

**WORKFORCE DEVELOPMENT  
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**DENNIS CANEVARI**  
Sheet Metal Workers Local #104

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Sacramento Employment & Training Agency

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**ELIZABETH MCCLATCHY**  
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Los Rios Community College District

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Associated General Contractors of California

**RICK WYLIE – Vice Chair**  
Villara Building Systems



**SACRAMENTOWORKS**

**SACRAMENTO WORKS, INC.  
Executive Committee**

**Date:** Monday, January 22, 2018

**Time:** 4:00 p.m.

**Place:** Sacramento Employment & Training Agency  
Board Room  
925 Del Paso Blvd.  
Sacramento, CA 95815

**AGENDA**

1. Call to Order/Roll Call
2. Approval of Minutes of the November 13, 2017 Meeting
3. Review of the January 24, 2018 Agenda Packet
4. Discussion on Role of the Sacramento Works Board
5. Adjournment

**COMMITTEE MEMBERS:** Larry Booth, Lisa Clawson, Diane Ferrari, David Gordon, Gary King, Kathy Kossick, Elizabeth McClatchy, Dr. Jamey Nye, Rick Wylie

**DISTRIBUTION DATE: THURSDAY, JANUARY 11, 2018**

**SACRAMENTO WORKS, INC.**

Executive Committee

Minutes

*(The minutes reflect the actual progression of the meeting.)*

SETA Board Room  
925 Del Paso Blvd.  
Sacramento, CA 95815

Monday, November 13, 2017  
4:00 p.m.

1. **Call to Order/Roll Call:** Mr. King called the meeting to order at 4:03 p.m.

Members Present: Gary King, Lisa Clawson, David Gordon, Rick Wylie, Kathy Kossick, Dr. Jamey Nye, Elizabeth McClatchy (arrived at 4:09 p.m.)

Members Absent: Larry Booth, Diane Ferrari

Others Present: Phil Cunningham, Julie Davis-Jaffe, William Walker, Terri Carpenter

2. **Approval of Minutes of the September 25, 2017 Meeting**

Moved/Clawson, second/Wylie, to approve the September 25, 2017 minutes.

Roll call vote:

Aye: 5 (Clawson, Gordon, Kossick, Nye, Wylie)

Nay: 0

Abstentions: 0

Absent: 3 (Booth, Ferrari, McClatchy)

3. **Review of the November 15, 2017 Agenda Packet**

Ms. Davis-Jaffe reviewed the AJCC review and certification as America's Job Center. Ms. Kossick stated that this report shows quality control at the centers. Next year SETA will have to review and certify all of the job centers.

Ms. McClatchy arrived at 4:09 p.m.

Dr. Nye was concerned that there was only a two rating on Hallmark #8 due to customer feedback. A two is pretty low and this questions if we are investing our money wisely. There was discussion of changing the rating to a higher number. Mr. Cunningham stated that the board has the right to change the rating.

Mr. Wylie stated that if we have done a pre-assessment and initiate changes and reassess and recertify, what is the benefit of complying right out of the gate? Mr. Cunningham replied that we do not want to call attention to ourselves. Mr. Gordon stated that we should be truthful and report the actual numbers.

Ms. Carpenter stated that the Survey Monkey tool is nearly done. Staff is on track to complete it by December 1 for sure. The satisfaction survey is scheduled to be launched by January 2. Ms. Clawson asked that the survey be brought to the Executive Committee to see if everything was met.

The Dislocated Worker report was reviewed. Mr. Walker stated that it seems to be somewhat slow; this time of the year we get more layoffs. The Employer Services Report shows that there are a lot of public agencies working with us. They are all experiencing turnover due to retiring employees. The state is going to colleges to recruit new employees. They are more aggressive in their recruitment.

Ms. Carpenter stated that the Employer Outreach Committee will be meeting after the board meeting; two new members will be joining.

Ms. Kossick stated that the Board Development Committee needs to be rejuvenated and move forward since we will be needing new members. Mr. King has the power as the chair to appointment members to this committee. Ms. Clawson, Ms. McClatchy and Ms. Kossick agreed to serve on this committee.

4. **Recommendation of Private Sector Appointment to the Sacramento Works Board**

Mr. King stated that there are four candidates for the private sector seat. Ms. Kossick stated that she reached out to all four candidates; all agreed that they are interested and agreed to be active. One is a former member, Debbie Portela. Mr. Gordon urged committee members to consider Johnny Perez.

Moved/Clawson, second/Gordon, to recommend the appointment of Johnny Perez for appointment to the Sacramento Works Board.

Roll call vote:

Aye: 6 (Clawson, Gordon, Kossick, McClatchy, Nye, Wylie)

Nay: 0

Abstentions: 0

Absent: 2 (Booth, Ferrari)

Ms. Kossick stated that the agency is in the process of closing one of the job centers since the lease runs out in January. Two centers will be consolidated. Some staff will be moving to the Mather Community Campus and then another location will be found for the remaining staff.

5. **Adjournment:** The meeting was adjourned at 4:39 p.m.

## ITEM 4

### DISCUSSION ON ROLE OF THE SACRAMENTO WORKS BOARD

#### BACKGROUND:

This item provides an opportunity for Board members to discuss the role of the Sacramento Works Board and specific actions to fulfill the role as the Board moves forward with developing a vision and effective strategies as a broker of workforce issues.