

**WORKFORCE DEVELOPMENT  
BOARD MEMBERS**

**STACI ANDERSON**  
PRO Youth and Families

**AMANDA BLACKWOOD**  
Sacramento Metro Chamber of Commerce

**LARRY BOOTH**  
Frank M. Booth, Inc.

**N. LISA CLAWSON – Secretary/Treasurer**  
Kaiser Permanente

**LYNN R. CONNER**  
Better Business Bureau

**RONALD J. ELLIS**  
2SS.com

**DIANE FERRARI**  
Employment Development Department

**KEVIN FERREIRA**  
Sacramento Sierra's Building & Construction  
Trades Council

**KRISTIN GIBBONS**  
Department of Human Assistance

**TROY GIVANS**  
County of Sacramento, Economic  
Development

**DAVID W. GORDON**  
Sacramento County Office of Education

**TOM KANDRIS**  
PK1, Inc.

**GARY R. KING – Chair**  
SMUD

**KATHY KOSSICK**  
Sacramento Employment & Training Agency

**CHRISTINE LASTER**  
Siemens

**MATT LEGE**  
SEIU – United Healthcare Workers

**FRANK A. LOUIE**  
Sacramento Asian Chamber of Commerce

**DR. JAMEY NYE**  
Los Rios Community College District

**JAY ONASCH**  
California Department of Rehabilitation

**JOHNNY PEREZ**  
SAFE Credit Union

**KARL PINEO**  
Ironworkers Local 118

**JORDAN POWELL**  
Associated General Contractors of California

**FABRIZIO SASSO**  
Sacramento Central Labor Council

**ANETTE SMITH-DOHRING**  
Sutter Health – Sacramento Sierra Region

**RICK WYLIE – Vice Chair**  
Villara Building Systems



**SACRAMENTOWORKS**

**SACRAMENTO WORKS, INC.  
Executive Committee**

**Date:** Monday, May 20, 2019

**Time:** 4:00 p.m.

**Place:** Sacramento Employment & Training Agency  
Board Room  
925 Del Paso Blvd.  
Sacramento, CA 95815

**A G E N D A**

1. Call to Order/Roll Call
2. Approval of Minutes of the April 22, 2019 Meeting
3. Review of Agenda Packet for May 22 Board Meeting
4. Adjournment

**COMMITTEE MEMBERS:** Lisa Clawson, Diane Ferrari, David Gordon, Gary King, Kathy Kossick, Dr. Jamey Nye, Rick Wylie

**DISTRIBUTION DATE: MONDAY, MAY 13, 2019**

**SACRAMENTO WORKS, INC.**

Executive Committee

Minutes

*(The minutes reflect the actual progression of the meeting.)*

SETA Board Room  
925 Del Paso Blvd.  
Sacramento, CA 95815

Monday, April 22, 2019  
4:00 p.m.

**1. Call to Order/Roll Call**

Mr. Wylie called the meeting to order at 4:01 p.m.

Members Present: Lisa Clawson, Diane Ferrari, David Gordon, Kathy Kossick, Rick Wylie

Member Absent: Gary King, Dr. Jamey Nye

Others Present: Phil Cunningham, Roy Kim, Terri Carpenter, Michelle O'Camb, Julie Davis-Jaffe

**2. Approval of Minutes of the March 25, 2019 Meeting**

The minutes were reviewed; no questions or corrections.

Moved/Kossick, second/Gordon, to approve the March 25, 2019 meeting minutes.

Roll call vote:

Aye: 5 (Clawson, Ferrari, Gordon, Kossick, Wylie)

Nay: 0

Abstentions: 0

Absent: 2 (King and Nye)

**3. Approval of Application for Subsequent Local Area Designation and Local Board Recertification, PY 2019-2021**

Mr. Roy Kim stated that this will go to the Governing Board on Thursday for approval. Mr. Kim distributed a revised page of different regional activities. There is not a lot of substance in the application. There will be one more change on Thursday when an additional private sector member is added. The plan is to bring this to the full board in May for ratification. One additional change is to note that Gary King is the Chair. Mr. Kim does not anticipate any issues getting recertified.

Moved/Clawson, second/Gordon, to approve the submission of an application for subsequent local workforce development area designation and Local Board recertification to the California Workforce Development Board.

Roll call vote:

Aye: 5 (Clawson, Ferrari, Gordon, Kossick, Wylie)

Nay: 0

Abstentions: 0

Absent: 2 (King and Nye)

**4. Approve Recommendation to the SETA Governing Board to Fill Vacant Private Sector Seat**

Ms. Kossick reviewed the three applicants and recommended Mr. Powell. Mr. Cunningham reported that Mr. Powell is the staff to the foundation. Ms. Clawson stated that this person would be filling the seat vacated by Mr. Tateishi, she thinks it would be prudent to have Mr. Powell as the nominee. Mr. Gordon also is comfortable with Mr. Powell.

Moved/Clawson, second/Ferrari, to recommend the appointment of Jordan Powell to fill the seat vacated by Peter Tateishi.

Roll call vote:

Aye: 5 (Clawson, Ferrari, Gordon, Kossick, Wylie)

Nay: 0

Abstentions: 0

Absent: 2 (King and Nye)

**5. Approval to Submit Workforce Innovation and Opportunity Act (WIOA), Self-Assessment Reports to the California Workforce Development Board for Certification of Non-Comprehensive America's Job Centers**

Mr. Kim noted that the backup for this item was quite voluminous. There are a number of pages that need to be signed and sent to the state. The state recently came up with a new directive which requires local boards to re-assess its non-comprehensive Job Centers. The self-assessment has been done three times: one for comprehensive, one for non-comprehensive, and the third time to re-assess non-comprehensive. Every center went through the self-assessment and all found it beneficial. This item will also go to the full WDB in May for ratification.

Overall the results were average to good. All of the 'check the box' compliance were good responses. One of the benefits is that it allows staff exposure to what the state is looking for. It was helpful in connecting the work staff does to what the state requires. The state board staff are required to come to the Agency to certify Job Centers.

Ms. Davis-Jaffe stated that one of the goals is to continually improve customer service and contact.

Moved/Clawson, second/Ferrari, to approve the submission of the Workforce Innovation and Opportunity Act, self-assessment reports to the California Workforce Development Board for certification of non-comprehensive America's Job Centers.

Roll call vote:

Aye: 5 (Clawson, Ferrari, Gordon, Kossick, Wylie)

Nay: 0

Abstentions: 0

Absent: 2 (King and Nye)

6. **Adjournment:** The meeting was adjourned at 4:23 p.m.