTION:** Approval of the September 14, 2016 Minutes
3. **ACTION:** Approval to Allocate WIOA Title I Youth Funds to support a Transitional Foster Youth Employment Pilot
4. Review/Discussion on updating the 2011 Youth Committee Strategic Plan
5. Public Input
6. Adjournment

Members: Brian Broadway, Paul Castro, Zak Ford, David Gordon, Brandon Louie, Dennis Morin, Matt Perry, Lorenda Sanchez, Susan Wheeler

DISTRIBUTION DATE: WEDNESDAY, NOVEMBER 2, 2016

SACRAMENTO WORKS YOUTH COMMITTEE

Minutes

(The minutes reflect the actual progression of the meeting.)

SETA Board Room
925 Del Paso Blvd.
Sacramento, CA 95815

Wednesday, September 14, 2016
8:30 a.m.

1. **Call to Order/Roll Call**

Mr. Brian Broadway called the meeting to order at 8:31 a.m. The roll was called and a quorum established.

Members Present: Zak Ford, David Gordon, Brian Broadway, Matt Perry, and Dennis Morin

Members Absent: Brandon Louie, Susan Wheeler

2. **ACTION:** Approval of the May 9, 2016 Minutes

The minutes were reviewed; no questions or corrections.

Moved/Ford, second/Gordon, to approve the May 9, 2016 minutes.

Roll Call Vote:

Aye: 5 (Broadway, Ford, Gordon, Morin, Perry)

Nay: 0

Abstentions: 0

Absent: 3 (Louie, Sanchez, and Wheeler)

- ✓ Introduction of new member: Ms. Lorenda Sanchez arrived at 8:32 a.m. and was welcomed to the Youth Committee.

3. **DISCUSSION/ACTION:** Review the Youth Committee Goals and Discuss Future Direction of the Committee

Ms. Terri Carpenter reviewed the Youth Committee goals. The Youth Committee is the official committee utilized to recommend youth service providers and to ensure the job centers continue to be youth-friendly. Ms. Carpenter asked if there were any additions or changes to the focus.

Mr. Ford stated that when the service providers were approved, a lot of them were in the central part of Sacramento. He thinks as a county entity the Youth Committee should have a county-wide focus on the goals. There are a lot of people in Rancho Cordova, Folsom, Antelope, Galt, and Elk Grove that should have access to our service providers. .

Ms. Carpenter stated that this is a challenge and staff works diligently to ensure we have coverage throughout the county. Galt was funded this year to reach out to the South county area. It is a challenge and it is a point well taken.

Mr. Gordon wants to emphasize foster youth specifically and would like to make sure we continue working with foster youth and try to work with the state to get some money. Ms. Carpenter stated that foster youth continue to be on our radar and there is an accelerator grant that we will be submitting specifically targeting foster youth. The program will put foster youth through a boot camp and then work with youth providers that serve foster youth to secure training or employment.

Mr. Perry spoke of recent efforts to support kids on the edge of dropping out of high school. SCOE reached out to seniors that did not finish and had a strong response; 80 students are now in a program to help them finish their diploma. He wants a uniform set of guidelines on how to serve youth better. There is still confusion about what out-of-school youth is. It is important to coordinate with our providers to ensure everyone is on the same page. Ms. Carpenter stated that staff will prepare an eligibility document that spells out the details.

Mr. Roy Kim stated that the Workforce Development Board is in the process of setting a date to update the board's strategic plan. There will be an on-going discussion on upcoming agendas to address the strategic plan/goals.

Ms. Carpenter inquired if the Youth Committee wanted to review the 5 year plan to see if anything needs to be changed, or wait until the strategic planning effort with the full board. After discussion, it was decided that the plan will be sent out now to the Youth Committee for their review.

Ms. Carpenter stated that she would like to bring some youth members to the committee to add a youth voice and asked for recommendations for a youth member. Ms. Carpenter explained that there were Youth Advocates on the Youth Council but those positions went away under WIOA; staff in the job centers are serving youth and referring eligible youth to the WIOA Youth Program providers.. There is no 'advocate' but we still want to have a youth voice. Ms. Carpenter will reach out to the youth providers to seek youth members.

The goals were discussed and based on discussion, the goals will stay as is; the strategic focus of WIOA will be added and staff will send the 5 year plan out to the committee.

4. **Public Input:** Mr. Broadway is looking forward to where the Youth Committee is going and thanked the Committee for the support.

Mr. Richard Thornhill, Youth Employment Opportunity Program, Employment Development Department stated that if the Youth Committee was seeking a new youth member, he suggested one of his youth specialists.

EDD is in a partnership with the Probation Department by going to the youth detention center for orientations. After the youth transition out, they go to EDD, fill out a Cal Jobs application, and they will be introduced to the other partners and apprenticeship programs. Mr. Thornhill wants to get partners together to work with the youth as they are released from the detention centers.

Mr. Perry stated that SCOE employs a transition specialist. She coordinates their education program for incarcerated youth. Mr. Perry stated that they would be happy to work with Mr. Thornhill and will share the contact information.

Ms. Carpenter stated that she will provide Mr. Thornhill a roster of youth services providers.

5. **Adjournment:** The meeting was adjourned at 8:56 a.m.

ITEM 3 - ACTION

APPROVAL TO ALLOCATE WIOA TITLE I YOUTH FUNDS TO SUPPORT A TRANSITIONAL FOSTER YOUTH EMPLOYMENT PILOT

BACKGROUND:

Based on input from the youth committee, SETA is requesting approval to reallocate WIOA Title I funds to serve 20 Out-of-School Transitional Foster Youth ages 18 to 24 through an employment pilot program, Youth Force @ Work.

The Youth Force @ Work program is a collaborative effort between SETA, the California Employers Association and Stanford Options for Youth to provide intensive interactive classroom work readiness training followed by paid work experience with public or private sector employers.

The Youth Force @ Work program will provide the following activities:

- 32 hours of interactive classroom training on how to gain and keep employment as well as managing money
- A StrengthsFinder Assessment to identify innate talents and build confidence & strengths
- Contemporary job search strategies
- Employers to interview, employ and provide work experience to all participants
- Work-based learning activities for students, including field trips, speaking engagements, and job shadowing
- Career events for youths
- Mock interviews
- Resume preparation and development
- Experience working with social media tools such as Linked In, Facebook and Twitter accounts
- Training on how to network
- 240 hours of paid work experience with support to retain permanent employment

The total cost to implement this pilot is \$74,380 which includes providing 20 Transitional Foster Youth with 32 hours of classroom training and 240 hours of paid work experience at \$13.00 per hour (\$10.00 per hour plus \$2.00/hour to cover taxes and workers compensation and payroll processing fees through the Community College Foundation).

ITEM 3 – ACTION (continued)
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The pilot program funding would be supported by the approved WIOA 2016-2017 funding allocation of \$100,000 for Wages/Supportive Services for In-house Youth Initiatives.

RECOMMENDATION:

Approve the allocation of \$74,380 WIOA Title I Youth Funds to support a Transitional Foster Youth Employment Pilot.

ITEM 4

REVIEW/DISCUSSION ON UPDATING THE 2011 YOUTH
COMMITTEE STRATEGIC PLAN

BACKGROUND:

Attached for review is a copy of the strategic plan developed by the Youth Council in 2011. Staff will be available to answer questions.

Youth Council

Goal: Prepare youth to thrive and succeed in the regional workforce by providing relevant work readiness and employment programs and engaging regional employers and academia.

Strategy #1		Enhance youth employability through soft skills & work readiness training		80% of Indicators were achieved	
Strategy #1 Indicators		Indicator Achieved			
		Yes	No		
1.Proportion of youth applicants that receive work readiness training documented through case notes.					
2.Proportion of employers and youth that participate in feedback system—measured bi-annually					
3.Youth participant demographics compared to the general population and services in previous year—measured bi-annually (June 2010)					
4.Pre- and post-test scores and comparisons of summer and year-round employment programs—improvement over pre-test scores in at least 75% of youth participants receiving work readiness training in a 12-month period and less than 5% gap in score improvement rates between summer and year-round participants in a 12-month period. Summer measurement 6/1/2010 to 9/30/2010. Year-round beginning 7/1/2010.					
5.Results of youth feedback and comparisons of employment programs—establish baseline measures for annual analysis					
6.Results of employer feedback and comparisons of employment programs—establish baseline measures for annual analysis					
Strategy #2		Engage employers and academia to create employment opportunities for youth		100% of Indicators were achieved	
Strategy #2 Indicators		Indicator Achieved			
		Yes	No		
1.Number of employer guides distributed electronically					
2.Number of employer contact to establish relationships measured bi-annually.					
3.Number of employer relationships—add 20 employers by February 28, 2011					
4.Proportion of youth employment aligned with applicable career preparation programs or critical occupational clusters – 75% of youth have participated in career preparation programs or placed in jobs within critical occupational clusters.- Measured annually beginning 7/2010.					
Strategy #3		Target youth services to viable career pathways		100% of Indicators were achieved	
Strategy #3 Indicators		Indicator Achieved			
		Yes	No		
1.Number of career pathway summaries delivered or provided access electronically – measured annually.					
* Through Career GPS site					
2.Proportion of youth employment in viable career pathways—provide opportunities in viable career pathways to at least 50%					
Career pathways in current RFP - no goal established					
3.Catalog number of school preparation program aligned with viable career pathways					
**Contained in Career GPS					
4. Amended strategy: Focus portion of WIA youth funds towards Career Pathway strategies. Baseline measurement at June 30, 2010.					