

SETA Children and Family Services Janitorial RFP Offeror's Conference
January 20, 2017
Questions and Answers

Important Note: There have been some updates to the RFP. Please see changes on SETA's website at SETA.net in the document titled "2017 Janitorial RFP CORRECTIONS".

Question #1 - Does each facility have a janitorial closet for equipment?

Response - Most sites do have a janitorial closet but not all of them. If not, they do have space for equipment.

Question #2 - Are consumables included in the monthly total or line items out?

Response - Consumables would be included in the monthly total. Please see back table for thickness of the garbage bags. Be aware that all kinds of things go into the trash bins, including liquids. There is no negotiation on the paper towel dispensers.

Question #3 - Is there a specification on waxing? How many coats of wax?

Response – We will not determine how many coats of wax, but the wax will usually wear down after 2-3 weeks. Please refer to the RFP for the required number of times per year each center must be waxed. Typically, two to three coats of wax.

Question #4 - Hot water extraction on the carpet or other method?

Response - Carpet cleaning is to be done during the latter part of the week so that by Monday morning the floors are dry when staff and children return to the site. Spot cleaning is not acceptable.

Question #5 - Air fresheners provided by SETA?

Response - Air fresheners will be provided by SETA.

Question #6 - Does SETA have an approximate number of staff at each location to determine paper product usage per location monthly?

Response - Please see the table below for the number of staff and children per center to calculate paper usage.

Number of Children Served and Number of Staff Per Site			
Site	# of Staff	# of Children Served	Comments
Alder Grove ELC	4	40	Only 20 children present at any given time
Alder Grove I/T Center	6	16	
Auberry Park	4	40	Only 20 children present at any given time
Bannon Creek	9	80	Only 40 children present at any given time

Bright Beginnings	6	60	Only 40 children present at any given time
Crossroad Gardens	18	92	
Elkhorn	19	118	Only 78 children present at any given time
Freedom Park	17	124	Only 84 children present at any given time
Fruitridge	8	80	Only 40 children present at any given time
Galt	14	120	Only 60 children present at any given time
Grizzly Hollow	4	40	Only 20 children present at any given time
Hillsdale	16	124	
Hopkins Park	9	80	Only 40 children present at any given time
Illa Collin	4	40	Only 20 children present at any given time
Job Corps	11	38	
Kennedy Estates	4	40	Only 20 children present at any given time
La Vern Stewart	5	40	Only 20 children present at any given time
Marina Vista	17	72	
Mather	20	116	Only 70 children present at any given time
Nedra Court	6	60	Only 40 children present at any given time
Norma Johnson	13	70	
North Avenue	12	68	Only 48 children present at any given time
Northview	16	110	Only 70 children present at any given time
Parker	3	13	
Phoenix Park	13	70	Only 42 children present at any given time
Sharon Neese	16	60	
Solid Foundation	9	80	Only 40 children present at any given time
Strizek Park	6	40	Only 20 children present at any given time
Vineland	4	40	Only 20 children present at any given time
Walnut Grove	8	40	

Additional Note: SETA's insurance requirements are very stringent. It is recommended that you contact your insurance carrier for assistance. Should your company be awarded the contract, the process for acquiring the required insurance may be a lengthy process. Do not purchase any additional insurance until you are awarded a contract.